# THE COMPANIES ACT 1985

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#### COMPANY LIMITED BY SHARES

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### ARTICLES OF ASSOCIATION

(as amended by written resolution dated 7 November 1998)

-of-

#### WORKING TRANSITIONS LIMITED

#### 1. PRELIMINARY

- 1.1 The Regulations contained in Table A in the Schedule to the Companies (Tables A to F) Regulations 1985 (Statutory Instrument 1985 No 805 as amended by Statutory Instrument 1985 No. 1052) shall not apply to the Company.
- 2. INTERPRETATION
- 2.1 In these Articles:
- "the Act" means the Companies Act 1985 including any statutory modification or re-enactment thereof for the time being in force.
- "the Articles" means the Articles of the Company.
- "clear days" in relation to the period of a notice means that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect.



- "executed" includes any mode of execution.
- "office" means the registered office of the Company.
- "the holder" in relation to shares means the member whose name is entered in the register of members as the holder of the shares.
  - "the seal" means the common seal of the Company.
- "secretary" means the secretary of the Company or any other person appointed to perform the duties of the secretary of the Company, including a joint, assistant or deputy secretary.
- "the United Kingdom" means Great Britain and Northern Ireland.

Unless the context otherwise requires, words or expressions contained in these regulations bear the same meaning as in the Act but excluding any statutory modification thereof not in force when these regulations become binding on the Company.

#### SHARE CAPITAL

- 3.1. The authorised share capital of the Company is £50,000 divided into 46,130 Ordinary Shares of £1 each and 3,870 "A" Ordinary Shares of £1 each. The Ordinary Shares of £1 each and the "A" Ordinary Shares of £1 each shall rank pari passu save that the holder or holders of more than 50% of the issued "A" Ordinary Shares shall be entitled by written notice to the Board to nominate one director to the board of directors of the Company.
- 3.2 Subject to the provisions of the Act and without prejudice to any rights attached to any existing shares, any share may be issued with such rights or restrictions as the Company may by ordinary resolution determine.
- 3.3 Subject to the provisions of the Act, shares may be issued which are to be redeemed or are to be liable to be redeemed at the option of the Company or the holder on such terms and in such manner as may be provided by the Articles.

- The Company may exercise the powers of paying commissions conferred by the Act. Subject to the provisions of the Act, any such commission may be satisfied by the payment of cash or by the allotment of fully or partly paid shares or partly in one way and partly in the other.
- 3.5 Except as required by law, no person shall be recognised by the Company as holding any share upon any trust and (except as otherwise provided by the Articles or by law) the Company shall not be bound by or recognise any interest in any share except an absolute right to the entirety thereof in the holder.

# 4. ALLOTMENT OF SHARES

- 4.1 The shares of the Company (whether forming part of the initial authorised share capital or any increased authorised share capital) may be allotted or otherwise disposed of only in accordance with the provisions of this Article.
- After the initial allotment, any shares of the initial authorised share capital for the time being unissued and any new shares from time to time to be created shall, before they are allotted, be offered to the members in proportion as nearly as may be to the number of shares held by them unless the Company shall by Special Resolution otherwise direct. Such offer shall be made by notice in writing specifying the number of shares and limiting the time in which the offer if not accepted will lapse and determine, such time limit to be not less than twenty-eight days ("the Lapse Date").
- 4.3 If the offer to a member lapses and determines without any of the shares the subject of the offer having been accepted or if a member accepts some but not all of the shares offered by the Lapse Date, then the Company shall make a second offer in the manner specified above of the shares unaccepted on the first offer to those members who did accept all the shares offered to them in the first

offer.

- 4.4 First and second offers shall be deemed to be accepted upon receipt of a letter of acceptance by the Company.
- 4.5 If any shares offered have not been accepted in the second offer (due to the expiration of such time limit or on receipt of an intimation from the person to whom the offer was made that he declines to accept any or all of the shares comprised in the second offer) or if any shares are released from the provisions of Article 4.2 by Special Resolution of the Company in general meeting then the Directors may allot or grant options over such shares in such manner to such persons on such terms as they think most beneficial to the Company.
- 4.6 The Directors may also dispose in such manner to such persons on such terms as they think most beneficial to the Company any shares which cannot be offered except by way of fractions.
- 4.7 Any shares accepted in the first offer shall be paid for within seven days of the date on which the offer lapsed. Where shares were accepted on the second offer then they shall be paid for within seven days of the date on which the second offer lapsed. Payment shall be deemed to be made on the day the Company receives a cheque, credit transfer or banker's draft for the appropriate sum. Failure to pay within the time specified will enable the Company to reoffer the shares unpaid for as if they had been offered to and unaccepted by the defaulting member on the first offer.
- 4.8 The Directors are authorised in accordance with Section 80 of the Act to allot and dispose of or grant options over the Company's shares, in accordance with the Articles, up to the amount of the authorised share capital of the Company at any time or times during the period of five years from the date of adoption of these Articles.

4.9 In accordance with Section 91(1) of the Act Section 89(1), Section 90(1) to (5) and Section 90(6) of the Act shall be excluded from applying to the Company.

### SHARE CERTIFICATES

5.

- Every member, upon becoming the holder of any shares, 5.1 shall be entitled without payment to one certificate for all the shares of each class held by him (and, transferring a part of his holding of shares of class, to a certificate for the balance of such holding) several certificates each for one or more of shares upon payment for every certificate after the first such reasonable sum as the directors may determine. Every certificate shall be sealed with the seal and shall specify the number, class and distinguishing numbers (if any) of the shares to which it relates and the amount or respective amounts paid up thereon. The Company shall not be bound to issue more than one certificate shares held jointly by several persons and delivery of a certificate to one joint holder shall be a sufficient delivery to all of them.
- If a share certificate is defaced, worn-out, lost or destroyed, it may be renewed on such terms (if any) as to evidence and indemnity and payment of the expenses reasonably incurred by the Company in investigating evidence as the directors may determine but otherwise free of charge, and (in the case of defacement or wearing-out) on delivery up of the old certificate.

# 6. LIEN

6.1 The Company shall have a first and paramount lien on every share (not being a fully paid share) for all moneys (whether presently payable or not) payable at a fixed time or called in respect of that share. The directors may at any time declare any share to be wholly or in part

exempt from the provisions of this regulation. The Company's lien on a share shall extend to any amount payable in respect of it.

- The lien conferred by Article 6.1 above shall attach to all shares (including fully paid up shares) registered in the name of any person indebted or under liability to the Company, whether he shall be the sole registered holder thereof or shall be one of two or more joint holders.
- determine any shares on which the Company has a lien if a sum in respect of which the lien exists is presently payable and is not paid within fourteen clear days after notice has been given to the holder of the share or to the person entitled to it in consequence of the death or bankruptcy of the holder, demanding payment and stating that if the notice is not complied with the shares may be sold.
- 6.4 To give effect to a sale the directors may authorise some person to execute an instrument of transfer of the shares sold to or in accordance with the directions of, the purchaser. The title of the transferee to the shares shall not be affected by any irregularity in or invalidity of the proceedings in reference to the sale.
- 6.5 The net proceeds of the sale, after payment of the costs, shall be applied in payment of so much of the sum for which the lien exists as is presently payable, and any residue shall (upon surrender to the Company for cancellation of the certificate for the shares sold and subject to a like lien for any moneys not presently payable as existed upon the shares before the sale) be paid to the person entitled to the shares at the date of the sale.

# CALLS ON SHARES AND FORFEITURE

7.1 Subject to the terms of allotment, the directors may

make calls upon the members in respect of any moneys unpaid on their shares (whether in respect of nominal value or premium) and each member shall (subject to receiving within fourteen clear days of the call being made at least fourteen clear days' notice to satisfy the call, such notice specifying when and where payment is to be made) pay to the Company as required by the notice the amount called on his shares. A call may be required to be paid by instalments. A call may, before receipt by the Company of any sum due thereunder, be revoked in whole or part and payment of a call may be postponed in whole or part. A person upon whom a call is made shall remain liable for calls made upon him notwithstanding the subsequent transfer of the shares in respect whereof the call was made.

- 7.2 A call shall be deemed to have been made at the time when the resolution of the directors authorising the call was passed.
- 7.3 The joint holders of a share shall be jointly and severally liable to pay all calls in respect thereof.
- 7.4 If a call remains unpaid after it has become due and payable the person from whom it is due and payable shall pay interest on the amount unpaid from the day it became due and payable until it is paid at the rate fixed by the terms of allotment of the share or in the notice of the call or, if no rate is fixed, at the appropriate rate (as defined by the Act) but the directors may waive payment of the interest wholly or in part.
- 7.5 An amount payable in respect of a share on allotment or at any fixed date, whether in respect of nominal value or premium or as an instalment of a call, shall be deemed to be a call and if it is not paid the provisions of the Articles shall apply as if that amount had become due and payable by virtue of a call.
- 7.6 Subject to the terms of allotment, the directors may

make arrangements on the issue of shares for a difference between the holders in the amounts and times of payment of calls on their shares.

- 7.7 If a call remains unpaid after it has become due and payable the directors may give to the person from whom it is due not less than fourteen clear days' notice requiring payment of the amount unpaid together with any interest which may have accrued and all expenses that may have been incurred by the Company by reason of such non-payment. The notice shall name the place where payment is to be made and shall state that if the notice is not complied with the shares in respect of which the call was made will be liable to be forfeited.
- of which it was given may, before the payment required by the notice has been made, be forfeited by a resolution of the directors and the forfeiture shall include all dividends or other moneys payable in respect of the forfeited shares and not paid before the forfeiture.
- May be sold, re-allotted or otherwise disposed of on such terms and in such manner as the directors determine either to the person who was before the forfeiture the holder or to any other person and at any time before sale, re-allotment or other disposition, the forfeiture may be cancelled on such terms as the directors think fit. Where for the purposes of its disposal a forfeited share is to be transferred to any person the directors may authorise some person to execute an instrument of transfer of the share to that person.
- 7.10 A person any of whose shares have been forfeited shall cease to be a member in respect of them and shall surrender to the Company for cancellation the certificate for the shares forfeited but shall remain liable to the Company for all moneys which at the date of forfeiture were presently payable by him to the Company in respect

of those shares with interest at the rate at which interest was payable on those moneys before the forfeiture or, if no interest was so payable, at the appropriate rate (as defined in the Act) from the date of forfeiture until payment but the directors may waive payment wholly or in part or enforce payment without any allowance for the value of the shares at the time of forfeiture or for any consideration received on their disposal.

7.11 A statutory declaration by a director or the secretary that a share has been forfeited on a specified date shall be conclusive evidence of the facts stated in it as against all persons claiming to be entitled to the share and the declaration shall (subject to the execution of an instrument of transfer if necessary) constitute a good title to the share and the person to whom the share is disposed of shall not be bound to see to the application of the consideration, if any, nor shall his title to the share be affected by any irregularity in or invalidity of the proceedings in reference to the forfeiture or disposal of the share.

### 8. TRANSFER OF SHARES

- form or in any other form which the directors may approve and shall be executed by or on behalf of the transferor, and unless the share is fully paid, by or on behalf of the transferee.
- 8.2 The directors may decline to register any transfer of a share on which the Company has a lien.
- 8.3 The directors may, in their absolute discretion and without assigning any reason therefor, decline to register any transfer of a share (whether or not it is fully paid) other than a transfer made pursuant to

Article 8.8 below.

- 8.4 If the directors refuse to register a transfer of a share they shall within two months after the date on which the transfer was lodged with the Company send to the transferee notice of the refusal.
- 8.5 The registration of transfers of shares or of transfers of any class of shares may be suspended at such times and for such periods (not exceeding thirty days in any year) as the directors may determine.
- 8.6 No fee shall be charged for the registration of any instrument of transfer or other document relating to or affecting the title to any share.
- 8.7 The Company shall be entitled to retain any instrument of transfer which is registered, but any instrument of transfer which the directors refuse to register shall be returned to the person lodging it when notice of the refusal is given.
- 8.8 The restrictions on transfer contained in the foregoing provisions of this Article 8 shall not apply to (and the procedure set out in Article 9 need not be followed in the case of):
- 9.8.1 any transfer of shares approved in writing by all the members;
- 8.8.2 any transfer of shares by a member to his spouse or lineal descendants (provided that shares may not be transferred to minors);
- 8.8.3 any transfer of shares to any person or persons acting in the capacity of trustee or trustees of a trust created by a Member inter vivos or, upon any change of trustees of a trust so created to the new trustee or trustees (so that any such transfer as aforesaid shall be registered pursuant to this paragraph only if such shares are to be held upon the terms of the trust) provided that there are no persons beneficially interested under the trust other than the Member or his spouse or any lineal descendants

of the Member or any one or more of them ("the Permitted Beneficiaries") and the voting rights conferred by any such shares are not exercisable by or subject to the consent of any person other than the trustee or trustees of the trust or the Member or any of the Permitted Beneficiaries and also the directors are satisfied that the trust is and is intended to remain a trust the sole purpose of which is to benefit the Member or any of the Permitted Beneficiaries.

8.9 For the purpose of Article 8.8 "Member" shall not include a person who holds shares only in the capacity of trustee, legal personal representative or trustee in bankruptcy but shall include a former Member in any case where the person concerned ceased to be a Member as a result of the creation of the relevant trust or a transfer pursuant to Article 8.8.

# 8.10.1 In this Article 8.10 a "Relevant Event" means:

- (i) in relation to a member being an individual:
  - (a) such member becoming bankrupt; or
  - (b) such member dying; or
  - (c) the happening of any such event as is referred to in paragraph (c) of regulation 81;
- (ii) a member making any arrangement or composition with his creditors generally;
- (iii) in relation to a member being a body corporate: (aa) a receiver, manager, administrative receiver or administrator is appointed of such member or over all or any part of its undertaking or assets; or
  - (bb) such member entering into liquidation (other than a voluntary liquidation for the purpose of a bona fide scheme of solvent amalgamation or reconstruction); or
  - (cc) such member ceasing to be controlled (as defined by Section 840 of the Income and Corporation Taxes Act 1988) by the person(s) who controlled such member on the date on which it

- became a member of the Company or on the date of adoption of these Articles (whichever shall be the later);
- (iv) in the case of an individual being connected with the Company for the time being, his ceasing to be so connected and for these purposes an individual shall be deemed to be connected with the Company if he is a director or an employee thereof and shall be deemed to cease to be connected if he ceases to be a director or employee or a director and employee;
- 8.10.2 Upon the happening of any Relevant Event the member in question and any person or persons to whom he shall have transferred shares pursuant to Article 8.8 shall be deemed to have immediately given a Transfer Notice in respect of all the shares as shall then be registered in the name of such members;
- 8.10.3 If the Relevant Event shall be the death or bankruptcy of a member and if any of the shares ("the unsold shares") which are offered to the members pursuant to the transfer notices deemed to be given under sub-Article 8.10.2 shall not be sold to the members (or any of them) then, after the expiration of the period during which the unsold shares might have been purchased by a member or members pursuant to Article 9, the person who has become entitled to the unsold shares in consequence of the death or bankruptcy of the member shall be entitled either:
  - (i) to sell the unsold shares to any person in the same manner and subject to the same conditions (mutatis mutandis) as a proposing transferor could under Article 9.7; or
  - (ii) to elect at any time to be registered himself as the holder of the unsold shares (but so that such election shall not give rise to any obligation to serve a transfer notice in respect of the unsold shares);
- 8.10.4 An obligation to transfer a share under the provisions of this Article 8.10 shall be deemed to be an obligation to transfer the entire legal and beneficial interest in such share free from any option, lien, charge or other

### encumbrance;

8.10.5 If the Transfer Notice is a transfer notice deemed to have been given by virtue of the provisions of Article 8.10 then the price at which such shares shall be offered to the other members shall be such price as shall be agreed in writing between all the members or in the absence of such agreement (whether by reason of absence, disagreement, death or otherwise) the price shall be fixed by the auditors of the Company as if a member had requested the auditors to fix the price pursuant to Article 9.2 on the basis set out in Article 9.2.

# 9. TRANSFER PROCEDURE

- Any person ("the Proposing Transferor") proposing to ٠.1 transfer any shares shall give notice in writing ("the Transfer Notice") to the Company that he desires the transfer the same stating the sum which he fixes as fair value of each share and the number of shares which transfer. The Transfer Notice shall he wishes to constitute the Company the Proposing Transferor's agent the sale of the shares to the other members of The Transfer Notice shall not be revocable Company. except with the sanction of the Directors. In this Article 9 "Proposing Transferor" shall include members who are deemed to have given a transfer notice pursuant to Article 8.10 and "Transfer Notice" shall A deemed transfer include such deemed transfer notice. notice shall override any written Transfer Notice given pursuant to Article 9 in respect of the same shares.
- 9.2 The shares comprised in any Transfer Notice shall be offered to the members (other than the Proposing Transferor) as nearly as may be in proportion to the numbers of shares held by them respectively at the date when the Proposing Transferor gave notice to the Company. Such offer shall be made by notice in writing ("the Offer Notice") which shall state the number of shares to be offered to each member, the price per share as specified by the Proposing Transferor (other than for a deemed

transfer notice), that the offer is subject to provisions of this Article and the right of a member have the price per share fixed by the auditors Company at a figure representing the fair value of the shares comprised in the Transfer Notice as between willing buyer and a willing seller contracting on length terms, (provided always that the auditors disregard (if it be the case) that the shares represent a minority interest): such right to have the price the auditors to be exercised by notice in writing the Company within seven days of dispatch by the Company to the members of the Offer Notices. Such an offer made ("the Lapse Date") after member shall lapse twenty-eight days from either the date of dispatch by the Company of the Offer Notices or the date on which auditor fixes the price per share whichever date is the Should the share price fixed by the auditors be different from that specified by the Proposing Transferor then the price fixed by the auditors shall be substituted for that specified by the Proposing Transferor. substituted price shall apply to all Offer Notices dispatched by the Company. The Company shall inform all the members in writing of the share price fixed by the auditors and the date on which the auditors fixed share price. The costs of the auditors shall be borne by the Company.

- 9.3 Any shares not capable of being offered to members in proportion to their existing holding without fractions shall be offered to such members as the Directors shall unanimously decide.
- 9.4 The offer shall be deemed accepted upon receipt of a letter of acceptance by the Company. In the event of a member exercising his right to have the auditors fix the share price then an acceptance by any member of the offer prior to the auditors fixing the share price shall be of no consequence whatsoever.
- 9.5 If the offer to a member lapses without any of the shares

the subject of the offer having been accepted, or if member accepts some but not all of the shares offered by the Lapse Date, then the Company shall make a the shares unaccepted on the first offer offer those members who did accept all the shares offered to the first offer and at the same price. them in second offer shall be made in the manner specified Articles 9.2. and 9.3 except that no member shall have right to have the price per share fixed auditors (if such has not been so fixed already) respect of such offer and for the purpose of such second offer the "Lapse Date" shall be 28 days from the date of dispatch by the Company of the Second Offer Notice.

- ... The second offer shall be deemed to be accepted upon receipt of a letter of acceptance by the Company.
- after the Lapse Date of the second offer any of the 9.7 shares comprised in the Transfer Notice have not been the Proposing if through no default of accepted, or Transferor, the purchase is not duly completed, Proposing Transferor may at any time within six months after the Transfer Notice was given, but subject to Article 8.3, sell such shares to any person and at any price being not less than the price at which the were offered to the existing members provided that, notwithstanding anything hereinbefore contained, than one share is comprised in the Transfer where more Notice and the Transfer Notice is not one deemed to have been given by virtue of Article 8.10 then unless purchasing member shall be found for each of the so comprised no obligation to transfer or to purchase any such shares shall arise and the Company deemed not to have found a purchasing member for any of such shares.
- 9.8 If purchasing members shall be found for all the shares comprised in the Transfer Notice to the Company then the Company shall:
  - 9.8.1 within two days of the Lapse Date of either the

- first or second offer as the case may be, give notice in writing to the purchasing members whose applications have been successful; and
- 9.8.2 within one week of the Lapse Date of either the first or second offer as the case may be, give notice in writing to the Proposing Transferor specifying the purchasing members.
- 9.9 The transferees, or transferee as the case may be, shall be bound to pay the purchase price in respect of the shares accepted by them within seven days of the Lapse Date of the first offer or, where a second offer was made, the Lapse Date of the second offer. The Proposing Transferor shall be bound upon payment of the price due in respect of all the shares comprised in Transfer Notice to transfer the shares to the purchasing members.
- 9.10 If the Proposing Transferor shall fail or refuse to transfer any of the shares to a purchasing member in accordance with notice given to him by the Company, the Company may authorise some person to execute and deliver on his behalf the necessary transfer and the Company shall receive the purchase money in trust without interest for the Proposing Transferor, and cause the purchasing member to be registered as the holder of such shares. The receipt of the Company for the purchase money shall be a good discharge to the Purchaser who shall not be bound to see to the application thereof.

### 10. TRANSMISSION OF SHARES

10.1 If a member dies the survivor or survivors where he was a joint holder and his personal representatives where he was a sole holder or the only survivor of joint holders, shall be the only persons recognised by the Company as having any title to his interest; but nothing herein contained shall release the estate of a deceased member from any liability in respect of any share which had been jointly held by him.

# 11. TRANSFER ON BANKRUPTCY OR LIQUIDATION

A person entitled to any shares in the Company 11.1 consequence of the bankruptcy or liquidation of a member be bound at any time, if and when required in writing by the Company so to do, to give a Transfer Notice in respect of such shares provided that in case where the Company had duly required such a Transfer Notice to be given in respect of any shares and transfer notice is not duly given within such period less than 30 days) as the Company shall (being not specify therein such Transfer Notice shall be deemed to have been given on such date after the expiration of the said period as the Company shall determine and the price per share shall be fixed by the auditors of the Company at a figure representing the fair value of such shares.

#### 12. ALTERATION OF SHARE CAPITAL

- 12.1 The Company may by ordinary resolution-
  - 12.1.1 increase its share capital by new shares of such
    amount as the resolution prescribes;
  - 12.1.2 consolidate and divide all or any of its share capital into shares of larger amount than its existing shares;
  - 12.1.3 subject to the provisions of the Act, sub-divide its shares, or any of them, into shares of smaller amount and the resolution may determine that, as between the shares resulting from the sub-division, any of them may have any preference or advantage as compared with the others; and
  - 12.1.4 cancel shares which, at the date of the passing of the resolution, have not been taken or agreed to be taken by any person and diminish the amount of its share capital by the amount of the shares so cancelled.
- 12.2 Whenever as a result of a consolidation of shares any

members would become entitled to fractions of a share, the directors, may on behalf of those members, sell the shares representing the fractions for the best price reasonably obtainable to any person (including subject to provisions of the Act, the Company) and distribute proceeds of sale in due proportion among those and the directors may authorise some person to members, execute an instrument of transfer of the shares to, in accordance with the directions of, the purchaser. see to The transferee shall not be bound to application of the purchase money nor shall his title to shares be affected by any irregularity in or invalidity of the proceedings in reference to the sale.

special resolution reduce its share capital, any capital redemption reserve and any share premium account in any way.

# 13. PURCHASE OF OWN SHARES

13.1 Subject to the provisions of the Act, the Company may purchase its own shares (including any redeemable shares) and, if it is a private Company, make a payment in respect of the redemption or purchase of its own shares otherwise than out of distributable profits of the Company or the proceeds of a fresh issue of shares.

# 14. GENERAL MEETINGS

- 14.1 All general meetings other than annual general meetings shall be called extraordinary general meetings.
- 14.2 The directors may call general meetings and, on the requisition of members pursuant to the provisions of the Act, shall forthwith proceed to convene an extraordinary general meeting for a date not later than eight weeks after receipt of the requisition. If there are not within the United Kingdom sufficient directors to call a general meeting, any director or failing him any member

of the Company may call a general meeting.

### 15. NOTICE OF GENERAL MEETINGS

- 15.1 An annual general meeting and an extraordinary general meeting called for the passing of a special resolution or a resolution appointing a person as a director shall be called by at least twenty-one clear days' notice. All other extraordinary general meetings shall be called by at least fourteen clear days' notice but a general meeting may be called by shorter notice if it is so agreed-
  - 15.1.1 in the case of an annual general meeting, by all the members entitled to attend and vote thereat; and
  - 15.1.2 in the case of any other meeting by a majority in number of the members having a right to attend and vote being a majority together holding not less than ninety-five per cent, in nominal value of the shares giving that right.
  - The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an annual general meeting, shall specify the meeting as such.
    - Subject to the provisions of the Articles and to any restrictions imposed on any shares, the notice shall be given to all the members, to all persons entitled to a share in consequence of the death or bankruptcy of a member and to the directors and auditors.
- 15.2 The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

### 16. PROCEEDINGS AT GENERAL MEETINGS

- 16.1 No business shall be transacted at any meeting unless a quorum is present. Two persons entitled to vote upon the business to be transacted, each being a member or a proxy for a member or a duly authorised representative of a corporation, shall be a quorum.
- 16.2 If, within half an hour from the time appointed for any general meeting a quorum is not present or if during a meeting such a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week, at the same time and place or to such other day and at such other time and place as the directors may determine and if at the adjourned meeting a quorum is not present within half an hour, the meeting will be dissolved.
- 16.3 The chairman, if any, of the board of directors or in his absence some other director nominated by the directors shall preside as chairman of the meeting, but if neither the chairman nor such other director (if any) be present within fifteen minutes after the time appointed for holding the meeting and willing to act, the directors present shall elect one of their number to be chairman and, if there is only one director present and willing to act, he shall be chairman.
- 16.4 If no director is willing to act as chairman, or if no director is present within fifteen minutes after the time appointed for holding the meeting, the members present and entitled to vote shall choose one of their number to be chairman.
- 16.5 A director shall, notwithstanding that he is not a member, be entitled to attend and speak at any general meeting and at any separate meeting of the holders of any class of shares in the Company.
- The chairman may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at

an adjourned meeting other than business which might properly have been transacted at the meeting had the adjournment not taken place. When a meeting is adjourned for fourteen days or more, at least seven clear days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.

- 16.7 A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of the result of the show of hands, a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded by:
  - 16.7.1 the chairman; or
  - 16.7.2 at least two members having the right to vote at the meeting; or
  - 16.7.3 a member or members representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting; or
  - 16.7.4 by a member or members holding shares conferring a right to vote at the meeting being shares on which an aggregate sum has been paid up equal to not less than one-tenth of the total sum paid up on all the shares conferring that right;

and a demand by a person as proxy for a member shall be the same as a demand by the member.

- Unless a poll is duly demanded a declaration by the chairman that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.
- 16.9 The demand for a poll may, before the poll is taken, be withdrawn but only with the consent of the chairman and a

demand so withdrawn shall not be taken to have invalidated the result of a show of hands declared before the demand was made.

- 16.10 A poll shall be taken as the chairman directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the result of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.
- 16.11 In the case of an equality of votes, whether on a show of hands or on a poll, the chairman shall be entitled to a casting vote in addition to any other vote he may have.
- \_j.12 A poll demanded on the election of a chairman or on a question of adjournment shall be taken forthwith. A poll demanded on any other question shall be taken either forthwith or at such time and place as the chairman directs not being more than thirty days after the poll is demanded. The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which the poll was demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made.
- 16.13 No notice need be given of a poll not taken forthwith if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In any other case at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken.
- 16.14 A resolution in writing executed by or on behalf of each member who would have been entitled to vote upon it if it had been proposed at a general meeting at which he was present shall be as effectual as if it had been passed at a general meeting duly convened and held and may consist of several instruments in the like form each executed by

or on behalf of one or more members.

### 17. VOTES OF MEMBERS

- 17.1 Subject to any rights or restrictions attached to any shares, on a show of hands every member who (being an individual) is present in person or (being a corporation) is present by a duly authorised representative, not being himself a member entitled to vote, shall have one vote and on a poll every member shall have one vote for every share of which he is the holder.
- 17.2 In the case of joint holders the vote of the senior who tenders a vote, whether in person or by proxy, shall be accepted to the exclusion of the votes of the other joint holders; and seniority shall be determined by the order in which the names of the holders stand in the register of members.
- 17.3 A member in respect of whom an order has been made by any court having jurisdiction (whether in the United Kingdom elsewhere) in matters concerning mental disorder whether on a show of hands or on a poll, curator bonis or other person authorised in behalf appointed by that court, and any receiver, curator bonis or other person may, on a poll, by proxy. Evidence to the satisfaction of directors of the authority of the person claiming exercise the right to vote shall be deposited at the such other place as or at is specified with the Articles accordance for the deposit instruments of proxy, not less than 48 hours before the appointed for holding the meeting or adjourned meeting at which the right to vote is to be exercised and in default the right to vote shall not be exercisable.
- 17.4 No member shall vote at any general meeting or at any separate meeting of the holders of any class of shares in the Company, either in person or by proxy, in respect of any share held by him unless all moneys presently

payable by him in respect of that share have been paid.

- 17.5 No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive.
- 17.6 On a poll votes may be given either personally or by proxy. A member may appoint more than one proxy to attend on the same occasion.
- 17.7 An instrument appointing a proxy shall be in writing, executed by or on behalf of the appointer and shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the directors may approve)-

### Limited

I/We, , of

17.8 Where it is desired to afford members an opportunity of instructing the proxy how he shall act the instrument appointing a proxy shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the directors may approve)-

I/We, , of

This form is to be used in respect of the resolutions mentioned \_\_elow as follows:

Resolution No. 1 \*for \*against Resolution No. 2 \*for \*against \*Strike out whichever is not desired.

Unless otherwise instructed, the proxy may vote as he thinks fit or abstain from voting.

Signed this ^^^^^^^^^ day of ^^^^^^^^^ 19^^.

- 17.9 The instrument appointing a proxy and any authority under which it is executed or a copy of such authority certified notarially or in some other way approved by the directors may:
  - 17.9.1 be deposited at the office or at such other place within the United Kingdom as is specified in the notice convening the meeting or in any instrument of proxy sent out by the Company in relation to the meeting not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote; or
  - 17.9.2 in the case of a poll taken more than 48 hours after it is demanded, be deposited as aforesaid after the poll has been demanded and not less

- than 24 hours before the time appointed for the taking of the poll; or
- 17.9.3 where the poll is not taken forthwith but is taken not more than 48 hours after it was demanded, be delivered at the meeting at which the poll was demanded to the chairman or to the secretary or to any director;

and an instrument of proxy which is not deposited or delivered in a manner so permitted shall be invalid.

17.10 A vote given or poll demanded by proxy or by the duly authorised representative of a corporation shall be valid determination of notwithstanding the previous authority of the person voting or demanding a poll unless notice of the determination was received by the Company the office or at such other place at which the duly deposited before instrument of proxy was commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of the a poll taken otherwise than on the same day meeting or adjourned meeting) the time appointed for taking the poll.

# 18. APPOINTMENT OF DIRECTORS

- .1 No person shall be appointed a director at any general meeting unless:
  - 18.1.1 he is recommended by the directors; or
  - 18.1.2 not less than fourteen not more than thirty-five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the Company of the intention to propose that person for appointment or reappointment stating the particulars which would, if he were so appointed or reappointed, be required to be included in the Company's register of directors together with notice executed by that person of his willingness to be appointed or reappointed.

- Not less than seven nor more than twenty-eight clear days before the date appointed for holding a general meeting notice shall be given to all who are entitled to receive notice of the meeting of any person who is recommended by the directors for appointment or reappointment as a director at the meeting or in respect of whom notice has been duly given to the Company of the intention to propose him at the meeting for appointment as a director. The notice shall give the particulars of that person which would, if he were so appointed or reappointed, be required to be included in the Company's register of directors.
- 18.3 Subject as aforesaid, the Company may by ordinary resolution appoint a person who is willing to act to be a director either to fill a vacancy or as an additional director.
- 18.4 The directors may appoint a person who is willing to act to be a director, either to fill a vacancy or as an additional director, provided that the appointment does not cause the number of directors to exceed any number fixed by or in accordance with the Articles as the maximum number of directors. A director so appointed shall hold office only until the next following annual general meeting
- 18.5 The number of the directors shall be determined by an Ordinary Resolution of the Company in general meeting but unless and until so fixed there shall be no maximum number of directors and the minimum number of directors shall be one. In the event of the minimum number of directors fixed by or pursuant to these Articles being one, a sole director shall have authority to exercise all the powers and discretions under these Articles expressed to be vested in the directors generally and Article 20.3 shall be modified accordingly.

#### 19. ALTERNATE DIRECTORS

- 19.1 Any director (other than an alternate director) may appoint either another director, or any other person willing to act, to be an alternate director and may remove from office an alternate director so appointed by him.
- An alternate director shall (subject to his giving to the 19.2 Company an address at which notices may be served upon be entitled to receive notice of all meetings of directors and of all meetings of committees of directors of which his appointer is a member, to attend and vote at any such meeting at which the director appointing him is personally present, and generally to perform all the functions of his appointor as a director in his shall not be entitled to receive any remuneration from the Company for his services as an alternate director. But it shall not be necessary to give notice of such a meeting to an alternate director who is absent from the United Kingdom.
- 19.3 An alternate director shall cease to be an alternate director if his appointer ceases to be a director.
- 19.4 A director or any other person may act as alternate director to represent more than one director and an alternate director shall be entitled at meetings of the directors to one vote for every director whom he represents in addition to his own vote (if any) as a director but he shall count as only one for determining whether a quorum is present.
- 19.5 Any appointment or removal of an alternate director shall be by notice to the Company signed by the director making or revoking the appointment or in any other manner approved by the directors.
- 19.6 Save as otherwise provided in the Articles, an alternate director shall be deemed for all purposes to be a

director and shall alone be responsible for his own acts and defaults and he shall not be deemed to be the agent of the director appointing him.

### 20. PROCEEDINGS OF DIRECTORS

- Subject to the provisions of the Articles, the directors 20.1 may regulate their proceedings as they think fit. and the secretary at the request of director may, director shall, call a meeting of the directors. shall not be necessary to give notice of a meeting to director who is absent from the United Kingdom. Questions arising at a meeting shall be decided majority of votes. In the case of an equality of votes, the chairman shall have a second or casting vote. director who is also an alternate director shall entitled in the absence of his appointer to a separate vote on behalf of his appointer in addition to his own vote.
- 20.2 Without limitation to the powers of the directors to regulate their proceedings under Article 20.1 any director may participate in a meeting of the Board or of a committee of the Board by means of conference telephone or similar communication equipment whereby all the directors participating in the meeting can hear each other and the Director participating in a meeting in this manner shall be deemed to be present in person at such meeting.
- 20.3 The quorum for the transaction of the business of the directors may be fixed by the directors and unless so fixed at any other number shall be two. A person who holds office only as an alternate director shall, if his appointer is not present, be counted in the quorum.
- 20.4 The directors may appoint one of their number to be the chairman of the board of directors and may at any time remove him from that office. Unless he is unwilling to do so, the director so appointed shall preside at every

meeting of directors at which he is present. But if there is no director holding that office, or if the director holding it is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the directors present may appoint one of their number to be the chairman of the meeting.

- 20.5 All acts done by a meeting of directors, or of a committee of directors, or by a person acting as a director shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any director or that any director or that any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a director and had been entitled to vote.
- 20.6 A resolution in writing signed by all the directors entitled to receive notice of a meeting of directors or of a committee of directors shall be as valid and effectual as if it had been passed at a meeting of directors or (as the case may be) a committee of directors duly convened and held and may consist of several documents in the like form each signed by one or more directors; but a resolution signed by an alternate director need not also be signed by his appointer and, if it is signed by a director who has appointed an alternate director, it need not be signed by the alternate director in that capacity.
- 20.7 If a question arises at a meeting of directors or of a committee of directors as to the right of a director to vote, the question may, before the conclusion of the meeting, be referred to the chairman of the meeting and his ruling in relation to any director other than himself shall be final and conclusive.

# 21. POWERS OF DIRECTORS

- Subject to the provisions of the Act, the memorandum and the Articles and to any directions given by special resolution, the business of the Company shall be managed by the directors who may exercise all the powers of the Company. No alteration of the memorandum or Articles and no such direction shall invalidate any prior act of the directors which would have been valid if that alteration had not been made or that direction had not been given. The powers given by this regulation shall not be limited by any special power given to the directors by the Articles and a meeting of directors at which a quorum is present may exercise all powers exercisable by the directors.
- 21.2 The directors may, by power of attorney or otherwise, appoint any person to be the agent of the Company for such purposes and on such conditions as they determine, including authority for the agent to delegate all or any of his powers.

# 22. DELEGATION OF DIRECTORS' POWERS

directors may delegate any of their powers to 22.1 The committee consisting of one or more directors. They may also delegate to any managing director or any director holding any other executive office such of their powers they consider desirable to be exercised by him. such delegation may be made subject to any conditions the directors may impose, and either collaterally with or to the exclusion of their own powers and may be revoked or any conditions, altered. Subject to such proceedings of a committee with two or more members shall be governed by the Articles regulating the proceedings of directors so far as they are capable of applying.

# 23. REMOVAL OF DIRECTORS

23.1 The office of a director shall be vacated:-

23.1.1 if by notice in writing to the Company he resigns the office of director;

- 23.1.2 if he ceases to be a director by virtue of any provision of the Act or becomes prohibited by law from being a director;
- 23.1.3 if he becomes bankrupt or insolvent, or enters into an arrangement or composition with his creditors;
- 23.1.4 if he becomes incapable by reason of mental disorder, illness or injury of managing and administrating his property and affairs.
- 23.1.5 if, except in the case of a sole director, he shall for more than 6 consecutive months have been absent without permission of the directors from meetings of directors held during that period and the directors resolve that his office be vacated;
- 23.1.6 if he is removed from office by resolution duly passed under Section 303 of the Act.

### 24. REMUNERATION OF DIRECTORS

24.1 The directors shall be entitled to such remuneration as the Company may by ordinary resolution determine and unless the resolution provides otherwise, the remuneration shall be deemed to accrue from day to day.

### 25. DIRECTORS' EXPENSES

25.1 The directors may be paid all travelling, hotel, and other expenses properly incurred by them in connection with their attendance at meetings of directors or committees of directors or general meetings or separate meetings of their holders of any class of shares or of debentures of the Company or otherwise in connection with the discharge of their duties.

### 26. MANAGING DIRECTORS

26.1 Subject to the provisions of the Act, the directors may appoint one or more of their number to the office of managing director or to any other executive office of the

Company and may enter into an agreement or arrangement with any director for his employment by the Company or for the provision by him of any services outside the scope of the ordinary duties of a director. Any such appointment, agreement or arrangement may be made upon and the directors determine terms as such director for his services remunerate any think fit. Any appointment of a director to an executive office shall terminate if he ceases to be a director but without prejudice to any claim to damages for breach the contract of service between the director and the Company.

# DIRECTORS INTERESTS

- 27.1 Subject to the provisions of the Act, and provided that he has disclosed to the directors the nature and extent of any material interest of his, a director notwithstanding his office-
  - 27.1.1 may be a party to, or otherwise interested in, any transaction or arrangement with the Company or in which the Company is otherwise interested;
  - 27.1.2 may be a director of other officer of, or employed by, or a party to any transaction or arrangement with, or otherwise interested in, any body corporate promoted by the Company or in which the Company is otherwise interested; and
  - 27.1.3 shall not, by reason of his office, be accountable to the Company for any benefit which he derives from any such office or employment or from any such transaction or arrangement or from any interest in any such body corporate and no such transaction or arrangement shall be liable to be avoided on the ground of any such interest or benefit.
  - 27.2 For the purposes of Article 27.1:
    - 27.2.1 a general notice given to the directors that a director is to be regarded as having an interest

- the nature and extent specified in the notice in any transaction or arrangement in which person or class of persons specified a disclosure interested shall be deemed to be that the director has an interest in anv extent SO and transaction of the nature specified; and
- 27.2.2 an interest of which a director has no knowledge and of which it is unreasonable to expect him to have knowledge shall not be treated as an interest of his.
- A director who has disclosed his interest in accordance with Articles 27.1 and 27.2 above and Section 317 of the Act may vote in respect of any contract, proposed contract or any arrangement in which he is interested directly or indirectly and such director shall be counted in the quorum present at any meeting at which such contract or proposed contract or arrangement is being considered.

# 28. DIRECTORS' GRATUITIES AND PENSIONS

The directors may provide benefits, whether by the 28.1 payment of gratuities or pensions or by insurance or otherwise, for any director who has held but no longer holds any executive office or employment with the Company or with any body corporate which is or has subsidiary of the Company or a predecessor in business of the Company or of any such subsidiary, and for any member of his family (including a spouse and a former spouse) or any person who is or was dependent onand may (as well before as after he ceases to hold office or employment) contribute to any fund and pay premiums for the purchase or provision of any benefit.

#### 29. SECRETARY

29.1 Subject to the provisions of the Act the secretary shall

be appointed by the directors for such term, at such remuneration and upon such conditions as they may think fit, and any such secretary so appointed may be removed by them. If at any time there shall be no secretary or for any reason no secretary capable of acting or if the Secretary is for any reason unavailable, the directors may appoint an assistant or deputy secretary.

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# 30. MINUTES

- 30.1 The directors shall cause minutes to be made in books kept for the purpose of:
  - 30.1.1 all appointments of officers made by the directors; and
  - 30.1.2 all proceedings at meetings of the Company, of the holders of any class of shares in the Company, and of the directors and of committees of directors, including the names of the directors present at each such meeting.

# 31. THE SEAL

The seal shall only be used by the authority of the directors or of a committee of directors authorised by the directors. The directors may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a director and by the secretary or by a second director.

# 32. DIVIDENDS

- 32.1 Subject to the provisions of the Act, the Company may by ordinary resolution declare dividends in accordance with the respective rights of the members, but no dividend shall exceed the amount recommended by the directors.
- 32.2 Subject to the provisions of the Act, the directors may pay interim dividends if it appears to them that they are justified by the profits of the Company available for distribution. If the share capital is divided into

may pay interim classes, the directors different deferred confer which shares on dividends non-preferred rights with regard to dividend as well on shares which confer preferential rights with regard to dividend, but no interim dividend shall be paid on shares carrying deferred or non-preferred rights if, at the time payment, any preferential dividend is in arrear. The directors may also pay at intervals settled by them dividend payable at a fixed rate if it appears to that the profits available for distribution justify Provided the directors act in good faith they not incur any liability to the holders of shares shall conferring preferred rights for any loss they may suffer lawful payment of an interim dividend on by the shares having deferred or non-preferred rights.

- Except as otherwise provided by the rights attached to 32.3 dividends shall be declared and all shares, according to the amounts paid up on the shares on which the dividend is paid. All dividends shall be apportioned and paid proportionately to the amounts paid up on the shares during any portion or portions of the period which the dividend is paid; but, if respect of share is issued in terms providing that it shall rank for dividend as from a particular date, that share shall rank for dividend accordingly.
- A general meeting declaring a dividend may, upon the recommendation of the directors, direct that it shall be satisfied wholly or partly by the distribution of assets and, where any difficulty arises in regard to the distribution, the directors may settle the same and in particular may issue fractional certificates and fix the value for distribution of any assets and may determine that cash shall be paid to any member upon the footing of the value so fixed in order to adjust the rights of members and may vest any assets in trustees.
- 32.5 Any dividend or other moneys payable in respect of a share may be paid by cheque sent by post to the

registered address of the person entitled or, if two or more persons are the holders of the share or are jointly entitled to it by reason of the death or bankruptcy to the registered address of that the holder, is first named in the register those persons who to such persons and to such address members or person or persons entitled may in writing direct. cheque shall be made payable to the order of the person or persons entitled or to such other person as the person or persons entitled may in writing direct and payment of the cheque shall be a good discharge to the Company. holder or other person jointly entitled to a share aforesaid may give receipts for any dividend or other moneys payable in respect of the share.

. . . . .

- 32.6 No dividend or other moneys payable in respect of a share shall bear interest against the Company unless otherwise provided by the rights attached to the share.
- 32.7 Any dividend which has remained unclaimed for twelve years from the date when it became due for payment shall, if the directors so resolve, be forfeited and cease to remain owing by the Company.

# 33. ACCOUNTS

33.1 No member shall (as such) have any right of inspecting any accounting records or other book or document of the Company except as conferred by statute or authorised by the directors or by ordinary resolution of the Company.

# 34. CAPITALISATION OF PROFITS

- 34.1 The directors may with the authority of an ordinary resolution of the Company:
  - 34.1.1 subject as hereinafter provided, resolve to capitalise any undivided profits of the Company not required for paying any preferential dividend (whether or not they are available for

- distribution) or any sum standing to the credit of the Company's share premium account or capital redemption reserve;
- appropriate the sum resolved to be capitalised to 34.1.2 the members who would have been entitled to it if it were distributed by way of dividend and in the same proportions and apply such sum on their towards paying up behalf either in or for the time being unpaid if any, amounts, any shares held by them respectively, paying up in full unissued shares or debentures the Company of a nominal amount equal to that sum, and allot the shares or debentures credited fully paid to those members, or as they in those proportions, or partly in one but the and partly in the other: way premium account, the capital redemption reserve, and any profits which are not available for of this for the purposes distribution may, Article, only be applied in paying up unissued shares to be allotted to members credited fully paid;
- 34.1.3 make such provision by the issue of fractional certificates or by payment in cash or otherwise as they determine in the case of shares or debentures becoming distributable under this Article in fractions; and
  - 34.1.4 authorise any person to enter on behalf of all the members concerned into an agreement with the Company providing for the allotment to them respectively, credited as fully paid, of any shares or debentures to which they are entitled upon such capitalisation, any agreement made under such authority being binding on all such members.

### 35. NOTICES

35.1 Any notice to be given to or by any person pursuant to the Articles shall be in writing except that a notice

calling a meeting of the directors need not be in writing.

- Company may give any notice to a member either 35.2 personally or by sending it by post in a prepaid envelope addressed to the member at his registered address or leaving it at that address. In the case of joint holders all notices shall be given to the a share, holder whose name stands first in the register of members in respect of the joint holding and notice so given shall be sufficient notice to all the joint holders. whose registered address is not within the United Kingdom and who gives to the Company an address within the United Kingdom at which notices may be given to him shall entitled to have notices given to him at that address, but otherwise no such member shall be entitled to receive any notice from the Company.
- 35.3 A member present, either in person or by proxy, at any meeting of the Company or of the holders of any class of shares in the Company shall be deemed to have received notice of the meeting and, where requisite, of the purposes for which it was called.
- 35.4 Every person who becomes entitled to a share shall be bound by any notice in respect of that share which, before his name is entered in the register of members, has been duly given to a person from whom he derives his title.
- 35.5 Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. A notice shall, unless the contrary is proved, be deemed to be given at the expiration of 48 hours after the envelope containing it was posted.
- 35.6 A notice may be given by the Company to the persons entitled to a share in consequence of the death or bankruptcy of a member by sending or delivering it, in

any manner authorised by the Articles for the giving of notice to a member, addressed to them by name or by the title of representatives of the deceased, or trustee of the bankrupt or by any like description at the address, if any, within the United Kingdom supplied for that purpose by the persons claiming to be so entitled. Until such an address has been supplied, a notice may be given in any manner in which it might have been given if the death or bankruptcy had not occurred.

### WINDING UP

the Company is wound up, the liquidator may, with 36.1 sanction of an extraordinary resolution of Company and any other sanction required by the divide among the members in specie the whole or any part the assets of the Company and may, for that purpose, value any assets and determine how the division shall be carried out as between the members or different classes The liquidator may, with the like sanction, of members. vest the whole or any part of the assets in trustees upon such trusts for the benefit of the members as he with the but no member like sanction determines, compelled to accept any assets upon which there is a liability.

#### INDEMNITY

the Act but without Subject to the provisions of 37.1 prejudice to any indemnity to which a director may otherwise be entitled, every director or other officer or auditor of the Company shall be indemnified out of the assets of the Company against any liability incurred in defending any proceedings, whether civil in which judgment is given in his favour or in criminal, in connection with acquitted or which he is in which relief is granted to him by court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Company.

# Names and Addresses of Subscribers

HOWES PERCIVAL DIRECTORS LIMITED

OXFORD HOUSE

CLIFTONVILLE

NORTHAMPTON

^^^^^

NN1 5PN

J CLARK for and on behalf of HOWES PERCIVAL DIRECTORS LIMITED

YOWES PERCIVAL NOMINEES LIMITED

OXFORD HOUSE

CLIFTONVILLE

NORTHAMPTON

^^^^^

NN1 5PN

B W RANSLEY for and on behalf of HOWES PERCIVAL NOMINEES LIMITED

DATED this 29th day of March 1993

WITNESS to the above signatures:-

Name: Veronica Johnson

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