



*Companies House*  
— for the record —

**AR01** (ef)

**Annual Return**



XIK84KKF

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*Company Name:* **SIR ISAAC PITMAN LIMITED**

*Company Number:* **02822884**

*Date of this return:* **01/06/2010**

*SIC codes:* **8042**

*Company Type:* **Private company limited by shares**

*Situation of Registered Office:* **1 GILTSPUR STREET  
LONDON  
EC1A 9DD**

## Single Alternative Inspection Location (SAIL)

*The address for an alternative location to the company's registered office for the inspection of registers is:*

**1 GILTSPUR STREET  
LONDON  
UNITED KINGDOM  
EC1A 9DD**

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*The following records have moved to the single alternative inspection location:*

Register of members (section 114)  
Register of directors (section 162)  
Directors' service contracts (section 228)  
Directors' indemnities (section 237)  
Register of secretaries (section 275)  
Records of resolutions and meetings (section 358)  
Contracts relating to purchase of own shares (section 702)  
Documents relating to redemption or purchase of own shares out of capital by private company (section 720)  
Register of debenture holders (section 743)  
Instruments creating charges and register of charges: England and Wales or Northern Ireland (section 877)

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## Officers of the company

*Company Secretary*    **1**

*Type:*                            **Person**  
*Full forename(s):*           **MS ELIZABETH JANE**  
*Surname:*                    **ROUNCE**  
*Former names:*  
*Service Address:*           **7 ARABELLA DRIVE**  
                                      **LONDON**  
                                      **SW15 5LL**

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*Company Director*    **1**

*Type:*                            **Person**  
*Full forename(s):*           **MRS SHARON**  
*Surname:*                    **SAXTON**  
*Former names:*  
*Service Address:*           **TUDOR COTTAGE**  
                                      **ROOKERY ROAD**  
                                      **STAINES**  
                                      **MIDDLESEX**  
                                      **TW18 1BT**

*Country/State Usually Resident:*    **UNITED KINGDOM**

*Date of Birth:*    **30/08/1958**                            *Nationality:*    **BRITISH**  
*Occupation:*    **DIRECTOR**

*Company Director*      **2**

*Type:*                              **Person**

*Full forename(s):*              **KEITH DAVID**

*Surname:*                        **WARD**

*Former names:*

*Service Address:*              **THE CHASE COMMON LANE  
KINGS LANGLEY  
HERTFORDSHIRE  
WD4 8BL**

*Country/State Usually Resident:*    **UNITED KINGDOM**

*Date of Birth:*    **07/04/1960**                              *Nationality:*    **BRITISH**

*Occupation:*    **GROUP FINANCE DIRECTOR  
CITY &**

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## Statement of Capital (Share Capital)

<b>Class of shares</b>	<b>ORDINARY</b>	<i>Number allotted</i>	<b>1</b>
		<i>Aggregate nominal value</i>	<b>1</b>
<i>Currency</i>	<b>GBP</b>	<i>Amount paid per share</i>	<b>0</b>
		<i>Amount unpaid per share</i>	<b>0</b>
<i>Prescribed particulars</i>	<b>RIGHT TO VOTE AND PARTICIPATE IN DISTRIBUTIONS OF CAPITAL AND INCOME. NON-REDEEMABLE.</b>		

## Statement of Capital (Totals)

<i>Currency</i>	<b>GBP</b>	<i>Total number of shares</i>	<b>1</b>
		<i>Total aggregate nominal value</i>	<b>1</b>

### *Full Details of Shareholders*

The details below relate to individuals / corporate bodies that were shareholders as at 01/06/2010 or that had ceased to be shareholders since the made up date of the previous Annual Return

*A full list of shareholders for a private or non-traded public company are shown below*

*Shareholding* : 1

**1 ORDINARY Shares held as at 01/06/2010**

*Name:* **THE CITY AND GUILDS OF LONDON INSTITUTE**

*Address:*

## *Authorisation*

*Authenticated*

*This form was authorised by one of the following:*

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.