# LYNTON SERVICES MAYFAIR (1994) LIMITED REPORT AND ACCOUNTS 30<sup>th</sup> APRIL 2003

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FINLEY & PARTNERS Chartered Accountants Tubs Hill House London Road Sevenoaks, Kent

# LYNTON SERVICES MAYFAIR (1994) LIMITED REPORT OF THE DIRECTOR

The director presents his report and audited accounts for the year ended 30<sup>th</sup> April 2003.

#### **ACTIVITIES**

The principal activity of the company is that of building services.

#### **DIRECTOR AND HIS INTEREST**

The director who held office during the year and his beneficial interest in the share capital of the company was as follows:

Ordinary shares of £1 each At 30<sup>th</sup> April 2003 and 1<sup>st</sup> May 2002

G H Garland

2

#### **DIRECTOR'S RESPONSIBILITIES**

Company law requires the director to prepare accounts for each financial year which gives a true and fair view of the state of affairs of the company and of its result for that year. In preparing those accounts, the director is required to:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates which are reasonable and prudent,
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable him to ensure that the accounts comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### REPORT OF THE DIRECTOR

(Continued)

#### **AUDITORS**

A resolution proposing the reappointment of the auditors, Finley & Partners, will be submitted to the shareholders at the annual general meeting.

The director's report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

G H Garland <u>Director</u>

\\$\ January 2004

#### INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF

#### LYNTON SERVICES MAYFAIR (1994) LIMITED

We have audited the financial statements of Lynton Services Mayfair (1994) Limited for the year ended 30<sup>th</sup> April 2003 which comprise the Profit and Loss Account, Balance Sheet and related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described in the Statement of Director's Responsibilities the company's director is responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Director's Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding director's remuneration and transactions with the company is not disclosed.

We read the Director's Report and consider the implications for our report if we become aware of any apparent misstatements within it.

# INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF LYNTON SERVICES MAYFAIR (1994) LIMITED

(Continued)

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the director in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30<sup>th</sup> April 2003 and of its result for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

FINLEY & PARTNERS Registered Auditor Chartered Accountants

Sevenoaks, Kent.

13<sup>は</sup> January 2004

#### PROFIT AND LOSS ACCOUNT

#### FOR THE YEAR ENDED 30<sup>th</sup> APRIL 2003

		2003		2002	
	Notes	£	£	£	£
TURNOVER			472,106		529,135
Cost of sales			271,719		314,336
GROSS PROFIT			200,387		214,799
Administrative expenses			204,469		199,278
OPERATING (LOSS)/PROFIT	2		( 4,082)		15,521
Interest received Dividends received Profit/(loss) on sale of investments Diminution in value of investments		3,442 (28,499)	9 1,069	(15,199) (11,267)	248 1,293
			( 25,057)		( 26,466)
LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION			( 28,061)		( 9,404)
Taxation	4		624		( 3,329)
(LOSS) FOR THE FINANCIALYEAR			( 27,437)		( 12,733)
Retained profit brought forward			162,321		175,054
RETAINED PROFIT CARRIED FORWARD			£ 134,884		£ 162,321

#### **BALANCE SHEET**

#### AT 30th APRIL 2003

		2003		2002	
	Notes	£	£	£	£
TANGIBLE FIXED ASSETS	5		23,117		28,868
QUOTED INVESTMENTS	6		47,867		67,381
CURRENT ASSETS Work in progress Trade debtors Cash at bank and in hand		7,681 99,695 27,204	70,984	2,290 87,702 30,587	96,249
CREDITORS: amounts falling due within one year	7	134,580 70,168		120,579 53,255	
NET CURRENT ASSETS			64,412		67,324
TOTAL ASSETS LESS CURRENT LIABILITIES			135,396		163,573
PROVISIONS FOR LIABILITIES AND CHARGES Deferred taxation			510		1,250
			£ 134,886		£ 162,323
CAPITAL AND RESERVES Called up share capital Profit and loss account	8		2 134,884		2 162,321
Shareholder's funds			£ 134,886		£ 162,323

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

G H Garland

Approved: .\.\.\.\.\.January 2004

#### **NOTES TO THE ACCOUNTS**

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover comprises the invoice value of goods and services supplied by the company exclusive of value added tax.

#### Depreciation

Depreciation is provided on all tangible fixed assets and calculated to write off the cost, less estimated residual value, of each asset over its estimated useful life of four years.

#### Work in progress

Work in progress is stated at the lower of cost and net realisable value.

#### Deferred taxation

Tax deferred by the effect of timing differences is accounted for in full under the liability method.

#### 2. OPERATING (LOSS)/PROFIT

	<b>2003</b> £	<b>2002</b> £
Operating (loss)/profit is stated after charging:		
Depreciation of tangible fixed assets Auditors' remuneration Directors' remuneration and pension	10,141 3,000	9,882 3,000
contributions	45,728	45,442

#### 3. PENSION SCHEME

The company operates a defined contribution pension scheme, the assets of which are held separately from those of the company in an independently administered fund. Contributions to the scheme are recognised in the period in which they are incurred and amounted to £2,228 (2002: £2,192).

#### NOTES TO THE ACCOUNTS

#### (Continued)

#### 4. TAXATION

	<b>2003</b> £	<b>2002</b> £
Corporation tax on the profit for the year Transfer from/(to) deferred taxation Adjustment in respect of previous year	- 740 ( 116)	(2,079) (1,250)
	<del></del>	<del></del>
	£ 624	£(3,329)
	-	

#### 5. TANGIBLE FIXED ASSETS

	Plant and Equipment	Motor Vehicles	Total
	£	£	£
Cost: At 1 <sup>st</sup> May 2002 Additions	6,565 395	35,471 3,995	42,036 4,390
At 30 <sup>th</sup> April 2003	6,960	39,466	46,426
Depreciation: At 1 <sup>st</sup> May 2002 Charge for the year	5,821 609	7,347 9,532	13,168 10,141
At 30 <sup>th</sup> April 2003	6,430	16,879	23,309
Net book value: At 30 <sup>th</sup> April 2003	£ 530	£ 22,587	£ 23,117
At 30 <sup>th</sup> April 2002	£ 744	£ 28,124	£ 28,868

#### **NOTES TO THE ACCOUNTS**

#### (Continued)

#### 6. **QUOTED INVESTMENTS**

	<b>2003</b> £	<b>2002</b> £
Cost		
At 1 <sup>st</sup> May 2002	84,771	134,490
Additions	13,793	16,315
Disposals	( 4,808)	( 66,034)
At 30 <sup>th</sup> April 2003	93,756	84,771
Less: Provision for diminution in value	(45,889)	( 17,390)
		<del></del>
	£ 47,867	£ 67,381

The investments are stated at cost less a provision for the diminution in value of those holdings, the value of which has fallen below and remains below cost. The market value of investments at 30<sup>th</sup> April 2003 was £51,616 (2002: £77,368).

# 7. **CREDITORS**: Amounts falling due within one year

		<b>2003</b> £	<b>2002</b> £
	Trade creditors	46,286	28,463
	Taxation and social security Other creditors	17,265 6,617	17,955 6,837
		£ 70,168	£ 53,255
			<u> </u>
8.	SHARE CAPITAL		
		2003	2002
	Authorised		
	1,000 Ordinary shares of £1 each	£ 1,000	£ 1,000
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	Allotted, issued and fully paid 2 Ordinary shares of £1 each	£ 2	£ 2
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