STRAKER (HOLDINGS) LIMITED

1994 REPORT AND ACCOUNTS

2445767

Company Number 2848787



#### **DIRECTORS**

Sir J D Alun-Jones (Chairman) H E Sear (Chief Executive) D P Gray C J P Straker S M Donald

#### **SECRETARY**

J C Parnell

### **REGISTERED OFFICE**

310 Commonside East Mitcham Surrey CR4 1HX

#### **AUDITORS**

Binder Hamlyn 20 Old Bailey London EC4M 7BH

#### **BANKERS**

National Westminster Bank Plc 57 Victoria Street London SW1H 0HP

#### **SOLICITORS**

Russell Jones & Walker 200 Grays Inn Road London WC1X 8HF

**DIRECTORS' REPORT** 

for the period ended 31 December 1994

#### FINANCIAL STATEMENTS

The directors present their report and financial statements for Straker (Holdings) Limited for the period from incorporation to 31 December 1994 and consolidated financial statements for the year ended 31 December 1994.

#### **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its profit or loss for that period. In preparing those financial statement, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### INCORPORATION

The company was incorporated on 27 August 1993 as Refal 397 Limited, and changed its name to Straker (Holdings) Limited on 23 September 1993.

On 28 September 1993, the company acquired the whole of the issued share capital of Straker (Group) Limited (formerly Straker (Holdings) Limited) on a 1:1 share exchange.

### PRINCIPAL ACTIVITIES AND REVIEW OF THE BUSINESS

The principal activities of the group are that of supplying commercial stationery, furniture and commercial printing.

The directors are pleased with the year's trading performance and, subject to unforeseen circumstances, are confident of a further significant increase in pre-tax profit in 1995.

### **DIRECTORS' REPORT**

for the period ended 31 December 1994

#### **RESULTS AND DIVIDENDS**

The results for the year are set out in the profit and loss account on page 6. The directors recommend that the profit be dealt with as follows:

B. C. Was a	£000
Preference dividends	
- Interim paid	35
- Final proposed	25
Ordinary dividends	23
- Interim paid	11
- Final proposed	11
Capital redemption reserve	
Transfer to Reserves	160
	107

349

#### **FIXED ASSETS**

Changes in fixed assets during the year are detailed in notes 8 and 9 to the financial statements.

#### **DIRECTORS**

The current directors of the company are set out on page 1. All were appointed on 23 September 1993 except for Mr S M Donald who was appointed on 28 September 1993.

Mr G Sanders was appointed on 27 August 1993 and resigned on 23 September 1993. Mr K W Landsberg was appointed on 23 September 1993 and resigned on 28 September 1993.

#### **DIRECTORS' INTERESTS**

The interests of the directors, holding office at the year end, in the share capital of the company on appointment and at the end of the period, were as follows:

	10p ordinary shares fully paid					nce shares paid
	1994	on appt	1994	on appt		
Sir J D Alun-Jones	65,596	65,596	10,424	13,030		
C J P Straker	255,095	255,895	8,860	11,075		
H E Sear	285,715	285,715	31,159	38,949		
D P Gray	245,996	245,996	6,888	8,610		
S M Donald	•	-	-	· -		

The directors also had the following interests in the share options of Straker (Holdings) Limited.

Options to acquire	10p ordinary shares
1994	1993
40.000	40.000

	- Parono to abquite	TOP OF GITTAL
<b>A.</b>	1994	1993
Sir J D Alun-Jones	10,000	10,000
C J P Straker	25,000	25,000
H E Sear	25,000	25,000
D P Gray	10,000	10,000

**DIRECTORS' REPORT** 

for the period ended 31 December 1994

### POST BALANCE SHEET EVENT

Since the year end, the group has acquired the customer base of a stationery and office equipment supplier, operating in Hampshire. The terms of the acquisition included the payment of goodwill of £55,000 and the payment of deferred consideration based on turnover achieved over the next nine months, from the customer base acquired. The acquisition is expected to generate additional turnover of approximately £850,000 per annum and further strengthen the group's operating capability.

### POLITICAL AND CHARITABLE DONATIONS

During the year the group made charitable donations in the UK of £250 (1993 £372). There were no political donations.

#### **AUDITORS**

On 1 October 1994 our auditors, BDO Binder Hamlyn, joined the Arthur Andersen worldwide organisation and now practice in the name, Binder Hamlyn. They have signed their audit report in their new name. In accordance with section 384 of the Companies Act 1985, a resolution proposing that Binder Hamlyn be re-appointed as auditors of the company will be put to the Annual General Meeting.

This report was approved by the Board on 27 APPL 1995.

J C Parnell Secretary

## BINDER HAMLYN

20 Old Bailey London EC4M 7BH

#### **AUDITORS REPORT**

to the Members of Straker (Holdings) Limited

We have audited the financial statements on pages 6 to 25 which have been prepared on the basis of the accounting policies set out on pages 11 and 12.

Respective responsibilities of directors and auditors:

As described on page 2, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion:

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion:

In our opinion the financial statements give a true and fair view of the state of the group and the company's affairs as at 31 December 1994 and of the group's profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Chartered Accountants Registered Auditors

Runder Hamly

28 April 1995

# PROFIT AND LOSS ACCOUNT for the year ended 31 December 1994

	Notes	1994	1993
		£000	£000
Turnover	1	14,393	11,673
Cost of Sales		(10,792)	(8,681)
Gross Profit		3,601	2,992
Distribution costs		(1,373)	(1,100)
Administrative expenses		(1,624)	(1,396)
Operating profit	2	604	496
Interest payable and similar charges	3	(93)	(98)
Profit on ordinary activities before taxation	on	511	398
Tax on profit on ordinary activities	5	(162)	(90)
Profit for the financial year	6	349	308
Dividends	7	(82)	(21)
Retained profit for the year		267	287

## STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

Except for the results as shown above, the group had no other recognised gains or losses during the year.

# GROUP BALANCE SHEET as at 31 December 1994

	Notes	1	994	1993	3
FIXED ASSETS		£000	£000	£000	£000
Intangible assets	8		215		88
Tangible assets	9		1,038		919
Investments	10(a)		39		39
			1,292		1,046
CURRENT ASSETS		· · · · · · · · · · · · · · · · · · ·			
Stock of goods held for resale	1	684		591	
Debtors	11	3,451		2,658	
Cash at bank and in hand		1		1	
		4,136		3,250	
CREDITORS: amounts falling					
due within one year	12	(4,473)		(3,340)	
CONVERTIBLE LOAN STOCK	15	-		(100)	
Net current liabilities			(337)		(190)
Total assets less current liabilities			955		856
CREDITORS: amounts falling					
due after more than one year	13		(335)		(343)
Net assets			620		513

# GROUP BALANCE SHEET as at 31 December 1994

	Notes	1994	1993
CAPITAL AND RESERVES		£000	£000
Called up share capital	16	811	971
Capital redemption reserve	18(d)	160	-
Share premium account	18(b)	3	3
Profit and loss account	18(a)	(758)	(865)
Other reserve	18(c)	` <b>404</b> ′	404
		620	513
Equity interests		(22)	(289)
Non-equity interests		642	802

The financial statements on pages 6 to 25 were approved by the Board on 27 April 1995.

H E Sear

C J P Straker

Directors

## **GROUP CASH FLOW STATEMENT**

for the year ended 31 December 1994

	Notes	19	94	1993	
Not seek in G		£000	£000	£000	£000
Net cash inflow from operating activities	23		423		802
Returns on investments and servicing of finance					
Interest paid Interest element of finance lease			(67)		(98)
rental payments			(26)		(14)
Dividends paid			(67)		-
Net cash outflow from returns on	,	· · ·			
investments and servicing of finance			(160)		(112)
Taxation		(82)			
Investing activities					
Purchase of fixed asset investments	10	_		(8)	
Purchase of tangible fixed assets	9	(153)		(543)	
Acquisition of goodwill		(132)		(37)	
Sale of tangible fixed assets		60		52	
Net cash outflow from				<u> </u>	
investing activities			(307)		(537)
Net cash (outflow)/inflow before financi	ing		(44)		153
Financing					
Proceeds of share issue		-		(100)	
New bank loans		-		(150)	
Bank loans repaid		154		`141 <sup>′</sup>	
Unsecured loan stock repaid		100		100	
Capital element of finance lease					
rental repayments Cost of share issue		96		72	
Cost of share issue Preference share repayment		-		25	
reletence stidle repayment		160		_	
Net cash outflow from financing	25		510	·	88
(Decrease)/Increase in cash and cash equivalents	0.4				
Lasii eyuivaleiits	24		(554)		65 
			(44)	<u>-</u>	153

### **COMPANY BALANCE SHEET**

as at 31 December 1994

	Notes	1994	
		£000	£000
FIXED ASSETS			
Investments	10(b)		2,798
CURRENT ASSETS			
Debtors	11	120	
CREDITORS: amounts falling due within one year	12	(36)	
Net current assets			84
Total assets less current liabilities			2,882
CREDITORS: amounts falling due after one year	13		(1,900)
Net assets			982
CAPITAL AND RESERVES			
Called up share capital	16		811
Capital redemption reserve Share premium	18(d)		160
Share premium Profit and loss account	18(b) 18(a)		3 8
			982
Equity interests			340
Non-equity interests			642

The financial statements on pages 6 to 25 were approved by the Board on  $27 \, \rm Appl$  1995 .

**H E Sear** 

) Directors

C J P Straker

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### NOTES TO THE FINANCIAL STATEMENTS

#### 1 ACCOUNTING POLICIES

#### **Accounting Convention**

The financial statements are prepared under the historical cost convention.

#### **Basis of Consolidation**

The group financial statements consolidate the financial statements of the company and its subsidiaries made up to 31 December each year. No profit and loss account for Straker (Holdings) Limited has been presented as permitted by Section 230 of the Companies Act 1985.

During the period, the company acquired all the issued share capital of Straker (Group) Limited. This acquisition has been accounted for using the principles of merger accounting and its results have been included for the entire year. Comparatives for the prior year have been stated as if it was a subsidiary undertaking throughout that period. Otherwise, the results of the other subsidiaries are dealt with using the principles of acquisition accounting.

#### <u>Turnover</u>

Turnover represents the amounts derived from the provision of goods and services, after deducting trade discounts and is stated net of value added tax. All turnover is in respect of continuing activities.

#### Goodwill

Goodwill (both paid and deferred consideration) is capitalised in the balance sheet and written off to the profit and loss account over its estimated useful life of 20 years.

This represents a change in accounting policy and follows the treatment outlined in FRS6. A prior year adjustment has arisen in respect of goodwill, previously written off to reserves in 1993.

#### Goodwill arises as follows:

- (i) Deferred consideration paid, based on turnover achieved following acquisition of a customer base.
- (ii) Where a company or trade is acquired, and accounted for using the principles of acquisition accounting, fair values are attributed to the group's share of the separable net assets acquired. Where the cost of acquisition exceeds the values attributable to such net assets, the difference is recognised as goodwill.

## NOTES TO THE FINANCIAL STATEMENTS

## 1 ACCOUNTING POLICIES (Continued)

### **Tangible Fixed Assets and Depreciation**

Tangible fixed assets are stated at cost, less accumulated depreciation.

Depreciation is provided on all tangible fixed assets when used, at rates calculated to write off the cost of each asset to its net realisable value evenly over its expected useful life, as follows:

Leasehold acquisition costs and improvements

Motor vehicles
Fixtures, fittings and equipment

Over the lease term or expected useful life, whichever is the shorter Over 4 years
Over 3 to 10 years

### Stock of Goods Held for Resale

Stock is valued at the lower of cost and net realisable value.

### **Leases and Hire Purchase Contracts**

Assets acquired under hire purchase contracts or finance leases are capitalised at fair value and are depreciated over the shorter of the lease period or the asset's useful life. Interest implicit in the lease or hire purchase agreement is written off over the relevant lease period. Payments arising from operating leases are charged against income on a straight line basis over the lease term.

#### **Deferred Taxation**

Deferred taxation is provided at the current tax rate, to the extent that it is likely to be payable in the foreseeable future.

#### Pension Costs

Pension scheme contributions are written off in the period in which they fall due.

### **Compliance with Accounting Standards**

The financial statements have been prepared in accordance with applicable accounting standards.

Amortisati	on of goodwill	12	5
Other inco		(120)	(94)
Non audi		13	12
- Audit ser	·	24	27
	emuneration		
- Other		315	280
	machinery	96	137
	under operating leases	. ,	(-/
Profit on d	isposal of fixed assets	(23)	(4)
- Other as:	- <del></del>	139	113
- Assets u	nder hire purchase agreements	127	71
- Assets u	nder finance lease agreements	4	15
Depreciati			, –
Starr costs	including directors' emoluments (note 4)	2,904	2,332
is stated a	fter charging/(crediting)	£000	£000
<b>la</b> =4=4= -1 =	Fig. 1. A second of	1994	1993
OFERAI	ING PROFIT		

J	NTEREST PAYABLE AND SIMILAR CHARGES	1994	4002
		£000	1993 £000
		2000	ŁUUU
i	nterest payable on bank overdraft	40	32
Í	nterest payable on mortgage and bank loans		02
v	wholly repayable by instalments within five years	25	31
!!	nterest payable on unsecured convertible loan		
	tock 1992	1	21
,	inance lease and hire purchases charges Other interest	26	14
	valor interest	1	
		93	98
11	NFORMATION REGARDING EMPLOYEES		
IF	NCLUDING DIRECTORS		
T	he average number of persons employed by the group,	1994	4000
in	cluding directors, during the year was made up as follows:	Number	1993 Numbei
		Mulliper	Numper
	ales and distribution	86	76
A	dministration and management	51	49
	roduction	7	6
		144	131
Tł	ne total staff costs, including directors' emoluments were:	£000	£000
	ages and salaries	2,560	2,055
	ocial security costs	258	205
O1 ———	her pension costs	86	72
		2,904	2,332
Di:	rectors' emoluments, including pension costs, consisted of:		
	es muneration as executives	12	12
		245	221

## NOTES TO THE FINANCIAL STATEMENTS

4	INFORMATION REGARDING EMPLOYEES
	INCLUDING DIRECTORS (Continued)

INCLUD	NG DIRECTORS (Continued)		
Directors' pension c	fees and remuneration disclosed above (excluding ontributions) includes amounts paid to:	1994 £000	1993 £000
The Chair	nan 	6	6
The highe	st paid director	99	82
Directors'	remuneration fell within the following bands:	Number	Number
£ 0	- £ 5,000		_
£ 5,001	- £10,000	-	3
£ 40,001	- £45,000	2	1
£ 45,001	- £50,000	- 1	1
£ 80,001	- £85,000	1	-
£ 95,001	- £100,000	2	2 -
TAX ON	ROFIT ON ORDINARY ACTIVITIES	£000	£000
UK corpora Less: over	tion tax at an effective rate of 35% (1993: 23%) provision of tax in 1993	180 (18)	90
		162	90

## 6 PROFIT FOR THE FINANCIAL YEAR - COMPANY

A profit and loss account is not presented for Straker (Holdings) Limited as permitted by Section 230(3) of the Companies Act 1985. The amount of the profit for the financial year, dealt with in the financial statements of Straker (Holdings) Limited is £271 thousand.

	82	21
Final proposed of 0.6p per share (1993: 0.3p)	11 	5
Ordinary: Interim paid of 0.6p per share (1993: Nil)	11	_
Interim paid Final proposed	35 25	- 16
Preference:	1994 £000	1993 £000
DIVIDENDS		

GOODWILL	
	1994
Cost	£000
At 1 January 1994 - as restated	
Additions	93
	139
At 31 December 1994	232
Amortisation	
At 1 January 1994 - as restated	5
Charge for year	12
At 31 December 1994	
	17
Net book value	
At 31 December 1994	
At 31 December 1993	
	88

## NOTES TO THE FINANCIAL STATEMENTS

### 9 TANGIBLE FIXED ASSETS - GROUP

Cost	Short leasehold properties and improvements £000	Fixtures, fittings and	Motor vehicles £000	Total £000
1 January 1994	444	718	417	1,579
Additions	5	162	259	426
Disposals	(2)	(91)	(82)	(175)
31 December 1994	447	789	594	1,830
Depreciation				
1 January 1994	163	349	148	660
Charge for the year	34	95	141	270
Disposals	(1)	(67)	(70)	(138)
31 December 1994	196	377	219	792
Net book value 31 December 1994	251	412	275	4.020
31 December 1993	251	412 369	375 ————————————————————————————————————	1,038 

Included in motor vehicles are assets held under hire purchase agreements with a net book value at 31 December 1994 of £357 thousand (1993: £246 thousand) and depreciation charge for the year of £115 thousand (1993: £69 thousand).

Included in fixtures, fittings and equipment are assets held under finance leases and hire purchase agreements with a net book value at 31 December 1994 of £89 thousand (1993: £18 thousand) and depreciation charge for the year of £9 thousand(1993: £17 thousand).

#### Capital commitments

At 31 December 1994, the group had authorised and contracted capital expenditure of £ Nil (1992: £ Nil).

## NOTES TO THE FINANCIAL STATEMENTS

10	INV	/ESTMENTS		
	(a)	Group: Other investment Cost or valuation	1994 £000	1993 £000
		1 January 1994 Addition	39	31 8
		31 December 1994	39	39
	(b)	Company:		
		Shares in subsidiary undertakings at 28 September 1993		£000
		and 31 December 1994		2,798

The group's investment in other investments is stated at directors' valuation in the consolidated balance sheet.

### (c) Principal subsidiary undertakings:

	Country of registration and operation	Class	Group holding	Company holding
Straker (Group) Limited	England	Ordinary	% 100	% 100
		Redeemable preference Convertible redeemable preference	•	100
Straker Office Supplies		protetice	100	100
Pic	England	Ordinary	100	100
		Deferred	100	100

Straker (Group) Limited acted as a holding company until September 1993 when it was acquired by Straker (Holdings) Limited in a share for share exchange.

Straker Office Supplies Plc trades as a supplier of commercial stationery, office equipment and as commercial printers. Its wholly owned subsidiary, Nisbet Print Services Limited did not trade during the year. All subsidiary undertakings have been incorporated into the consolidated financial statements.

## NOTES TO THE FINANCIAL STATEMENTS

#### 10 **INVESTMENTS** (Continued)

		Country of	Olass of		
		Country of registration	Class of shares	P	ercentage
	Channel Business Systems Plc	<b>.</b>	<b>.</b>		•
	Systems Pic	England	Ordinary	11	1.92%
1	DEBTORS		Cra		
			Gro 1994	up 1993	Company 1994
			£000	£000	1994 £000
	Trade debtors		_		2000
	Amounts owed by group under	4-1-3	2,974	2,301	-
	Other debtors	takings	-	-	78
	Prepayments and accrued incom	ma	294	293	-
	ACT recoverable	ile	177	64	36
	7.0.1.10007014010		6 	•	6
			3,451	2,658	120
2	CREDITORS: amounts falling				
2	CREDITORS: amounts falling				
2	CREDITORS: amounts falling due within one year		1994	1993	1994
2			1994 £000	1993 £000	1994 £000
2	due within one year  Bank overdraft (note 14)		£000	£000	
2	due within one year  Bank overdraft (note 14)  Bank loans (note 14)		£000 894	£000 340	
2	Bank overdraft (note 14) Bank loans (note 14) Trade creditors		£000 894 113	£000 340 153	
2	Bank overdraft (note 14) Bank loans (note 14) Trade creditors Corporation tax		£000 894 113 2,627	£000 340 153 2,150	
2	Bank overdraft (note 14) Bank loans (note 14) Trade creditors Corporation tax Other taxes and social security		£000 894 113	£000 340 153 2,150 82	
2	Bank overdraft (note 14) Bank loans (note 14) Trade creditors Corporation tax Other taxes and social security Hire purchase and finance lease		£000 894 113 2,627 162	£000 340 153 2,150 82 255	
2	Bank overdraft (note 14) Bank loans (note 14) Trade creditors Corporation tax Other taxes and social security Hire purchase and finance lease Other creditors		£000 894 113 2,627 162 245	£000 340 153 2,150 82 255 75	
2	Bank overdraft (note 14) Bank loans (note 14) Trade creditors Corporation tax Other taxes and social security Hire purchase and finance lease Other creditors Accruals and deferred income		£000 894 113 2,627 162 245 154	£000 340 153 2,150 82 255 75 49	
2	Bank overdraft (note 14) Bank loans (note 14) Trade creditors Corporation tax Other taxes and social security Hire purchase and finance lease Other creditors Accruals and deferred income Dividends payable	creditors	£000 894 113 2,627 162 245 154 89	£000 340 153 2,150 82 255 75	£000 - - - - - - -
2	Bank overdraft (note 14) Bank loans (note 14) Trade creditors Corporation tax Other taxes and social security Hire purchase and finance lease Other creditors Accruals and deferred income	creditors	£000 894 113 2,627 162 245 154 89 99	£000 340 153 2,150 82 255 75 49 160	

## NOTES TO THE FINANCIAL STATEMENTS

GREDITORS: amounts falling	Gro	up	Company
due after more than one year	1994	1993	1994
	£000	£000	£000
Bank loans (note 14)	135	249	_
Hire purchase and finance lease creditors	192	94	_
Amounts owed to Group undertaking	-	-	1,900
Deferred consideration - goodwill	8	-	-
	335	343	1,900

## 14 BANK LOANS AND OVERDRAFT

The bank loans and overdraft are secured by specific charges over leasehold properties, shares in subsidiary companies, book debts and goodwill, and by a floating charge over the undertakings of group companies, and by intra group cross guarantees.

The loans are repayable by instalments and are wholly repayable within five years.

### 15 CONVERTIBLE LOAN STOCK - GROUP

	1994	1993
Convertible unsecured loan stock 1992	£000	£000 100
· <del>-</del>	-	100

The loan stock is unsecured, bears interest at 12 1/2% per annum, and was repaid during the year.

## 16 CALLED UP SHARE CAPITAL

£1 c	ordinary shares umulative redeemable icipating preference shares	1,973,200 801,753	1,973,200 801,753	169 642	169 802
(a)	Authorised and allotted share capital	Auti 1994 Number	norised 1993 Number		d, called u lly paid 1993 £000

### NOTES TO THE FINANCIAL STATEMENTS

### 16 CALLED UP SHARE CAPITAL (Continued)

#### b) <u>Changes During the Year</u>

#### Authorised share capital

100 ordinary £1 shares were issued on incorporation on 27 August 1993.

On 23 September 1993 the 100 £1 ordinary shares were sub-divided into 1,000 10p ordinary shares, and a further 1,972,200 10p ordinary shares were authorised. 601,753 £1 redeemable participating preference shares and 200,000 £1 convertible redeemable preference shares were also authorised.

On 28 September 1993 the 601,753 £1 redeemable participating preference shares and 200,000 £1 convertible redeemable preference shares were converted into 801,753 £1 cumulative redeemable participating preference shares.

### Allotted, called up and fully paid share capital

On incorporation 1 £1 ordinary share was allotted.

On 28 September 1993 1,618,020 10p ordinary shares, 536,603 £1 redeemable participating preference shares, and 200,000 convertible redeemable preference shares were issued in consideration for the acquisition of all the share capital of Straker (Group) Limited. On the same date, the preference shares were converted into 736,606 cumulative redeemable participating preference shares of £1 each and a further 69,700 10p ordinary shares and 65,150 £1 cumulative redeemable participating preference shares were issued to provide further working capital. The ordinary shares were issued at 50p per share and the preference shares at par.

The cumulative redeemable participating preference shares are redeemable in five equal tranches annually starting on 1 October 1994 at issue price.

#### c) Share Options

Following the share for share exchange on the acquisition of Straker (Group) Limited the holders of share options in the Straker (Group) Limited share option scheme were eligible for share options in the share option scheme of Straker (Holdings) Limited and the share options were transferred on 28 March 1994. The number of share options in issue at the year end in Straker (Holdings) Limited was 190,000.

Date of Issue	Number of Ordinary	Option Price	Exercise Period
	10p Shares	Per Share	Termination Date
28 March 1989 11 September 1990 19 April 1991 18 October 1991 29 November 1991 10 June 1992 28 September 1993 25 February 1994	19,000 15,000 86,000 8,000 20,000 10,000 22,000 10,000	30p 80p 100p 100p 100p 100p 100p	28 March 1999 11 September 2000 19 April 2001 18 October 1996 29 November 2001 10 June 1999 28 September 1998 25 February 2004

190,000

	RECONCILIATION OF MOVEMENT		
	IN SHAREHOLDERS' FUNDS	1994	1993
		£000	£000
	Profit for the financial year Dividends	349	307
	Dividellas	(82)	(21)
		267	286
	New share capital subscribed		400
	Share issue costs written off to share premium	-	100 (25)
	Transfer to Capital Redemption Reserve	(160)	-
	Net addition to shareholders' funds	107	362
	Opening shareholders' funds	513	151
	Closing shareholders' funds	620	513
	18 RESERVES		
	(a) Profit and loss account		
			Company
	Retained profit for the financial period		000£ 8
	Retained profit at 31 December 1994		8
			Group
	Accumulated loss		£000
	Accumulated loss At 1 January 1994 - as restated		(96E)
_	Retained profit for the financial year		(865) 107
,	Accumulated loss at 31 December 1994		(758)
-	The loss as previously stated was:		
	Accumulated loss at 31 December 1993		(898)
P	Add: Goodwill previously written off Less: Amortisation of goodwill		38
_	Silvi doudon or goodwin		(5)
_	ccumulated loss at 1 January 1994 - as restated		

18	RESERVES (Continued)		
(b	) Share premium account		Company £000
	On shares issued during the period - On 28 September 1993 Costs of share issue	_	28 (25)
	At 31 December 1994		3
<del>-</del>			Group £000
	At 31 December 1994 and 1 January 1994		3
(c)	Other reserve	Group £000	Company £000
At	31 December 1994 and 1 January 1994	404	-
Th	is reserve is non distributable.		
(d) Co	Capital Redemption Reserve	Group £000	£000
	1 January 1994 ansfer in period	- 160	- 160
At	31 December 1994	160	160

## NOTES TO THE FINANCIAL STATEMENTS

### 19 FINANCIAL COMMITMENTS

#### (a) Operating leases

	annual commitments under non-c Land and buildings		Other leases		
One work to the same to the sa	1994 £000 - 40 283	1993	1994 £000 52 60	1993 £000 35 54	
Operating leases which expire:		£000 25 11 135			
Within one year					
In the second to fifth year inclusive					
Over five years					
	323	171	112	89	
(b) Obligation under finance lease and hire purchase contracts				1993	
Grace obligations due	Owen ablique			£000	
Gross obligations due:					
Within one year			155	87	
Within two to five years			235	109	
			390	196	
		<u>ess</u> : Finance charges attributable to future period			

### **20 CONTINGENT LIABILITIES**

Companies within the group have provided cross guarantees in respect of operating lease and finance lease obligations, and bank facilities. At 31 December 1994, the following liabilities subject to the cross guarantees, given by Straker (Holdings) Limited, were outstanding:

	1994 £000	1993 £000
Finance lease creditor	94	-
Bank loans and overdrafts	1142	742

## 21 POST BALANCE SHEET EVENT

Since the year end, the group has acquired the customer base of a stationery and office equipment supplier, operating in Hampshire. The terms of the acquisition included the payment of goodwill of £55,000 and the payment of deferred consideration based on turnover achieved over the next nine months, from the customer base acquired.

#### 22 PENSION SCHEME

The group operates one defined contribution pension scheme. The assets of the scheme are held separately from those of the company in independently administered funds. The pension cost charge represents contributions payable by the group to the fund in the year and amounted to £86 thousand (1993: £91 thousand).

RECONCILIATION OF OPERATING PROFIT TO NET					
CASH INFLOW FROM OPERATING ACTIVIT	IES 1994	1993			
Omeratic	£000	£000			
Operating profit	604	496			
Depreciation	270	199			
Amortisation of goodwill	12	5			
	(93)	(4)			
	(793)	(822)			
	446	932			
- Total disposal of fixed assets	(23)	(4)			
Net cash inflow from continuing operating activities	423	802			
CASH AND CASH EQUIVALENTS					
Balance of cash and cash equivalents					
Cash at bank and in hand	4				
Bank overdrafts	-	1			
	(094)	(340)			
	(893)	(339)			
Change in the balance of cash and cash equivalents					
1 January 1004					
		(404)			
	(554)	65			
31 December 1994	(893)	(339)			
ANALYSIS OF CHANGES IN FINANCING DURING THE YEAR					
	Share capital	Loans and			
		finance lease			
	•	obligations			
	1994	1994			
	£000	£000			
Balance at 1 January 1994	97 <i>4</i>	671			
Cash outflow from financing		(350)			
		(330)			
Inception of finance lease contracts	-	273			
Balance at 31 December 1994	974	594			
	CASH INFLOW FROM OPERATING ACTIVIT  Operating profit Depreciation Amortisation of goodwill Increase in stocks Increase in debtors Increase in creditors Profit on disposal of fixed assets  Net cash inflow from continuing operating activities  CASH AND CASH EQUIVALENTS  Balance of cash and cash equivalents  Cash at bank and in hand Bank overdrafts  Change in the balance of cash and cash equivalents  1 January 1994 Net cash (outflow)/inflow  31 December 1994  ANALYSIS OF CHANGES IN FINANCING DUR  Balance at 1 January 1994 Cash outflow from financing Transfer to other reserves Inception of finance lease contracts	CASH INFLOW FROM OPERATING ACTIVITIES  £000  Operating profit  Depreciation  Amortisation of goodwill  Increase in stocks  Increase in debtors  Increase in creditors  Net cash inflow from continuing operating activities  CASH AND CASH EQUIVALENTS  Balance of cash and cash equivalents  Cash at bank and in hand  Bank overdrafts  Change in the balance of cash and cash equivalents  1 January 1994  Net cash (outflow)/inflow  ANALYSIS OF CHANGES IN FINANCING DURING THE YEAR  Share capital  (including premiums)  1994  £000  Balance at 1 January 1994  Cash outflow from financing  Cash outflow from financing  Transfer to other reserves  1 Increase the state of the second and the se			









