22640

SPEEDMAIL INTERNATIONAL LIMITED ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 1999

Contents	<u>Page</u>
Directors and Advisors	2
Directors' Report	3 & 4
Auditor's Report	5
Balance Sheet	6
Profit and Loss Account	7
Cashflow Statement	8
Notes to Financial Statements	0 - 14



DIRECTORS AND ADVISERS

FOR THE YEAR ENDED 30TH JUNE 1999

DIRECTORS

Mr N Manzi Mr S Stokes Mrs S. Stokes

COMPANY SECRETARY

Mr M Davis

REGISTERED OFFICE

Unit B4

Galleywall Trading Estate

Galleywall Road

London SE16 3PB

INCORPORATION NUMBER

2826426

AUDITORS

Good & Co.

Chartered Accountants 148 Milton Street

Maidstone Kent ME16 8LL

BANKERS

Barclays Bank Plc

Fleet Street Business Centre

357 Strand London WC2R 0NX

SOLICITORS

Argles & Court 12 Mill Street Maidstone Kent

ME15 6XU

DIRECTORS' REPORT

FOR THE YEAR ENDED 30TH JUNE 1999

The Directors present their Report and the Financial Statements for the year ended 30th June1999.

Statement of Directors' Responsibilities

Company Law requires the directors to prepare financial statements for each financial year that give a true and fair view of the affairs of the company and of the profit and loss of the company for that period. In preparing those financial statements the directors are required to:

- select suitable accounting policies and apply them consistently;
- · make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable the directors to ensure that the financial statements comply with Companies Act 1985. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Review of the Business

The company is principally engaged as a distributor of commercial mail.

The directors are satisfied with the results for the year and look forward to continuing growth in the next year.

Results and Dividends

The profit for the year after taxation amounted to £134065 (1998:£61199) as shown on page 7.

Dividends of £270000 were paid during the year.

_ __ .

Fixed Assets

Movements in fixed assets are shown in the notes to the financial statements.

DIRECTORS' REPORT CONTINUED

FOR THE YEAR ENDED 30TH JUNE 1999

Directors

The directors during the year and their share holdings in the company to which they were beneficially interested at the beginning and the end of the year were:

Ordinary Shares of £1 each

	<u>1999</u>	<u>1998</u>
Mr N Manzi	1	1
Mr S. Stokes (Appointed 4th May 1999)	1	1
Mrs S. Stokes (Appointed 4 th May 1999)	1	1
Mr M. Stokes (Retired 4th May 1999)	NIL	NIL

Mr S Stokes retires by rotation and, being eligible, offers himself for re-election.

Close Company Status

The company is a close company within the meaning of the Income and Corporation Taxes Act 1988.

Auditors

The auditors, Messrs Good & Co., have indicated their willingness to accept re-appointment under section 385(2) of the Companies Act 1985.

ON BEHALF OF THE BOARD

DIRECTOR

AUDITORS' REPORT TO THE MEMBERS OF SPEEDMAIL INTERNATIONAL LTD

We have audited the financial statements on pages 6 to 14 which have been prepared under the historical cost convention and the accounting policies set out on page 9.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 3 the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion to you.

BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we consider necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of the information in the financial statements.

OPINION

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30th June 1999 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

<u> GOOD & CO</u>

Chartered Accountants and Registered Auditors

148 Milton Street

Maidstone

Kent

ME16 8LL

BALANCE SHEET

AS AT 30TH JUNE 1999

	<u>Notes</u>	£	£	£	<u>1998</u> £
<u>Fixed Assets</u> Tangible Assets	2		948769		753549
<u>Current Assets</u> Debtors	3	<u>694810</u>		<u>679823</u>	
CREDITORS: Amounts falling due within one year	4	1086600		<u>949337</u>	
Net Current Liabilities			<u>-391790</u>		<u>-269514</u>
Total Assets Less Current Liabilities			556979		484035
CREDITORS: Amounts falling due after more than one year	5		442883		224824
PROVISIONS FOR LIABILITIES AND CHARGES	6		<u>-30153</u>		<u>-20973</u>
NET ASSETS			<u>144249</u>		<u>280184</u>
Capital and Reserves Share Capital Profit and Loss Account	7		3 <u>144246</u>		3 <u>280181</u>
SHAREHOLDERS' FUNDS			144249		<u>280184</u>

The Financial Statements on pages 6-14 were approved by the board of Directors on 29th October 1999 and were signed on its behalf by :-

Mr N. Manzi DIRECTOR

دء

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 30TH JUNE 1999

			<u>1998</u>
	<u>Notes</u>	£	£
Turnover	10	5949470	5630036
Cost of Sales		<u>4142081</u>	<u>4016252</u>
Gross Profit		1807389	1613784
Administrative Expenses		<u>1566629</u>	<u>1497893</u>
Operating Profit	11	240760	115891
Interest Payable and Similar Charges	13	<u>54969</u>	<u>22339</u>
Profit on Ordinary Activities		185791	93552
Tax on Profit on Ordinary Activities	14	<u>51726</u>	<u>32353</u>
Profit on Ordinary Activities after Tax		134065	61199
Retained Profit Brought Forward		<u>280181</u>	<u>296982</u>
		414246	358181
Dividends		270000	<u>78000</u>
Retained Profit Carried Forward		144246	<u> 280181</u>

The company has no recognised gains or losses other than the profit for the year.

All amounts relate to continuing activites.

The notes on pages 9-14 form part of these Financial Statements.

CASHFLOW STATEMENT

FOR THE YEAR ENDED 30TH JUNE 1999

				<u>1998</u>
	£	£	£	£
Net Cash Inflow from Operating Activities (Note 15)		449669		284024
Returns on Investments and Servicing of Finance Interest Element of Financial Lease				
Rental Payments		<u>54969</u>		22339
Net Cash Inflow from Returns on Investments and Servicing of Finance		504638		306363
Taxation Corporation Tax paid		-		17340
Investing Activities Payments to Acquire Fixed Assets Receipts from Sales or Disposals of Fixed	608203		571764	
Assets	<u>174984</u>		<u>194240</u>	
Net Cash Outflow (Inflow) from Investing Activities		<u>433219</u>		<u>377524</u>
Net Cash Inflow (Outflow) before Financing		71419		-88501
Financing Capital Elements of Finance Lease Repayments	<u>179858</u>		<u>140544</u>	
Net Cash Outflow from Financing		<u>-179858</u>		<u>-140544</u>
(Decrease) Increase in Cash Equivalants		<u>-108439</u>		<u>-229045</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 1999

1 Accounting Policies

The Financial Statements are prepared in accordance with applicable accounting standards on the basis of the Historical Cost Convention.

Fixed Assets are stated at cost less depreciation.

Depreciation is provided for all tangible fixed assets having a finite useful economic life by charging their cost, less estimated residual value, to the profit and loss account over the entire period expected to benefit from their use;

The following rates per annum are the Company's best estimate of this charge and have been used on the basis shown below:

Motor Cars	25% reducing balance
Motor Vans and Boat	25% reducing balance
Fixtures and Fittings & Equipment	25% straight line
Leasehold Improvements	2% straight line

Deferred taxation is provided on the liability method to take account of timing differences between the treatment of certain items for accounting purposes and their treatment for tax purposes. Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is considered that a net liability may crystallise.

Assets obtained under finance leases and hire purchase contracts are capitalised in the Balance Sheet and are depreciated over their useful lives. The interest element of the rental obligation is charged to the profit and loss account over the period of the lease.

Rentals paid under operating leases are charged to income as incurred.

Turnover represents sales to outside customers at invoiced amounts less VAT.

The Company operates an Executive Pension Scheme for its senior employees. The funds of the scheme are administered by trustees and are separate from the company. Contributions are paid into the scheme so as to secure the benefits set out in the rules. Any variation of contributions from the regular level are charged or credited to profit on a systematic basis over the remaining service life of the executives.

NOTES TO THE FINANCIAL STATEMENTS cont

FOR THE YEAR ENDED 30TH JUNE 1999

2 Tangible Fixed Assets

	Leasehold Improvments	Motor Vans and Boat	Motor <u>Cars</u>	Fixtures, Fittings and Equipment	<u>Total</u>
Cost	£	£	£	£	£
At 1st July 1998 Additions Disposals At 30th June 1999	202843 54000 - 256843	333574 273600 <u>-</u> 607174	412524 256970 190710 478784	125873 23633 149506	1074814 608203 <u>190710</u> 1492307
<u>Depreciation</u>					
At 1st July 1998 Charge for the Year Disposals At 30th June 1999	7383 5137 <u>-</u> 12520	127172 119997 247169	99377 103183 <u>33365</u> 169195	87333 27321 <u>-</u> 114654	321265 255638 <u>33365</u> 543538
Net Book Value					
At 30th June 1999	<u>244323</u>	360005	309589	<u>34852</u>	<u>948769</u>
At 30th June 1998	<u>195460</u>	<u>206402</u>	<u>313147</u>	<u>38540</u>	<u>753549</u>

Included in the total net book value of tangible fixed assets held at 30th June 1999 was £469108 (1998 : £360058) in respect of assets held under finance leases and hire purchase contracts.

3 Debtors

		<u>1998</u>
	£	£
Trade Debtors	594002	656828
Other Debtors	13808	3495
ACT Recoverable	<u>87000</u>	<u>19500</u>
	<u>694810</u>	<u>679</u> 823

NOTES TO THE FINANCIAL STATEMENTS cont ...

FOR THE YEAR ENDED 30TH JUNE 1999

	.,			
4 Creditors - Amounts Falling Due Within On	<u>ie Year</u>			1000
		£		<u>1998</u> £
Trade Creditors		537291		560300
Corporation Tax		94228		33322
Other Tax and Social Security		119136		143433
Directors' Loan Accounts		1801		16598
Bank Overdraft and Loans		178597		70158
Obligations under Financial Leases				
and Hire Purchase Contracts		88047		106026
ACT Payable		67500		19500
•				
		<u>1086600</u>		<u>949337</u>
5 Creditors - Amounts Falling Due After More Obligations under Finance Leases &	<u> Than One</u>	<u>Year</u>		<u>1998</u>
Hire Purchase Contracts		<u>442883</u>		224824
All obligations are payable within one to five	years			
6 Provisions for Liabilities and Charges				
				<u>1998</u>
		£		£
Balance at 1st July 1998		-20973		-28326
(Increase)/Decrease in Deferred Tax Asset		<u>-9180</u>		<u>7353</u>
Balance at 30th June 1999		<u>-30153</u>		<u>-20973</u>
The amount provided and the potential asset	of deferred	taxation is	as follows:	
	Potential £	Provided	1998 Potential £	1998 Provided £
The accumulated excess of depreciation	~	~	~	~

over corresponding capital allowances

<u>7 Share Capital</u>
The authorised, allotted and fully paid share capital of the company at 1st July 1998 and 30th June 1999 consisted of:

	Authorised	Allotted. called up and fully paid
Ordinary Shares of £1 each	<u>100</u>	<u>3</u>

<u>30153</u>

<u>30153</u>

<u>30153</u>

<u>30153</u>

20973

20973

20973

20973

NOTES TO THE FINANCIAL STATEMENTS cont...

FOR THE YEAR ENDED 30TH JUNE 1999

8 Capital Commitments

Commitments for capital expenditure at the end of the year were as follows:

	£	<u>1998</u> £
Authorised and contracted for	<u>NIL</u>	NIL
Authorised but not contracted for	<u>NIL</u>	<u>NIL</u>

9 Leasing Commitments

At 30th June 1999 the company had annual commitments under non-cancellable operating leases as detailed below:-

			<u>1998</u>	<u>1998</u>
	Land and <u>Buildings</u>	Other	Land and <u>Buildings</u>	<u>Other</u>
Operating leases which expire:				
Within one year Within two to five years Within more than five years	- <u>70778</u> <u>70778</u>	- - - -	70778 70778	- - -

10 Turnover

The company's turnover represents the value, excluding value added tax, of goods and services to customers during the period.

NOTES TO THE FINANCIAL STATEMENTS cont...

FOR THE YEAR ENDED 30TH JUNE 1999

11 Operating Profit

The operating profit, which results from continuing operations only, during the year ended 30th June 1999 and the year ended 30th June 1998, is analysed as follows:

			<u> 1998</u>	<u>1998</u>
	Continuing	<u>Total</u>	Continuing	<u>Total</u>
	£	£	£	£
Turnover	<u>5949470</u>	<u>5949470</u>	<u>5630036</u>	<u>5630036</u>
Cost of Sales	<u>4142081</u>	<u>4142081</u>	<u>4016252</u>	<u>4016252</u>
Net Operating Expenses				
Administrative	<u>1566629</u>	<u>1566629</u>	<u>1497893</u>	1497893
Operating Profit	<u>240760</u>	<u>240760</u>	115891	<u>115891</u>

The total figures for net operating expenses for continuing operations in the year ended 30th June 1999 and the year ended 30th June 1998 including £NIL in respect of acquisitions.

Operating profit is stated after charging:-

		<u> 1998</u>
	£	£
Total directors' emoluments	203099	84919
Auditors remuneration and expenses	4500	4200
Depreciation and amortisation of owned assets	99279	83920
Depreciation of assets held under finance		
leases and hire purchase contracts	156359	66685
(Gain)/Loss on sale of tangible fixed assets	-17639	-5113
Hire of plant and machinery-operating leases	<u>54424</u>	<u>78674</u>

12 Staff Costs

The average number of persons employed by the company, including directors, during the year was as follows:-

		1990
Management	10	11
Production	71	80
Sales	<u>4</u>	<u>5</u>
	<u>85</u>	<u>96</u>

The aggregate payroll costs of these persons were as follows:-

		<u>1998</u>
Wages and salaries	1188081	1298729
Social Security costs	113857	120593
Other pension costs	<u>91555</u>	<u>64871</u>
	<u>1393493</u>	<u>1484193</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 1999

13 Interest Payable and Similar Charges			
	£	<u>1998</u> £	
Financial Charges Payable:- Financial leases and hire purchase contracts	<u>54969</u>	22339	
14 Tax on Profit on Ordinary Activities	£	<u>1998</u> £	
Corporation Tax for the Year at 21.00% Deferred Taxation	60906 - <u>9180</u> 51726	25000 <u>7353</u> <u>32353</u>	
15 Notes to the Cashflow Statement			
Reconciliation of operating profit to net cash inflow from operating activites:-			
	£	<u>1998</u> £	
Operating Profit	240760	115891	
Depreciation Charges	255638	150605	
(Gain)/Loss of Sales of Tangible Fixed Assets	-17639	-5113	
Increase in Debtors	-14987	-61469	
(Decrease)/Increase in Creditors	<u>-14103</u>	<u>84110</u>	

Net Cash Inflow from Operating Activities

449669

284024