

# REPORT OF THE DIRECTORS AND

**FINANCIAL STATEMENTS** 

FOR THE YEAR ENDED 31 JULY 2008

**FOR** 

**WATERFRONT - STUDENTS' UNION SERVICES LTD** 

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WATER T FRONT

EAST ANGLIA'S ALTERNATIVE VENUE

UNION OF UEA STUDENTS

2834353.





# Index to the Financial Statements for the Year Ended 31 July 2008

	PAGE
Company Information	1
Chairman's Statement	2
Report of the Directors	3
Report of the Auditors	5
Profit and Loss Account	6
Balance Sheet	7
Cash Flow Statement	8
Notes to the Cash Flow Statement	9
Notes to the Financial Statements	11
Trading Profit and Loss Accounts	16



**Company Information** for the Year Ended 31 July 2008

**DIRECTORS:** 

R Boddington

A Grant

М Јорр

D Sheppard T Sutton

P Waugh

**SECRETARY:** 

A Pott

**REGISTERED OFFICE:** 

Union House

**University Plain** 

University Of East Anglia

Norwich Norfolk NR4 7TJ

REGISTERED NUMBER:

2834353 (England & Wales)

**AUDITORS:** 

**Haines Watts** 

**Chartered Accountants** and Registered Auditors

Unit 8

Hopper Way

Diss Business Park

Diss Norfolk **IP22 4GT** 



Chairman's Statement for the Year Ended 31 July 2008

The Waterfront aims to offer young people in Norwich a selection of high quality, well presented and attractive music entertainment at reasonable prices in a safe environment.

We strive to involve local and national performers, promoters, technicians, artists and customers in maintaining and developing this ethos.

Last year's programme saw the Waterfront host its usual wide range of live music encompassing as many musical tastes and styles as was practical to fit within our programming.

The company operates from premises leased from Norwich City Council.

The company is a wholly owned subsidiary of the Union of UEA Students, an exempt educational charity to whom it covenants its taxable profits.

M Jopp - CHAIRMAN





# Report of the Directors for the Year Ended 31 July 2008

The directors present their report with the financial statements of the company for the year ended 31 July 2008

#### PRINCIPAL ACTIVITY

The principal activities of the company in the year under review were the provision of live music entertainment, club nights and licensed bars.

#### **BUSINESS REVIEW**

During the year under review the company made a profit of £75,576 before the covenanted payment to the Union of UEA Students, in comparison with a profit of £94,295 obtained in the previous year.

The main reasons for this reduction were a drop in the profit from the bar of £7,743, arising from a static turnover with increased direct costs, and an increase in the overall overhead costs of £25,181. This was primarily caused by a provision for the increase in the rent on the premises which is being reviewed by an independent arbitrator as the company and the City Council were unable to agree on an appropriate level of increase.

The business was not affected as badly as feared by the ban on smoking in public buildings which became law on 1 July 2007.

The net current assets of the company at 31 July 2008 are at the healthy level of £127,809.

The principal risks to the company are a potential refusal of the Norwich City Council to renew the lease on the property, or to do so at an affordable rent, the loss of, or significant variation to, its premises licence and an anticipated adverse impact on the current economic downtum on ticket and bar sales.

The company maintains a good relationship with the City Council and there is no indication of any likely refusal to renew the lease. Company employees are proactive in minimising the impact of the company's operation in the surrounding neighbourhood. This includes being involved with the City Council's HUSH campaign and patrolling the immediate neighbourhood after events end in a scheme to assist the Norfolk Constabulary reduce noise nuisance.

Whilst there is a general presumption that the economic downturn will reduce "going out" and that the 3,000 capacity club due to open in January 2009 at the Riverside will increase the overprovision of clubs in Norwich, the directors believe that the niche market served by the Waterfront will continue to support a viable business

## **DIVIDENDS**

No dividends will be distributed for the year ended 31 July 2008.

### **DEED OF COVENANT**

Under a properly constituted deed of covenant the company has committed to transferring its taxable profits to the Union of UEA Students.

#### **FIXED ASSETS**

Details of the movements of fixed assets are given in the notes to the financial statements

## **FUTURE DEVELOPMENTS**

The Company does not intend to undertake any major developments during the next year.





Report of the Directors for the Year Ended 31 July 2008

#### **DIRECTORS**

The Directors during the year under review were:

R Boddington	appointed 01.08.07	
C Fulmer	appointed 01.08.07	resigned 01.08.08
A Grant	appointed 01.08.04	•
M Jopp	appointed 01.08.08	
D Sheppard	appointed 01.08.08	
R Stone	appointed 01.08.07	resigned 01.08.08
T Sutton	appointed 01.08.08	•
A Taylor	appointed 01.08.07	resigned 01.08.08
P Waugh	annointed 28 07 99	_

The directors holding office at 31 July 2008 did not hold any beneficial interest in the issued share capital of the company at 1 August 2007 or 31 July 2008

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently:
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

## STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware there is no relevant audit information (as defined by Section 234ZA of the Companies Act 1985) of which the company's auditors are unaware, and each director has taken all the steps that he/she ought to have taken as a director in order to make him/herself aware of any relevant information and to establish that the company's auditors are aware of that information.

ON BEHALF OF THE BOARD

A Pott - SECRETARY

Dated 27 November 2008



# Report of the Independent Auditors to the Shareholders of for the Year Ended 31 July 2008

We have audited the financial statements of Waterfront - Students' Union Services Limited for the year ended 31 July 2008 on pages six to fifteen. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our work, for this report,

#### Respective responsibilities of directors and auditors

As described on page four, the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances,

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation

In our opinion the financial statements:

Walls

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the company's affairs as at 31 July 2008 and of its profit for the year then
- have been properly prepared in accordance with the Companies Act 1985.
- the information given in the Report of the Directors is consistent with the financial statements

**Haines Watts** 

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**Registered Auditors** 

Unit 8

Hopper Way

Diss

Norfolk

**IP22 4GT** 

Dated: 28 " November 2008.





Profit and Loss Account for the Year Ended 31 July 2008

for the Year Ended 31 July 2008		31.07.08		31.07.07			
	Note:	£	£	£	£		
TURNOVER	2		1,205,834		1,181,440		
Cost of Sales			488,691		488,324		
GROSS PROFIT			717,143		693,116		
Operational Expenses: Employment Costs Premises Costs Depreciation Administrative and Other Expenses		387,598 92,838 16,928 188,878		349,271 62,362 21,977 201,011			
			686,242		634,621		
		- `	30,901		58,495		
Other operating income	3		36,391		31,876		
OPERATING PROFIT	4		67,292		90,371		
Interest receivable and similar income	5		8,284		3,924		
Covenanted Payment to the Union of UEA Students	6		75,576 (75,119)		94,295		
PROFIT/(LOSS) ON ORDINARY ACTIVIT BEFORE TAXATION	IES		457		(6,878)		
Tax on profit on ordinary activities	7		-		-		
PROFIT/(LOSS) FOR THE FINANCIAL YEAFTER TAXATION	EAR		£ 457		£( 6,878)		
ALLOCATED TO: Asset Replacement Fund Accumulated Fund			16,928 £(16,471)		12,041 (18,919)		
			457		£(6,878)		

## **CONTINUING OPERATIONS**

None of the company's activities were discontinued during the current and previous year.

# TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the loss for the previous year.

The notes form part of the statutory financial statements Page 6





Balance Sheet as at for the Year Ended 31 July 2008

for the Year Ended 31 July 2008		31.07.08		31.07.07		07	
	Notes	£		£	£		£
FIXED ASSETS: Tangible assets	8			35,543			37,714
CURRENT ASSETS: Stocks Debtors Cash at bank and in hand	9 10	11,373 289,782 30,175			7,788 181,361 115,547		
CREDITORS: Amounts falling due within one year	11	331,330 203,521			304,696 179,515		
NET CURRENT ASSETS:				127,809			125,181
LIABILITIES:			£	163,352		£	162,895
CAPITAL AND RESERVES: Called up Share Capital Accumulated Funds Asset Replacement Fund	12 13 14			4 3,745 159,603			4 20,216 142,675
SHAREHOLDER'S FUNDS:			£	163,352		£	162,895

ON BEHALF OF THE BOARD:

M Jopp - DIRECTOR

R Boodington - DIRECTOR

Approved by the Board of Directors on 15 October 2008





Cash Flow Statement for the Year Ended 31 July 2008

		31.07.08	31.07.07
	Notes	£	£
Net Cash Flow from operating activities	1	21,101	(89,267)
Returns on investments and servicing of finance	2	8,284	3,924
Capital Expenditure	2	(14,757)	(37,123)
		14,628	(122,466)
Financing	2	(100,000)	205,000
(Decrease)/Increase in cash in the	period .	£( 85,372)	82,534
Reconciliation of net cash flow to movement in net funds	3		
(Decrease)/!ncrease in cash in the	period	(85,372)	82,534
Change in net funds resulting from ca	sh flows	(85,372)	82,534
Movement in net funds in the period Net funds at 1 August 2007 (2006)		(85,372) 115,547	82,534 33,013
Net funds at 31 July 2008 (2007)		£ 30,175	£ 115,547
			=



Notes to the cash flow statement for the Year Ended 31 July 2008

# 1 RECONCILIATION OF OPERATING PROFIT TO NET CASH FLOW FROM OPERATING ACTIVITIES

		31.07.08	31.07.07
		£	£
	Operating Profit Depreciation Charges	67,292 16,928	90,371 21,977
	(Increase)/Decrease in stocks	(3,585)	694
	(Increase)/Decrease in debtors	(8,421)	7,787
	Increase/(Decrease) in creditors	24,006	(108,923)
	Covenanted Payment	(75,119)	(101,173)
	Net Cash inflow/(outflow) from operating activities	21,101	(89,267)
	· · · · · · · · · · · · · · · · · · ·	=	
2	ANALYSIS OF CASH FLOWS FOR HEADINGS NE CASH FLOW STATEMENT	TTED IN THE 31.07.08	31.07.07
		•	_
		£	£
	Returns on investments and	£	£
	Returns on investments and servicing of finance Interest received	£ 8,284	3,924
	servicing of finance	-	
	servicing of finance Interest received  Net cash inflow for returns on investments and servicing of finance  Capital Expenditure	8,284 8,284	3,924
	servicing of finance Interest received  Net cash inflow for returns on investments and servicing of finance  Capital Expenditure Purchase of tangible fixed assets	8,284	3,924
	servicing of finance Interest received  Net cash inflow for returns on investments and servicing of finance  Capital Expenditure	8,284 8,284	3,924
	servicing of finance Interest received  Net cash inflow for returns on investments and servicing of finance  Capital Expenditure Purchase of tangible fixed assets  Net cash outflow for capital expenditure  Financing	8,284 8,284 (14,757) (14,757)	3,924 3,924 (37,123) (37,123)
	servicing of finance Interest received  Net cash inflow for returns on investments and servicing of finance  Capital Expenditure Purchase of tangible fixed assets  Net cash outflow for capital expenditure	8,284 8,284 (14,757)	3,924



Notes to the cash flow statement for the Year Ended 31 July 2008

# 3 ANALYSIS OF CHANGES IN NET FUNDS

		01.08.07	Cash Flow	3	1.07.08
		£	£		£
Net cash: Cash at bank and in hand		115,547	(85,372)		30,175
Total		115,547	(85,372)		30,175
Analysed in Balance Sheet					
Cash at bank and in hand	£	115,547		£	30,175
•					





Notes to the Financial Statements for the Year Ended 31 July 2008

#### 1 ACCOUNTING POLICIES

## Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with Financial Reporting Standards.

#### **Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax.

## Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Property improvements

- 20% on cost

Fixtures, Fittings & Equipment

- 25% on cost

Assets under the course of construction are not depreciated until the asset is in use.

## **Leasehold Property**

The company occupies premises leased from Norwich City Council. The current agreement expires on the 31 July 2009 and negotiations for the grant of a new lease are currently being held. Indications are that the lease will be renewed before the expitry date.

#### **Stocks**

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Research and development

Expenditure on research and development is written off in the year which it is incurred.

#### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

#### 2 TURNOVER

The turnover and profit before taxation are attributable to the principle activities of the company, which relate to the provision of musical entertainment to the general public.



Notes to the Financial Statements for the Year Ended 31 July 2008

3	OTHER OPERATING INCOME	31.07.08 £	31.07.07 £
	Sundry Receipts	36,391	31,876
4	OPERATING PROFIT		
	The operating profit is stated after charging:	31.07.08 £	31.07.07 £
	Depreciation Auditors' remuneration	16,928 3,500	21,977 2,900
5	INTEREST RECEIVABLE AND SIMILAR INCOME	31.07.08 £	31.07.07 £
	Deposit Account Interest	8,284	3,924
6	COVENANTED PAYMENT	31.07.08 ₤	31.07.07 £
	Charges: Deed of Covenant	£ 75,119	£ 101,173

## **7 TAXATION**

No liability to UK corporation tax arose on ordinary activities for the year ended 31 July 2008 nor for the year ended 31 July 2007  $\,$ 





Notes to the Financial Statements for the Year Ended 31 July 2008

# 8 TANGIBLE FIXED ASSETS

·			roperty rovements	Fi	ixtures ttings & uipment		Totals
		. <u>p</u>	£	_=4	£		£
	COST:						
	At 1 August 2007		32,952		147,437		180,389
	Additions Disposals		-		14,757		14,757
	Disposais						
	At 31 July 2008	_	32,952	_	162,194		195,146
	DEPRECIATION:						
	At 1 August 2007		25,873		116,802		142,675
	Charge for year		1,770		15,158		16,928
	Eliminated on disposals						-
	At 31 July 2008		27,643		131,960		159,603
	NET BOOK VALUE:						·
	At 31 July 2008	£	5,309	£	30,234	£	35,543
	At 31 July 2007	£	7,079	£	30,635	£	37,714
9	STOCKS						<u> </u>
•			31.07.08		31.07.07		
			£		£		
	Goods for Resale	£	11,373	£	7,788		
				<del></del>	<del></del>		
10	DEBTORS: AMOUNTS FALLING DUE WITHIN	I ONI			44 07 07		
			31.07.08 £		31.07.07 £		
	Trade Debtors		2,732		695		
	Other Debtors		47,050		40,666		
	Parent loan		240,000		140,000		,
		£	289,782	£	181,361		
		<u> </u>		_	<del></del>		
11	CREDITORS: AMOUNTS FALLING DUE WITH	IIN O	NE YEAR 31.07.08		31.07.07		
			£		£		
	Trade Creditors		39,407		28,465		
	Covenanted Payment		75,119		101,173		
	V.A.T.		4,878		14,141		
	Accrued Expenses	_	84,117		35,736 		
		£	203,521	£	179,515		
		=	<del></del>				





Notes to the Financial Statements for the Year Ended 31 July 2008

## 12 CALLED UP SHARE CAPITAL

Authorised: Number:	Class:	Nominal Value	31.07.08	31.07.07
			£	£
100	Ordinary	£1.00	100	100
Allotted, iss	sued and fully paid:			
Number:	Class:	Nominal Value	31.07.08 £	31.07.07 £
4	Ordinary	£1.00	4	- 4

The share capital of the company is held in trust by DHP Trustee Company on behalf of the Union of UEA Students. The ultimate controlling body of Waterfront - Students Union Services Ltd is the Union of UEA Students

## 13 RECONCILIATION OF ACCUMULATED FUNDS

		31.07.08 £	31.07.07 £
	Profit/(Loss) for the financial year Transfer to Asset Replacement Fund	457 ( 16,928 )	(6,878) (12,041)
	Net (deficit) to accumulated funds	( 16,471 )	(18,919)
	Opening balance	20,216	39,135
		3,745	20,216
14	RECONCILIATION OF ASSET REPLACEMENT FUNDS		
		31.07.08 £	31.07.07 £
	Opening balance	142,675	130,634
	Transfer from Profit & Loss Account	16,928	12,041
		159,603	142,675

### 15 CAPITAL COMMITMENTS

As at 31 July 2008 the company had approved no capital commitments which had been contracted for by that date.



Notes to the Financial Statements for the Year Ended 31 July 2008

#### 16 RELATED PARTY DISCLOSURES

#### The Union of UEA Students

The parent organisation

During the year management charges of £33,335 (2007 - £32,752) were paid to the Union of UEA Students. The management charges were set to recover a proportion of relevant payroll and administrative costs of the parent organisation

At the year end the company owed £6,539 to the Union of UEA Students (2007, Union owed the company £325) in respect of the above costs and the Union owed the company £55 in respect of items purchased on behalf of the Union (2007, £nil)

#### Students Union Services (East Anglia) Ltd

A company under the control of the Union of UEA Students

There is no actual trade with Students Union Services (East Anglia) Ltd but the companies purchase certain products on behalf of each other which are then recharged. Students Union Services Ltd also sells tickets on behalf of the company which are then duly invoiced. A Box Office charge is made to the Waterfront for this service, which totalled £13,515 (2007 £11,431).

At the year-end the company owed the Students' Union Services Ltd £772 (2007 - £1Nil) in respect of tickets sold on their behalf, and £169 (2007, Students' Union Services Ltd owed the company £8) in respect of recharges.

#### 17 RECONCILIATION OF SHAREHOLDERS' FUNDS

31.07.08 £	31.07.07 £
457	(6,878)
457	(6,878)
162,895	169,773
163,352	162,895
163,352	162,895
	457 457 162,895 163,352

## **18 DEFERRED TAXATION**

As stated in the directors' report all the taxable profits of the company are transferred to the Union of UEA Students on an annual basis. As such the company will not be liable to any tax in the foreseeable future, therefore, though there may be material timing differences existing at the year-end they have not been provided for.





Trading and Profit and Loss Account for the Year Ended 31 July 2008

	31.07.08		31.07.07	
	£	£	£	£
Income: Sales Games Machine Income	1,202,366 3,468	4 205 924	1,179,403 2,037	1 101 440
Cost of Sales: Opening Stock Purchases Consumables Games Machine Rental Cost of Events Tickets costs	7,788 162,525 7,620 2,420 315,714 3,997	1,205,834	8,482 167,276 4,936 1,585 307,583 6,250	1,181,440
Closing Stock	500,064 (11,373)	488,691	496,112 (7,788)	488,324
GROSS PROFIT		717,143		693,116
Other Income: Sundry receipts Deposit Account Interest	36,391 8,284	44,675	31,876 3,924	35,800
Expenditure: Employment Costs UUEAS Service Charge Telephone Post & Stationery Advertising Performing Rights Fees Sundry Expenses Auditors Remuneration Professional Fees Rent, Rates & Water Light & Heat Insurance Repairs to Equipment & Property Cleaning Security	387,598 33,335 3,687 6,324 14,220 19,994 1,641 3,500 1,635 92,838 18,185 30,827 17,298 35,636 1,384	761,818	349,271 32,752 3,435 8,029 16,633 22,966 1,591 2,900 1,286 62,362 19,833 28,428 25,085 36,145 1,525	728,916
Carried Forward	668,102	761,818	612,241	728,916





# Trading and Profit and Loss Account for the Year Ended 31 July 2008

	31.07.08		31.07.07	
	£	£	£	£
Brought Forward	668,102 -	761,818 668,102	612,241 -	728,916 612,241
		93,716		116,675
Finance costs: Bank Charges	_	1,212	-	403
		92,504		116,272
Depreciation: Improvements to property Fixtures, Fittings & Equipment	1,770 15,158 	16,928	6,590 15,387	21,977
		75,576	•	94,295
Exceptional items: Deed of covenant	(75,119)	(75,119)	(101,173)	(101,173)
NET PROFIT/(LOSS)		457		£(6,878)
	=		=	





Profit and Loss Account Summary for the Year Ended 31 July 2008

		31.07.08	31.07.07
		£	£
Page			
19	Games Machines - Contribution	1,048	452
20	Bars - Contribution	304,816	313,614
21	Entertainments - Contribution	(15,685)	(24,495)
NET CONT	RIBUTION	290,179	289,571
Deduct	Management charge payable to The Union Net Administration Costs (Page 22)	(33,335) (181,268)	(32,752) (162,524)
NET OPER	ATING PROFIT FOR THE YEAR	75,576	94,295
Deduct	Covenanted payment to the Union of UEA Students	(75,119)	(101,173)
PROFIT/(LC	OSS) ON ORDINARY ACTIVITIES BEFORE TAXATION	457	£(6,878)





Games Machine Contribution Summary for the Year Ended 31 July 2008

	31.07.08		31.07.07		
		٤		£	
		3,468		2,037	
ntal of Machines		2,420		1,585	
TION	٤	1,048	£	452	
	ental of Machines	ental of Machines	\$ 3,468 ental of Machines 2,420	£ 3,468 ental of Machines 2,420	





Bars Contribution Summary for the Year Ended 31 July 2008

		31.07.08		31.07.07		,	
		£		£	£		£
Sales				573,973			575,200
Deduct:	Opening Stock Purchases Consumables Closing Stock	7,788 162,525 7,620 (11,373)			8,482 167,276 4,936 (7,788)		
LESS.	Closing Stock	(11,373)		166,560	(1,100)		172,906
GROSS	PROFIT (71.0% - 2008) (69.9% -	2007)		407,413			402,294
EXPEN							
	ment Costs	94,810			82,729		
	and Maintenance of Equipment	255			145		
	ance Contracts	1,345			2,198		
Cleaning		352			99		
	ikers Fees	1,300			730		
Legal Fe					20		
Telepho		315			105		
	Expenses	180			3		
Depreci	ation of Fixed Assets	4,040			2,651		
				102,597			88,680
CONTR	IBUTION		£	304,816		£	313,614





# Entertainment Contribution Summary for the Year Ended 31 July 2008

•	31.07.08		31.07.07		
	£		£	£	£
Sales Additional income of Events			628,393 30,047		604,203 28,852
Deduct: Cost of Events Ticket costs			315,714 3,997		307,583 6,250
GROSS PROFIT ( 51.4% - 2008) (	(50.4% - 2007)	•	338,729	•	319,222
Add: Miscellaneous Income			4,434		2,608
·			343,163		321,830
EXPENSES Employment Costs Performing Rights Fees Telephone Stationery & Post Photocopier Advertising Repairs and Maintenance Sundries Depreciation of Fixed Assets Legal Costs	292,788 19,994 3,372 959 5,365 14,220 8,193 1,461 12,176 320		358,848	266,542 22,966 3,330 837 7,192 16,633 9,215 1,552 17,878 180	346,325
COST		£	(15,685)		£(24,495)





Administration Costs Summary for the Year Ended 31 July 2008

	31.0	7.08	31.0	7.07
	£	£	£	£
Sundry Income: Bank Deposit Interest Miscellaneous		8,284 1,910		3,924 416
·		10,194		4,340
EXPENSES Bank Charges Audit and Accountancy Legal Fees and Professional Fees Security Sundry Expenses Insurance Repairs and Renewals Rent Rates Light & heat Water Cleaning Maintenance Contracts Depreciation of Fixed Assets	1,212 3,500 15 1,384 30,827 5,446 75,000 14,625 18,185 3,213 35,284 2,059 712	191,462	403 2,900 356 1,525 36 28,428 9,484 45,000 14,191 19,833 3,171 36,046 4,043 1,448	166,864
NET ADMINISTRATION COSTS		£ 181,268		£ 162,524