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RM 27/09/2012 #99

COMPANIES HOUSE

## THE COMPANIES ACTS 1985 AND 1989

COMPANY LIMITED BY GUARENTEE AND  
NOT HAVING A SHARE CAPITAL

## MEMORANDUM OF ASSOCIATION

of

## KENT, SURREY &amp; SUSSEX AIR AMBULANCE TRUST

- 1 The name of the Company (hereinafter called "the Trust") is KENT, SURREY & SUSSEX AIR AMBULANCE TRUST
- 2 The registered office of the Trust will be situated in England

Objects

- 3 'The objects for which the trust is established are to relieve sick and injured people in South East England and surrounding areas by providing a Helicopter Emergency Medical Service (HEMS) and Air Ambulance Service for the benefit of the community'

Powers

- 4 In furtherance of the objects but not further or otherwise the Trust shall have the following powers -
  - (a) To provide, maintain, promote and develop an air ambulance service and ancillary facilities,
  - (b) To promote and undertake or assist in promoting or carrying out research, surveys and other investigations and publish results thereof,
  - (c) To arrange, organise and provide for or assist or join in arranging, organising and providing for the holding of exhibitions, meetings, lectures, seminars and training courses,
  - (d) To collect and disseminate information on all matters affecting the above purposes and exchange such information with other bodies having similar purposes, whether in the United Kingdom or elsewhere,



- (e) To procure to be written and print, publish, issue and circulate gratuitously or otherwise such papers, books, periodicals, pamphlets or other documents, films or reproductions as shall or may further the above purposes,
- (f) To invite contributions from any person or persons whatever by way of subscription, donation and otherwise, provided that the Trust shall not undertake any permanent trading activities in raising funds for its charitable objects,
- (g) To carry on trade insofar as either the trade is exercised in the course of the actual carrying out of an object of the Trust or the trade is temporary and ancillary to the carrying out of the objects aforesaid,
- (h) To establish an organisation of Friends of Kent Air Ambulance upon such terms, with such rights and obligations as the Board of Trustees may from time to time determine,
- (i) To purchase, take on lease or in exchange hire or otherwise acquire any real and personal estate and to erect, maintain and improve such buildings as may be necessary for any of the purposes of the Trust,
- (j) Subject to such consents as may be required by law to sell lease mortgage exchange dispose of or otherwise deal with and turn to account all or any part of the property of the Trust with a view to the promotion of its objects,
- (k) Subject to such consents as may be required by law to borrow or raise money for the purposes of the Trust on such terms and on such security as may be thought fit including making reasonable charges for any services provided hereunder,
- (l) To engage or employ such persons (whether as employees consultants advisers or however) as may be requisite to the promotion of the objects of the Trust and on such reasonable terms and at such reasonable remuneration as the Board of Trustees may think fit,
- (m) To make all reasonable and necessary provision for the payment of pensions and superannuation to or on behalf of employees and their widows and other dependents,
- (n) To establish and support or aid in the establishment and support of other charitable associations or institutions and to subscribe lend or guarantee money for charitable purposes in any way connected with the purposes of the Trust or calculated to further its objects,



- (o) To undertake and execute any charitable trusts which may lawfully be undertaken by the Trust and may be necessary to its objects,
- (p) To invest the moneys of the Trust not immediately required for its own purposes in or upon such investments, securities, or property as may be thought fit,
- (q) To lend money and give credit to, to take security for such loans or credit and to guarantee and become or give security for the performance of contracts by any person or company as may be necessary for the work of the Trust
- (r) To draw accept endorse issue or execute promissory notes, bills of exchange, bills of lading, warrants and other negotiable transferable or mercantile instruments for the purpose of or in connection with the objects of the Trust,
- (s) To establish promote or assist charitable companies with objects similar to those of the Trust for the acquisition of the property or liabilities of the Trust or to carry on any authorised activity of the Trust or for any other charitable purpose calculated to benefit the Trust in the furtherance of its objects,
- (t) To amalgamate merge or join in with any charity having charitable objects wholly or in part similar to those of this Trust for the purposes of better effectuating the charitable purposes,
- (u) To purchase acquire or undertake all or any of the property liabilities and engagements of charitable associations societies or bodies with which the Trust may co-operate or federate,
- (v) To pay out of the funds of the Trust the costs of forming and registering the Trust,
- (w) To pay out of the funds of the trust the cost of any premium in respect of insurance or indemnities to cover the liability of the Trustees (or any of them) which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default, breach of duty or breach of trust or which they may be guilty in relation to the Trust, PROVIDED THAT any such insurance or indemnity shall not extend to any claim arising from criminal or wilful or deliberate neglect or default on the part of the Trustees (or any of them),
- (x) To do all such other lawful things as shall further the attainment of the above objects or any of them,



PROVIDED THAT

- (i) If the Trust shall take or hold any property which may be subject to any trusts, the Trust shall only deal with or invest the same in the manner allowed by law, having regard to such trusts
- (ii) The Trust objects shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers
- (iii) If the Trust shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England and Wales, the Trust shall not sell, mortgage, charge or lease the same without any authority, approval or consent as may be required by law, and as regards any such property the Board of Trustees of the Trust shall be chargeable of any such property that may come into their hands and shall be answerable and accountable for their own acts, receipts, neglects and defaults, and for the due administration of such property in the same manner and to the same extent as such Board of Trustees would have been if no incorporation had been effected, and the incorporation of the Trust shall not diminish or impair any control or authority exercisable by the Chancery Division, or the Charity Commissioners over such Board of Trustees but as regards any such property they shall be subject jointly and separately to such control or authority as if the Trust were not incorporated

- 5 The income and property of the Trust from whatever source derived shall be applied solely towards the promotion of its objects as set forth in this Memorandum of Association, and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus, or otherwise howsoever, by way of profit to the Members of the Trust (and no member of its Board of Trustees shall be appointed to any office of the Trust paid by salary or fees or receive any remuneration of other benefit in money or money's worth from the Trust)

PROVIDED THAT nothing herein shall prevent any payment in good faith by the Trust

- (a) of reasonable and proper remuneration to any member, officer or servant of the Trust (not being a Trustee) for any services rendered to the Trust,
- (b) of interest on money lent by any Trustee or member of the Trust at a reasonable and proper rate,
- (c) of any reasonable and proper rent for premises demised or let by any Trustee or member of the Trust,



- (d) of fees, remuneration or other benefits in money or money's worth to a company of which a Trustee may be a member holding not more than 1/100<sup>th</sup> part of the capital of the company,
- (e) to any Trustee of reasonable and proper out-of-pocket expenses,
- (f) to any Trustee being a solicitor, accountant or person engaged in any other profession of all usual and reasonable professional and other charges for work done by the Trustee or his or her firm on behalf of the Trust when instructed to act in their capacity by his or her fellow Trustees, and
- (g) of reasonable and proper premiums in respect of Trustees Indemnity Insurance, effected in accordance with Clause 4 (w) hereof

6 The liability of the members is limited

7 Every Member of the Trust undertakes to contribute to the assets of the Trust if it is wound up during the time that he or she is a member, or within one year afterwards, for payment of the debts and liabilities of the Trust contracted before the time at which he or she ceases to be a member and of the costs, charges and expenses of winding-up the same, and for the adjustment of the rights of the contributories among themselves such amount as may be required not exceeding £1

8 If upon the winding-up or dissolution of the Trust there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Trust, but shall be given or transferred to some other charitable institution or institutions having objects similar to the objects of the Trust, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Trust under or by virtue of clause 5 hereof, such institution or institutions to be determined by the members within three months of the members resolution passed initiating the winding-up failing which and if and so far as effect cannot be given to such provision, then to such other charitable object as the Trustees shall resolve upon

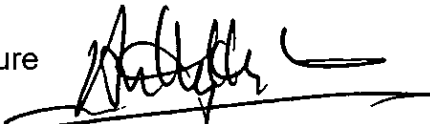

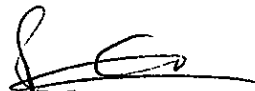



We the several persons whose Names, Addresses and Description are subscribed are desirous of being formed into a company in pursuance of this Memorandum of Association

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NAMES, ADDRESSES AND SIGNATURES OF SUBSCRIBERS

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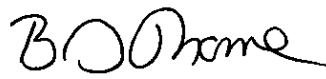
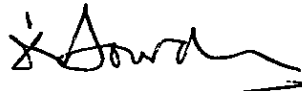
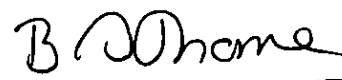
- 1      Signature  Guarantee  
Name      A.H.V. MONTEUUIS £1  
Address      Park Hall, Penshurst, Tisbury,  
Kent, TN11 8HY  
Date      DEC '08 2011  
WITNESS to the above signature  
Signature   
Name      BEVERLEY THORNE  
Address      29 HEVER GARDENS  
                ASHFORD TN23 5GN  
Occupation      DIRECTOR OF HUMAN RESOURCES
- 2      Signature   
Name      Richard C. M. £1  
Address      WING LUTHER, THE 3RD FLOOR  
                2255 N. W. 11th Ave, CALENDAR  
                KENT CT 604  
Date      DEC '08 2011  
WITNESS to the above signature  
Signature   
Name      BEVERLEY THORNE  
Address      29 HEVER GARDENS  
                ASHFORD TN23 5GN  
Occupation      DIRECTOR OF HUMAN RESOURCES



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NAMES, ADDRESSES AND SIGNATURES OF SUBSCRIBERS

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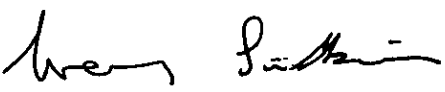
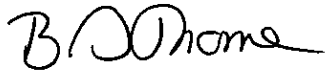
- 3      Signature  Guarantee  
Name COLIN STRACHAN £1  
Address BRAIDLEA  
BEACON ROAD  
DITCHLING SUSSEX BN6 8UL  
Date DEC '08 2011  
WITNESS to the above signature  
Signature   
Name BEVERLEY THORNE  
Address 29 MEYER GARDENS  
ASHFORD TN23 5GN  
Occupation DIRECTOR OF HUMAN RESOURCES
- 4      Signature   
Name DAVID BOWDEN £1  
Address 28 WOODLAND DRIVE  
MOVE  
Date EAST SUSSEX BN3 6DL  
DEC '08 2011  
WITNESS to the above signature  
Signature   
Name BEVERLEY THORNE  
Address 29 MEYER GARDENS  
ASHFORD TN23 5GN  
Occupation DIRECTOR OF HUMAN RESOURCES



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NAMES, ADDRESSES AND SIGNATURES OF SUBSCRIBERS

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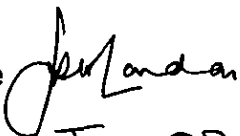
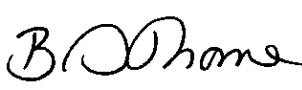
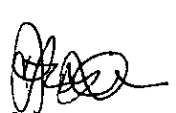
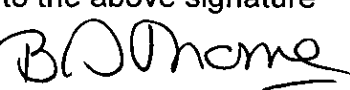
- 5      Signature       Guarantee  
Name    PETER CANNEY      £1  
Address STOKES COTTAGE  
          HASTINGUEIGH  
Date     ASHFORD TN25 5HG  
          DEC '08 2011  
WITNESS to the above signature  
Signature   
Name    BEVERLEY THORNE  
Address 29 MEVER GARDENS  
          ASHFORD TN23 5GN  
Occupation DIRECTOR OF HUMAN RESOURCES
- 6      Signature   
Name    WENDY SIMKINS      £1  
Address BARLINGS  
          EGERTON  
Date     ASHFORD TN27 9DU  
          DEC '08 2011  
WITNESS to the above signature  
Signature   
Name    BEVERLEY THORNE  
Address 29 MEVER GARDENS  
          ASHFORD TN23 5GN  
Occupation DIRECTOR OF HUMAN RESOURCES



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NAMES, ADDRESSES AND SIGNATURES OF SUBSCRIBERS

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- 7      Signature  Guarantee  
Name JAMES LONDON £1  
Address OLANTIGH  
WYE  
ASHFORD TN25 5EW  
Date DECEMBER 8 2011  
WITNESS to the above signature  
Signature   
Name BEVERLEY THORNE  
Address 29 HEVER GARDENS  
ASHFORD KENT TN23 5GN  
Occupation DIRECTOR OF HUMAN RESOURCES
- 8      Signature   
Name NICOLA JANE FERGUSON £1  
Address 12 BLOOMFIELD CHORE  
KNAPHILL, WORKING  
DURLEY, G021 2BL  
Date 26/4/2012  
WITNESS to the above signature  
Signature   
Name BEVERLEY THORNE  
Address 29 HEVER GARDENS  
ASHFORD KENT TN23 5GN  
Occupation DIRECTOR OF HUMAN RESOURCES



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NAMES, ADDRESSES AND SIGNATURES OF SUBSCRIBERS

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9      Signature

*GUARANTEE*

Name

£1

Address

Date

WITNESS to the above signature

Signature

Name

Address

Occupation

10      Signature

Name

£1

Address

Date

WITNESS to the above signature

Signature

Name

Address

Occupation



**THE COMPANIES ACTS 1985 AND 1989**

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**COMPANY LIMITED BY GUARENTEE AND  
NOT HAVING A SHARE CAPITAL**

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**ARTICLES OF ASSOCIATION**

**of**

**KENT, SURREY & SUSSEX AIR AMBULANCE TRUST**

Interpretation

1 In these Articles and the Memorandum of Association -

"the Trust" means KENT, SURREY & SUSSEX AIR AMBULANCE TRUST

"the Board of Trustees" means and the "the Trustees" shall be the equivalent of and shall fulfil the functions of, respectively, the board and the directors of the Trust, as defined in the Act

"the Act" means the Companies Act 1985 including any statutory modification or re-enactment thereof for the time being in force

"the Articles" means the Articles of the Trust

"clear days" in relation to the period of a notice means that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect

"executed" includes any mode of execution

"office" means the registered office of the Trust

"the seal" means the common seal of the Trust

"Secretary" means the Secretary of the Trust or any other person appointed to perform the duties of the Secretary of the Trust, including a joint, assistant or deputy Secretary

"the United Kingdom" means Great Britain and Northern Ireland



Unless the context otherwise requires, words or expressions contained in these regulations bear the same meaning as in the Act but excluding any statutory modification thereof not in force when these regulations become binding on the Trust

### Members

- 2 The subscribers to the Memorandum of Association of the Trust and such other persons as are admitted to membership in accordance with the Articles shall be members of the Trust Subject to Article 4 every person who wishes to become a member shall deliver to the Trust an application for membership in such form as the Board of Trustees require
- 3 The Board of Trustees may in their absolute discretion decline to accept any person as a member and need not give reasons for so doing The Board of Trustees may from time to time prescribe criteria for membership but shall not by so doing become obliged to accept persons fulfilling those criteria as members
- 4 If a person becomes a member as a representative of an unincorporated association or body, the name of the member, the name of the unincorporated association or body and the fact that the member is its representative shall be entered in the register of members The unincorporated association or body shall be able to replace the member who is its representative with another person by notice in writing to the Trust without it being necessary for the outgoing member to give notice or the incoming member to complete an application form
- 5 The Board of Trustees may admit to honorary membership such persons and subject to such rights and obligations as it shall think fit Such honorary members shall not be members for the purposes of the Articles or the Act The Board of Trustees may not bestow upon any honorary member the right to vote on any matter
- 6 Subject to Article 4, membership shall not be transferable and shall cease on death A member shall cease to be a member -
  - (a) on the expiry of at least seven clear days' notice given by the member to the Trust of his or her intention to withdraw,
  - (b) if any subscription or other sum payable by the member to the Trust is not paid on the due date and remains unpaid seven days after notice served on the member by the Trust informing him or her that membership will be terminated if the subscription is not paid The Trustees may re-admit to membership any person removed from membership on this ground on payment of such amount in respect of the sum due as the Trust may determine,



- (c) if the member becomes bankrupt or makes any arrangement or composition with his or her creditors generally or it goes into liquidation otherwise than for the purpose of a bona fide reconstruction without insolvency or has an administrator or a receiver or an administrative receiver appointed over all or any part of its assets or a petition is presented or an order made or a resolution passed for its winding up, or
  - (d) if, at a meeting of the Board of Trustees at which not less than half of the Trustees are present, a resolution is passed resolving that the member be expelled. Such a resolution shall not be passed unless the member has been given not less than fourteen clear days' notice of the fact that the resolution is to be proposed specifying the misconduct or circumstances alleged to justify expulsion, and has been afforded a reasonable opportunity of being heard by or of making written representations to the Board of Trustees. If such a resolution as is referred to in this paragraph is passed, then the member shall forthwith cease to be a member but without prejudice to the liability of the member to pay to the Trust any subscription or other sum due
- 7 The Board of Trustees may in its discretion levy subscriptions on all members of the Trust at such rate(s) as it shall determine and may levy subscriptions at different rates on different categories of members

#### President, Vice President and Patrons

- 8
  - (a) The Trustees may appoint and remove any person or persons as a President, Vice President or Patron of the Trust and on such terms as they shall think fit
  - (b) A person so appointed shall have the right to attend and speak (but not vote) at any general meeting of the Trust and to be given notice thereof as if a member and shall also have the right to receive accounts of the Trust when available to members

#### General meetings

- 9 All general meetings other than annual general meetings shall be called extraordinary general meetings
- 10 The Trustees may call general meetings and, on the requisition of members pursuant to the provisions of the Act, shall forthwith proceed to convene an extraordinary general meeting for a date not later than eight weeks after receipt of the requisition. If there are not within the United Kingdom sufficient Trustees to call a general meeting, any Trustee or any member of the Trust may call a general meeting



Notice of general meetings

- 11 An annual general meeting and an extraordinary general meeting called for the passing of a special resolution or a resolution appointing a person as a Trustee shall be called by at least twenty-one clear days' notice. All other extraordinary general meetings shall be called by at least fourteen clear days' notice but a general meeting may be called by shorter notice if it is so agreed -
- (a) in the case of an annual general meeting, by all the members entitled to attend and vote thereat, and
  - (b) in the case of any other meeting by a majority in number of the members having a right to attend and vote being a majority together holding not less than ninety-five percent of the total voting rights at the meeting of all the members

The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an annual general meeting, shall specify the meeting as such

The notice shall be given to all members and any President, Vice President or Patron and to the Trustees and auditors

Proceedings at general meetings

- 12 No business shall be transacted at any meeting unless a quorum is present when the meeting proceeds to business. Three persons entitled to vote upon the business to be transacted, each being a member or a proxy for a member or a duly authorised representative of a corporation, or ten percent of the total membership, whichever is the greater, shall be a quorum
- 13 If such a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall stand adjourned to the same day in the next week at the same time and place or to such time and place as the Trustees may determine and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting the members present shall be a quorum
- 14 The chairman, if any, of the Board of Trustees or in his or her absence some other Trustee nominated by the Trustees shall preside as chairman of the meeting, but if neither the chairman nor such other Trustee (if any) be present within fifteen minutes after the time appointed for holding the meeting and willing to act, the Trustees present shall elect one of their number to be chairman and, if there is only one Trustee present and willing to act, that Trustee shall be chairman



- 15 If no Trustee is willing to act as chairman, or if no Trustee is present within fifteen minutes after the time appointed for holding the meeting, the members present and entitled to vote shall choose one of their number to be chairman
- 16 A Trustee shall, notwithstanding that he or she is not a member, be entitled to attend and speak at any general meeting
- 17 The chairman may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had the adjournment not taken place. When a meeting is adjourned for fourteen days or more, at least seven clear days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice
- 18 A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provision of the Act, a poll may be demanded -
  - (a) by the chairman, or
  - (b) by at least two members having the right to vote at the meetingand a demand by a person as proxy for a member shall be the same as a demand by the member
- 19 Unless a poll is duly demanded a declaration by the chairman that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution
- 20 The demand for a poll may, before the poll is taken, be withdrawn but only with the consent of the chairman and a demand so withdrawn shall not be taken to have invalidated the result of a show of hands declared before the demand was made
- 21 A poll shall be taken as the chairman directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the result of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded



- 22 In the case of an equality of votes, whether on a show of hands or on a poll, the chairman shall be entitled to a casting vote in addition to any other vote he or she may have
- 23 A poll demanded on the election of a chairman or on a question of adjournment shall be taken forthwith. A poll demanded on any other question shall be taken either forthwith or at such time and place as the chairman directs not being more than thirty days after the poll is demanded. The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which the poll was demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made
- 24 No notice need be given of a poll not taken forthwith if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In any other case at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken
- 25 The proceedings at any meeting or on the taking of any poll shall not be invalidated by reason of any accidental informality or irregularity in the convening thereof or otherwise or any want of qualification in any of the persons present or voting thereat
- 26 A resolution in writing executed by or on behalf of each member who would have been entitled to vote upon it if it had been proposed at a general meeting at which he was present shall be as effectual as if it had been passed at a general meeting duly convened and held and may consist of several instruments in the like form each executed by or on behalf of one or more members

#### Votes of members

- 27 On a show of hands every member present in person shall have one vote. On a poll every member present in person or by proxy shall have one vote
- 28 No member may vote on any matter in which he or she is personally interested, pecuniary or otherwise, or debate on such a matter without in either case the permission of the majority of the members present in person or by proxy at the meeting such permission to be given or withheld without discussion
- 29 No member shall be entitled to vote at any general meeting unless all monies presently payable by him or her to the Trust have been paid
- 30 No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid



Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive

- 31 An instrument appointing a proxy shall be in writing, executed by or on behalf of the appointor and shall be in the following form (or in form as near thereto as circumstances allow or in any other form which is usual or which the Trustees may approve) -

"KENT, SURREY & SUSSEX AIR AMBULANCE TRUST  
I/We, ,  
of ,  
being a member/members of the above named Trust ,  
hereby appoint ,  
of ,  
or failing him/her, ,  
of ,  
as my/our proxy to vote in my/our name(s) and on my/our behalf at the  
annual/extraordinary general meeting of the Company to be held on  
20 , and at any adjournment thereof

Signed on 20 "

- 32 Where it is desired to afford members an opportunity of instructing the proxy how he or she shall act the instrument appointing a proxy shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the Trustees may approve)-

"KENT, SURREY & SUSSEX AIR AMBULANCE TRUST  
I/We, ,  
of ,  
being a member/members of the above named Trust ,  
hereby appoint ,  
of ,  
or failing him/her, ,  
of ,  
as my/our proxy to vote in my/our name(s) and on my/our behalf at the  
annual/extraordinary general meeting of the Company to be held on  
20 , and at any adjournment thereof

This form is to be used in respect of the resolutions mentioned below as follows

Resolution No 1 \*for \*against  
Resolution No 2 \*for \*against  
\*Strike out whichever is not desired

Unless otherwise instructed, the proxy may vote as he/she thinks fit or abstain from voting

Signed on 20 ."



- 33 The instrument appointing a proxy and any authority under which it is executed or a copy of such authority certified notarially or in some other way approved by the Trustees may -
- (a) be deposited at the office or at such other place within the United Kingdom as is specified in the notice convening the meeting or in any instrument of proxy sent out by the Trust in relation to the meeting not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or
  - (b) in the case of a poll taken more than 48 hours after it is demanded, be deposited as aforesaid after the poll has been demanded and not less than 24 hours before the time appointed for the taking of the poll, or
  - (c) where the poll is not taken forthwith but is taken not more than 48 hours after it was demanded, be delivered at the meeting at which the poll was demanded to the chairman or to the secretary or to any Trustee,

and an instrument of proxy which is not deposited or delivered in a manner so permitted shall be invalid

- 34 A proxy for a member who is entered on the register of members as being a representative of an unincorporated association or body may be appointed either by the member or by the unincorporated association or body
- 35 A vote given or poll demanded by proxy or by the duly authorised representative of a corporation shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the Trust at the office or at such other place at which the instrument of proxy was duly deposited before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll

#### Number of Trustees

- 36 The minimum number of Trustees shall be five but unless otherwise determined by ordinary resolution there shall be no maximum

#### Appointment and retirement of Trustees

- 37 At the first annual general meeting all the Trustees shall retire from office, and at every subsequent annual general meeting one-third of the Trustees who are subject to retirement by rotation or, if their



number is not three or a multiple of three, the number nearest to one-third shall retire from office but, if there is only one Trustee who is subject to retirement by rotation, he or she shall retire

- 38 Subject to the provisions of the Act, the Trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment, but as between persons who became or were last reappointed Trustees on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot
- 39 No person other than a Trustee retiring by rotation shall be appointed or reappointed a Trustee at any general meeting unless -
  - (a) he or she is recommended by the Trustees, or
  - (b) not less than fourteen nor more than thirty-five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the Trust of the intention to propose that person for appointment or reappointment stating the particulars which would, if he or she were so appointed or reappointed, be required to be included in the Trust's register of Trustees together with notice executed by that person of his or her willingness to be appointed or reappointed
- 40 Not less than seven nor more than twenty-eight clear days before the date appointed for holding a general meeting notice shall be given to all who are entitled to receive notice of the meeting of any person (other than a Trustee retiring by rotation at the meeting) who is recommended by the Trustees for appointment or reappointment as a Trustee at the meeting or in respect of whom notice has been duly given to the Trust of the intention to propose him or her at the meeting for appointment or reappointment as a Trustee. The notice shall give the particulars of that person which would, if he or she were so appointed or reappointed, be required to be included in the Trust's register of Trustees
- 41 Subject as aforesaid, the Trust may by ordinary resolution appoint a person who is willing to act to be a Trustee either to fill a vacancy or as an additional Trustee and may also determine the rotation in which any additional Trustees are to retire
- 42 The Trustees may appoint a person who is willing to act to be a Trustee, either to fill a vacancy or as an additional Trustee, provided that the appointment does not cause the number of Trustees to exceed any number fixed by or in accordance with the Articles as the maximum number of Trustees. A Trustee so appointed shall hold office only until the next following annual general meeting and shall not be taken into account in determining the Trustees who are to retire by rotation at the meeting. If not reappointed at such annual general meeting, he or she shall vacate office at the conclusion thereof



- 43 Subject as aforesaid, a Trustee who retires at an annual general meeting may, if willing to act, be reappointed. If he is not reappointed, he or she shall retain office until the meeting appoints someone in his or her place, or if it does not do so, until the end of the meeting.

Disqualification and removal of Trustees

- 44 The office of a Trustee shall be vacated if the Trustee -
- (a) ceases to be a Trustee by virtue of any provision of the Act or becomes prohibited by law from being a Trustee or
  - (b) becomes bankrupt or makes any arrangement or composition with his or her creditors generally, or
  - (c) is, or may be, suffering from mental disorder and either -
    - (i) is admitted to hospital in pursuance of an application for admission for treatment under the Mental Health Act 1983, or in Scotland, an application for admission under the Mental Health (Scotland) Act 1960, or
    - (ii) an order is made by a court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder for his or her detention or for the appointment of a receiver, curator bonis or other person to exercise powers with respect to his or her property or affairs, or
  - (d) resigns his or her office by notice to the Trust

Powers of Trustees

- 45 Subject to the provisions of the Act, the Memorandum and the Articles and to any directions given by special resolution, the business of the Trust shall be managed by the Trustees who may exercise all the powers of the Trust. No alteration of the Memorandum or Articles and no such direction shall invalidate any prior act of the Trustees which would have been valid if that alteration had not been made or that direction had not been given. The powers given by this regulation shall not be limited by any special power given to the Trustees by these Articles and a meeting of Trustees at which a quorum is present may exercise all powers exercisable by the Trustees.
- 46 The Trustees may, by power of attorney or otherwise, appoint any person to be the agent of the Trust for such purposes and on such conditions as they determine.



Delegation of Trustees' powers

- 47 (a) The Trustees may delegate any of their powers or the implementation of any of their resolutions to any committee
- (b) The resolution making that delegation shall specify those who shall serve or be asked to serve on such committee (though the resolution may allow the committee to make co-options up to a specified number)
- (c) The composition of any such committee shall be entirely in the discretion of the Trustees and may comprise such of their number (if any) as the resolution may specify
- (d) The deliberations of any such committee shall be reported regularly to the Trustees and any resolution passed or decision taken by any such committee shall be reported forthwith to the Trustees and for that purpose every committee shall appoint a secretary
- (e) All delegations under this article shall be revocable at any time
- (f) The Trustees may make such regulations and impose such terms and conditions and give such mandates to any such committee or committees as it may from time to time think fit
- (g) For the avoidance of doubt the Trustees may delegate financial matters to any committee and may empower such committee to resolve upon the operation of any bank account according to such mandate as it shall think fit whether or not requiring a signature of any Trustee provided always that no committee shall incur expenditure on behalf of the Trust except in accordance with a budget which has been approved by the Trustees
- 48 The meetings and proceedings of any committee shall be governed by the provisions of these Articles regulating the meetings and proceedings of the Board of Trustees so far as the same are applicable and are not superseded by any regulations made by the Board of Trustees

Trustees expenses

- 49 The Trustees may be paid all reasonable travelling, hotel, and other out of pocket expenses properly incurred by them in connection with their attendance at meetings of Trustees or committees of Trustees or general meetings or separate meetings of the holders of debentures of the Trust or otherwise in connection with the discharge of their duties



Proceedings of Trustees

- 50 Subject to the provisions of the Articles, the Trustees may regulate their proceedings as they think fit. Two Trustees may, and the Secretary at the request of two Trustees shall, call a meeting of the Trustees. Notice of every meeting of the Board of Trustees stating the general particulars of all business to be considered at such meeting shall be sent by post to each Trustee at least seven clear days (excluding Saturdays, Sundays and Bank Holidays) before such meeting unless urgent circumstances require shorter notice but the proceedings of any meeting shall not be invalidated by any irregularity in respect of such notice or by reason of any business being considered which is not comprised in such general particulars. It shall not be necessary to give notice of a meeting to a Trustee who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the chairman shall have a second or casting vote.
- 51 The quorum for the transaction of the business of the Trustees shall be three or one third of the Trustees whichever is the greater.
- 52 The continuing Trustees or a sole continuing Trustee may act notwithstanding any vacancies in their number but if and so long as the number of Trustees is less than the number fixed as a quorum the Trustees may act for the purpose of increasing the number of Trustees to that number or of summoning a general meeting of the Trust but for no other purpose.
- 53 The Trustees may appoint one of their number to be the chairman of the Board of Trustees and may at any time remove him or her from that office. Unless he or she is unwilling to do so, the Trustee so appointed shall preside at every meeting of Trustees at which he or she is present. But if there is no Trustee holding that office, or if the Trustee holding it is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the Trustees present may appoint one of their number to be chairman of the meeting.
- 54 All acts done by a meeting of Trustees, or of a committee of Trustees, or by a person acting as a Trustee shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any Trustee or that any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a Trustee and had been entitled to vote.
- 55 A resolution in writing signed by all the Trustees entitled to receive notice of a meeting of Trustees or of a committee of Trustees shall be as valid and effectual as if it had been passed at a meeting of Trustees or (as the case may be) a committee of Trustees duly convened and held and may consist of several documents in the like form each signed by one or more Trustees,



Secretary

- 56 Subject to the provisions of the Act and to Clause 5 of the Memorandum of Association of the Trust, the Secretary shall be appointed by the Trustees for such term at such remuneration and upon such conditions as they may think fit, and any secretary so appointed may be removed by them

Regulations

- 57 The Board of Trustees shall have power from time to time to make repeal or alter regulations as to the management of the Trust and the affairs thereof as to the duties of any officers or servants of the Trust and as to the conduct of business by the Board of Trustees or any committee and as to any of the matters or things within the powers or under the control of the Board of Trustees provided that the same shall not be inconsistent with the Memorandum of Association or these Articles

Minutes

- 58 The Trustees shall cause minutes to be made in books kept for the purpose -
- (a) of all appointments of officers made by the Trustees, and
  - (b) of all proceedings at meetings of the Trust and of the Trustees, and of committees of Trustees, including the names of the Trustees present at each such meeting,

and any such minute, if purported to be signed by the chairman of the meeting at which the proceedings were had, or by the chairman of the next succeeding meeting, shall, as against any member or Trustee of the Trust, be sufficient evidence of the proceedings

The seal

- 59 The seal (if any) shall only be used by the authority of the Trustees or of a committee of Trustees authorised by the Trustees. The Trustees may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a Trustee and by the Secretary or by a second Trustee

Accounts

- 60 The Trust may in general meeting impose reasonable restrictions as to the time at which and the manner in which the statutory books and accounting records of the Trust may be inspected by the members but subject thereto the statutory books and accounting records shall be open to inspection by the members during usual business hours



### Notices

- 61 Any notice to be given to or by any person pursuant to the Articles shall be in writing except that a notice calling a meeting of the Trustees need not be in writing
- 62 The Trust may give any notice to a member either personally or by sending it by post in a prepaid envelope addressed to the member at his or her registered address or by leaving it at that address. A member whose registered address is not within the United Kingdom and who gives to the Trust an address within the United Kingdom at which notices may be given to him or her shall be entitled to have notices given to him or her at that address, but otherwise no such member shall be entitled to receive any notice from the Trust
- 63 A member present, either in person or by proxy, at any meeting of the Trust shall be deemed to have received notice of the meeting and, where requisite, of the purpose in which it was called
- 64 Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. A notice shall, unless the contrary is proved, be deemed to be given at the expiration of 48 hours after the envelope containing it was posted

### Indemnity

- 65 Subject to the provisions of the Act but without prejudice to any indemnity to which a Trustee may otherwise be entitled, every Trustee or other officer or auditor of the Trust shall be indemnified out of the assets of the Trust against any liability incurred by him or her in defending any proceedings, whether civil or criminal, in which judgement is given in his or her favour or in which he or she is acquitted or in connection with any application in which relief is granted to him or her by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Trust, and against all costs, charges, losses, expenses or liabilities incurred by him or her in the execution and discharge of his duties or in relation thereto

### Winding-up


- 66 The provisions of clauses 7 and 8 of the Memorandum of Association relating to the winding-up or dissolution of the Trust shall have effect and be observed as if the same were repeated in these Articles





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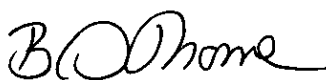
NAMES, ADDRESSES AND SIGNATURES OF SUBSCRIBERS

---

1      Signature   
Name      A.H.V. MONTEUUIS  
Address      Park Holt, Pershore, Tonbridge,  
Date      Kent. TN11 8HY  
DEC '08 2011  
WITNESS to the above signature

Signature   
Name      BEVERLEY THORNE  
Address      29 MEYER GARDENS  
ASHFORD TN23 5GN  
Occupation      DIRECTOR OF HUMAN RESOURCES

2      Signature   
Name      RICHARD LINN  
Address      LINDA COTTAGE, THE STREET  
BOSSINGHAM  
CAMBERLAND NE14 6DY  
Date      DEC '08 2011


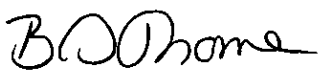
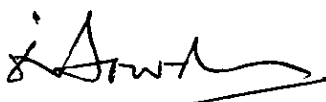
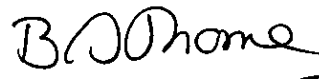
WITNESS to the above signature  
Signature   
Name      BEVERLEY THORNE  
Address      29 MEYER GARDENS  
ASHFORD TN23 5GN  
Occupation      DIRECTOR OF HUMAN RESOURCES



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NAMES, ADDRESSES AND SIGNATURES OF SUBSCRIBERS

---

- 3      Signature   
Name      COLIN STRACHAN  
Address      BRAIDLEA  
                BEACON ROAD  
Date      DITCHLING SUSSEX      BN6 8UL  
                DEC '08 2011  
WITNESS to the above signature
- Signature   
Name      BEVERLEY THORNE  
Address      29 MEVER GARDENS  
                ASHFORD TN23 5GN  
Occupation      DIRECTOR OF HUMAN RESOURCES
- 4      Signature   
Name      DAVID BOWDEN  
Address      28 WOODLAND DRIVE  
                MOVE  
Date      EAST SUSSEX BN3 60L  
                DEC '08 2011  
WITNESS to the above signature
- Signature   
Name      BEVERLEY THORNE  
Address      29 MEVER GARDENS  
                ASHFORD TN23 5GN  
Occupation      DIRECTOR OF HUMAN RESOURCES



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NAMES, ADDRESSES AND SIGNATURES OF SUBSCRIBERS

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5

Signature



Name

PETER CANNEY

Address

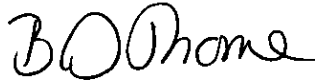
STOAKES COTTAGE  
HASTINGLEIGH

Date

ASHFORD TN25 5HG  
DEC '08 2011

WITNESS to the above signature

Signature



Name

BEVERLEY THORNE

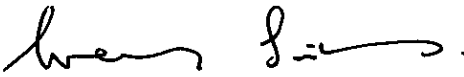
Address

29 MEYER GARDENS  
ASHFORD TN23 5GN

Occupation DIRECTOR OF HUMAN RESOURCES

6

Signature



Name

WENDY SIMKINS

Address

BARLINGS  
EGERTON

Date

ASHFORD TN27 9DU  
DEC '08 2011

WITNESS to the above signature

Signature



Name

BEVERLEY THORNE

Address

29 MEYER GARDENS  
ASHFORD TN23 5GN


Occupation DIRECTOR OF HUMAN RESOURCES




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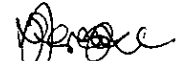
NAMES, ADDRESSES AND SIGNATURES OF SUBSCRIBERS

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7      Signature   
Name      JAMES LOUDON  
Address   OLANTIGH  
            NYE  
Date      ASHFORD TN25 5EN  
            DECEMBER 8 2011

WITNESS to the above signature

Signature   
Name      BEVERLEY THORNE  
Address   29 MEYER GARDENS  
            ASHFORD KENT TN23 5GN  
Occupation DIRECTOR OF HUMAN RESOURCES

8      Signature   
Name      NICOLA JANE FERGUSON,  
Address   12 BLOOMFIELD CLOSE  
            KNAPHILL, WOKING  
            SURREY GU24 2BL  
Date      26/4/2012

WITNESS to the above signature

Signature   
Name      BEVERLEY THORNE  
Address   29 MEYER GARDENS  
            ASHFORD KENT TN23 5GN  
Occupation DIRECTOR OF HUMAN RESOURCES



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NAMES, ADDRESSES AND SIGNATURES OF SUBSCRIBERS

---

9      Signature

Name

Address

Date

WITNESS to the above signature

Signature

Name

Address

Occupation

10     Signature

Name

Address

Date

WITNESS to the above signature

Signature

Name

Address

Occupation