21,4

Directors' Report and Financial Statements

for the year ended 31 March 1998



### **Company Information**

Directors Michael Andrew Patten

Neil Philip Tapping William John Turner William Albert Turner

Secretary Mr N P Tapping

Company Number 02904936

Registered Office 852A Hertford Road

Enfield Middlesex EN3 6UD

Auditors Lee & Associates

3 Adelaide Tavern Adelaide Road

London NW3 3QE

Business Address 852 Hertford Road

Enfield Middlesex EN3 6UD

Bankers National Westminster Bank plc

P O Box 2027

Great Portland Street

London W1A 1GA

**\***,\*

## Contents

	Page
Directors' Report	1
Auditors' Report	2
Profit and Loss Account	3
Balance Sheet	4
Notes to the Financial Statements	5 - 9

# Directors' Report for the year ended 31 March 1998

The directors present their report and the financial statements for the year ended 31 March 1998.

#### Principal Activity and Review of the Business

The principal activity of the company is that of dealers of motor vehicles.

In view of the current economic climate, the directors consider that the results for the year are favourable.

#### **Directors and their Interests**

The directors who served during the year and their interests in the company are as stated below:

	Ordinary shares		
	1998	1997	
Michael AndrewPatten	2,500	2,500	
Neil Philip Tapping	2,500	2,500	
William John Turner	2,500	2,500	
William Albert Turner	2,500	2,500	

### Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that year. In preparing these the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Auditors

In accordance with Section 385 of the Companies Act 1985, a resolution proposing that Lee & Associates be reappointed as auditors of the company will be put to the Annual General Meeting.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the Board on 19 January 1999 and signed on its behalf by

Mr NP Tapping

Secretary

# Auditors' Report to the Shareholders of Holmwood Leasing Limited

We have audited the financial statements on pages 3 to 9 which have been prepared under the historical cost convention and the accounting policies set out on page 5.

Respective responsibilities of directors and auditors

As described on page 1 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 1998 and of its loss for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 relating to small companies.

Lee & Associates

**Chartered Certified Accountants and Registered Auditor** 

a Amoriales

3 Adelaide Tavern Adelaide Road London **NW3 30E** 

19 January 1999

. . .

# Profit and Loss Account for the year ended 31 March 1998

		1998	1997
	Notes	£	£
Turnover	2	2,402,146	2,244,460
Cost of sales		(2,197,487)	(2,038,986)
Gross profit		204,659	205,474
Administrative expenses		(207,661)	(201,183)
Operating (loss)/profit	3	(3,002)	4,291
Interest receivable and similar income		2,695	2,254
Interest payable and similar charges	4	(1,707)	(744)
(Loss)/profit on ordinary activities before taxation		(2,014)	5,801
Tax on (loss)/profit on ordinary activities	6	(745)	(929)
(Loss)/retained profit for the y	ear	(2,759)	4,872
Retained profit/(loss) brought for	rward	1,011	(3,861)
Accumulated (loss)/profit carr		(1,748)	1,011

# Balance Sheet as at 31 March 1998

		199	98	1997			
	Notes	£	£	£	£		
Fixed Assets	_				47.00.7		
Tangible assets	7		30,436		47,325		
Current Assets							
Stocks		17,735		9,049			
Debtors	8	41,196		30,290			
Cash at bank and in hand		49,109		117,048			
		108,040		156,387			
Creditors: amounts falling							
due within one year	9	(126,821)		(172,966)			
Net Current Liabilities			(18,781)	<del>-                                    </del>	(16,579)		
Total Assets Less Current			<del></del>		<del></del>		
Liabilities			11,655		30,746		
Creditors: amounts falling due							
after more than one year	10		(2,788)		(19,302)		
Provision for Liabilities							
and Charges	11		(615)		(433)		
Net Assets			8,252		11,011		
			<del></del>		<del></del>		
Capital and Reserves							
Called up share capital	12		10,000		10,000		
Profit and loss account			(1,748)		1,011		
Shareholders' Funds			8,252		11,011		
			<del></del>				

The financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities.

The financial statements were approved by the Board on 19 January 1999 and signed on its behalf by

Michael Andrew Patten

Director

**Neil Philip Tapping** 

Director

The notes on pages 5 to 9 form an integral part of these financial statements.

# Notes to the Financial Statements for the year ended 31 March 1998

#### 1. Accounting Policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Turnover

٠.

Turnover represents the total invoice value, excluding value added tax, of goods and services rendered and related sales made during the year.

#### 1.3 Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings

and equipment Motor vehicles 15% Reducing Balance

25% Reducing Balance

### 1.4 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.5 Stock

Stock is valued at the lower of cost and net realisable value.

#### 1.6 Deferred taxation

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes except to the extent that the directors considers that a liability to taxation is unlikely to materialise.

#### 2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK.

# Notes to the Financial Statements for the year ended 31 March 1998

 continued
 COmmuca

3.	Operating (loss)/profit	1998 £	1997 £
	Operating (loss)/profit is stated after charging:	~	~
	Depreciation of tangible assets	8,804	9,212
	Auditors' remuneration	2,200	2,400
	and after crediting:		<del></del>
	(Profit)/Loss on disposal of tangible fixed assets	(2,436)	1,762
4.	Interest payable and similar charges	1998 £	1997 £
		ow.	~
	Lease finance charges and hire purchase interest	1,707	
5.	Directors' emoluments		
		1998	1997
		£	£
	Remuneration and other benefits	60,153	65,978
		1000	1007
6.	Taxation	1998 £	1997 £
	UK current year taxation	~	~
	UK Corporation Tax	518	496
	Transfer to deferred taxation	182	433
		700	929
	Prior years	45	
	UK Corporation Tax	. 45	
		745	929

# Notes to the Financial Statements for the year ended 31 March 1998

..... continued

7.	Tangible fixed assets	Fixtures, fittings equipment	Motor vehicles	Total	
		£	£	£	
	Cost At 1 April 1997 Additions Disposals	11,193 2,317	49,411 10,846 (26,696)	60,604 13,163 (26,696)	
	At 31 March 1998	13,510	33,561	47,071	
	Depreciation At 1 April 1997 On disposals Charge for the year	3,452 - 1,509	9,827 (5,448) 7,295	13,279 (5,448) 8,804	
	At 31 March 1998	4,961	11,674	16,635	
	Net book values At 31 March 1998 At 31 March 1997	$\frac{8,549}{7,741}$	21,887 ———————————————————————————————————	30,436 ————————————————————————————————————	
	AUST MISICILIAN	=====		=====	

Included above are assets held under finance leases or hire purchase contracts as follows:

		1998			
	Asset description	Net book value £	Depreciation charge	Net book value £	Depreciation charge
	Motor vehicles	21,887	7,295	39,584	7,846
8.	Debtors			1998 £	1997 £
	Trade debtors Other debtors Prepayments and accrued income			37,470 3,726 41,196	7,868

# Notes to the Financial Statements for the year ended 31 March 1998

									•					1
 	 	 				co	n	lT	1	n	ι	Lξ	٠.	ļ

. .

9.	Creditors: amounts falling due within one year	1998 £	1997 £
	Bank overdraft	86,865	124,937
	Net obligations under finance leases and hire purchase contracts	15,910	14,832
	Trade creditors	13,655 518	14,534 496
	Corporation tax Other taxes and social security costs	4,367	10,148
	Directors' accounts	224 563	3,624 514
	Other creditors  Accruals and deferred income	4,719	3,881
		126,821	172,966
10.	Creditors: amounts falling due after more than one year	1998 £	1997 £
	Net obligations under finance leases and hire purchase contracts	2,788	19,302

## 11. Provisions for liabilities and charges

Deferred tax is analysed over the following timing differences:

	Provi	ded
	1998	1997
	£	£
Accelerated capital allowances	615	<del>433</del>
Movements on the provision for deferred taxation are:		
	1998 £	1997 £
At 1 April 1997 Transferred from profit and	433	-
loss account	182	433
At 31 March 1998	615	433
	<del></del>	

# Notes to the Financial Statements for the year ended 31 March 1998

..... continued

ν:

12.	Share capital	1998 £	1997 £
	Authorised 10,000 Ordinary shares of £1 each	10,000	10,000
	Allotted, called up and fully paid 10,000 Ordinary shares of £1 each	10,000	10,000

### 13. Financial commitments

At 31 March 1998 the company had annual commitments under non-cancellable operating leases as follows:

	1998 £	1997 £
Expiry date:		
Within one year	841	144
Between one and five years	-	841
	841	985
	<del></del>	

#### 14. Transactions with directors

Mr W J Turner and Mr W A Turner, who together own 50% of the issued share capital of the company, are also directors and shareholders of Holmwood Motors Limited. The transactions with Holmwood Motors Limited for the year ended 31 March 1998 which were conducted at arm's length, are summarised as follows:

	1998 £	1997 £
Gross sales to Holmwood Motors Limited	13,525	79,704
Gross purchases from Holmwood Motors Limited	10,455	18,520

Also, the gross sales at arm's length to Mr W J Turner for the year were nil (1997 - £17,838).