

# DIRECTORS REPORT AND FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 MAY 1998

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## RMT FINANCIAL MANAGEMENT LIMITED

### **COMPANY INFORMATION**

**Directors** 

A A Josephs

K Walker

Secretary

R A Blackett

Company number

2895559

Registered office

3 Portland Terrace

**NEWCASTLE UPON TYNE** 

NE2 1QQ

**Auditors** 

Gardiners, Chartered Accountants

62A Bootham

YORK YO30 7WX

**Bankers** 

Barclays Bank plc

**Barclays Business Centre** 

PO Box 22 Gateshead TYNE & WEAR

NE8 1BX

### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MAY 1998

The directors present their report and financial statements for the year ended 31 May 1998.

#### Principal activities and review of the business

The principal activity of the company continued to be that of investment advisors.

The results for the year and the financial position at the year end were considered unsatisfactory by the directors. However, the company's performance has improved significantly with turnover increasing and expenditure remaining almost constant, and the directors expect the improvement to continue in the forseeable future.

#### Results and dividends

The results for the year are set out on page 5.

#### **Directors**

The following directors have held office since 1 June 1997:

A A Josephs

K Walker

#### **Directors' interests**

The directors' beneficial interests in the shares of the company were as stated below:

	A Ordinary s	hares of £1 each
	31 May 1998	1 June 1997
A A Josephs	-	-
K Walker	1,250	-
	B Ordinary s	hares of £1 each
	31 May 1998	1 June 1997
A A Josephs	-	<del>-</del>
K Walker	-	-
	C Ordinary sh	ares of 10p each
	31 May 1998	1 June 1997
A A Josephs	- -	-
K Walker	10,000	10,000

1,000 "A" Ordinary shares and 4,500 "B" Ordinary shares are issued in the name of A A Josephs. These are held by A A Josephs as a trustee for RMT Accountants and Business Advisors. A A Josephs and others are partners of RMT Accountants and Business Advisors.

#### **Taxation status**

The company was a close company within the provisions of the Income and Corporation Taxes Act 1988 and this position has not changed since the end of the financial year.

## DIRECTORS' REPORT FOR THE YEAR ENDED 31 MAY 1998

#### **Auditors**

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Gardiners, Chartered Accountants be reappointed as auditors of the company will be put to the Annual General Meeting.

#### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Year 2000

As discussed at length in the media, many computers and microchips only recognise dates using the last two digits of the year and will therefore need to be modified or replaced to record the year 2000. Our business depends on a computerised accounting system to prepare the accounts and record transactions. In addition, we could be affected by the systems used by our suppliers and customers. As a result, we could be at risk if other parties do not deal adequately with the Year 2000 issue.

The directors have assessed the risks to our business resulting from the change to the Year 2000. The computer software used by the company is guaranteed to be Year 2000 compliant and so no costs are envisaged in this respect.

It is impossible to guarantee that no Year 2000 problems will remain. However, the directors feel that the company will be able to deal promptly with any failures that may occur.

By order of the board

A A Josephs

**Director** 

11 December 1998

## AUDITORS' REPORT TO THE SHAREHOLDERS OF RMT FINANCIAL MANAGEMENT LIMITED

We have audited the financial statements on pages 5 to 14 which have been prepared under the historical cost convention and the accounting policies set out on page 9.

### Respective responsibilities of directors and auditors

As described on page 3 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 May 1998 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

GARDINERS, CHARTERED ACCOUNTANTS REGISTERED AUDITOR

YORK

**11 DECEMBER 1998** 

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## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MAY 1998

		1998	1997
	Notes	£	£
Turnover	2	159,674	93,900
Cost of sales		(21,558)	(18,875)
Gross profit		138,116	75,025
Administrative expenses		(129,377)	(122,057)
Operating profit/(loss)	3	8,739	(47,032)
Interest payable and similar charges	4	(437)	(2,035)
Profit/(loss) on ordinary activities before taxation		8,302	(49,067)
Tax on profit/(loss) on ordinary activities	<b>\$</b>	·	-
Profit/(loss) on ordinary activities after taxation	11	8,302	(49,067)

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

## BALANCE SHEET AS AT 31 MAY 1998

		19	98	19	97
	Notes	£	£	£	£
Fixed assets					
Tangible assets			17,962		8,599
Current assets					
Stocks	5	150		150	
Debtors	6	20,107		16,455	
Cash at bank and in hand		34,465		100	
		54,722		16,705	
Creditors: amounts falling due within one year	7	(19,167)		(34,906)	
Net current assets/(liabilities)			35,555	<del></del>	(18,201)
Total assets less current liabilities			53,517		(9,602)
Creditors: amounts falling due after more than one year	8		(106,631)		(51,814)
more than one year	J		<del></del>		(-,,-,,
			(53,114)		(61,416)
Capital and reserves					
Called up share capital	10		10,000		10,000
Profit and loss account	11		(63,114)		(71,416)
Shareholders' funds - equity interests	12		(53,114)		(61,416)

The financial statements were approved by the Board on 11 December 1998

A A Josephs Director

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MAY 1998

	1998 £		1997 £
<b>,</b>	9,956		(10,043)
(437)		(2,035)	
	(437)		(2,035)
(3,162)		(235)	
-		2,100	
	(3,162)	<del></del>	1,865
	6,357		(10,213)
49,149		22,386	
(6,641)	÷	(2,880)	
	42,508		19,506
	48,865		9,293
	(3,162)	(437) (437) (3,162) (3,162) (3,162) (3,357) (49,149 (6,641) 42,508	£ 9,956  (437)  (437)  (3,162)  (3,162)  (3,162)  (3,162)  (3,162)  49,149 (6,641)  42,508

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MAY 1998

	s) to net cash inflow/	(outflow)	1998	1997
Itom operating activities			£	£
Operating profit/(loss)			8,739	(47,032
			•	7,414
			•	_
- <del>-</del>			-	350
			(3,652)	38,781
· ·	ne year		1,069	(9,556
Net cash inflow/(outflow) from operate	ling activities		9,956	(10,043
Analysis of net debt	1 June 1997	Cash flow	Other non-cash changes	31 May 1998
	£	£	£	£
Net cash:				
Cash at bank and in hand	100	34,365		34,465
Bank overdrafts	(14,500)	14,500		-
	(14,400)	48,865		34,465
Debt:	<del></del>			
	(6,308)	6,641	(10,000)	(9,667)
Debts falling due after one year	(51,814)	(49,150)	-	(100,964)
	(58,122)	(42,509)	(10,000)	(110,631)
Net debt	(72,522)	6,356	(10,000)	(76,166)
Reconciliation of net cash flow to mo	vement in net debt		1998	1997
			£	£
Increase in cash in the year			48,865	9,293
	ease financing		(42,509)	(19,506)
Change in net debt resulting from cash	flows		6,356	(10,213)
New finance lease			(10,000)	
Movement in net debt in the year			(3,644)	(10,213)
Opening net debt			(72,522)	(62,309)
Closing net debt			(76,166)	(72,522)
	Operating profit/(loss) Depreciation of tangible assets Loss on disposal of tangible assets Decrease in stocks (Increase)/decrease in debtors Increase/(decrease) in creditors within on Net cash inflow/(outflow) from operate Analysis of net debt  Net cash: Cash at bank and in hand Bank overdrafts  Debt: Finance leases Debts falling due after one year  Net debt  Reconciliation of net cash flow to modulate the content of the cash inflow from increase in debt and lease the cash inflow from increase in debt and lease the cash inflow from increase in debt and lease the cash inflow from increase in debt and lease the cash inflow from increase in debt and lease the cash inflow from increase in debt and lease the cash inflow from increase in debt and lease the cash inflow from increase in debt in the year opening net debt	Coperating profit/(loss) Depreciation of tangible assets Loss on disposal of tangible assets Decrease in stocks (Increase)/decrease in debtors Increase/(decrease) in creditors within one year  Net cash inflow/(outflow) from operating activities  Analysis of net debt  1 June 1997  ft  Net cash: Cash at bank and in hand Bank overdrafts  (14,500)  Debt: Finance leases Debts falling due after one year  (51,814)  Reconciliation of net cash flow to movement in net debt  Increase in cash in the year Cash inflow from increase in debt and lease financing  Change in net debt resulting from cash flows New finance lease  Movement in net debt in the year Opening net debt  Movement in net debt in the year Opening net debt	Operating profit/(loss) Depreciation of tangible assets Loss on disposal of tangible assets Decrease in stocks (Increase)/decrease in debtors Increase/(decrease) in creditors within one year  Net cash inflow/(outflow) from operating activities  Analysis of net debt 1 June 1997 Cash flow  Ret cash: Cash at bank and in hand 100 34,365 Bank overdrafts (14,500) 14,500  Cash at bank and in hand (14,500) 14,500  Debt: Finance leases (6,308) 6,641 Debts falling due after one year (51,814) (49,150)  Net debt (72,522) 6,356  Reconciliation of net cash flow to movement in net debt  Increase in cash in the year Cash inflow from increase in debt and lease financing Change in net debt resulting from cash flows New finance lease  Movement in net debt in the year Opening net debt	Coperating profit/(loss)   8,739

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 1998

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

### 1.2 Compliance with accounting standards

The accounts have been prepared in accordance with applicable accounting standards.

#### 1.3 Turnover

Turnover represents amounts receivable for services provided and proposals submitted net of VAT.

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings Leasehold

Straight line over the life of the lease

Fixtures, fittings & equipment

20% reducing balance

Motor vehicles

25% reducing balance

#### 1.5 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.6 Stock

Stock is valued at the lower of cost and net realisable value.

#### 1.7 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year in accordance with SSAP 24.

#### 1.8 Deferred taxation

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future.

#### 2 Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the United Kingdom.

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## RMT FINANCIAL MANAGEMENT LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 1998

3	Operating profit/(loss)	1998	1997
	,	£	£
	Operating profit/(loss) is stated after charging:		
	Depreciation of tangible assets	2,196	7,414
	Operating lease rentals	16,296	14,596
	Auditors' remuneration	1,087	1,334
4	Interest payable	1998	1997
		£	£
	On bank loans and overdrafts	172	1,265
	Hire purchase interest	265	770
		437	2,035
5	Stocks	1998	1997
		£	£
	Finished goods and goods for resale	150	150
		<del></del>	
6	Debtors	1998	1997
		£	£
	Trade debtors	19,966	14,178
	Other debtors	-	220
	Prepayments and accrued income	141	2,057
		20,107	16,455

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 1998

7	Creditors: amounts falling due within one year	1998 £	1997 £
	Bank loans and overdrafts	•	14,500
	Net obligations under finance lease and hire purchase contracts	4,000	6,308
	Trade creditors	1,504	4,970
	Taxes and social security costs	2,919	2,394
	Accruals and deferred income	10,744	6,734
		19,167 ———	34,906
	The bank overdraft is secured by a guarantee given by the partners of RM Advisors. The finance leases and hire purchase contracts are secured on the	F Accountants and ne assets concern	d Business ed.
}	Creditors: amounts falling due after more than one year	1998 £	1997 £
	Other loans	100,964	51,814
	Net obligations under finance leases and hire purchase agreements	5,667	-
		106,631	51,814
	Analysis of loans Wholly repayable within five years	100,964	51,814
	Taniony ropayatio maini me yeme	100,964	51,814
	Loan maturity analysis	<del></del>	
	Between two and five years	100,964	51,814 ———
	Net obligations under finance leases and hire purchase contracts	4,586	6,841
	Repayable within one year Repayable between one and five years	6,498	-
		11,084	6,841
	Finance charges and interest allocated to future accounting periods	(1,417)	(173)
		9,667	6,668
			•
	Included in liabilities falling due within one year	(4,000)	(6,308)

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## RMT FINANCIAL MANAGEMENT LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 1998

#### 9 Pension costs

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £4,214 (1997 - £534).

10	Share capital	1998	1997
		£	£
	Authorised		
	9,000 A Ordinary shares of £1 each	9,000	9,000
	9,000 B Ordinary shares of £1 each	9,000	9,000
	20,000 C Ordinary shares of 10p each	2,000	2,000
		20,000	20,000
	Allotted, called up and fully paid		
	4,500 A Ordinary shares of £1 each	4,500	4,500
	4,500 B Ordinary shares of £1 each	4,500	4,500
	10,000 C Ordinary shares of 10p each	1,000	1,000
		10,000	10,000

## 11 Statement of movements on profit and loss account

		lo	Profit and ss account
	Balance at 1 June 1997 Retained profit for the year		(71,416) 8,302
	Balance at 31 May 1998		(63,114)
12	Reconciliation of movements in shareholders' funds	1998 £	1997 £
	Profit/(Loss) for the financial year Opening shareholders' funds	8,302 (61,416)	(49,067) (12,349)
	Closing shareholders' funds	(53,114)	(61,416)

1998

1997

## RMT FINANCIAL MANAGEMENT LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 1998

4.6			
13	Financial	commitments	

At 31 May 1998 the company had annual commitments under non-cancellable operating leases as follows:

	1998	1997
	£	£
Expiry date:		
Between two and five years	4,251	6,074

### 14 Employees

### **Number of employees**

The average monthly number of employees (including directors) during the year was:

	Number	Number
Directors	2	2
Consultants	1	1
Administration	2	2
	5	5
Employment costs		c
	£	£
Wages and salaries	80,870	64,124
Social security costs	2,375	5,696
Other pension costs	4,215	534
	87,460	70,354

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 1998

## 15 Related party transactions

The bank overdraft of the company is personally guaranteed by the partners of RMT Accountants and Business Advisors. A A Josephs is a partner of RMT Accountants and Business Advisors and is a director of RMT Financial Management Limited.

Included within other loans are loans from RMT Accountants and Business Advisors as detailed below:

£

RMT Accountants and Business Advisors

100,963

The company occupies property owned by RMT Accountants and Business Advisors, and pays rent of £12,000 per annum.