

HARDWICK IN PARTNERSHIP LIMITED

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2004**



**Company No: 2847204 (England & Wales)
Charity No: 1048266**

HARDWICK IN PARTNERSHIP LIMITED

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HARDWICK IN PARTNERSHIP LTD
LEGAL AND ADMINISTRATIVE INFORMATION

Directors and Trustees	K Leonard (Chair) E McClurg (Vice Chair) P C Andrew (Co Sec) M S Brown I McClurg D Cooke B H Sneath J E Rumble J Wilson P Dix L Nesbitt
Company Number	02847204
Charity Number	1048266
Registered Office	Enterprise & Initiative Centre High Newham Road Hardwick Stockton-on-Tees TS19 8RH
Auditors	John Benson & Company Suite 5a Marlborough House 30-32 Yarm Road Stockton-on-Tees TS18 3NG
Bankers	Unity Trust Bank Nine Brindleyplace 4 Oozells Square Birmingham B1 2HB

HARDWICK IN PARTNERSHIP LTD
DIRECTORS REPORT
FOR THE YEAR ENDED 31st MARCH 2004

The Directors present their Report together with the audited Financial Statements for the year ended 31st March 2004.

Hardwick In Partnership Ltd is a company limited by guarantee, having no share capital. It is a Registered Charity (Number 1048266). The Company Number is 2847204. The Registered Office is at Enterprise & Initiative Centre, High Newham Road, Hardwick, Stockton-on-Tees, TS19 8RH.

DIRECTORS RESPONSIBILITIES

Company law requires us as Directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that year. In the preparation of those financial statements we are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation;
- state whether the policies adopted are in accordance with the Companies Act 1985 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the accounts.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable us to ensure that the financial statements comply with the Companies Act 1985. We are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

BOARD OF DIRECTORS

The Board Members who held office during the year to 31st March 2004 were:

K Leonard (Chair)
E McClurg (Vice Chair)
P C Andrew (Co Sec)
M S Brown
I McClurg
M McClaren – left 21st July 2003
B H Sneath
J E Rumble
S Tweddle – left 21st July 2003
P Dix
L Nesbitt
D Cooke – appointed 18th November 2003
J Wilson – appointed 11th February 2004

HARDWICK IN PARTNERSHIP LTD
DIRECTORS REPORT
FOR THE YEAR ENDED 31st MARCH 2004 (CONTINUED)

OBJECTS OF THE COMPANY

The objects of the Company are:

- (a) To relieve poverty, primarily amongst the residents of the Hardwick, Salters Lane and Bishopsgarth areas in the Borough of Stockton.
- (b) To advance education amongst the residents of the area, especially amongst the young and unemployed, and to promote and provide training skills of all kinds, especially those skills as will assist residents in obtaining employment.
- (c) To promote any charitable purpose for the benefit of the area.

REVIEW OF THE BUSINESS

The Statement of Financial Activities on page 5 of these financial statements details all incoming and outgoing resources during the year. The Directors consider that the level of activity will continue on a similar scale during the current year.

VOLUNTARY ASSISTANCE

During the year the Company received voluntary assistance from local people and organisations, both local and regional. The Directors are grateful for this support, which is explained in greater detail in the Charity's Annual Report.

RELEVANT ORGANISATIONS

The Company's Bankers are Unity Trust Bank Plc, Nine Brindley Place, 4 Oozells Square, Birmingham. B1 2HB.

A resolution proposing John Benson and Company be re-appointed as auditors of the charity will be put to the Annual General Meeting.

SMALL COMPANY EXEMPTIONS

The Report of the Directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

BY ORDER OF THE BOARD



.....
Secretary

HARDWICK IN PARTNERSHIP LIMITED

Report of the Independent Auditors to the Members of Hardwick in Partnership Limited

We have audited the financial statements of Hardwick In Partnership Limited on pages 5-10, which have been prepared under the historical cost convention and the accounting policies set out on page 7.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Trustees and Auditors

As described on page 2 the trustees, who are also directors of the Hardwick In Partnership Limited for the purposes of company law, are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Trustees is not consistent with the financial statements, if the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the company is not disclosed.

Basis of Opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs as at 31st March 2004 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.



John Benson and Company
Chartered Accountants
Suite 5a
Marlborough House
30-32 Yarm Road
Stockton-on-Tees
TS18 3NG

Dated: 22/11/04

HARDWICK IN PARTNERSHIP LTD
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2004

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> <u>2004</u> £	<u>Total</u> <u>Funds</u> <u>2003</u> £
<u>INCOMING RESOURCES</u>					
Grants	2	29,290	73,913	103,203	103,449
Donations		600	-	600	700
Membership Subscriptions		70	-	70	58
Fun Day Group Surplus/(Deficit)		(315)	-	(315)	500
Miscellaneous Sales		40,480	10,329	50,809	55,760
Bank Interest Received		645	-	645	376
Sure Start Playgroup - Commission		346	-	346	342
		<hr/>	<hr/>	<hr/>	<hr/>
<u>TOTAL INCOMING RESOURCES</u>		<u>71,116</u>	<u>84,242</u>	<u>155,358</u>	<u>161,185</u>
<u>RESOURCES EXPENDITURE</u>					
Direct Charitable Expenditure	3	2,026	86,168	88,194	85,540
Management and Administration	4	48,158	-	48,158	49,832
Losses on Asset disposals and transfers		-	-	-	183
		<hr/>	<hr/>	<hr/>	<hr/>
<u>TOTAL RESOURCES EXPENDITURE</u>	5	<u>50,184</u>	<u>86,168</u>	<u>136,352</u>	<u>135,555</u>
 <u>NET INCOMING/(OUTGOING) RESOURCES</u>		 20,932	 (1,926)	 19,006	 25,630
<u>BALANCE BROUGHT FORWARD</u>		<u>57,779</u>	<u>28,155</u>	<u>85,934</u>	<u>60,304</u>
		<hr/>	<hr/>	<hr/>	<hr/>
<u>BALANCE CARRIED FORWARD</u>		<u>78,711</u>	<u>26,229</u>	<u>104,940</u>	<u>85,934</u>

The Company has no recognised gains or losses other than the net incoming resources for the year.

The annexed notes form part of these financial statements.

HARDWICK IN PARTNERSHIP LTD
BALANCE SHEET
AS AT 31st MARCH 2004

	<u>Notes</u>	<u>2004</u>	<u>2003</u>
		£	£
<u>FIXED ASSETS</u>			
Tangible Assets	6	55,836	61,677
<u>CURRENT ASSETS</u>			
Debtors and Accrued Income		3,278	4,435
Cash at Bank and in Hand		63,363	39,532
		<u>66,641</u>	<u>43,967</u>
<u>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</u>	7	<u>17,537</u>	<u>19,710</u>
<u>NET CURRENT ASSETS</u>		49,104	24,257
<u>TOTAL NET ASSETS</u>		<u>104,940</u>	<u>85,934</u>
<u>FINANCED BY:</u>		£	£
Unrestricted	9	78,711	57,779
Restricted	10	26,229	28,155
		<u>104,940</u>	<u>85,934</u>

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board of Directors on the 18.10.2004.

K. Zurek
Director

E. M. Kelly
Director

The annexed notes form part of these financial statements.

HARDWICK IN PARTNERSHIP LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2004

1 ACCOUNTING POLICIES

The Accounts have been prepared under the historical cost convention and have been drawn up in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2000) issued in October 2000, SORP Update Bulletin 1 issued in December 2002, applicable accounting standards and the Companies Act 1985.

All incoming resources becoming available to the Charity during the year are recognised in the Statement of Financial Activities.

Depreciation is provided at the following rates in order to write off the cost of each asset over its estimated useful economic life:-

Property Improvements	2% Straight Line
Tool Library	33.33% Straight Line
Fixtures and Fittings	20% Reducing Balance
Computer Equipment	33.33% Straight Line

Operating lease payments are charged to the Statement of Financial Activities when payable.

The Charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from producing a cash flow statement.

2 GRANTS

	<u>2004</u>	<u>2003</u>
	£	£
Stockton Borough Council - Core funding	29,290	29,000
Single Regeneration Budget - HYPE project	36,605	35,957
Neighbourhood Renewal Fund - HYPE project	13,056	17,992
Neighbourhood Renewal Fund - CDCB project	24,252	20,500
	<hr/>	<hr/>
	<u>103,203</u>	<u>103,449</u>

3 DIRECT CHARITABLE EXPENDITURE

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>2004</u>	<u>2003</u>
	£	£	£	£
Salaries and NIC	-	46,724	46,724	42,988
Travelling Expenses	-	173	173	228
Project Costs	-	22,575	22,575	19,195
Other Direct Charitable Cost	2,026	16,696	18,722	23,129
	<hr/>	<hr/>	<hr/>	<hr/>
	<u>2,026</u>	<u>86,168</u>	<u>88,194</u>	<u>85,540</u>

HARDWICK IN PARTNERSHIP LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2004 (CONTINUED)

4	<u>MANAGEMENT AND ADMINISTRATION</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2004</u>	<u>Total</u> <u>2003</u>
		£	£	£	£
	Salaries, NIC and Pensions	23,875	-	23,875	26,188
	Office Running Costs	24,283	-	24,283	23,644
		<hr/>	<hr/>	<hr/>	<hr/>
		48,158	-	48,158	£49,832
		<hr/>	<hr/>	<hr/>	<hr/>

5 TOTAL RESOURCE EXPENDITURE

Included in the resource expenditure are the following:-

Staff Costs:

Wages and Salaries	<hr/>	<hr/>
	70,599	69,176
	<hr/>	<hr/>

No employee received remuneration of more than £50,000.

The average number of employees analysed by function was:

	<u>No</u>	<u>No</u>
Direct Charitable Activities	7	6
Management and Administration	2	2
	<hr/>	<hr/>
	9	8
	<hr/>	<hr/>

Travel and administrative expenses have been reimbursed to the Charity Trustees during the year.

Other Costs:

	<u>2004</u>	<u>2003</u>
	£	£
Audit	1,645	1,575
Depreciation	5,841	3,964
Loss on disposal of Fixed Assets	-	183
Operating Lease Rentals	2,080	2,891
	<hr/>	<hr/>

HARDWICK IN PARTNERSHIP LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2004 (CONTINUED)

6 TANGIBLE FIXED ASSETS

	<u>Land & Buildings</u>	<u>Computer Equipment</u>	<u>Tool Library</u>	<u>Fixtures Fittings & Equipment</u>	<u>Total</u>
<u>Cost</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
As at 01/04/03 and 31/03/04	<u>45,254</u>	<u>22,881</u>	<u>4,455</u>	<u>20,563</u>	<u>93,153</u>
<u>Depreciation</u>					
As at 01/04/03	1,951	13,260	4,429	11,836	31,476
Charge for Year	281	3,789	26	1,745	5,841
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
As at 31/03/04	<u>2,232</u>	<u>17,049</u>	<u>4,455</u>	<u>13,581</u>	<u>37,317</u>
<u>Net Book Values @</u>					
31/03/2004	<u>43,022</u>	<u>5,832</u>	<u>0</u>	<u>6,982</u>	<u>55,836</u>
31/03/2003	<u>43,303</u>	<u>9,621</u>	<u>26</u>	<u>8,727</u>	<u>61,677</u>

7 CREDITORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR

	<u>2004</u>	<u>2003</u>
	<u>£</u>	<u>£</u>
Social Security and Other Taxes	711	1,683
Creditors and Accruals	8,198	3,027
Image for Hardwick	8,628	15,000
	<u> </u>	<u> </u>
	<u>17,537</u>	<u>19,710</u>

The £8,628 included within Creditors: amount falling due within one year does not actually represent amounts owed by Hardwick in Partnership Limited. The charity administers a fund for the Image for Hardwick organisation and the figure included in the accounts is the unexpended funds at the balance sheet date. The unexpended funds are held in Hardwick in Partnership's bank account but belong to Image for Hardwick.

8 CORPORATION TAX

No liability arises for Corporation Tax as the Company is a Registered Charity, Number 1048266, and has obtained exemption.

HARDWICK IN PARTNERSHIP LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2004 (CONTINUED)

9	<u>UNRESTRICTED FUNDS</u>	<u>2004</u>	<u>2003</u>
		£	£
	Balance brought forward	57,779	35,895
	Total recognised gains/(losses) for the year	20,932	21,884
		<hr/>	<hr/>
	<u>Balance carried forward</u>	<u>78,711</u>	<u>57,779</u>
10	<u>RESTRICTED FUNDS</u>	<u>2004</u>	<u>2003</u>
		£	£
	<u>HYPE Project</u>		
	Balance brought forward	24,282	24,843
	Surplus/(Deficit)	(5,363)	(561)
	Balance carried forward	<u>18,919</u>	<u>24,282</u>
	<u>CDCB Project</u>		
	Balance brought forward	3,873	(434)
	Surplus/(Deficit)	5,435	4,307
	Balance carried forward	<u>9,308</u>	<u>3,873</u>
	<u>Newspaper Project</u>		
	Balance brought forward		
	Surplus/(Deficit)	(1,997)	
	Balance carried forward	<u>(1,997)</u>	
11	<u>COMMITMENTS UNDER LEASES</u>		
	At the year end the charitable company had the following annual commitments:-	<u>2004</u>	<u>2003</u>
		£	£
	<u>Operating Lease Rental:</u>		
	Within one year	2,080	2,080
	Within two to five years	4,160	6,240
		<hr/>	<hr/>
		<u>6,240</u>	<u>8,320</u>

12 POST BALANCE SHEET EVENTS

The financial statements have been prepared on a going concern basis which is dependent on the company obtaining new sources of income, and receiving continued support from Stockton Borough Council and other agencies.

HARDWICK IN PARTNERSHIP LTD
SUMMARY OF OTHER COSTS
FOR THE YEAR ENDED 31st MARCH 2004

	<u>2004</u>	<u>2003</u>
<u>DIRECT CHARITABLE EXPENDITURE</u>	£	£
Postage Stationery and Advertising	454	3,136
Telephone	990	1,665
Hospitality	-	2
Depreciation	2,026	1,516
Venue Hire	9,250	10,308
Books and Journals	15	67
Repairs and Maintenance	142	40
Professional Fees/Administration Charges	5,177	1,963
Grant	668	4,332
Sundries	-	100
	<hr/>	<hr/>
	<u>18,722</u>	<u>23,129</u>

MANAGEMENT AND ADMINISTRATION

Water Rates	367	300
Heat and Light	1,528	2,273
Repairs and Maintenance	2,965	1,747
Postage Stationery and Advertising	679	1,467
Telephone	535	2,965
General Expenses	10	20
Insurance	9,766	6,306
Audit Fee	1,645	1,575
Bank Charges and Interest	83	82
Depreciation	3,815	2,448
Travel Expenses	79	160
Books and Journals	99	517
Professional Fees	228	25
Equipment and Consumables	-	824
Lease Payments	2,484	2,935
	<hr/>	<hr/>
	<u>24,283</u>	<u>23,644</u>