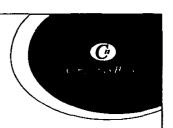
In accordance with Section 276 of the Companies Act 2006

# **CH03**

## Change of secretary's details



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

✓ What this form is for

You may use this form to change
the details of an individual who is a
secretary

What this form is NOT for
You cannot use this form if you are
changing the details of a corporate
secretary To do this, please use
form CH04 'Change of corporate
secretary's details'



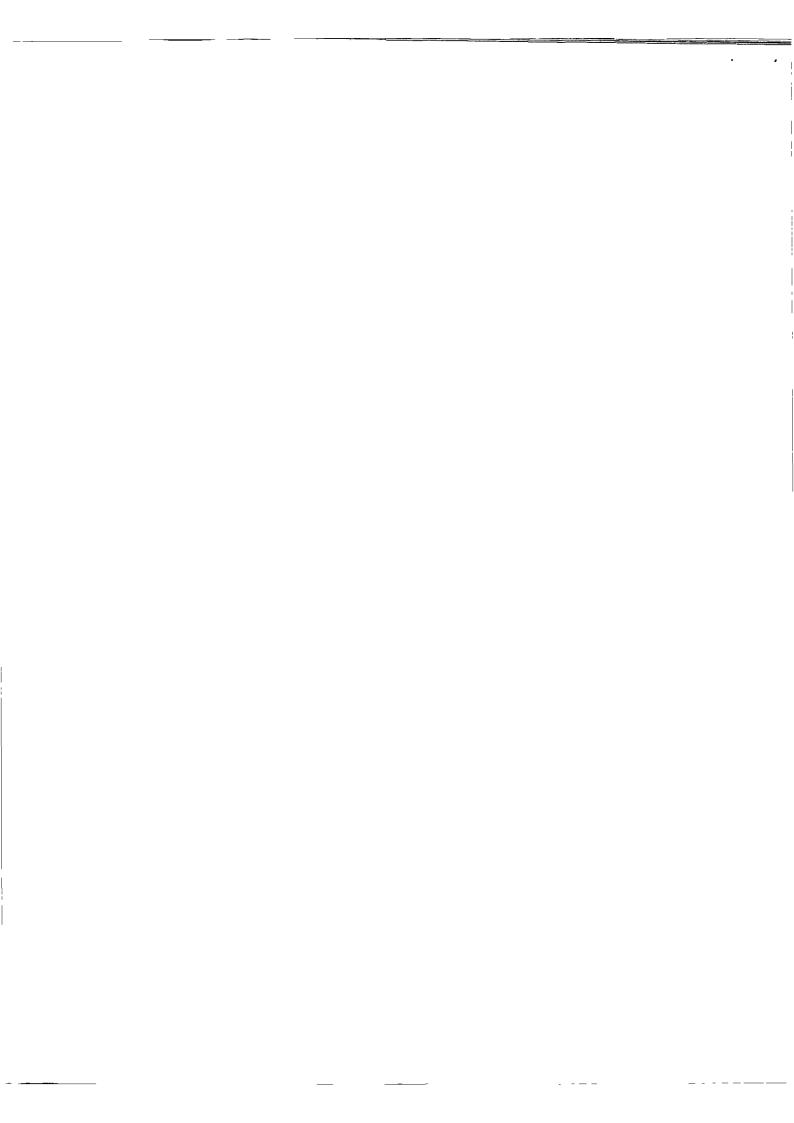
\*A11450GR\* 403 24/09/2012 COMPANIES HOUSE

#92

→ Filling in this form Please complete in typescript or in
Please complete in typescript or in
bold black capitals.
All fields are mandatory unless specified or indicated by *
Ourrent details     This information is used to identify
your details on the public record
our details
Service address  This is the address that will appear
on the public record This does not have to be your usual residential address.
Please state 'The Company's Registered Office' if your service
address is recorded in the company's register of secretaries as the
company's registered office
If you provide your residential address here it will appear on the public record.

# CH03 Change of secretary's details

6	Signature	····
	I am signing this form on behalf of the company	O Societas Europaea If the form is being filed on behalf
Signature	This form may be signed by  Director ©, Secretary, Person authorised ©, Administrator, Administrative receiver,  Receiver, Receiver manager, Charity commission receiver and manager,  CIC manager, Judicial factor	of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.  Person authorised Under either section 270 or 274 of the Companies Act 2006



### **CH03**

Change of secretary's details

#### **Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

Contact name	
	MICHAEL BUSH
Сотралу пате	
<u> </u>	DRIFF MANAGEMENT LTD
:	
	<u> </u>
Address	
	UNIT 3
	(= (
	STABLE COURTYARD
Post town	HINGERVE ROAD
rosi ib <del>a</del> ii	ASTON ABDOTTS
County/Region	HSTON HISBUTTS
Countymegan	BUCKINGHAM SHIRE
Postrode	
	HP224LU
Country	
	UNITED KINGDOM
DX	
Telephone	
	01296 681339

### Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following:

- 'The company name and number match the information held on the public Register
- You have entered in section 3 the date of change of details
- You have entered the relevant change of details.
- A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number You have signed the form

### Important information

Please note that all information on this form will appear on the public record

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

### **Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk