



BLUEPRINT
Company Secretary

RBOS £15

000512

363a

Annual Return

Company Number 2906057

Company Name in full Opt-Tel Systems Management Limited



* F 3 6 3 A C 5 0 *

Date of this return (See note 1)

The information in this return is made up to

Day Month Year

08 03 99

Date of next return (See note 2)

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

Day Month Year

08 03 00

Registered Office (See note 3)

Show here the address **at the date of this return.**

Any change of registered office must be notified on form 287.

Post town

County / Region

Postcode

Iveco Ford House

Station Road

Watford

Hertfordshire

WD1 1TG

Principal business activities

(See note 4)

Show trade classification code number(s) for the principal activity or activities.

7484

If the code number cannot be determined, give a brief description of principal activity.



A22 *AA4TGEX8* 667
COMPANIES HOUSE 25/03/99

When you have completed and signed the form please send it to
Companies House, Crown Way, Cardiff, CF4 3UZ DX 33050 Cardiff
for companies registered in England and Wales or
Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB
for companies registered in Scotland **DX 235 Edinburgh**

Register of members (See note 5)

If the register of members is not kept at the registered office, state here where it is kept.

Post town

County / Region

The Clock House

140 London Road

Guildford

Surrey

Postcode GU1 1UW

Register of Debenture holders

(See note 6)

If there is a register of debenture holders and it is not kept at the registered office, state here where it is kept.

Post town

County / Region

Postcode

Company type (See note 7)

Public limited company

Private company limited by shares

Private company limited by guarantee without share capital

Private company limited by shares exempt under section 30

Private company limited by guarantee exempt under section 30

Private unlimited company with share capital

Private unlimited company without share capital

Please mark the appropriate box

Company Secretary (See notes 1-5)

(Please photocopy this area to provide details of joint secretaries).

Name

* Style / Title

Forename(s)

Surname

* Voluntary details.

Previous forename(s)

Previous surname(s)

Address

Details of a new company secretary must be notified on form 288a.

* Honours etc

Graham Robert

Bell

2 Leyton Cross Road

Wilmington

Dartford

County / Region

Kent

Postcode DA2 7AP

Usual residential

address must be given. In the case of a corporation, give the registered or principal office address.

Post town

Country

Directors (See notes 1-5)

Please list directors in alphabetical order.

Details of new directors must be notified on form 288a.

Name	* Style / Title				Day	Month	Year	
	* Honours etc				Date of birth	18	09	61
Forename(s)	Graham Robert							
Surname	Bell							
Previous forename(s)								
Previous surname(s)								
Address	2 Leyton Cross Road							
	Wilmington							
Usual residential address must be given. In the case of a corporation, give the registered or principal office address.	Post town	Dartford						
	County / Region	Kent	Postcode	DA2 7AP				
	Country		Nationality	British				
Business occupation	Accountant							
Other directorships	(See continuation sheet).							

* Voluntary details.

Directors	Name	* Style / Title				Day	Month	Year	
		* Honours etc				Date of birth	03	06	38
	Forename(s)	David Edward							
	Surname	Kimber							
	Previous forename(s)								
	Previous surname(s)								
	Address	The Old Barn							
		Shoe Lane							
Usual residential address must be given. In the case of a corporation, give the registered or principal office address.	Post town	Upham							
	County / Region	Hampshire	Postcode	SO32 1JJ					
	Country		Nationality	British					
Business occupation	Director of Company; Consultant								
Other directorships	(See continuation sheet).								

Issued share capital (See notes 9)

Enter details of all the shares in issue at the date of this return.

Class (e.g. Ordinary/Preference)	Number of shares issued	Aggregate Nominal Value (i.e. Number of shares issued multiplied by nominal value per share)
Ordinary Shares	2	£2.00
Totals	2	£2.00

List of past and present members

(Use attached schedule where appropriate)

A full list is required if one was not included with either of the last two returns.

(see note 10)

There were no changes in the period

☐

on paper

in another format

A list of changes is enclosed

☐
☐

A full list of members is enclosed

☒
☐
Elective resolutions

(Private companies only)

(see note 11)

If at the date of this return an election is in force to dispense with annual general meetings, mark this box

☐

If at the date of this return an election is in force to dispense with laying accounts in general meetings, mark this box

☐
Certificate

I certify that the information given in this return is true to the best of my knowledge and belief.

Signed



Date

19/3/99

† Please delete as appropriate.

† a director /secretary

When you have signed the return send it with the fee to the Registrar of Companies. Cheques should be made payable to

Companies House.

This return includes

2

continuation sheets.

(enter number)

Please give the name, address, telephone number, and if available, a DX number and Exchange, for the person Companies House should contact if there is any query.

**Baker Tilly
Norfolk House
187 High Street
Guildford
Surrey
GU1 3AZ**

Company Number 2906057

Company Name in full Opt-Tel Systems Management Limited

Current directorships for Graham Robert Bell

Communications Systems Management Limited

Opt-Tel Holdings Limited

Opt-Tel Limited

Opt-Tel Technology Limited

Sykes Management Services Limited

Telefficiency II Limited

Telefficiency Limited

Telemark International Limited

Past directorships for Graham Robert Bell

Plotte Limited (dissolved) (18-Aug-1998)

Current directorships for David Edward Kimber

Communications Systems Management Limited

Opt-Tel Holdings Limited

Opt-Tel Limited

Opt-Tel Technology Limited

Telefficiency Limited

Past directorships for David Edward Kimber

Htec Group Limited (02-Feb-1998)

Htec Limited (02-Feb-1998)

Plotte Limited (dissolved) (18-Aug-1998)

**List of past and present members
Schedule to form 363a and 363b**

Company Number 2906057

Company Name in full Opt-Tel Systems Management Limited

Number of shares
or amount of
stock held by
existing members
at date of this
return.

Particulars of shares or stock transferred since
the date of the last return (or in the case of the
first return, since the incorporation of the
company) by
(a) persons who are still members, and
(b) persons who have ceased to be members.

Name and address	Number or amount currently held	Number or amount Transferred	Date of registration of transfer	Remarks
Opt-Tel Holdings Limited				
Iveco Ford House, Station Road, Watford, Hertfordshire, WD1 1TG, England				
Ordinary Shares	2			