

2891871

## **The Hampshire Foundation for Young Musicians**

A company limited by guarantee and not having a share capital

### **The Trustees' and Directors' Report**

and

### **Financial Statements**

for the year ended 31 March 2000



## **TRUSTEES' AND DIRECTORS' REPORT**

The trustees and directors present their annual report and the financial statements for the year ended 31 March 2000.

### **Name and nature of the charity**

The Hampshire Foundation for Young Musicians is a company limited by guarantee and is governed by its Memorandum and Articles of Association.

The Foundation is registered in the United Kingdom, Company Registration number 2891871 and Registered Charity number 1032598.

The Foundation's principal activity is to advance the education in music of young people under the age of 25.

### **Trustees and directors of the Foundation 1999/00**

The trustees and directors of the Foundation for the financial year 1999/00 were as follows:

D K Bawtree CB DL (Chairman)

A R Hodgson DL

D Heslop OBE

Councillor Felicity Hindson MBE

The current directors are also members of the Foundation. Each member undertakes to contribute a sum, not exceeding £1, to the assets of the Foundation in the event of it being wound up.

### **Statement of directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of any surplus or deficit of the company for that period. In preparing those financial statements, the directors are required to:

select suitable accounting policies and then apply them consistently

make judgements and estimates that are reasonable and prudent

prepare financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Address of principal and registered office of the Foundation**

The Foundation's registered office is The Castle, Winchester, Hampshire SO23 8UJ.

### **Bankers**

The Foundation's banking arrangements are dealt through the County Council's own bank account, which during 1999/00 was held with Lloyds TSB Bank plc. With effect from 1 June 2000 the County Council's bank account will be held with National Westminster Bank plc.

### **Company Secretary and Solicitor**

The Foundation's Company Secretary and Solicitor is Simon Whitbourn MA (Cantab) Dip. LG of The Castle, Winchester, Hampshire.

### **Auditors**

In relation to the financial year 1999/00, the Foundation qualifies as a small company that can be exempt from the annual statutory audit. In accordance with the Companies Act Section 379A the Foundation can dispense with the obligation to appoint auditors annually.

### **Objects of the Charity**

The objects of the Foundation are contained in the Foundation's Memorandum of Association.

The Foundation's principal objects are to advance the education in music of children and young persons up to the age of 25 who reside in the County of Hampshire, including the cities of Portsmouth and Southampton or who are educated principally in the schools and colleges within the said County.

### **Organisation of the Foundation**

The Foundation is a company limited by guarantee with a Board of Directors who are also the trustees of the Foundation and the members of the Foundation.

The Board of Directors has met on four occasions during the year and provides a general overview on policy and reviews the activities of the Foundation.

The Foundation is administered on a day to day basis by the Chief Executive/Administrator who is assisted by part-time seconded staff from the County Council's Music Service. In addition, the Foundation is supported by staff from the Chief Executive's and County Treasurer's Departments of the County Council.

### **Review of the year**

The following awards were made in the financial year ended 31 March 2000:

Anne-Marie Cullum to assist with tuition at the Guildhall Junior School of Music and Drama - £250.

Sophie Crawford to assist with the cost of attending the National Children's Orchestra course for under-13s during the summer of 1999 - £250.

Jonathan Bunney to assist with the cost of attending St Giles International Organ School - £500.

Guy Button to assist with the cost of studying violin and piano as a boarding pupil at the Purcell School, Hertfordshire - £500.

Rebecca Filkin to assist with the cost of studying cello and piano at the Royal College of Music on a part-time basis - £250.

Michael Gale to assist with the cost of studying Historical Musicology at King's College London - £500.

Hannah Grayson to assist with the cost of studying the flute at the Royal Academy of Music on a part-time basis - £250.

Winchester Area Schools Orchestra to assist with the cost of a residential weekend in the New Forest - £200.

Katie Bedford, flautist with the National Youth Orchestra, to assist with the cost of attending NYO residential courses - £225.

Katherine Butler to assist with the cost of attending the International Handbell Symposium in Birmingham in August 2000 - £300.

Alison Griffiths, harpist with the National Youth Orchestra, to assist with the cost of attending residential courses - £225.

Edward Stutters to assist with the cost of private tuition for playing the French horn - £300.

Charlotte Vince to assist with the cost of musical studies at Clayesmore School, Dorset - £225.

Yiming Zhi Woo to assist with the cost of studying the piano at the Royal College of Music - £400.

#### **Review of transactions and financial position**

Attached to this report are the Foundation's annual accounts for the financial year ended 31 March 2000. The notes to the accounts provide an explanation of the salient features of the accounts.

The accounts show that the Foundation will carry forward reserves of £66,778. This is lower than the opening reserve balance of £72,525. This reflects a deficit for the year of £5,747 transferred from the income and expenditure account. £4,911 of this deficit resulted from a final depreciation charge on the musical instruments owned by the Foundation. The remainder reflects an excess of grants and administration costs over interest received on the Foundation's investments.

#### **The Foundation's assets**

The financial statements attached to this report provide a detailed assessment of the Foundation's assets as at 31 March 2000. Details of fixed assets are set out in note 10 to the financial statements.

#### **Relationship with charities and other organisations**

The Foundation's main relationship is now split equally between Hampshire County Council and the two unitary authorities being Portsmouth and Southampton.

The Foundation continues to seek funding from local authorities, charitable organisations and other organisations from which funds may be forthcoming.

**INCOME AND EXPENDITURE ACCOUNT****Year ended 31 March 2000**

	Note	<b>2000</b> £	<b>1999</b> £
<b>Turnover</b>	2	<b>83</b>	<b>1,583</b>
Staff costs		(1,000)	(1,000)
Depreciation		(4,911)	(18,619)
Other operating charges		(4,456)	(2,637)
Exceptional grant		0	0
<b>Operating surplus (deficit)</b>	2/6	<b>(10,284)</b>	<b>(20,673)</b>
Interest receivable and similar income	7	4,537	4,672
<b>Surplus (deficit) for the financial year</b>		<b>(5,747)</b>	<b>(16,001)</b>
Exceptional item - write-back of creditors		-	19,389
<b>Adjusted surplus (deficit) for the financial year</b>		<b>(5,747)</b>	<b>3,388</b>
Reserves brought forward at 1 April		72,525	69,137
Reserves carried forward at 31 March	16	<b>66,778</b>	<b>72,525</b>

**BALANCE SHEET****31 March 2000**

	Note	2000 £	1999 £
<b>FIXED ASSETS</b>			
Investments	9	61,992	61,992
Tangible fixed assets	10	-	4,911
		<b>61,992</b>	<b>66,903</b>
<b>CURRENT ASSETS</b>			
Debtors		-	-
Cash at bank and in hand	11	5,286	6,205
		5,286	6,205
<b>CREDITORS:</b> amounts falling due within one year	12	(500)	(583)
Net Current Assets		4,786	5,622
<b>NET ASSETS</b>		<b>66,778</b>	<b>72,525</b>
<b>CAPITAL AND RESERVES</b>			
Unrestricted funds:			
Foundation endowment	16	66,778	72,525
Restricted fund:			
Foundation endowment		66,778	72,525

The directors confirm:

that for the year in question the company was entitled to exemption under subsection (1) of Section 249A,

that no notice has been deposited under subsection (2) of this section in relation to its accounts for the financial year, and

that the directors acknowledge their responsibilities for-

ensuring that the company keeps accounting records which comply with section 221, and

preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company

These financial statements were approved by the Board of Directors on 9 October 2000 and signed on behalf of the Board of Directors by

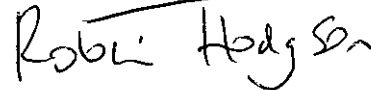
D K Bawtree CB DL

Chairman



A R Hodgson DL

Director



## **NOTES TO THE ACCOUNTS**

Year ended 31 March 2000

### **1 ACCOUNTING POLICIES**

The financial statements are prepared in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting for Charities". The particular accounting policies adopted are described below.

#### **Accounting convention**

The financial statements are prepared under the historical cost convention.

#### **Turnover**

Turnover represents all forms of income, including grant income and donations, but excluding interest receivable.

#### **Depreciation**

Depreciation is calculated to write off the cost of fixed assets over their effective useful lives in equal instalments. The rates of depreciation used have been as follows:

Equipment - 25%

Instruments - 25%

The equipment and instruments have now been written out of the balance sheet entirely.

#### **Taxation**

The company has been granted charitable status and is therefore not liable to corporation tax on its charitable income.

#### **Direct charitable expenditure**

Direct charitable expenditure represents the direct cost of supporting charitable activities and projects, including management and administration costs.



**2 DETAILED INCOME AND EXPENDITURE ACCOUNT**

	<b>2000</b>	<b>1999</b>
	<b>£</b>	<b>£</b>
<b>TURNOVER</b>		
Grants from Hampshire County Council	-	1,500
Donations and sponsorship	-	-
Hire of musical instruments	83	83
	83	1,583
<b>Individual Tuition Awards</b>		
Operating charges	4,375	2,617
<b>Bands Orchestras and Choirs</b>		
Staff costs	-	-
Depreciation	4,911	18,619
Other operating charges	-	-
Exceptional grant	-	-
	4,911	18,619
<b>Management and Administration</b>		
Other operating charges	1,081	1,020
<b>OPERATING (DEFICIT) / SURPLUS</b>	<b>(10,284)</b>	<b>(20,673)</b>

**3 DIRECT CHARITABLE EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
Expansion and education in music				
Awards	4,375	-	4,375	2,617
Bands, orchestra and choirs	4,911	-	4,911	18,619
Support costs				
Salaries	-	-	-	-
Office costs	-	-	-	-
	9,286	-	9,286	21,236

**4 MANAGEMENT AND ADMINISTRATION OF THE CHARITY**

	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
Administration costs	1,081	-	1,081	1,020
Audit and accounting fees	-	-	-	-
Bank charges	-	-	-	-
	1,081	-	1,081	1,020

**5 TOTAL RESOURCES EXPENDED**

	Awards	Bands Orchestras and Choirs	Management and administration of the charity	Total 2000	Total 1999
	£	£	£	£	£
Depreciation	-	4,911	-	4,911	18,619
Other costs	4,375	-	1,081	5,456	3,637
Total	4,375	4,911	1,081	10,367	22,256

**6 OPERATING SURPLUS / (DEFICIT)**

The operating (deficit) / surplus is stated after charging :

	2000 £	1999 £
Depreciation of owned assets	4,911	18,619
Loss on sale of owned assets	-	-
Auditors' remuneration	-	-

**7 INTEREST RECEIVABLE AND SIMILAR INCOME**

	2000 £	1999 £
Deposit interest from bank and Hampshire County Council	258	235
Charibond investment	3,691	3,867
Charifund investment	588	570

**8 INFORMATION REGARDING DIRECTORS AND EMPLOYEES**

No director received any remuneration during the year or in the previous year.

	2000 £	1999 £
The equivalent average number of full-time persons (excluding directors) employed in the year was:		
Teachers and conductors	0	0

**9 INVESTMENTS**

2000 £	1999 £
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Quoted investments market value at 1 April 1999	70,613	66,498
Rise (fall) in value in the year	(3,849)	4,115
Market value 31 March 2000	66,764	70,613
Historical cost as at 31 March 2000	61,992	61,992

# **10 TANGIBLE FIXED ASSETS**

	Equipment £	Instruments £	Total £
<b>Cost :</b>			
at 1 April 1999	13,505	69,675	83,180
Less disposals	-	-	-
at 31 March 2000	13,505	69,675	83,180
<b>Accumulated depreciation</b>			
at 1 April 1999	13,505	64,764	78,269
Charge for the year	-	4,911	4,911
Less disposals	-	-	-
at 31 March 2000	13,505	69,675	83,180
<b>Net book value</b>			
at 31 March 2000	-	-	-
at 31 March 1999	-	4,911	4,911

All assets stated above are used for direct charitable purposes.

# **11 CASH AT BANK AND IN HAND**

Cash is held on deposit with Hampshire County Council.

# **12 CREDITORS:AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2000 £	1999 £
Administration costs	500	583
Accruals and deferred income	-	-
	500	583

### 13 MEMBERS' GUARANTEES

The liability of members is limited by guarantee. The company has no authorised or issued share capital. In the event of the Hampshire Foundation for Young Musicians being wound up, each of the four members has undertaken to contribute an amount of £1 should a deficiency arise.

### 14 CAPITAL COMMITMENTS

There were no capital commitments as at 31 March 2000 or as at 31 March 1999.

### 15 CONTINGENT LIABILITIES

There were no contingent liabilities as at 31 March 2000 or as at 31 March 1999.

### 16 RECONCILIATION OF MOVEMENTS IN RESERVES

	Unrestricted foundation endowment fund	Restricted foundation endowment fund	Total
	£	£	£
Balance at 1 April 1999	72,525	0	72,525
Transfer from income and expenditure account	(5,747)	0	(5,747)
Transfer from restricted foundation endowment	0	0	
Balance at 31 March 2000	66,778	0	66,778

The restricted foundation endowment fund is to meet expenditure relating to the cost of individual tuition awards.

The unrestricted foundation endowment fund relates to costs of furthering the general objectives of the foundation.

### 17 RELATED PARTY TRANSACTIONS

Hampshire County Councillor F Hindson MBE is a director of the Foundation. No transactions have been undertaken with Councillor Hindson during the year (1999 - nil).

During the accounting period 1997/98, a sum of £61,992 was deposited with the County Council. This sum remains invested with Charifund and Charibond.