

COMPANY NUMBER: 2808978  
REGISTERED CHARITY NUMBER: 1020635

**CARDIFF GYPSY SITES PROJECT LIMITED**  
(A company limited by guarantee)

**REPORTS AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 1997**

McGarry, Worsey & Co.  
Chartered Accountants and Registered Auditors



**CARDIFF GYPSY SITES PROJECT LIMITED**

**(A company limited by guarantee)**

**REPORTS AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 1997**

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**CARDIFF GYPSY SITES PROJECT LIMITED**  
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**REPORT OF THE EXECUTIVE COMMITTEE**

The Executive Committee have pleasure in presenting their annual report together with the audited accounts for the year ended 31 March 1997.

**ACTIVITIES**

The principal activity of the Company during the year remained that of the promotion of an understanding of the Gypsy Travellers' way of life, the protection and relief of Gypsy Travellers who are in conditions of need, hardship, sickness and distress and the promotion of good race relations by encouraging equal opportunities between gypsy travellers and persons of different racial groups in a multicultural society.

**STATE OF AFFAIRS**

The state of affairs at 31 March 1997 and the income and expenditure for the year then ended are set out in the attached accounts.

**DIVIDENDS**

The payment of a dividend or any other distribution of the profits to the members is not permitted under the Memorandum of Association of the Company.

**EXECUTIVE COMMITTEE**

The Executive Committee who served during the year were as follows:

Nigel Stannard	Carol Rowlands
Hilary Beach	Fran Rawlings
Susan Campbell	Patricia Clifton (from September 1996)
Rachel Morris (from March 1997)	

**RESPECTIVE RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE  
AND THE AUDITORS**

Company law requires the Executive Committee to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of the surplus or deficit for that year. In preparing those accounts the Executive Committee are required to:

- select suitable accounting policies and apply them consistently;
- make reasonable and prudent judgements and estimates;
- prepare accounts on a going concern basis unless it is appropriate to presume that the Company will continue in business.
- follow all other applicable accounting standards subject to any material departures disclosed in the accounts.

**continued -**

**CARDIFF GYPSY SITES PROJECT LIMITED**

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**REPORT OF THE EXECUTIVE COMMITTEE (continued)**

- continued

The Executive Committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the accounts comply with the Companies Acts and other legal requirements. They are also responsible for safeguarding the assets of the Company and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**AUDITORS**

In accordance with Section 384 of the Companies Act 1985, a resolution proposing the appointment of McGarry, Worsey & Co., Chartered Accountants and Registered Auditors, as Auditors to the Company will be put to the forthcoming Annual General Meeting.

By Order of the Executive Committee

Secretary

Maureen Wilson

Date

3/12/97

**AUDITORS' REPORT TO THE MEMBERS OF**

**CARDIFF GYPSY SITES PROJECT LIMITED**

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We have audited the accounts on pages 4 to 8, which have been prepared on the basis of the accounting policies set out on page 6 of the accounts.

**RESPECTIVE RESPONSIBILITIES OF THE MANAGEMENT COMMITTEE AND THE AUDITORS**

As described on pages 1 and 2, the Company's Executive Committee are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

**BASIS OF OPINION**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Executive Committee in the preparation of the accounts, and of whether the accounting policies are appropriate to the circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient, reliable and relevant evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

**OPINION**

In our opinion the accounts give a true and fair view of the state of the Company's affairs as at 31 March 1997 and of its loss for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985, applicable to small companies.

*McGarry, Worsey & Co*

**McGarry, Worsey & Co.**  
17, Pen-y-Wain Road, Roath, Cardiff CF2 3ND

Date 9.12.97

**CARDIFF GYPSY SITES PROJECT LIMITED****(A company limited by guarantee)****PROFIT AND LOSS ACCOUNT****FOR THE YEAR ENDED 31 MARCH 1997**

	Note	<u>1997</u> £	<u>1996</u> £
REVENUE GRANTS RECEIVABLE		52410	70555
BANK INTEREST RECEIVED		319	755
SUNDRY INCOME		-	201
		<u>52729</u>	<u>71511</u>
ADMINISTRATIVE EXPENSES		(54630)	(69214)
FINANCIAL EXPENSES		(265)	(350)
DEPRECIATION OF TANGIBLE FIXED ASSETS	1	(434)	(434)
PROFIT/(LOSS) ON ORDINARY ACTIVITIES FOR THE YEAR	2	<u>(2600)</u>	<u>1513</u>
TAXATION OF PROFIT ON ORDINARY ACTIVITIES	3	-	-
		<u>(2600)</u>	<u>1513</u>
ACCUMULATED LOSSES BROUGHT FORWARD		(2690)	(4203)
ACCUMULATED LOSSES CARRIED FORWARD		<u>£(5290)</u>	<u>£(2690)</u>

**CARDIFF GYPSY SITES PROJECT LIMITED**

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**BALANCE SHEET****AT 31ST MARCH 1997**

	Notes	<u>1997</u> £	<u>1996</u> £
FIXED ASSETS	1 & 4	442	876
		_____	_____
CURRENT ASSETS:			
Debtors and prepayments	5	870	428
Bank accounts		22566	5356
Cash		100	100
		_____	_____
		23536	5884
CURRENT LIABILITIES:			
Creditors and accruals	6	(29268)	(9450)
		_____	_____
NET CURRENT (LIABILITIES)		(5732)	(3566)
		_____	_____
TOTAL NET ASSETS/(LIABILITIES)		£ (5290)	£ (2690)
		=====	=====

FINANCED BY:

ACCUMULATED LOSSES	£ (5290)	£ (2690)
	=====	=====

Approved by the Management Committee

<i>T. Lawring</i>	<i>C. Rowland</i>
(Chair)	(Treasurer)

Date

3/12/97

**CARDIFF GYPSY SITES LIMITED**  
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**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 1997**

**1. ACCOUNTING POLICIES**

Basis of accounting

The accounts are prepared under the historical cost convention and in accordance with applicable Accounting Standards.

Fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation.

Depreciation

Depreciation is provided in order to write off the cost of fixed assets over their estimated useful lives as follows:

Office furniture, fixtures, fittings and equipment      10 years

**2. PROFIT/(LOSS) ON ORDINARY ACTIVITIES FOR THE YEAR**

The loss on ordinary activities for the year is stated after charging auditors' remuneration of £350 (1996 £350).

**3. TAXATION OF PROFIT ON ORDINARY ACTIVITIES**

Corporation tax is not due for this year (1996 nil).

**4. FIXED ASSETS:**

Office furniture, fixtures, fittings and equipment:

	£
<b>COST:</b>	
At 1 April 1996 and 31 March 1997	4343
	———
<b>DEPRECIATION:</b>	
At 1 April 1996	3467
Charge for the year	434
	———
At 31 March 1997	( 3901)
	———
<b>NET BOOK VALUE 31.3.97</b>	<b>£ 442</b>
	=====
<b>NET BOOK VALUE 31.3.96</b>	<b>£ 876</b>
	=====



**CARDIFF GYPSY SITES LIMITED**  
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**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 1997 - continued**

**5. DEBTORS AND PREPAYMENTS**

	<u>1997</u>	<u>1996</u>
	£	£
Debtors	466	-
Prepayments	404	428
	<u>£870</u>	<u>£428</u>
	=====	=====

**6. CREDITORS AND ACCRUALS - amounts falling due within one year:**

	<u>1997</u>	<u>1996</u>
	£	£
Inland Revenue	1064	1064
Revenue grants received in advance	26199	6237
Capital grants unspent yet	800	800
Other creditors and accruals	1205	1349
	<u>£ 29268</u>	<u>£ 9450</u>
	=====	=====

**CARDIFF GYPSY SITES PROJECT LIMITED**

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**INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 MARCH 1997**

	<u>1997</u>	<u>1996</u>
	£	£
INCOME:		
Grants receivable:		
Cardiff County Council	37085	40559
" " " - for Summer Playscheme	1425	
Vale of Glamorgan Council	4927	-
Cardiff Bay Development Corporation	-	1000
Other grants	-	4080
B.B.C. Children in Need	10398	24916
Bank interest received	319	755
Sundry income	-	201
	<u>54154</u>	<u>71511</u>
	-----	-----
EXPENDITURE:		
Wages, employer's N.I. and pension contributions	43381	54997
Travel, motor and carriage	1759	2564
Rent, rates, heat and light	4507	4441
Insurance	738	597
Office expenses	1720	1815
Staff training	428	1257
Audit and accountancy	411	350
Telephone	1702	1815
Summer Playscheme	560	851
Bank interest and charges	265	478
Sundry expenses	849	399
Depreciation of fixed assets	434	434
	<u>(56754)</u>	<u>(69998)</u>
	-----	-----
PROFIT/(LOSS) FOR THE YEAR	£ (2600)	£ 1513
	=====	=====

This page does not form part of the statutory accounts of the company