



Companies House

— for the record —

Company Name

INSTANT SOFTWARE LIMITED

363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.

Company Type

Private Company Limited By Shares

Company Number

2844941

Information extracted from
Companies House records on
27th July 2002

Section 1: Company details



A09
COMPANIES HOUSE

0617
28/09/02

Ref: 2844941/03/10

Current details

Amended details

- > **Registered Office Address**
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

**124 Windsor Road
Bray
Maidenhead
Berks. SL6 2DW**

Address

UK Postcode

- > **Register of Members**
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

Address where the Register is held
At Registered Office

Address

UK Postcode

- > **Register of Debenture Holders**
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

Not Applicable

Address

UK Postcode

- > **Principal Business Activities**
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

SIC Code	Description
9305	Other service activities

SIC CODE	Description

- > *Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.*

	Current details	Amended details
> Company Secretary <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Company Secretary must be notified on form 288.</i>	Name Jill Hilda HOPCROFT Address 129 Pine Lake View Drive Davenport Florida 33837 Usa	Name <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address UK Postcode _ _ _ _ _ Date of change _ _ / _ _ / _ _ _ _ Date Jill Hilda HOPCROFT ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _
> Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288.</i>	Name David Barry HOPCROFT Address 129 Pine Lake View Drive Davenport 33837 Florida Usa Date of birth 20/07/1953 Nationality British Occupation Company Director	Name <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date David Barry HOPCROFT ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

	Current details	Amended details
> Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288.</i>	Name Douglas Stuart MACNAUGHT Address 119 Pin Oak Place Davenport 33837 Florida Usa Date of birth 12/08/1964 Nationality British Occupation Company Director	Name <hr/> <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address <hr/> <hr/> <hr/> UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Douglas Stuart MACNAUGHT ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
> Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288.</i>	Name Heather May MACNAUGHT Address 119 Pin Oak Place Davenport 33837 Florida Usa Date of birth 08/05/1960 Nationality British Occupation Manager	Name <hr/> <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address <hr/> <hr/> <hr/> UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Heather May MACNAUGHT ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

Section 3: Share Capital

	Current details	Amended details
> Issued Share Capital This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.	Class of share Ordinary Nominal value of each share £1.00 Number of shares issued 520 Aggregate Nominal Value of issued shares £520.00	Class of share _____ Nominal value of each share _____ Number of shares issued _____ Aggregate Nominal Value of issued shares _____
> Total shares issued and value If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.	Total number of shares issued 520 Total Nominal value of shares issued £520.00	Total number of shares issued _____ Total Nominal value of shares issued _____
> At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at www.companieshouse.gov.uk or by ringing 0870 3333636.		

Section 4: Details of Shareholders

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
> Shareholder Name Mr D.B. HOPCROFT		Name <hr/>		Shares transferred by Mr D.B. HOPCROFT		
Address 129 Pine Lake View Drive Davenport Florida United States Of America		Address <hr/>				
Shares held Class Ordinary		UK Postcode <u> </u> <u> </u> <u> </u> <u> </u> <u> </u> <u> </u>				
Number 170		Shares held Class Number <hr/> <hr/>				
				Class	Number	Date of transfer
				<hr/>	<hr/>	<hr/> / <hr/> / <hr/>
				<hr/>	<hr/>	<hr/> / <hr/> / <hr/>
> Shareholder Name Mr G. KIRBY		Name <hr/>		Shares transferred by Mr G. KIRBY		
Address 36 Yeats Close Royston Hertfordshire SG8 5TE		Address <hr/>				
Shares held Class Ordinary		UK Postcode <u> </u> <u> </u> <u> </u> <u> </u> <u> </u> <u> </u>				
Number 10		Shares held Class Number <hr/> <hr/>				
				Class	Number	Date of transfer
				<hr/>	<hr/>	<hr/> / <hr/> / <hr/>
				<hr/>	<hr/>	<hr/> / <hr/> / <hr/>
> Shareholder Name Mr E.A. MACNAGHTEN		Name <hr/>		Shares transferred by Mr E.A. MACNAGHTEN		
Address 10 Markham Close Havershill Suffolk CB9 9JS		Address <hr/>				
Shares held Class Ordinary		UK Postcode <u> </u> <u> </u> <u> </u> <u> </u> <u> </u> <u> </u>				
Number 170		Shares held Class Number <hr/> <hr/>				
				Class	Number	Date of transfer
				<hr/>	<hr/>	<hr/> / <hr/> / <hr/>
				<hr/>	<hr/>	<hr/> / <hr/> / <hr/>

Current details		Amended details		Shares transferred		
>	Shareholder Name Mr D.S. MACNAUGHT	Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _		Shares transferred by Mr D.S. MACNAUGHT		
	Address 119 Pin Oak Place Davenport Florida United States Of America					
	Shares held Class Ordinary	Number 170	Shares held Class _____ Number _____	Class _____	Number _____	Date of transfer ____/____/____ ____/____/____

Section 5: Details of Other Shareholders

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			



Companies House

— for the record —

363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

[Handwritten Signature]
(Director/Secretary)

Date

17 / 09 / 2002

This date must not be earlier than the return date at 2 below

What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

2. Date of this return

- ☐ This AR is made up to 16/8/2002
- If you are making this return up to an earlier date, please give the date here

__ / __ / ____

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

- ☐ If you wish to change your next return to a date earlier than 16th August 2003 please give the new date here:

__ / __ / ____

4. Where to send this form

- ☐ Please return this form to:
- | | | |
|------------------------|----|----------------------------------|
| Registrar of Companies | | For members of the Hays Document |
| Companies House | | Exchange service |
| Crown Way | OR | DX 33050 Cardiff |
| Cardiff CF14 3UZ | | |

Have you enclosed the filing fee with the company number written on the reverse of the cheque?

Cheque

☒ Postal Order☐

Cheque / Postal Order

Number

210

(Please complete as appropriate)

Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

G. R. SKINNER FRA

Telephone number inc code

01629 627756

Address

124 WINDSOR ROAD

DX number if applicable

MIDGHEAD

DX exchange

BARKS

Postcode

SE6 2DN