# Report of the Director and

# Financial Statements

# For The Year Ended 31 December 2002

<u>for</u>

**Edward Stenhouse Limited** 



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# <u>Contents of the Financial Statements</u> <u>For The Year Ended 31 December 2002</u>

	Page
Company Information	1
Report of the Director	2
Profit and Loss Account	3
Balance Sheet	4
Notes to the Financial Statements	5
Report of the Accountants	8
Trading and Profit and Loss Account	9

# Company Information For The Year Ended 31 December 2002

DIRECTOR: Major E H Stenhouse

SECRETARY: Mrs. C J Stenhouse

REGISTERED OFFICE: Newbridge

Colemans Hatch

Hartfield Sussex TN7 4ES

**REGISTERED NUMBER:** 2860641 (England and Wales)

ACCOUNTANTS: Kingscott Dix

Chartered Accountants

60 Kings Walk Gloucester GL1 1LA

BANKERS: HSBC

1 Middle Row East Grinstead West Sussex RH19 3AY

# Report of the Director For The Year Ended 31 December 2002

The director presents his report with the financial statements of the company for the year ended 31 December 2002.

#### **PRINCIPAL ACTIVITIES**

The principal activities of the company in the year under review were those of Chartered Surveyors and Rural Energy and Land Management Consultants.

### **DIRECTOR**

Major E H Stenhouse was the sole director during the year under review.

His beneficial interest in the issued share capital of the company was as follows:

 31.12.02
 1.1.02

 Ordinary £1 shares
 199
 199

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

Mrs C J Stenhouse - SECRETARY

Dated: 9 April 2003

# Profit and Loss Account For The Year Ended 31 December 2002

		31.12.02	31.12.01
N	otes	£	£
TURNOVER		93,495	96,688
Cost of sales		34,205	24,548
GROSS PROFIT		59,290	72,140
Administrative expenses		51,905	68,452
		7,385	3,688
Other operating income			6,613
OPERATING PROFIT	2	7,385	10,301
Interest receivable and similar income		33	<u>.</u>
		7,418	10,301
Interest payable and similar charges		844	2,615
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		6,574	7,686
Tax on profit on ordinary activities	3	889	1,544
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		5,685	6,142
Dividends	4	4,950	7,200
		735	(1,058)
(Deficit)/Retained profit brought forward		(348)	710
RETAINED PROFIT/(DEFICIT) CARRIED FORWARD		£387	£(348)

#### Balance Sheet 31 December 2002

	_	31.12.02		31.12.01	
FIVED ACCETO.	Notes	£	£	£	£
FIXED ASSETS: Tangible assets	5		2,154		6,834
CURRENT ASSETS: Stocks Debtors Cash at bank and in hand	6	5,750 52,023 26,809		11,000 49,683 28,969	
CREDITORS: Amounts falling due within one year	7	84,582		89,652 96,552	
NET CURRENT LIABILITIES:			(1,667)		(6,900)
TOTAL ASSETS LESS CURRENT LIABILITIES:			487		(66)
CREDITORS: Amounts falling due after more than one year	8		- £487		182 £(248)
CAPITAL AND RESERVES: Called up share capital Profit and loss account	9		100 387		100 (348)
SHAREHOLDERS' FUNDS:			£487		£(248)

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 December 2002.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2002 in accordance with Section 249B(2) of the Companies Act 1985.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

ON BEHALF OF THE BOARD:

Major E H Stenhouse - DIRECTOR

Approved by the Board on 9 April 2003

# Notes to the Financial Statements For The Year Ended 31 December 2002

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### **Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on cost
Motor vehicles - 25% on cost
Computer equipment - 33% on cost

#### **Stocks**

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### 2. OPERATING PROFIT

The operating profit is stated after charging:

Depreciation - owned assets	31.12.02 £ 6,214	31.12.01 £ 6,700
Director's emoluments and other benefits etc	8,000	4,000

#### 3. TAXATION

#### Analysis of the tax charge

The tax charge on the profit on ordinary activities for the year was as follows:

	31.12.02 £	31.12.01 £
Current tax: UK corporation tax	889	1,544
Tax on profit on ordinary activities	889	1,544

#### 4. DIVIDENDS

	31.12.02	31.12.01
	£	£
Dividend	4,950	7,200
		===

# Notes to the Financial Statements For The Year Ended 31 December 2002

## 5. TANGIBLE FIXED ASSETS

5.	TANGIBLE FIXED ASSETS				
		Fixtures and fittings	Motor vehicles	Computer equipment	Totals
		£	£	£	£
	COST: At 1 January 2002 Additions Disposals	10,204 1,335 (1,250)	18,203 - -	12,266 199 (5,799)	40,673 1,534 (7,049)
	At 31 December 2002	10,289	18,203	6,666	35,158
	DEPRECIATION: At 1 January 2002 Charge for year Eliminated on disposals	8,141 1,226 (1,250)	13,653 4,551	12,045 437 (5,799)	33,839 6,214 (7,049)
	At 31 December 2002	8,117	18,204	6,683	33,004
	NET BOOK VALUE: At 31 December 2002	2,172	(1)	(17)	2,154
	At 31 December 2001	2,063	4,550 ====	<u> 221</u>	6,834
6.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			31.12.02	31.12.01
				£	£
	Trade debtors Prepayments & accrued income			51,147 876 52,023	43,666 6,017 49,683
7.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			31.12.02	31.12.01
	Bank loans and overdrafts Hire purchase contracts Trade creditors Directors current accounts			£ 11,569 - 4,646 30,342	£ 1,020 3,855 - 51,933
	Social security & other taxes Clients Account Taxation Accrued expenses			11,034 26,773 898 987	13,762 23,442 1,553 987
				86,249	96,552
8.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR			24.40.00	24 40 04
	Bank loans			31.12.02 £	31.12.01 £ 182 ===

# Notes to the Financial Statements For The Year Ended 31 December 2002

#### 9. CALLED UP SHARE CAPITAL

Authorised: Number:	Class:	Nominal	31.12.02	31.12.01
2,000,000	Ordinary	value: £1	2,000,000 ======	2,000,000
Allotted, iss	ued and fully paid:			
Number:	Class:	Nominal value:	31.12.02 £	31.12.01 £
100	Ordinary	£1	100	100

#### 10. RELATED PARTY DISCLOSURES

#### **DIRECTORS INTEREST IN TRANSACTIONS**

The land and buildings from which the company operates are owned by Mr. E.H. Stenhouse (Director). No rent is payable for this occupation.

#### **CONTROLLING PARTY**

By virtue of his controlling shareholding, Mr E.H. Stenhouse is considered to be the controlling party of the Company.