### COMPANY NUMBER 2844941

# FOR THE YEAR ENDED AUGUST 31st 2014

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COMPANIES HOUSE

G R SKINNER 124 Windsor Road Maidenhead Berkshire SL6 2DW

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### **COMPANY INFORMATION**

DIRECTORS:

**GARY KIRBY** 

REGISTERED OFFICE:

124 Windsor Road

Maidenhead Berkshire SL6 2DW

REGISTERED NUMBER: 2844941

ACCOUNTANT:

G R Skinner

Accountant & Tax Adviser

124 Windsor Road

Maidenhead Berkshire SL6 2DW

### **Directors Report**

The Director submits his report, together with the Financial Statements and the Accountant's Report for the year ended August 31st 2014.

### **Trading Results**

The Profit, before taxation, amounted to £57,661. (2013 Profit £61,835). The Director estimates the liability to current taxation at £11,596. (2013 £12,288).

The Director recommends the payment of a dividend of £43,482. (2013 £40,392).

#### Principal Activity

The principal activity of the company has been that of computer consultancy.

### Directors

The Directors and their beneficial interests in the issued share capital of the company throughout the period in question were as follows:-

	Ordinary £1 Shares		
	31.08.14	31.08.13	
Gary Kirby	370	520	

### Taxation

The company is a close company as defined by the Income and Corporation Taxes Act 1988.

124 Windsor Road Maidenhead Berkshire. SL6 2DW

Dated: September 2014

G. Kirby Director

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

Select suitable accounting policies and then apply them consistently.

Make judgements and estimates that are reasonable and prudent.

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### REPORT OF THE ACCOUNTANT TO THE MEMBERS OF

### **INSTANT SOFTWARE LIMITED**

In order to assist you to fulfil your duties under the Companies Act 2006, I have compiled the financial statements of the company which comprise the Profit and Loss Account and Balance Sheet and the related notes from the accounting records and information and explanations you have given me.

This report is made to the Company's Board of Directors, as a body, as per our agreement. My Work has been undertaken so that I might compile the financial statements that I have been requested to compile, report to the Company's Board of Directors that I have done so, and state those matters that I have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for my work or this report.

I have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to the compilation of financial statements.

You have acknowledged on the balance sheet your duty to ensure that the company has kept proper accounting records and to prepare financial statements for the year ended August 31st 2014, that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

I have not been instructed to carry out an audit of the financial statements. For this reason, I have not verified the accuracy or completeness of the accounting records or information and explanations you have given to me and I do not, therefore, express any opinion on the financial statements.

124 Windsor Road Maidenhead Berkshire SL6 2DW September 9 2014

G R Skinner \
Accountant & Tax Adviser

# PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED AUGUST 31st 2014

	Notes	<u>2014</u>	<u>2013</u>
TURNOVER	1	67,806	72,070
Less Cost of Sales		7,825	7,625
GROSS PROFIT		59,981	64,445
Other Income		-	-
		59 981	64,445
Less Administrative Expenses		2,320	2,610
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION	2	57,661	61,835
Taxation on profit on ordinary activities		11,596	12,288
PROFIT/(LOSS) ON ORDINARY ACTIVITIES AFTER TAXATION		46,065	49,547
DIVIDENDS PAID		43,482	40,392
·		2,583	9,155
RETAINED PROFIT BROUGHT FORWARD		30,356	21,201
RETAINED PROFIT/(LOSS) CARRIED FORWARD		32,939	30,356
			=====

# COMPANY NUMBER 2844941

### BALANCE SHEET AS AT AUGUST 31st 2014

	Notes	2014	<u>4</u>	20	<u>13</u>
Fixed Assets	5		961		1,281
			961		1,281
Current Assets Debtors	3	21,193		1,084	
Stock Cash in hand and Bank		25,690		45,974	
	-	46,883		47,058	
Current Liabilities Creditors	4	14,385 14,385		17,463  17,463	
Net Current Assets/(Liabilities)			32,498		29,595
NET ASSETS/(LIABILITIES)			33,459		30,876
Represented by:					=====
Share Capital Profit and Loss Account	6		520 32,939		520 30,356
	· .		33,459		30,876

### NOTES TO AND FORMING PART OF THE BALANCE SHEET

### <u>AUGUST 31st 2014</u>

The Directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of s.477(1) of the Companies Act 2006.

Members have not required the company under s.476 of the Companies Act 2006 to obtain an audit for the year ended August 31st 2014.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s.386 and s.387 of the Companies Act 2006, and for preparing accounts which give a true and fair view of the state of affairs of the company as at August 31st 2014 and of its profit for the year then ended in accordance with the requirements of s.396, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

These financial statements were approved by the Board of Directors on September  $\frac{9}{2014}$  and signed on their behalf by:-

G Kirbs

Director

### NOTES TO THE FINANCIAL STATEMENTS TO AUGUST 31st 2014

# 1. ACCOUNTING POLICIES

### Accounting Convention

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards.

### Turnover

Turnover represents the net invoiced value of goods sold and services rendered. <u>Depreciation</u>

Tangible assets are depreciated at rates designed to write off the assets over their estimated useful working lives as follows:-

Equipment 25% on written down balance Furniture 25% on written down balance

### 2. OPERATING PROFIT/(LOSS)

The operating profit/(Loss) is stated after charging:-	2014	2013
Depreciation	320 =====	427 =====
3. <u>DEBTORS</u>		
Sundry Debtors	21,193	1,081
• •	21,193	1,081
4. <u>CREDITORS</u>		
Accruals Directors' Current Accounts Taxation Social Security & Other Taxes Sundry Creditors	388 500 11,596 -	375 2,899 12,288 - 1,901
	14,385	17,463

#### NOTES TO THE FINANCIAL STATEMENTS TO AUGUST 31st 2014

## 5.FIXED ASSETS

	COST		<u>Furniture</u>	<b>Equipment</b>	<u>Total</u>
	Balance Septemb	per 1st 2013	1,104	22,578	23,682
	Additions		-		
	Balance August 3	31st 2014	1,104	22,578	23,682
		_			
	DEPRECIATION		1 104	01.005	00 101
	Balance Septemb	per 1st 2013	1,104	21,297	22,401
	Charge for year			320	320
	Balance August 3	21st 2014	1,104	21,617	22 721
	Dalance August .	)181 2014	1,104	21,017	22,721
	NET BOOK VA	LUE			
	As at August 31s		nil	961	961
			-===	=====	=====
	As at August 31s	t 2013	nil	1,281	1,281
	ţ.		- ====	======	=====
		•			
6. <u>SH</u>	<u>ARE CAPITAL</u>	•		<u>2014</u>	<u>2013</u>
	A (1 : 1				
	Authorised:	C1	NT11		
	Number	Class	Nominal value	1 000	1 000
	1000	Ordinary Shares	£1	1,000	1,000
	Issued and Fully	y Daid.			
	Number	Class	Nominal value		
	520	Ordinary shares	£1	520	520
	<i>32</i> 0	Oranially bilaics	<i>&amp;</i> 1	====	====