

USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.



<u></u>	i				
CHFP000 Company Number	285 1435				
Company Name in full	THE D GROUP LIMITED				
Balance Sheet as at	31 DECEMBER		Province Voca		
		Current Year	Previous Year		
		2000			
Called up Share Capital not paid					
Cash at Bank and in Hand		2			
NET ASSETS		£ 2	£		
Authorised share capital:		4.			
ordinary shares of	£ each				
Issued share capital:			5		
2 ordinary shares of	£ \ each				
SHAREHOLDERS' FUNDS		£ 2	3		
Notes: 1. During the year the company allotted		h an aggregate nominal value	of £, the		
2. During the year the company acted as a	n agent for a person - If t	this applies please tick the b	ох		
	s Act 1985. company to obtain an a sponsibility for: keeps accounting rec give a true and fair view of its profit and loss for the fire erwise comply with the requ	audit in accordance with se	section 249B(2) of the section 221, and apany as at the end of the the requirements of		
on and signed on their behalf by:	rd of Directors 21-09 - 200/	Please give the name, add and, if available, a DX no the person Companies I there is any query.	umber and Exchange of		
Director(s)					

A16 **AEAGF4FM** 0530 COMPANIES HOUSE 27/09/01



July 2000

GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- b. Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, re-registration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- g. This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

	panies House			FINANCIAL YEARS ER 26 JULY 2000.	DCA
CHFP000	Company Number	00123456			
C	Ompany Name in full	A Company	Limited		
	Balance Sheet es at	30 July 200			
		l		Current Year	Previous Year
				2000	
Called un Sha	re Capital not paid (Se	e note h. abo	yel £	100	
•			2		
	and in Hand (See note	w. anuvej	•	£ 100	<u> </u>
NET ASSETS				£ 100	£
Authorised sh	are capital:	1.52.22.22			
1000	ordinary shares of	£ 1.00	each		
Issued share	capital:		•		
100	ordinary shares of	£ 1.00	each		
CHADENO!	ERS' FUNDS	·	•	£ 100	£
Maken					<u> </u>
Hotes: 1. During the yes	r the company allotted 10	O prolinary si	hares with	en aggregate nominal v	ratus of E1.00
	received by the company w In the company acted as an			le applies please tick t	the box
(a) For the v	ear ended 30 Ji	My 2000	t	date) the company was	entitled to exemption unde
	49AA(1) of the Companies a have not required the o		otain an s	iudit in accordance w	ith section 2498(2) of the
Compani	es Act 1985				
Lensus	store acknowledge their respring the company keeps acc	counting record	s which co	mply with section 221.	and
ii prepi	pring accounts which give a	true and lair vi	iew of the	state of atlairs of the C	ompany as at the end of the
228.	cial year, and of its profit ar and which otherwise compi cable to the company	nd 1088 for the l y with the requ	mancial y rements o	A the Companies Act 19	lating to accounts, so lar a
	were approved by the Board			and, if available, if the person Comp	me, address, lelephone numbi i DX number and Exchange (snies House should contact
	30 August 2090			there is any query.	
and signed on the				Contact details:	
on and signed on the Director(s)) _1			r	
and signed on the	1 Director				
and signed on the	A Director			•	

An example:

On 1 July 1999 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 30 July 2000.

Note:

The total of Net Assets should equal the total of Shareholders' Funds.

Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales .

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Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh for companies registered in Scotland GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY - FOR FINANCIAL YEARS ENDING BEFORE 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- b. Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 2 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. For these purposes a company is defined as being dormant if no accounting transactions have occurred, other than the taking of shares by the subscribers to the memorandum in pursuance of their undertaking in the memorandum, and a special resolution has been passed under Section 250 of the Companies Act 1985.
- e. The annual return fee may be omitted from the company records and the annual accounts if borne by other parties, such as the directors, without any right of reimbursement, thus entitling the company to retain its dormant status.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- g. This guidance only applies to the accounts that must be filed with the registrar of companies, and does not cover the accounts that must be prepared for the members.

	Ø	USE THIS FORM FOR ENDING BEFORE		CA
	Companies House			
	P000			
CH		(···	
	Company Number	00123456	<u>' </u>	
	Company Name in full	A Company Lin	ited	
	• •			
	•	Ł		
	Balance Sheet as at	30 April 2000		
		·	Current Year	Previous Yes
				Previous tel
			2000	L
	Collectus Share Conital and and	d/See note h. she		3
	Called up Share Capital not pai		\	
	Cash at Bank and in Hand(See	note b. above)	100	<u> </u>
	NET ASSETS .		£ 100	£
	Authorised share capital:			
	100 ordinary shares of	£ 100 each		
	Issued share capital:			
	100 ordinary shares of	£ 100 each	100	<u> </u>
	SHAREHOLDERS' FUNDS		001 3	2
Not	-		- 100	<u> </u>
1.	The cost of the annual return reimbursement.	fee was borne by the	e directors without any r	ight of
2.	During the year the company	altotted100 ord	linary shares with an ac-	lenimon atsont
	value of £ 100 , the co	nsideration received	by the company was £	100
TL -		•		
1110	company was dormant throughout	ut me financial year.		
The	se accounts were approved by the	ne Board of Directors	on 30 July 2000	1718181448144 <u>8</u> 88.2244444
and	signed on their behalf by: actor(s)			
JII 6	icio:(3)		Please give the name, a not, it available, a DX: the person Companies there is any query.	number and Eschance
	L /	:	Contact details:	
	A Burector		}	
	A But		İ	
	/			
	•			

An example:

On 1 April 1999 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 30 April 2000.

Note:

The total of Net Assets should equal the total of Shareholders' Funds.

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DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh for companies registered in Scotland



USE THIS FORM FOR FINANCIAL YEARS ENDING BEFORE 26 JULY 2000.



<u>L</u>	for the	record —					
CH	P000						
	C	Company Number					
	Comp	pany Name in full				,	
		Į					
	Ba	lance Sheet as at					
					Cu	ırrent Year	Previous Year
•					Γ	£	3
	Called up Sh	nare Capital not paid	l				
	Cash at Ban	k and in Hand			<u></u>		
	NET ASSET	s		· · · •	3		£
	Authorised s	hare capital:					
		ordinary shares of	£	each		;	
	Issued share	capital:					
		ordinary shares of	£	each			
	SHAREHOL	DERS' FUNDS			£		£
Not	es:						,
1.	The cost of reimbursen	the annual return fonent.	∋e was born	e by the	dire	ctors without any i	right of
2.	During the	year the company a	llotted	ord	inary	shares with an ag	gregate nominal
	value of £	, the con	sideration re	eceived	by th	e company was £	••••••
The	company was	dormant throughou	ıt the financi	ial year.			
	se accounts w signed on the	ere approved by the	Board of D	Directors	on	······································	;
	ctor(s)	25.1. <u>a</u> 5, 1				and, if available, a DX	address, telephone number number and Exchange of s House should contact if
						Contact details:	
					:		

February 2000