## **COMPANY NUMBER 2844941**

# FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31st 2008

G R SKINNER 124 Windsor Road Maidenhead Berkshire SL6 2DW

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# <u>INDEX</u>

Company Information	Page	1
Director's Report		2
Statement of Directors' Responsibilities		3
Report of the Accountant		4
Profit and Loss Account		5
Balance Sheet		6/7
Notes to the Financial Statements		8/9

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## **COMPANY INFORMATION**

DIRECTORS

DAVID BARRY HOPCROFT

**DOUGLAS STUART MACNAUGHT** 

**HEATHER MAY MACNAUGHT** 

JILL HILDA HOPCROFT

**SECRETARY** 

JILL HILDA HOPCROFT

**REGISTERED OFFICE** 

124 Windsor Road

Maidenhead Berkshire SL6 2DW

**REGISTERED NUMBER** 

2844941

**ACCOUNTANT** 

G R Skinner

Accountant & Tax Adviser

124 Windsor Road

Maidenhead Berkshire SL6 2DW

#### **Directors Report**

The Directors submit their report, together with the Financial Statements and the Accountant's Report for the year ended August 31st 2008

## **Trading Results**

The Profit, before taxation, amounted to £210 (2007 Loss £875) The Directors estimate the liability to current taxation at £nil (2007 £nil)

The Directors do not recommend the payment of a dividend

## Principal Activity

The principal activity of the company has been that of computer consultancy

#### Directors

The Directors and their beneficial interests in the issued share capital of the company throughout the period in question were as follows -

	Ordinary £1 Shares		
	<u>31 08 07</u>	<u>31 08 08</u>	
David Barry Hopcroft	255	255	
Douglas Stuart Macnaught	255	255	

#### **Taxation**

The company is a close company as defined by the Income and Corporation Taxes Act 1988

124 Windsor Road Maidenhead

Berks

SL6 2DW

J H Hopcroft Company Secretary

Dated September 7 2008

## STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

Select suitable accounting policies and then apply them consistently

Make judgements and estimates that are reasonable and prudent

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985, as amended They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

#### REPORT OF THE ACCOUNTANT TO THE MEMBERS OF

#### **INSTANT SOFTWARE LIMITED**

I have examined, without carrying out an audit, the financial statements on pages 5 to 7 which have been prepared under the historical cost convention and the accounting policies set out on page 7

## Respective Responsibilities of Directors and Reporting Accountants

As described on page 3, the company's directors are responsible for the preparation of financial statements and they believe that the company is exempt from an audit. It is my responsibility to examine the accounts and, based on my examination, to report my opinion, as set out below to the shareholders

#### Basis of Opinion

I conducted my examination in accordance with the appropriate standards for reporting accountants issued by the Auditing practices Board. This examination consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as I considered necessary for the purposes of this report.

The examination was not an audit conducted in accordance with Auditing Standards Accordingly, I do not express an audit opinion on the accounts Therefore my examination does not provide any assurance that the accounting records and the accounts are free from material mistatement

#### **Opinion**

In my opinion -

- (a) The accounts are in agreement with those accounting records kept by the company under Section 221 of the companies Act 1985
- (b) Having regard only to, and on the basis of, the information contained in those accounting records, the accounts have been drawn up in a manner consistent with the provisions of the Companies Act 1985 specified in Section 249(6)
- (c) Having regard only to, and on the basis of, the information contained in those accounting records, the company satisfied the requirements of Section 249A(4) for the year and did not, at any time within the year, fall within Section 249B(1)

G R Skinner

Accountant & Tax Adviser

124 Windsor Road
Maidenhead
Berkshire
SL6 2DW
September 5 2008

# <u>INSTANT SOFTWARE LIMITED</u>

# PROFIT AND LOSS ACCOUNT

## FOR THE YEAR ENDED AUGUST 31st 2008

	Notes	<u>2008</u>	<u>2007</u>
TURNOVER	1	44,416	43,009
Less Cost of Sales		42,668	42,648
GROSS PROFIT		1,748	361
Other Income		-	400
		1,748	761
Less Administrative Expenses		1,538	1,636
PROFIT/(LOSS) ON ORDINARY	2	210	(875)
ACTIVITIES BEFORE TAXATION			
Taxation on profit on ordinary activities		-	•
PROFIT/(LOSS) ON ORDINARY		210	(875)
ACTIVITIES AFTER TAXATION			
RETAINED LOSS BROUGHT FORWARD		(1,617)	(742)
KETAINED EOSS BROUGHT FORWARD		(1,017)	(142)
RETAINED PROFIT/(LOSS) CARRIED		(1,407)	(1,617)
FORWARD		·	

# BALANCE SHEET AS AT AUGUST 31st 2008

	Notes	2008		200	<u>07</u>
Fixed Assets	5		1,165		1,553
			1,165		1,553
Current Assets					
Debtors	3	1,060		1,062	
Stock		-		-	
Cash in hand and Bank		625		126	
		1,685		1,188	
Current Liabilities					
Creditors	4	3,737		3,838	
		3,737		3,838	
Net Current Assets/(Liabilities)			(2,052)		(2,650)
NET ASSETS/(LIABILITIES)			(887)		(1,097)
Represented by					
Share Capital	6		520		520
Profit and Loss Account	O		(1,407)		(1,617)
			(887)		(1,097)
		=			

## NOTES TO AND FORMING PART OF THE BALANCE SHEET

#### AUGUST 31st 2008

The Directors have taken advantage in the preparation of these financial statements of special exemptions applicable to small companies on the grounds that the company qualifies as a small company by virtue of Section 247 of the Companies Act 1985

For the year ended August 31st 2008 the company was entitled to the exemption conferred by the Companies Act 1985, Section 249A subsection (1)

No notice has been deposited under subsection (2) of Section 249(B) in relation to the accounts for the financial period ended August 31st 2008

The directors acknowledge their responsibility for -

- (1) Ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985
- (2) Preparing accounts which give a true and fair view of the state of affairs of the company as at August 31st 2008 and of its profit for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to this company

These financial statements were approved by the Board of Directors on September 2008 and signed on their behalf by -

DB Hopcroft

Director

## NOTES TO THE FINANCIAL STATEMENTS TO AUGUST 31st 2008

#### **ACCOUNTING POLICIES** 1

## Accounting Convention

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards

## **Turnover**

Turnover represents the net invoiced value of goods sold and services rendered

## Depreciation

Tangible assets are depreciated at rates designed to write off the assets over their

	estimated useful working lives as follows -	ied to write of	ir the assets	s over meir
	1 1	25% on writte 25% on writte		
2	OPERATING PROFIT/(LOSS)			
	The operating profit/(Loss) is stated after char	rgıng -	2008	2007
	Depreciation		388 =====	517
3	<u>DEBTORS</u>			
	Sundry Debtors		1,060	1,062
			1,060	1,062
				<del></del>
4	<u>CREDITORS</u>			
	Accruals		375	375
	Directors' Current Accounts		1,310	1,395
	Bank Overdraft		-	
	Social Security & Other Taxes		1,189	1,202
	Sundry Creditors		863	866
			3,737	3,838

# NOTES TO THE FINANCIAL STATEMENTS TO AUGUST 31st 2008

5	FIXED ASSET	<u> </u>	<u>Furniture</u>	<u>Equipment</u>	Total
	Balance Septen	nber 1st 2007	1,104	21,050	22,154
	Additions	Additions		-	-
				21.050	22.154
	Balance August	t 31st 2008	1,104	21,050	22,154
	DEPRECIATIO				
	Balance Septen	nber 1st 2007	1,057	19,544	20,601
	Charge for year	•	12	376	388
	Balance Augus	t 31ct 2008	1,069	19,920	20,989
	Datanee Augus	1 5131 2000			
	NET BOOK V	<u>ALUE</u>			
	As at August 31st 2008		35	1,130	1,165
	As at August 31st 2007		<del></del> 47	1,506	1,553
	As at August 5	131 2007	<del></del>		
6	SHARE CAPI	TAL		<u>2008</u>	<u>2007</u>
	Authorised				
	Number	Class	Nominal value		
	1000	Ordinary Shares	£1	1,000	1,000
				====	
	Issued and Fu	lly Paid			
	Number	Class	Nominal value		
	520	Ordinary shares	£1	520	520

# TRADING AND PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED AUGUST 31st 2008

	2008	2007		<u>7</u>
SALES		44,416		43,009
Less Cost of Sales		42,668		42,648
GROSS PROFIT		1,748		361
Tax Exempt Receipt		-		400
		1,748		761
Less Administrative Expenses				
Bank Charges	132		122	
Audit & accountancy	525		515	
Legal & Professional	15		60	
Sundry Expenses	-			
Equipment Hire	-		-	
Travel& Motor	-		-	
Rent	-		-	
Stationery	-		-	
Telephone	478		402	
Exchange Loss	-		20	
Depreciation	388		517	
Insurance	-		•	
Adverts	-		-	
Repairs & Renewals	-		-	
Bad Debts	-		-	
Directors Fees	-		-	
		1,538		1,636
Net Profit/(Loss) for the period		210		-875