

**SAFE HOME INCOME PLANS**

**(Limited by Guarantee)**

**Report of the Directors and**

**Financial Statements**

**for the Year Ended 31 December 2003**



## **SAFE HOME INCOME PLANS**

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**SAFE HOME INCOME PLANS**

**Company Information  
for the Year Ended 31 December 2003**

**DIRECTORS:**

Jonathan P King - Chairman  
Andrew D Holland  
Mark Goodale  
Graeme C W Marshall  
Colin Taylor  
David J Grant  
Allison M Thompson  
Davinder Shergill  
Raymond D Chinn  
John S Milton  
James R B Wright  
Keith Haggart  
Andrew G Boddie  
Timothy M Dawson  
Peter Lucas  
Mark P Kelly  
Peter Nelson

**SECRETARY:**

Ian McNeill

**REGISTERED OFFICE:**

1 Carr Road  
Nelson  
Lancs.  
BB9 7JU

**REGISTERED NUMBER:**

2884568

**AUDITORS:**

Hargreaves, Brown & Benson  
2 Derby Street  
Colne  
Lancashire  
BB8 9AD

## SAFE HOME INCOME PLANS

### Report of the Directors for the Year Ended 31 December 2003

The directors present their report with the financial statements of the company for the year ended 31 December 2003.

#### PRINCIPAL ACTIVITY

The principal activity of the company is to act as a non-profit making trade association and to promote good practice and planholder protection in respect of home income financial products.

#### DIRECTORS

The directors during the year under review were:

Jonathan P King - Chairman	
David Evans	- resigned 24.11.03
Andrew D Holland	
Mark Goodale	
Graeme C W Marshall	
Colin Taylor	
Terry F Beck	- resigned 1.9.03
Peter Q P Couch	- resigned 15.9.03
David J Grant	
Allison M Thompson	
Davinder Shergill	- appointed 7.4.03
Raymond D Chinn	- appointed 24.11.03
John S Milton	- appointed 25.6.03
Paul R Stokes	- appointed 1.9.03
James R B Wright	- appointed 4.6.03
Keith Haggart	- appointed 11.12.03
Andrew G Boddie	- appointed 12.12.03

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### AUDITORS


The auditors, Hargreaves, Brown & Benson, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

**SAFE HOME INCOME PLANS**

**Report of the Directors  
for the Year Ended 31 December 2003**

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

**ON BEHALF OF THE BOARD:**

  
Jonathan P King Chairman

6 October 2004

**Report of the Independent Auditors to the Members of  
SAFE HOME INCOME PLANS**

We have audited the financial statements of SAFE HOME INCOME PLANS for the year ended 31 December 2003 on pages five to eight. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of directors and auditors**

As described on page two the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

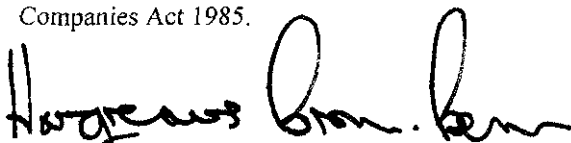
**Basis of audit opinion**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2003 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Hargreaves, Brown & Benson  
Chartered Accountants and Registered Auditors  
2 Derby Street  
Colne  
Lancashire  
BB8 9AD

6 October 2004

# SAFE HOME INCOME PLANS

## Income and Expenditure Account for the Year Ended 31 December 2003

		<u>2003</u>	<u>2002</u>
	Notes	£	£
<b>TURNOVER</b>		<b>113,034</b>	<b>52,907</b>
Administrative expenses		<u>(74,245)</u>	<u>(54,304)</u>
<b>OPERATING SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE TAXATION</b>	2	<b>38,789</b>	<b>(1,397)</b>
Taxation	3	-	-
<b>SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR AFTER TAXATION</b>		<b>38,789</b>	<b>(1,397)</b>
Retained surplus brought forward		<u>10,203</u>	<u>11,600</u>
<b>RETAINED SURPLUS CARRIED FORWARD</b>		<u><b>£48,992</b></u>	<u><b>£10,203</b></u>

The notes form part of these financial statements

# SAFE HOME INCOME PLANS

## Balance Sheet 31 December 2003

		<u>2003</u>	<u>2002</u>
	Notes	£	£
<b>CURRENT ASSETS:</b>			
Debtors	4	13,844	57
Cash at bank		<u>53,695</u>	<u>20,676</u>
		67,539	20,733
<b>CREDITORS:</b> Amounts falling due within one year	5	<u>(18,547)</u>	<u>(10,530)</u>
<b>NET CURRENT ASSETS:</b>		<u>48,992</u>	<u>10,203</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES:</b>		<u>£48,992</u>	<u>£10,203</u>
<b>RESERVES:</b>			
Income and expenditure account		<u>48,992</u>	<u>10,203</u>
		<u>£48,992</u>	<u>£10,203</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

**ON BEHALF OF THE BOARD:**



Jonathan P King - Chairman

Approved by the Board on 6 October 2004



## SAFE HOME INCOME PLANS

### Notes to the Financial Statements for the Year Ended 31 December 2003

#### 1. ACCOUNTING POLICIES

##### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

##### Turnover

Turnover, which is derived entirely from members of the company, represents subscriptions, application fees and reimbursed expenses, excluding value added tax.

Application fees are non-refundable.

##### TAXATION

The Company, which is a trade association and cannot distribute surpluses to members, is not liable to corporation tax on its operating surplus(deficit).

A corporation tax liability may arise on investment income which the Company may receive.

#### 2. OPERATING SURPLUS(DEFICIT)

The operating surplus (2002 - operating deficit) is stated after charging:

	2003 £	2002 £
Auditors' remuneration	<u>1,763</u>	<u>-</u>
Directors' emoluments and other benefits etc	<u>4,000</u>	<u>4,000</u>

#### 3. TAXATION

No liability to UK corporation tax arose on ordinary activities for the year ended 31 December 2003 nor for the year ended 31 December 2002.

#### 4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2003 £	2002 £
Trade debtors	<u>13,844</u>	<u>57</u>

#### 5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2003 £	2002 £
Trade creditors	16,784	235
Accrued expenses	<u>1,763</u>	<u>-</u>
	<u>18,547</u>	<u>235</u>

## **SAFE HOME INCOME PLANS**

### **Notes to the Financial Statements for the Year Ended 31 December 2003**

#### **6. RELATED PARTY DISCLOSURES**

The Company operates a call centre which is managed by a member, Key Retirement Solutions Ltd whose representative director is Colin Taylor, and for which a charge of £32,040 (2002 £23,500) was made for the year, on a normal commercial basis.

#### **7. COMPANY STATUS**

The company is limited by guarantee and does not have a share capital.

The liability of each member, of which there were 17 at 31 December 2003, is limited to £1.

In the event of a liquidation any surplus shall be transferred to a charitable institution having the same objects.