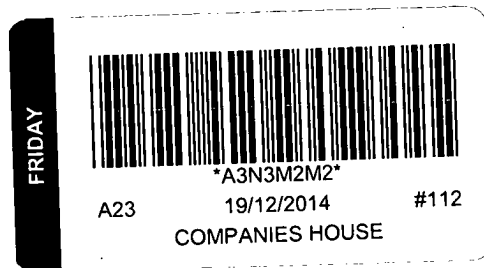


**REGISTERED COMPANY NUMBER: 02899285 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1040969**

**Report of the Trustees and  
Audited Financial Statements for the Year Ended 31 March 2014  
for  
Bodelwyddan Castle Trust**



**Salisbury & Company Business Solutions Limited**  
**Statutory Auditors**  
**Chartered Accountants**  
**Irish Square**  
**Upper Denbigh Road**  
**St Asaph**  
**Denbighshire**  
**LL17 0RN**

**Bodelwyddan Castle Trust**

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for the year ended 31 March 2014**

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**Bodelwyddan Castle Trust**

**Report of the Trustees  
for the year ended 31 March 2014**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
**02899285 (England and Wales)**

**Registered Charity number**  
**1040969**

**Registered office**  
**Bodelwyddan Castle**  
**Bodelwyddan**  
**Rhyl**  
**Denbighshire**  
**LL18 5YA**

**Trustees**  
**Mr A Bell**  
**Dr K Davies**  
**Mrs R W Hughes MBE**  
**Prof J W Last CBE**  
**Mr M Phillips CBE**  
**Mr T Sterling**  
**Mrs L A Waller**  
**Mr D A Harries**  
**Mr J S Harding**  
**Lord S B Jones**  
**Mr H L Jones**

**Company Secretary**  
**Dr K S Mason**

**Auditors**  
**Salisbury & Company Business Solutions Limited**  
**Statutory Auditors**  
**Chartered Accountants**  
**Irish Square**  
**Upper Denbigh Road**  
**St Asaph**  
**Denbighshire**  
**LL17 0RN**

**Bankers**  
**National Westminster Bank Plc**  
**Rhyl Branch**  
**Rhyl**  
**Denbighshire**

**Ex-Officio Members, Members and Advisers**  
**Mr P Heesom**  
**Mrs D Jones**  
**Mr S Nairne**

## **Bodelwyddan Castle Trust**

### **Report of the Trustees for the year ended 31 March 2014**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Bodelwyddan Castle Trust is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 17th February 1994. The total number of such guarantees as at 31 March 2014 was 11. The Trust is registered as a charity with the Charity Commissioners.

Each member of the Trust promises, if the charity is dissolved while he or she remains a member or within 12 months afterwards, to pay up to £1 towards the costs of dissolution and the liabilities incurred by the charity during their membership.

##### **Recruitment and appointment of new trustees**

Under the Articles of Association, there must be at least eleven members of the Trust. The affairs of the Trust are managed by the Council of Management, whose number of members must be not less than eleven nor more than fifteen. At least six members of the Council of Management must also be members of the Trust. At each annual general meeting of the Trust, one third of the members of the Council of Management shall retire from office. The members of the Council to retire will be those who have served longest in office since their last election. Retiring members of the Council are eligible for re-election.

##### **Induction and training of new trustees**

Membership of the Trust is only offered to individuals who have a detailed understanding of the Trust and its objectives, and who are fully conversant with their legal obligations under charity and company law and the content of the Trust's Memorandum and Articles of Association. Trustees are expected to play an active role in the strategic decision making process of the Trust.

##### **Organisational structure**

The trustees, who are directors for the purposes of company law and Trustees for the purposes of charity law, who served during the period and up to the date of this report are set out on page 1. All trustees must be members.

The board of trustees meets with the Council of Management on at least four occasions during the year to set and monitor the strategies and operational activity of the organisation and to approve and control capital and revenue budgets.

The Board of Directors of the Trust's wholly owned subsidiary, Bodelwyddan Castle Enterprises Limited, oversees the running of the Castle's trading activities.

##### **Related parties**

The major party related to the Trust is Denbighshire County Council, who grant an element of running costs equivalent to the cost of staff and facilities to operate Bodelwyddan Castle at a minimal level.

The Trust has a wholly owned subsidiary, Bodelwyddan Castle Enterprises Limited. This company was established in order to provide trading opportunities for Bodelwyddan Castle Trust. The results of the subsidiary are consolidated into the group accounts. The audited abbreviated financial statements of Bodelwyddan Castle Enterprises Limited are filed at Companies House.

The Trust is independent of all other organisations. It does, however, work closely with other organisations which share the same aims and in particular with the National Portrait Gallery and Warner Holidays Ltd.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Council of Management of Bodelwyddan Castle Trust wish to ensure the highest level of safety and welfare of the visiting public, the employees of the Trust, and the property administered by the Trust. To this end they will; establish a Risk Management Sub-Committee to advise Trustees on the steps necessary to manage all risks effectively, identify all major risks within a corporate risk register, develop detailed analyses of major risks to ensure correct operational procedure at all times, produce and periodically update the Serious Incident Control Plan for Bodelwyddan Castle Trust, require that all staff are involved actively in development and implementation of all risk management strategies and procedures. Further to the control aspects of the above, Trustees will ensure that adequate commercial insurance cover is maintained on all aspects of the operation for which they have a responsibility.

## **Bodelwyddan Castle Trust**

### **Report of the Trustees for the year ended 31 March 2014**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

Bodelwyddan Castle Trust's mission is to create a place where all people can come to explore, enjoy, and be inspired and stimulated by the Castle surroundings and collections of fine and decorative art.

The objectives of the charitable company as stated in the Memorandum of Association are:

(i) the advancement of education for the public benefit by acquiring, housing and exhibiting and documenting, conserving, restoring and repairing objects and collections of an educational nature and by establishing, acquiring, managing and maintaining museums' galleries, libraries and other suitable premises for use for such purposes including buildings of architectural and constructional heritage.

(ii) the acquisition, provision, establishment and management of public parks for the use and recreation of the public the conservation and preservation of and the creation of public access to their natural features, animal and plant life and the encouragement and promotion of public knowledge and appreciation of the natural world and its development.

##### **Volunteers**

Where possible, volunteers from the local community are employed to help run the castle in addition to the work of the Trust's full time staff.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The Trust's principal activity is the advancement of education for the public benefit through the organisation and display of collections, exhibitions and heritage, and the management of its premises. The Trust provides its property for the recreation of the public, and seeks to promote and encourage a wide public appreciation and use of all its facilities and services.

The Trust has maintained its 'family friendly' strategy during the year by developing new activities and events for all age groups including the creation of a new multi-media guide and special family-friendly activities in the galleries. The family day events held previously entailed a high level of staff support and risk and sadly it was not possible to arrange these major events again due to financial stringency. However smaller scale family events, including many based on the natural environment surrounding the castle, proved popular and supplemented the new activities now provided in the museum.

The Trust has continued to work with partners to create opportunities for the use of the facilities and services by disadvantaged groups including through Artefact, a successful mental health partnership with local authorities across north Wales. Other partnerships included the provision of curatorial services to Denbighshire Heritage Service and the Royal Welch Fusiliers Regimental Museum.

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The Council of Management of Bodelwyddan Castle Trust have adopted the following policy on its Reserves:

We use the term "Reserves" to describe that part of a charity's income funds that is freely available for its general purposes. Reserves are therefore the reserves the charity has or can make available to spend for any or all of the Trust's purposes once it has met its commitments and covered its other planned expenditure. The Trust will hold a level of funds committed, if the situation arises, for the winding up of the Trust, which equates to 6 months trading at current calculations. This amount will be periodically reviewed. The current reserves balance will be applied to projects designed to improve the infrastructure and improve facilities for visitors.

##### **Principal funding sources**

Local council grant funding continues to be the dominant source of income of the Trust. Other principal funding sources include income derived from admission charges to the castle grounds and rental income received for use of the castle grounds.

The Trust has now absorbed all but a small proportion of the 25% cut in the grant from Denbighshire County Council introduced as part of the local government financial cut-backs. This has had a major impact on the Trust's ability to ensure sustainability in the longer-term due to the need to reduce development to a minimum in order to support day-to-day running expenses. The Trust remains very sensitive to fluctuations in the visitor market and now has very little scope to absorb such variations within its strategic options.

## **Bodelwyddan Castle Trust**

### **Report of the Trustees for the year ended 31 March 2014**

#### **FINANCIAL REVIEW**

##### **Investment policy and objectives**

Under the Memorandum of Association the Trustees have the power to deposit or invest funds in any manner. The Trustees have considered the most appropriate policy for investing funds and have found that the investment in a short term notice bank deposit meets their requirements to generate income, incur minimal risk and provide liquid funds with minimal notice.

#### **FUTURE DEVELOPMENTS**

The Trust and Denbighshire Heritage Service have commissioned a report to try to re-enforce current joint working by introducing a longer-term strategy of co-operation. The outcome of this will be dependent however on the local government financial situation which does remain extremely volatile. The Trust will continue to review and revise strategies and facilities to help to maintain and increase service provision and visitor numbers if feasible, and will seek out new partners as necessary to ensure future sustainability.

#### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of Bodelwyddan Castle Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### **AUDITORS**

The auditors, Salisbury & Company Business Solutions Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

#### **ON BEHALF OF THE BOARD :**

  
.....

**Dr K Davies - Trustee**

Date: 31/03/2014 .....

**Report of the Independent Auditors to the Trustees of  
Bodelwyddan Castle Trust**

We have audited the financial statements of Bodelwyddan Castle Trust for the year ended 31 March 2014 on pages seven to seventeen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees Responsibilities set out on page four, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Report of the Independent Auditors to the Trustees of  
Bodelwyddan Castle Trust**

**Matters on which we are required to report by exception**

**We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:**

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

*Salisbury & Company Business Solutions Limited*

**Salisbury & Company Business Solutions Limited**

**Statutory Auditors**

**Chartered Accountants**

**Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006**

**Irish Square**

**Upper Denbigh Road**

**St Asaph**

**Denbighshire**

**LL17 0RN**

**Date:** *5-12-14*



**Bodelwyddan Castle Trust**

**Statement of Financial Activities  
(Incorporating an Income and Expenditure Account)  
for the year ended 31 March 2014**

	Notes	Unrestricted fund £	Restricted funds £	2014 Total funds £	2013 Total funds £
<b>INCOMING RESOURCES</b>					
Incoming resources from generated funds					
Voluntary income	2	10,209	-	10,209	6,136
Activities for generating funds	3	141,535	-	141,535	151,191
Investment income	4	105,191	-	105,191	103,506
Incoming resources from charitable activities	5				
Educational events		-	40,000	40,000	34,193
Art in residence		-	4,283	4,283	-
Staff salaries and expenses		-	149,681	149,681	172,681
<b>Total incoming resources</b>		<b>256,935</b>	<b>193,964</b>	<b>450,899</b>	<b>467,707</b>
<b>RESOURCES EXPENDED</b>					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	6	26,244	41,163	67,407	36,026
Charitable activities	7				
Educational events		-	-	-	2,254
Art in residence		-	963	963	7,276
Staff salaries and expenses		99,353	149,681	249,034	232,424
Premises expenses		48,996	-	48,996	41,181
Office expenses		41,653	-	41,653	38,326
Depreciation		(1,663)	43,479	41,816	84,688
Motor expenses		4,314	-	4,314	7,605
Governance costs	9	8,094	-	8,094	8,150
<b>Total resources expended</b>		<b>226,991</b>	<b>235,286</b>	<b>462,277</b>	<b>457,930</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>29,944</b>	<b>(41,322)</b>	<b>(11,378)</b>	<b>9,777</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		597,117	141,092	738,209	728,432
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>627,061</b>	<b>99,770</b>	<b>726,831</b>	<b>738,209</b>

The notes form part of these financial statements

**Bodelwyddan Castle Trust**

**Balance Sheet  
At 31 March 2014**

	Notes	Unrestricted fund £	Restricted funds £	2014 Total funds £	2013 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	13	138,284	43,718	182,002	162,534
Investments	14	20	-	20	20
		<u>138,304</u>	<u>43,718</u>	<u>182,022</u>	<u>162,554</u>
<b>CURRENT ASSETS</b>					
Debtors	15	335,543	-	335,543	260,049
Cash at bank and in hand		<u>264,669</u>	<u>56,052</u>	<u>320,721</u>	<u>363,427</u>
		600,212	56,052	656,264	623,476
<b>CREDITORS</b>					
Amounts falling due within one year	16	(111,455)	-	(111,455)	(47,821)
<b>NET CURRENT ASSETS</b>		<u>488,757</u>	<u>56,052</u>	<u>544,809</u>	<u>575,655</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>627,061</u>	<u>99,770</u>	<u>726,831</u>	<u>738,209</u>
<b>NET ASSETS</b>		<u>627,061</u>	<u>99,770</u>	<u>726,831</u>	<u>738,209</u>
<b>FUNDS</b>	17				
Unrestricted funds				627,061	597,117
Restricted funds				<u>99,770</u>	<u>141,092</u>
<b>TOTAL FUNDS</b>				<u>726,831</u>	<u>738,209</u>

The notes form part of these financial statements

**Bodelwyddan Castle Trust**

**Balance Sheet - continued**

**At 31 March 2014**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2014.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

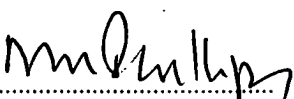
The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 5<sup>th</sup> Dec 2014 and were signed on its behalf by:

  
Trustee M. H. PHILLIPS

  
Dr K Davies -Trustee

**Bodelwyddan Castle Trust**

**notes to the financial statements  
for the year ended 31 March 2014**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income includes donation, activity income and grants that provide core funding and are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. This income is only deferred if the donor specifies that the grant must only be used in a future accounting period or there are conditions imposed which must be met before the charity has unconditional entitlement.

Revenue grants are credited to the income and expenditure account in the period when the related expenditure is incurred. Capital grants are credited to deferred revenue and released to the income and expenditure account over the estimated useful life of the relevant fixed asset.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Governance costs**

Governance costs include the costs incurred by the charity to comply with constitutional and statutory requirements.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to Freehold property	- 10% on cost
Plant and machinery etc	- 20% on cost

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**2. VOLUNTARY INCOME**

	2014	2013
	£	£
Gift aid	<u>10,209</u>	<u>6,136</u>

**Bodelwyddan Castle Trust**

**Notes to the Financial Statements - continued  
for the year ended 31 March 2014**

**3. ACTIVITIES FOR GENERATING FUNDS**

	2014	2013
	£	£
Curatorial Service	12,329	.
Admissions	107,304	117,271
Events	420	498
Other income	597	674
Subsidiary covenant received	20,885	32,748
	<u>141,535</u>	<u>151,191</u>

**4. INVESTMENT INCOME**

	2014	2013
	£	£
Rents received	100,802	96,767
Deposit account interest	4,389	6,739
	<u>105,191</u>	<u>103,506</u>

**5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	2014	2013
	£	£
Grants	40,000	34,193
Grants	4,283	.
Grants	149,681	172,681
	<u>193,964</u>	<u>206,874</u>

Grants received, included in the above, are as follows:

	2014	2013
	£	£
Denbighshire County Council	149,681	172,681
The Welsh Assembly Government	.	100
The Prince's Foundation for Children & the Arts	.	1,874
CYMAL Lifelong learning	39,000	32,219
Artist Room	4,283	.
Conwy CBC	1,000	.
	<u>193,964</u>	<u>206,874</u>

**6. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS**

	2014	2013
	£	£
Educational event expenditure	64,128	36,026
Art in residence costs	2,163	.
Curatorial Service	1,116	.
	<u>67,407</u>	<u>36,026</u>

**Bodelwyddan Castle Trust**

**Notes to the Financial Statements - continued  
for the year ended 31 March 2014**

**7. CHARITABLE ACTIVITIES COSTS**

	Direct costs	Support costs (See note 8)	Totals
	£	£	£
Premises expenses	34,932	14,064	48,996
Office expenses	6,970	34,683	41,653
Depreciation	31,492	10,324	41,816
Art in residence	-	963	963
Staff salaries and expenses	-	249,034	249,034
Motor expenses	-	4,314	4,314
	<u>73,394</u>	<u>313,382</u>	<u>386,776</u>

**8. SUPPORT COSTS**

	Management £
Art in residence	963
Staff salaries and expenses	249,034
Premises expenses	14,064
Office expenses	34,683
Depreciation	10,324
Motor expenses	4,314
	<u>313,382</u>

**9. GOVERNANCE COSTS**

	2014 £	2013 £
Accountancy	3,244	3,531
Legal and Professional fees	750	519
Auditors' remuneration	2,100	2,100
Auditors' remuneration for non-audit work	2,000	2,000
	<u>8,094</u>	<u>8,150</u>

**10. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	2014 £	2013 £
Auditors' remuneration	2,100	2,100
Depreciation - owned assets	41,816	84,688
Deficit on disposal of fixed asset	-	246
	<u>43,916</u>	<u>86,834</u>

**11. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2014 nor for the year ended 31 March 2013.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2014 nor for the year ended 31 March 2013.

**Bodelwyddan Castle Trust**

**Notes to the Financial Statements - continued  
for the year ended 31 March 2014**

**12. STAFF COSTS**

	2014 £	2013 £
Wages and salaries	242,906	232,424
Other pension costs	4,800	4,800
	<u>247,706</u>	<u>237,224</u>

The average monthly number of employees during the year was as follows:

	2014	2013
Museum Assistants	4	5
Cleaning Staff	1	2
Administrative Staff	8	7
	<u>13</u>	<u>14</u>

No employees received emoluments in excess of £60,000.

No employee earns an amount exceeding £60,000.

**13. TANGIBLE FIXED ASSETS**

	Improvements to Freehold property £	Plant and machinery etc £	Totals £
<b>COST</b>			
At 1 April 2013	746,376	256,066	1,002,442
Additions	47,824	13,460	61,284
At 31 March 2014	<u>794,200</u>	<u>269,526</u>	<u>1,063,726</u>
<b>DEPRECIATION</b>			
At 1 April 2013	613,650	226,258	839,908
Charge for year	31,492	10,324	41,816
At 31 March 2014	<u>645,142</u>	<u>236,582</u>	<u>881,724</u>
<b>NET BOOK VALUE</b>			
At 31 March 2014	<u>149,058</u>	<u>32,944</u>	<u>182,002</u>
At 31 March 2013	<u>132,726</u>	<u>29,808</u>	<u>162,534</u>

The net book value of the freehold property relates entirely to the tenant's improvements to the property.

**Bodelwyddan Castle Trust**

**Notes to the Financial Statements - continued  
for the year ended 31 March 2014**

**14. FIXED ASSET INVESTMENTS**

	Shares in group undertakings £
<b>MARKET VALUE</b>	
At 1 April 2013 and 31 March 2014	<u>20</u>
<b>NET BOOK VALUE</b>	
At 31 March 2014	<u>20</u>
At 31 March 2013	<u><u>20</u></u>

There were no investment assets outside the UK.

Bodelwyddan Castle Trust owns the entire share capital of Bodelwyddan Castle Enterprises Limited, which operates the trading activities on behalf of the Trust in the form of a gift shop, a tea room cafe and through event management. Under a deed of covenant, Bodelwyddan Castle Enterprises Limited gifts its profits to the Trust on an annual basis.

**15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2014 £	2013 £
Trade debtors	9,564	19,189
Amounts owed by group undertakings	296,792	220,821
Other debtors	29,187	20,039
	<u>335,543</u>	<u>260,049</u>

**16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2014 £	2013 £
Trade creditors	25,479	12,954
Taxation and social security	-	1,108
Other creditors	85,976	33,759
	<u>111,455</u>	<u>47,821</u>

Other creditors includes £Nil of deferred income (2013: £Nil).

Deferred income is comprised of event / admission income received in advance relating to future accounting periods.



**Bodelwyddan Castle Trust**

**Notes to the Financial Statements - continued  
for the year ended 31 March 2014**

**17. MOVEMENT IN FUNDS**

	At 1/4/13 £	Net movement in funds £	At 31/3/14 £
<b>Unrestricted funds</b>			
Unrestricted reserve	597,117	29,944	627,061
<b>Restricted funds</b>			
Restricted reserve	53,895	(962)	52,933
Restricted capital grant reserve	87,197	(43,480)	43,717
Mental Health	-	1,000	1,000
Artist Rooms	-	2,120	2,120
	<u>141,092</u>	<u>(41,322)</u>	<u>99,770</u>
<b>TOTAL FUNDS</b>	<u><u>738,209</u></u>	<u><u>(11,378)</u></u>	<u><u>726,831</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted reserve	256,935	(226,991)	29,944
<b>Restricted funds</b>			
Restricted reserve	149,681	(150,643)	(962)
CyMAL	39,000	(39,000)	-
Mental Health	1,000	-	1,000
Artist Rooms	4,283	(2,163)	2,120
Restricted capital grant reserve	-	(43,480)	(43,480)
	<u>193,964</u>	<u>(235,286)</u>	<u>(41,322)</u>
<b>TOTAL FUNDS</b>	<u><u>450,899</u></u>	<u><u>(462,277)</u></u>	<u><u>(11,378)</u></u>

## **Bodelwyddan Castle Trust**

### **Notes to the Financial Statements - continued for the year ended 31 March 2014**

#### **17. MOVEMENT IN FUNDS - continued**

##### **Restricted funds**

###### **Designated arts fund**

The Designated Arts Fund was established through the sale of redundant furniture and effects derived from the former Lowther College but transferred to Clwyd County Council when the Castle and estate were purchased in 1993. The fund was transferred to Bodelwyddan Castle Trust in 1994. The fund is designated for future use for the purchase of works of fine art and decorative art within the collection policy of Bodelwyddan Castle Trust; and for the repair and maintenance works of art in the Trust collections. The surplus is held as cash in the main bank account.

Other incoming and outgoing resources through the restricted funds include grants that are received on the basis that the use is restricted to a specific project. During the financial year 31 March 2013, all incoming resources were expended on the relevant projects and thus there was no surplus.

###### **Denbighshire County Council**

Denbighshire County Council supports the work of the Trust through the provision of an annual maintenance grant. By arrangement with the local authority, this grant is not paid direct to the Trust but is retained to support, in part, the payment of Trust salaries processed through the county council's payroll system.

###### **CyMAL**

A grant from CyMAL (part of the Welsh Government) was used to develop resources for visitors through the creation of a new multi-media guide and family activities which will have long-term benefits for the interpretation of the collections.

###### **Mental Health**

A grant was received from Conwy County Borough Council to support the Artefact project which involves a partnership with a number of local authorities in north Wales in the provision of services to mental health service users.

###### **Artist Rooms**

Artist Rooms On Tour is a partnership with Arts Council England and the Art Fund, making available the Artist Rooms collection to galleries throughout the UK. A grant was received from the Art Fund and the Arts Council England to fund the learning programme and marketing in support of the exhibition.

##### **Restricted capital grant reserve**

The restricted capital grant reserve relates to various grants received which are for a capital expenditure, these grants are amortised over the useful economic useful life of the asset.

Bodelwyddan Castle Enterprises Limited is a separate trading company which transfers its annual profit to Bodelwyddan Castle Trust under covenant. The Enterprises Company manages trading activities at Bodelwyddan Castle including the tea room, the gift shop, outdoor events, civil marriages and partnerships and paranormal investigations. The Enterprises Fund surplus is held in Bodelwyddan Castle Enterprises bank account.

#### **18. PENSION COMMITMENTS**

The Trust operates a defined benefit pension scheme for the benefit of employees. A full actuarial valuation was carried out at 31 March 2013 by a qualified independent actuary. The major assumptions used by the actuary were:

**At 31 March 2013**

Rate of increase in salaries	2.60%
Rate of increase in pension payment	2.60%
Discount rate	4.20%
Inflation assumption	4.10%

The assets in the scheme at 31 March 2013 were:

Equities	£ 417,252
Bonds	141,636

**Bodelwyddan Castle Trust**

**Notes to the Financial Statements - continued  
for the year ended 31 March 2014**

**18. PENSION COMMITMENTS - continued**

Property	66,990
Other	331,122
	<hr/>
	957,000
 Present value of scheme liabilities	 1,043,000
	<hr/>
Scheme surplus/(deficit)	(86,000)
	<hr/>
 Related deferred tax liability/(asset)	 Nil

Over the year to 31 March 2014, the Trusts actual contributions to the scheme were £38,992 (2013: £35,157).

Under the definitions set out in the Financial Reporting Standard 17 Retirement Benefits, Clwyd Pension Fund is a multi-employer pension scheme. The Trust is unable to identify its share of the underlying (notional) assets and liabilities of the scheme. Accordingly, the Trust has taken advantage of the exemption in FRS 17 and accounted for its contributions to the scheme as if it were a defined contribution scheme. The Trust has set out above the information available on the deficit in the scheme and the implications for the museum in terms of the anticipated contribution rates.

**19. CAPITAL COMMITMENTS**

As at 31 March 2014 neither the Trust nor its subsidiary company had any capital commitments (2013: £ Nil).

**20. RELATED PARTY DISCLOSURES**

The major party related to the Trust is Denbighshire County Council, who grant an element of running costs equivalent to the cost of staff and facilities to operate Bodelwyddan Castle at a minimal level.

The Trust has a wholly owned subsidiary, Bodelwyddan Castle Enterprises Limited. This company was established in order to provide trading opportunities for Bodelwyddan Castle Trust. The results of the subsidiary are consolidated into the group accounts. The audited abbreviated financial statements of Bodelwyddan Castle Enterprises Limited are filed at Companies House.

The Trust is independent of all other organisations. It does, however, work closely with other organisations which share the same aims and in particular with the National Portrait Gallery and Warner Holidays Ltd.

**21. TRUSTEE TRANSACTIONS**

During the financial year ending 31 March 2014 there were no transactions between the Group nor the Trust and the trustees (2013: £ Nil).

**22. LEGAL STATUS OF THE CHARITY**

The Trust operates as a registered company limited by guarantee. The number of guarantees being sixteen.

**Bodelwyddan Castle Trust**

**Detailed Statement of Financial Activities  
for the year ended 31 March 2014**

	2014 £	2013 £
<b>INCOMING RESOURCES</b>		
Voluntary income		
Gift aid	10,209	6,136
Activities for generating funds		
Curatorial Service	12,329	-
Admissions	107,304	117,271
Events	420	498
Other income	597	674
Subsidiary covenant received	20,885	32,748
	<hr/> 141,535	<hr/> 151,191
Investment income		
Rents received	100,802	96,767
Deposit account interest	4,389	6,739
	<hr/> 105,191	<hr/> 103,506
Incoming resources from charitable activities		
Grants	193,964	206,874
	<hr/> 193,964	<hr/> 206,874
<b>Total incoming resources</b>	<b>450,899</b>	<b>467,707</b>
<b>RESOURCES EXPENDED</b>		
Fundraising trading: cost of goods sold and other costs		
Educational event expenditure	64,128	36,026
Art in residence costs	2,163	-
Curatorial Service	1,116	-
	<hr/> 67,407	<hr/> 36,026
Charitable activities		
Light and heat	14,684	10,915
Grounds maintenance	6,923	5,482
Equipment hire	3,150	2,600
Repairs and renewals	14,430	10,010
Household and cleaning	2,715	3,002
Freehold property	31,492	74,101
	<hr/> 73,394	<hr/> 106,110
Governance costs		
Accountancy	3,244	3,531
Legal and Professional fees	750	519
Auditors' remuneration	2,100	2,100
Auditors' remuneration for non-audit work	2,000	2,000
	<hr/> 8,094	<hr/> 8,150
Support costs		
Management		
Wages	242,906	232,424
Pensions	4,800	4,800
Carried forward	247,706	237,224

This page does not form part of the statutory financial statements

**Bodelwyddan Castle Trust**

**Detailed Statement of Financial Activities  
for the year ended 31 March 2014**

	2014 £	2013 £
Management		
Brought forward	247,706	237,224
Rent and rates	3,700	-
Insurance	9,353	14,362
Telephone	1,817	1,817
Postage and stationery	14,639	18,779
Advertising	11,007	5,076
Sundries	963	7,276
Staff training	705	-
Bank charges	2,726	2,405
Motor expenses	4,314	9,872
Volunteer expenses	6,128	-
Fixtures and fittings	10,324	10,587
Loss on sale of tangible fixed assets	-	246
	<hr/> 313,382	<hr/> 307,644
<b>Total resources expended</b>	<b>462,277</b>	<b>457,930</b>
	<hr/>	<hr/>
<b>Net (expenditure)/income</b>	<b>(11,378)</b>	<b>9,777</b>

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