

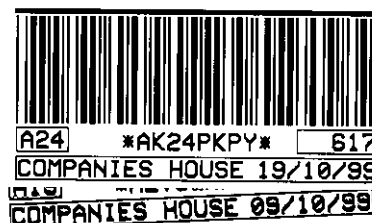
**DEAFINITELY INDEPENDENT**  
**(Company limited by guarantee and not having a share capital)**  
**(Registered No 2852695)**

**ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31 DECEMBER 1998**

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**BURGIS & BULLOCK**  
**Chartered Accountants**  
**2 Chapel Court**  
**Holly Walk**  
**Leamington Spa**  
**CV32 4YS**

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**DEAFINITELY INDEPENDENT**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 DECEMBER 1998**

**Directors and Trustees**

P P Manning  
G Doughty  
Mrs T Bayliss  
Mrs S M Cox

**Secretary**

Mrs S M Cox

**Registered Office**

23 Leam Terrace  
Leamington Spa  
CV32 1BB

**Registered Number**

2852695 (England and Wales)

**Auditors**

Burgis & Bullock  
2 Chapel Court  
Holly Walk  
Leamington Spa  
CV32 4YS

**Bankers**

Lloyds Bank plc  
73 Parade  
Leamington Spa  
CV32 4BB

**DEAFINITELY INDEPENDENT**  
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**DIRECTORS' AND TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 1998**

The trustees present their report and accounts for the year ended 31 December 1998.

**Charitable Status**

The company is registered as a charity by the Charity Commissioners (No 1027567) and recognised as such by the Inland Revenue.

**Trustees**

The trustees named on page 1 have served throughout the year. Appointment of trustees is governed by the Trust deed of the charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of existing trustees.

**Investment Powers**

The Trust Deed authorises the trustees to make and hold investments using the general funds of the charity, but no such investments are presently held.

**Constitution, Objects and Policies**

The charitable trust is constituted by Trust Deed and its objects are to:

Promote the relief of persons with learning, physical and/or dual sensory disabilities of all ages who are deaf and to provide learning experiences for such persons so as to encourage them to take responsibility for their own welfare as far as they are able and to provide residential accommodation, counselling, education and training in furtherance of these objects.

The policy of the charitable trust continues to be to seek additional finance and support to meet the needs presented by existing and potential beneficiaries.

The trustees delegate the day to day responsibility for all routine financial matters, staff selection, development and supervision, residents' and staff safety and compliance with all necessary legislation to the Registered Manager.

**Development, Activities and Achievements**

The trustees consider that the performance of the charity this year has been most satisfactory. It has been a period of significant growth and development. With the assistance of a start-up Lottery Grant the second house – Beech Lodge – was registered in August 1998 and now has 5 permanent residents. Other services are offered from here including an outreach service, lip-reading and sign language classes.

Both No 23 and Beech Lodge have been managed in a manner which was found satisfactory by the Registration and Inspection Service. Beneficiaries have received a stimulating and varied programme of learning activities and social opportunities in a warm and caring environment. Considerable attention continues to be given to staff training issues.

**DEAFINELY INDEPENDENT**  
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**DIRECTORS' AND TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 1998**  
(Continued)

**Financial Review**

The trust has managed all its activities within income generated and donations received, these are set out in the Statement of Financial Activities. The assets of the Trust have increased due to the capital expenditure element of the Lottery Grant.

**Future Developments**

Consideration is now being given to the possibility and viability of a home for older deaf people and a "core and cluster" development for those who become sufficiently independent and capable to move out of the main house into independent living situations with support from the centre and ongoing participation in learning and social opportunities.

**Statement of Trustees' Responsibilities**

The trustees are required under the constitution of the charity to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the results for that period. In preparing those financial statements the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act, 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Company Exemption**

The report of the directors and trustees has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board

Trustee

**REPORT OF THE AUDITORS TO THE MEMBERS  
OF DEAFINITELY INDEPENDENT**

We have audited the accounts on pages 5 to 11 which have been prepared under the historical cost convention and the accounting policies set out on page 9.

**Respective Responsibilities of Directors and Auditors**

As described on page 3 the trustees, who are also the directors of Deafinitely Independent for the purposes of company law, are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.


**Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

**Opinion**

In our opinion the accounts give a true and fair view of the state of the charitable company's affairs as at 31 December 1998 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.

  
Registered Auditors  
Chartered Accountants

2 Chapel Court  
Holly Walk  
Leamington Spa

*14 September 1999*

**DEAFINITELY INDEPENDENT**  
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**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 1998**

	1998 Total Funds (unrestricted) £	1997 Total Funds (unrestricted) £
<b>Incoming Resources</b>		
Donations	17979	1340
County Councils and DSS	303142	247383
Outreach Work	2232	-
Grants Received	130266	-
Other Income	4355	-
Deposit Account Interest	3401	937
<b>Total Incoming Resources</b>	<u>461375</u>	<u>249660</u>
<b>Resources expended</b>		
<b>Direct Charitable Expenditure</b>		
Staff Salaries	243597	150790
Staff Welfare and Recruitment	1998	1137
Residents and Housekeeping Allowances	21733	15225
Electricity and Gas	4299	2545
Rates and Water	1720	916
Rent	42625	24000
Insurance	3000	1421
Residents' Holiday Costs	2144	2590
Cleaning and Laundry	864	295
Refurbishment	9071	1213
Hire of Equipment	-	114
Repairs and Renewals	2923	5444
Registration Fees	771	-
Freelance Careworkers and Enablers	2254	2421
Annual Subscriptions	314	516
Travelling and Minibus Expenses	6736	3692
Depreciation	22435	4810
Programme Support	2638	2736
Social Support	3505	2542
Training Courses	1887	3025
	<u>374514</u>	<u>225432</u>

**DEAFINITELY INDEPENDENT**  
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**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 1998**  
**(Continued)**

	1998 Total Funds (unrestricted) £	1997 Total Funds (unrestricted) £
<b>Fund Raising Costs</b>	297	250
	—	—
<b>Administration</b>		
Telephone	1813	350
Stationery and Postages	1978	804
Sundry Expenses	956	743
Audit and Accountancy	1058	1058
Legal and Professional	1074	—
Bank Charges	627	316
	7506	3271
	—	—
<b>Total Resources Expended</b>	382317	228953
	—	—
Net Movement in Unrestricted Funds	79058	20707
Unrestricted Fund Balances brought forward	52153	31446
	—	—
<b>Unrestricted Fund Balances carried forward</b>	£131211	£52153
	=====	=====

**DEAFINITELY INDEPENDENT**  
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**PROFIT AND LOSS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 1998**

	Notes	1998 £	1997 £
<b>Turnover</b>	2	457974	248723
<b>Administrative Expenses</b>		382317	228953
		<hr/>	<hr/>
<b>Operating Profit</b>	3	75657	19770
<b>Interest Receivable and Similar Income</b>	5	3401	937
		<hr/>	<hr/>
<b>Profit on Ordinary Activities before Taxation</b>		79058	20707
<b>Tax on Profit on Ordinary Activities</b>	6	-	-
		<hr/>	<hr/>
<b>Profit for the Financial Year after Taxation</b>		79058	20707
<b>Retained Profit brought forward</b>		52153	31446
		<hr/>	<hr/>
<b>Retained Profit carried forward</b>		£131211	£52153
		<hr/> <hr/>	<hr/> <hr/>



**DEAFINITELY INDEPENDENT**  
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**BALANCE SHEET AS AT 31 DECEMBER 1998**

	Notes	1998	1997
		£	£
<b>Fixed Assets</b>			
Tangible Fixed Assets	7	72281	12898
<b>Current Assets</b>			
Debtors	8	27617	17813
Cash at Bank		88852	33216
		<u>116469</u>	<u>51029</u>
<b>Creditors</b>			
Amounts Falling Due within one year	9	57539	11774
		<u>          </u>	<u>          </u>
<b>Net Current Assets</b>		58930	39255
		<u>          </u>	<u>          </u>
<b>Total Assets less Current Liabilities</b>		£131211	£52153
		<u>          </u>	<u>          </u>
<b>Reserves</b>			
Profit and Loss Account (unrestricted fund)		£131211	£52153
		<u>          </u>	<u>          </u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the Board

  
 Director

14<sup>th</sup> Sept 1999.  
 Date

**DEAFINITELY INDEPENDENT**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**31 DECEMBER 1998**

**1. Accounting Policies**

**(a) Accounting Convention**

The financial statements have been prepared under the historical cost convention and the Charities Accounting Statement of Recommended Practice.

**(b) Turnover**

Turnover represents grants and donations received during the year, as well as amounts paid by County Councils and other agencies.

**(c) Tangible Fixed Assets**

Depreciation is provided at the following annual rates to write off each asset over its estimated useful life:

Fixtures and Fittings	-	20% on cost
Motor Vehicles	-	25% on reducing balance
Computer Equipment	-	20% on cost

Improvements to property not subject to a leasehold interest are written off in the year of the expenditure.

**2. Turnover**

The turnover and profit before taxation are attributable to the one principal activity of the company.

**3. Operating Profit** **1998** **1997**

Operating Profit is stated after charging:-

Auditor's Remuneration	700	750
Depreciation – owned assets	22435	4810
Other Operating Leases		
Hire of Plant and Machinery	42625	24000
Directors' Emoluments and Other Benefits etc	-	114
	<u>          </u>	<u>          </u>

**DEAFINITELY INDEPENDENT**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**31 DECEMBER 1998**  
**(Continued)**

4. Staff Costs	1998	1997
Salaries	223061	137885
Social Security	20536	12905
	<u>£243597</u>	<u>£150790</u>
	<u>=====</u>	<u>=====</u>

The average number of employees during the year was as follows:-

Direct Charitable Services	16	10
	<u>=====</u>	<u>=====</u>

5. Interest Receivable and Similar Income	1998	1997
Deposit Account Interest	£3401	£937
	<u>=====</u>	<u>=====</u>

**6. Taxation**

No liability to UK corporation tax arose on ordinary activities for the year ended 31 December 1998 nor for the year ended 31 December 1997.

The company is registered as a charity and as such is not liable to corporation tax.

7. Tangible Fixed Assets	Fixtures and Fittings	Motor Vehicle	Computer Equipment	Totals
<b>Cost</b>				
At 1 January 1998	19914	1100	3221	24235
Additions	52711	24281	4826	81818
At 31 December 1998	<u>72625</u>	<u>25381</u>	<u>8047</u>	<u>106053</u>
<b>Depreciation</b>				
At 1 January 1998	10035	183	1119	11337
Charge for year	14525	6300	1610	22435
At 31 December 1998	<u>24560</u>	<u>6483</u>	<u>2729</u>	<u>33772</u>
<b>Net Book Value</b>				
At 31 December 1998	£48065	18898	5318	72281
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
At 31 December 1997	£9879	917	2102	12898
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
**31 DECEMBER 1998**  
**(Continued)**

<b>8.</b>	<b>Debtors: Amounts Falling Due Within One Year</b>	<b>1998</b>	<b>1997</b>
	Trade Debtors	18398	15009
	Other Debtors	4219	50
	Prepayments	5000	2754
		<u>£27617</u>	<u>£17813</u>
		<u><u>          </u></u>	<u><u>          </u></u>
<b>9.</b>	<b>Creditors: Amounts Falling Due Within One Year</b>	<b>1998</b>	<b>1997</b>
	Trade Creditors	11300	3821
	Social Security and Other Taxes	5944	4907
	Fees Received in Advance	19907	1752
	Grant Received in Advance	19193	-
	Accrued Expenses	1195	1294
		<u>£57539</u>	<u>£11774</u>
		<u><u>          </u></u>	<u><u>          </u></u>
<b>10.</b>	<b>Members' Liability</b>		

*The company is limited by guarantee and does not have a share capital. Each member of the company undertakes to contribute to the assets of the company in the event of the same being wound up while they are a member, or within one year after they cease to be a member, for payment of debts and liabilities of the company contracted before they cease to be a member, and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves, such amount as may be required not exceeding twenty pounds.*