#### **COMPANY NUMBER: 2902353**

#### Report of the Directors and

### Financial Statements for the year ended 31st December 2001

<u>for</u>

**ACP Water Treatment Limited** 

PORTER & COMPANY ACCOUNTANTS 17 SELWYN ROAD NEW MALDEN SURREY KT3 5AU

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#### **ACP Water Treatment Limited**

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## COMPANY INFORMATION FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2001

**Directors:** 

A Ripley

C B Wakeford

Secretary:

A Ripley

Company Number: 2902353 (England and Wales)

Registered Office:

5A Southbank,

Thames Ditton,

Surrey, KT7 0UD.

Accountants:

Porter & Company,

17 Selwyn Road, New Malden, Surrey KT3 5AU.

5A Southbank, Thames Ditton, Surrey KT7 0UD

#### **DIRECTORS' REPORT**

for the year ended 31st December 2001

The Directors present their report with the financial statements of the Company for the year ended 31<sup>st</sup> December 2001.

#### PRINCIPAL ACTIVITY

The principal activity of the Company was that of renovation of storage tanks and cooling towers to ensure that the water quality conformed with current legislation.

#### **DIRECTORS RESPONSIBILITIES**

Company Law requires the Directors to prepare accounts for each financial year which give a true and fair view. In preparing those accounts the Directors are required to:

- i) Select suitable accounting policies and apply them consistently.
- ii) Make judgements and estimates that are reasonable and prudent.
- iii) Prepare the accounts on the going concern basis unless it is not appropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **DIRECTORS**

The Directors of the Company during the period and their interests in the shares of the Company as recorded in the register of Directors' interests were as follows:

	31 <sup>st</sup> December 2001	31 <sup>st</sup> December 2000
A Ripley	100	100
C B Wakeford	100	100

All the Directors, being eligible, offer themselves for election at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the Board of Directors	
A Kypley	A Dinlay
26 <sup>th</sup> June 2002	A Ripicy

## ACP WATER TREATMENT LIMITED PROFIT & LOSS ACCOUNT

For the year ended 31st December 2001

		2001	2000
	NI.	£	£
Turnover	Note 1	498,006	502,454
Cost of Sales		(165,113)	(186,110)
Gross Profit		332,893	316,344
Administrative Expenses		(299,823)	(276,554)
Operating Profit	2	33,070	39,790
Interest receivable Interest payable		3,792	4,674 (15)
Profit on ordinary activities before taxation		36,862	44,449
Tax on profit on ordinary activities	3	(5,789)	(6,907)
Profit on ordinary activities after tax	ation	31,073	37,542
Dividends	4	(30,000)	(20,000)
Retained profit for the year		1,073	17,542
Retained profit brought forward		151,607	134,065
Retained profit carried forward		152,680 =====	151,607

#### **CONTINUING OPERATIONS**

None of the Company's activities were acquired or discontinued during the year.

#### TOTAL RECOGNISED GAINS AND LOSSES

The Company has no recognised gains or losses other than the profit/(loss) for the current period.

The notes on pages 6 to 9 form part of these accounts.

## ACP WATER TREATMENT LIMITED BALANCE SHEET

As at 31<sup>st</sup> December 2001

		2001		2000	
	Note	£	£	£	£
FIXED ASSETS					
Tangible fixed assets	5		37,715		47,087
CURRENT ASSETS					
Stock		1,967		1,803	
Debtors	6	131,985		91,678	
Cash at bank and in hand		117,277		131,968	
		251,229		225,449	
Creditors: Amounts falling		(4 - 4 - 6 - 4 )		(	
within one year	7	(136,064)		(120,729)	
Net current Assets			115,165		104,720
Total assets less current lia	hilities		152,880		151,807
Total assets less carrent lia	omnes		====		=====
CAPITAL AND RESERV	<u>ES</u>				
Called up share capital	8		200		200
Profit and Loss Account			152,680		151,607
Equity Shareholders' Fund	S		152,880		151,807
			=====		

#### STATEMENT BY THE DIRECTORS

#### The Directors:

- (i) have taken advantage of S249A(1) of the Companies Act 1985 in not having these accounts audited;
- (ii) confirm that no notice has been deposited under S249B(2) of the Companies Act 1985;

#### The Balance Sheet is continued on page 5

## ACP WATER TREATMENT LIMITED BALANCE SHEET (Continued)

As at 31st December 2001

- (iii) acknowledge their responsibilities for ensuring that the Company keeps accounting records which comply with S221 of the Companies Act 1985;
- (iv) acknowledge their responsibilities for preparing accounts which give a true and fair view of the Company as at 31<sup>st</sup> December 2001 and of its profit or loss for the year then ended in accordance with the requirement of S226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the Company;
- (v) have taken advantage of the exemptions conferred by S246 of the Companies Act 1985 on the basis that the Company qualifies as a small Company.

These financial statements were Approved by the Board of Directors on 26<sup>th</sup> June 2002 and were signed on its behalf by

Jolygue CB Wakeford (Director)

The notes on pages 6 to 9 form part of these accounts.

#### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2001

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 1999).

#### Turnover

Turnover represents the invoiced value of goods and services supplied by the company exclusive of value added tax and trade discount.

#### Depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Plant & machinery	25%	reducing balance
Motor vehicles	25%	reducing balance
Office equipment	25%	reducing balance

#### **Operating leases**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership rest with the lessor are charged to the profit and loss account as incurred.

#### Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

#### **Deferred taxation**

Provision is made at current rates for taxation deferred in respect of all material timing differences except to the extent that, in the opinion of the directors, there is reasonable probability that the liability will not arise in the foreseeable future.

#### Pension

The company operates a defined contribution pension scheme and the pension charged represents the amounts payable by the company to the fund in respect of the year.

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31<sup>st</sup> December 2001

2.	OPERATING PROFIT		
		2001	2000
		£	£
	The operating profit is stated after charging		
	Depreciation - owned assets	12,836	15,696
	Pension costs	2,880	2,840
		====	=====
	Directors' emoluments and other benefits, etc.	133,000	138,904
		====	=====
3.	TAXATION		
	UK Corporation tax	5,789	6,907
	•	=====	====
4.	DIVIDENDS		
•••	On equity shares		
	Total dividends paid	30,000	20,000
	F	=====	=====

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31<sup>st</sup> December 2001

5. TANGIBLE FIXED				
	Plant and Machinery	Motor Vehicles	Fixtures & Equipment	Total
	£	£	£	£
COST				
As at 1 January 2001	4,666	66,157	18,687	89,510
Additions	<b>-</b>	-	11,035	11,035
Disposals	-	(10,095)	-	(10,095
2127 1 2001				00 45
31 <sup>st</sup> December 2001	4,666 =====	56,062 =====	29,722 =====	90,450
DEPRECIATION		-		
As at 1 January 2001	3,201	30,569	8,653	42,423
Charge for the period	366	7,006	5,464	12,836
On disposals	-	(2,524)	-	(2,524)
At 31st December 2001	3,567	35,051	14,117	52,735
At 31 December 2001	3,307 ======	33,031	14,117	32,133 =====
NET BOOK VALUE		_		
At 31 <sup>st</sup> December 2001	1,099	21,011	15,605	37,715
At 31 <sup>st</sup> December 2000	1,465	35,588	10,034	47,087
		====	<del></del>	
6. DEBTORS: AMOUNDUE WITHING ON				
		<u>2001</u> €	<u>2000</u> £	
Trade Debtors		£ 117,757	£ 85,358	
Other Debtors		14,228	6,320	
OHAI DOWN				
		131,985	91,678	
		<u>=====</u>		

## ACP WATER TREATMENT LIMITED NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2001

7. <b>C</b>	CREDITORS: Amounts falling due w	ithin one year	
	J	<u>2001</u>	<u>2000</u>
		$\pm$	${f f}$
	Trade Creditors	2,963	4,730
	Corporation Tax	5,789	6,907
	Social Security & other Taxes	42,680	27,388
	Other Creditors	84,632	81,704
		136,064	120,729
		<del></del>	<del></del>
8.	SHARE CAPITAL		
		<u>2001</u>	<u>2000</u>
		£	£
P	Authorised		
1	000 Ordinary Shares of £1 each	1000	1000
	Allotted called up and fully paid		
2	200 Ordinary Shares of £1 each	200	200
		===	===

#### 9. PENSION COMMITMENTS

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independent administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £2,880 (2000: £2,840).

#### 10. CONTROLLING PARTY

A Ripley and C B Wakeford control the company by virtue of their shareholdings in the company.

## Report of the Accountants to the Directors of ACP Water Treatment Limited

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 31<sup>st</sup> December 2001 set out on pages three to nine and you consider that the company is exempt from an audit in accordance with section 249A of the Companies Act 1985. In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Porter & Company Accountants

3.46

17 Selwyn Road

New Malden

Surrey KT3 5AU

Dated: 26<sup>th</sup> June 2002

This page does not form part of the statutory financial statements

#### ACP WATER TREATMENT LIMITED TRADING PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2001

	<u>2001</u>		200	<u>o</u>
	£	£	£	£
TURNOVER				
Sales		498,006	I	502,454
COST OF SALES				
Opening stock	1,803		2,000	
Purchases	30,140		46,267	
Wages and salaries	104,650		109,434	
National insurance	9,748		10,530	
Consumables	18,892		17,981	
Hire of plant & equipment	262		-	
Small tools	1,273		1,254	
Protective clothing	312		447	
Closing stock	(1,967)		(1,803)	
		165,113		186,110
GROSS PROFIT		332,893		316,344
OTHER INCOME				
Bank interest receivable	3,784		4,67	74
Other interest receivable	8			-
Other interest - on overdue ta	x -		(1	15)
		2 702		 4 650
		3,792		4,659 
Carried forward		336,685		321,003

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# ACP WATER TREATMENT LIMITED TRADING PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2001

	<u>2001</u>		200	<u>0</u>
	£	£	£	£
Brought forward		336,685		321,003
ADMINISTRATION EXPE	NSES:			
Directors salaries	133,000		121,000	
Directors keyman insurance	558		558	
Directors pension costs	2,880		2,840	
Staff salaries	63,912		55,001	
National insurance	19,557		20,043	
Staff training	1,624		1,460	
Motor running cost	31,698		28,516	
Entertainment	1,379		554	
Hotels, travel & subsistence	2,305		2,640	
Printing & stationery	2,877		2,664	
Telephone & fax	5,213		4,959	
Computer cost	327		1,703	
Advertising & promotion	838		917	
Trade subscription	465		178	
Bookkeeping	-		2,000	
Accountancy	1,575		1,600	
Legal & professional	721		950	
Bank charges	424		436	
Bad debts	2,335		(1,632)	
Sundry expenses	302		631	
Rent	8,469		7,276	
Rates	1,258		1,518	
Light & heat	424		229	
Insurances	3,950		2,982	
Repairs & maintenance	825		536	
Depreciation - motor vehicle	7,006		11,863	
Depreciation - office equipme	ent 5,830		3,833	
Loss on sale of tangible asset	71		1,299	
		299,823		276,554
NET PROFIT		36,862		44,449

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