

SH03

Return of purchase of own shares

BLUEPRINT

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✓ **What this form is for**
You may use this form to give notice
of a purchase by a limited company
of its own shares

✗ **What this form is NOT for**
You cannot use this form to
notice of a purchase by an
company of its own shares



A229HWU1

A20

15/02/2013

#360

COMPANIES HOUSE

1 Company details

Company number 2 8 4 1 8 7 4

Company name in full JIR Limited /

→ **Filling in this form**
Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Shares purchased for cancellation

The section below should be completed by public
limited companies (PLC) only

Class of shares (E.g. Ordinary/Preference etc.)	Number of shares purchased	Nominal value of each share	Date that the shares were delivered to the company	Are these qualifying shares? ①	Maximum price paid for each share	Minimum price paid for each share
Ordinary	100000	0.00001	01 / 02 / 2013	<input type="checkbox"/> Yes		
			/ /	<input type="checkbox"/> Yes		
			/ /	<input type="checkbox"/> Yes		
			/ /	<input type="checkbox"/> Yes		
			/ /	<input type="checkbox"/> Yes		

Please show the aggregate amount paid on shares purchased for cancellation

Total aggregate amount £1.00

For HM Revenue and Customs Stamp Office only

① **Qualifying shares**
Qualifying shares are shares eligible
to be placed into treasury

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3 Shares purchased into treasury (PLCs only)

Please complete the table below if you are purchasing into treasury
This section is to be completed by PLCs only

Class of shares (E g Ordinary/Preference etc)	Number of shares purchased	Nominal value of each share	Date that the shares were delivered to the company	Maximum price paid for each share	Minimum price paid for each share
			/ /		
			/ /		
			/ /		
			/ /		
			/ /		

Please show the aggregate amount paid by the company on shares purchased
into treasury

Total aggregate amount

4 Stamp Duty

**Stamp Duty of 0.5% is payable for purchases where the amount or value
of the consideration is over £1,000**

Please show the amount of Stamp Duty paid on shares purchased

Stamp Duty

The aggregate amount should be
rounded up to the nearest multiple
of £5

Stamp Duty ①

£

**Before this form is sent to Companies House it must be 'stamped' by
HM Revenue and Customs Stamp Office to confirm that the appropriate
amount of Stamp Duty has been paid**

**After this form has been 'stamped' and returned to you by HM Revenue
and Customs it must then be sent to Companies House**

Amount payable

Cheques for the Stamp Duty must
be made payable to 'HM Revenue
& Customs Taxes' and crossed 'Not
Transferable'

Stamp office address

Please send the form to
HMRC Stamp Office
9th Floor, City Centre House,
30 Union Street,
Birmingham B2 4AR

Further information

If you require further information
on Stamp Duty Please contact HM
Revenue & Customs on
0845 6030135 or visit their website
www.hmrc.gov.uk

No Stamp Duty
payable

If Stamp Duty is **not** payable on shares purchased, please confirm the
statement below by ticking the box

☒ I/We certify that the transaction effected by this instrument does not form
part of a larger transaction or series of transactions in respect of which the
amount or value of the consideration exceeds £1,000

**If you have no stamp duty payable, please return this form directly to
Companies House**

5 Signature

I am signing this form on behalf of the company

Signature

Signature

X  X

Date

d

0

d

1

m

0

m

2

y

2

y

0

y

1

y

3

This form may be signed by

Director ①, Secretary, Person authorised ②, Administrator, Receiver, Receiver
manager, CIC manager

② Societas Europaea

If the form is being filed on behalf
of a Societas Europaea (SE) please
delete 'director' and insert details
of which organ of the SE the person
signing has membership

③ Person authorised

Under either section 270 or 274 of
the Companies Act 2006

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Tara Cross**Company name **Archant Limited**Address **PROSPECT HOUSE****Rouen Road**Post town **Norwich**

County/Region

Postcode **N R 1 1 R E**

Country

DX

Telephone **01603 772802****Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed Section 2 and/or Section 3 as appropriate
- ☐ In Section 4, you have either had the form stamped by HMRC or ticked the certification section to indicate that no duty is payable
- ☐ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 NR Belfast 1

Stamp Duty

If Stamp Duty is to be paid, please first send this form to HMRC Stamp Office, 9th Floor, City Centre House, 30 Union Street, Birmingham, B2 4AR

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk