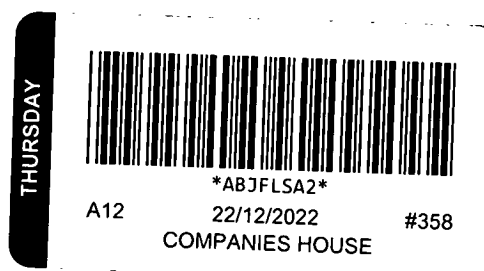


**REGISTERED COMPANY NUMBER: 02796665**  
**REGISTERED CHARITY NUMBER: 1018848**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 MARCH 2022  
FOR  
RELATE MILTON KEYNES**



**RELATE MILTON KEYNES**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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## **RELATE MILTON KEYNES**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Principal Objectives and activities**

Relate Milton Keynes is an independent charity which operates within a federation of charities affiliated to Relate, a national charitable organisation. The national organisation supports Relate Milton Keynes and other members of the federation by providing training for counsellors, advice and guidance in connection with marketing, human resources and professional services as well as monitoring for quality control purposes and the maintenance of professional standards.

Relate Milton Keynes shares the vision statement of Relate of a future in which healthy relationships are actively promoted as the heart of a thriving society.

Relate Milton Keynes supports clients through delivering relationship counselling for adult individuals, couples, young people and families as well as psychosexual therapy for couples and individuals, irrespective of gender orientation. The aim of our couples services is to alleviate emotional distress caused by relationship problems and to reduce the financial cost of relationship breakdowns in the unitary authority of Milton Keynes. Working with families and young people, we aim to reduce the emotional cost of family breakdowns, particularly for young people to enable them to reach their full potential despite the inevitable stresses and problems within a family. Feedback from our clients continues to report that they experience positive impacts from our services, which result in fewer separations, happier, safer family relationships and more intimate love lives. This is reflected in reduced absenteeism from workplaces or schools and a reduction in general health problems.

Relate Milton Keynes continued to provide counselling for young people and families through a contract with the Child and Adolescent Mental Health service; therefore, benefitting young people who are experiencing difficulties as a result of parental separation or adjusting to new family arrangements or other relationships. The charity, in common with the national organisation has identified an increasing need for counselling among children and young people. We are therefore seeking to increase the number of our counsellors trained in assisting this group and looking at ways in which the service can be delivered.

It has been a challenging year for the charity. Our core service has always been based on the concept of face-to-face counselling services with clients attending our centre in Wolverton for counselling. The restrictions imposed during the Covid pandemic and the need to ensure the safety of our counsellors and clients meant that it was no longer possible to deliver the services in that way during the financial year. The administrative office was also closed for a substantial part of the year. We had, however, transitioned our work to remote working using the Zoom platform and were able to continue to deliver services in that way throughout the year, although this required significant changes in the method of operation. There has also been a noticeable reduction in demand for our services which continue to operate below the levels which we expected prior to the Covid pandemic. We consider that the change to largely remote services is likely to continue for the foreseeable future, and are actively considering how this will affect our requirements for premises and staff.

The charity welcomes all who live or work in the unitary authority of Milton Keynes and makes its services available to all. The trustees, in reviewing service provision to the whole population of Milton Keynes have noted that the ratios of ethnic minorities using our services mirrors in large measure the ethnic diversity of Milton Keynes. In conjunction with the Relate national body, Relate Milton Keynes has adopted a policy in relation to equality, diversity and inclusion and is actively working to increase diversity and inclusion in all facets of the charity's operation.

## **RELATE MILTON KEYNES**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

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#### **ACHIEVEMENT AND PERFORMANCE**

The overall sessions delivered by Relate Milton Keynes has increased by 11% to 3,369 sessions (2021: 3,035 sessions). This includes:

- Family counselling	963 sessions (2021: 907 sessions)
- Adult relationship counselling	1,938 sessions (2021: 1,831 sessions)
- Sex therapy	347 sessions (2021: 167 sessions)
- Young people's counselling	121 sessions (2021: 130 sessions)

The results of our outcomes survey for Relationship counselling clients revealed that:

- 100% (2021: 100%) rated their experience of Relate as 'very good' or 'good'
- 100% (2021: 100%) would recommend Relate to others

The deficit on the ordinary activities of Relate Milton Keynes during the year amounted to £17,740 (2021: surplus of £4,521). The principal funders during the year are as follows;

Client counselling income  
CAMHS  
NHS  
Income from trading activities

The total funds held by the Relate Milton Keynes as at 31 March 2022 was £215,776 (2021: £233,516).

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should generally be expended within 3 and 6 months. This amounts to a figure of between £45,892 and £91,785 in general funds. At this level, the trustees feel that they would be able to continue the current activities of the charity in the likely event of a significant drop in funding.

It would obviously be necessary to consider how the funding would be replaced or activities developed to compensate. At present the general reserves (excluding designated funds) which amount to £141,018 are comfortably above this band. The trustees will keep this policy under constant review.

The trustees are confident that Relate Milton Keynes is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

## **RELATE MILTON KEYNES**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

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#### **FUTURE STRATEGY**

By supporting children, young people, families, parents, individuals, couples and organisations both through counselling and training, Relate Milton Keynes continues to take a holistic view of relationship support and is a leading early intervention, targeted, community based, front-line service provider in the city.

The trustees of Relate Milton Keynes intend to develop a further rolling three-year strategic plan which will be informed by a rebranding exercise being rolled out by the national Relate organisation. Our key strategic goals, however remain:

1. To ensure the continuing delivery of Relate's core services through electronic communications to the population of Milton Keynes;
2. To make face-to-face counselling available to clients who need or prefer this form of service delivery;
3. To develop and find ongoing funding for the bursary scheme to make our services available to all, irrespective of ability to pay;
4. To build and enhance the skills of the counselling team through further recruitment and development training;
5. To ensure we maintain best practice in implementing our policy for equality, diversity and inclusion in all facets of the agency's functions.

In pursuance of those goals, the trustees have set aside funds to implement a bursary scheme for those unable to afford the full charge for our services. The scheme has proved successful and the trustees will continue to consider ways of extending it and making our services more widely available. We will also continue to seek and extend the scope of external funding for additional bursary services.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is a company limited by guarantee, as defined by the Companies Act 2006. Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of guarantees at 31st March 2022 was 25.

The word 'Limited' is omitted by license of the Secretary of State for Trade and Industry.

Relate Milton Keynes is an independent charity that is part of a Federation of Relate Charities, receiving training and overall policy decision from Relate Central Office.

## **RELATE MILTON KEYNES**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

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#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Executive Board**

The Executive Board should consist of a minimum of six and a maximum of eighteen Members, including the Chair, Vice Chair and Treasurer, who are elected at the Annual General Meeting. The remaining Executive Board Members are elected by the Members of the Centre at the Annual General Meeting and shall hold office for a year but shall be eligible for re-election. The chair's period of office shall be two years renewable to a maximum of eight years. The maximum period on the Executive shall also be eight consecutive years for all other Members. The Executive Board may also co-opt up to two people, whether members of the Centre or not, to join the Executive Board. Any co-opted Member of the Executive shall cease to be a co-opted Member if he/she becomes an elected Member. The Executive Board currently comprises the three officers plus three trustees elected at the Annual General Meeting (two other trustees elected at the Annual General Meeting having resigned in the course of the year.).

##### **Remuneration**

Relate Milton Keynes operates a remuneration policy whereby an annual percentage award is considered for all directly employed staff, from 1st April each year, and that the individual percentage be so calculated to include:

- a) Financial performance of the organisation as a whole; and
- b) Personal performance of the employee during the year under review.

Given the size of the organisation, the trustees do not believe that a set salary scale for each post is appropriate or beneficial. As a member of the Living Wages Foundation, Relate Milton Keynes ensures its payscales are in line with the annual recommended increases in the Living Wage.

The average employee headcount during the financial year was 11 (full-time equivalent was 4). No employees earned in excess of £60,000 and the total remuneration paid to the key management personnel during the year was £42,913.

During the period the trustees received no remuneration and no trustees claimed reimbursement of expenses in this financial year (2021: £6 – one trustee).

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have developed and continue to monitor a rolling three-year strategic plan and regularly review status reports highlighting potential risks and prioritising actions.

Internal risks are considered minimal by the implementation of financial procedures that are periodically reviewed to ensure they are working efficiently.

## **RELATE MILTON KEYNES**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

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#### **TRUSTEES' RESPONSIBILITIES STATEMENT**

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements<sup>1</sup>;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The charitable company's trustees consider that an audit is not required for this year (under section 144(2) of the Act) and that an independent examination is required.

**RELATE MILTON KEYNES**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2022**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
02796665

**Registered Charity number**  
1018848

**Registered office**  
47 Aylesbury Street  
Wolverton  
Milton Keynes  
MK12 5HX

**Trustees**

C Griffin

appointed 14 July 2022

R Connor

resigned 08 June 2022

A Davidson

K E Lewington

B Miangar

E S Pope

appointed 01 December 2021

M Rayner

S Sawyer

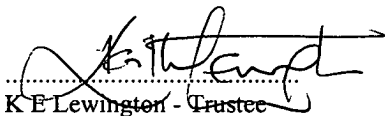
resigned 28 April 2021

C A Walsh

**Independent examiner**

Harris & Co (Accountants) Limited  
2 Pavilion Court  
600 Pavilion Drive  
Northampton  
NN4 7SL

Approved by order of the board of trustees on *14th December* 2022 and signed on its behalf by:



K E Lewington - Trustee



## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RELATE MILTON KEYNES**

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### **Independent examiner's report to the trustees of Relate Milton Keynes ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sarah Buswell FCA  
Harris and Co  
Chartered Accountants  
2 Pavilion Court  
600 Pavilion Drive  
Northampton  
NN4 7SL

Date: 20 Dec 2022

# RELATE MILTON KEYNES

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds	Restricted funds	2022 Total funds	2021 Total funds
	Notes	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations		1,416	-	1,416	436
<b>Charitable activities</b>					
Income from trading activities		1,387	-	1,387	3,496
Counselling income		138,307	-	138,307	116,134
Mediation income		2,790	-	2,790	5,842
Grants and contracts		73,878	-	73,878	109,935
Investment income	2	485	-	485	531
<b>Total</b>		<b>218,263</b>	<b>-</b>	<b>218,263</b>	<b>236,374</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Staff costs		162,511	-	162,511	165,988
Governance costs		1,125	-	1,125	1,303
Sundries		72,367	-	72,367	64,562
<b>Total</b>		<b>236,003</b>	<b>-</b>	<b>236,003</b>	<b>231,853</b>
<b>NET (EXPENDITURE)/INCOME</b>		<b>(17,740)</b>	<b>-</b>	<b>(17,740)</b>	<b>4,521</b>
<b>Transfers between funds</b>		<b>115</b>	<b>(115)</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>(17,625)</b>	<b>(115)</b>	<b>(17,740)</b>	<b>4,521</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>233,401</b>	<b>115</b>	<b>233,516</b>	<b>228,995</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>215,776</b>	<b>-</b>	<b>215,776</b>	<b>233,516</b>

### CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

**RELATE MILTON KEYNES**

**BALANCE SHEET  
AT 31 MARCH 2022**

		Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
	Note				
<b>FIXED ASSETS</b>					
Tangible assets	7	32,207	-	32,207	35,850
Investments	8	<u>4</u>	<u>-</u>	<u>4</u>	<u>4</u>
		32,211	-	32,211	35,854
<b>CURRENT ASSETS</b>					
Stocks	9	50	-	50	50
Debtors	10	15,740	-	15,740	29,700
Prepayments and accrued income		10,836	-	10,836	5,001
Cash at bank and in hand		<u>167,547</u>	<u>-</u>	<u>167,547</u>	<u>188,253</u>
		194,173	-	194,173	223,004
<b>CREDITORS</b>					
Amounts falling due within one year	11	<u>(10,608)</u>	<u>-</u>	<u>(10,608)</u>	<u>(25,342)</u>
<b>NET CURRENT ASSETS</b>		<u>183,565</u>	<u>-</u>	<u>183,565</u>	<u>197,662</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>215,776</u>	<u>-</u>	<u>215,776</u>	<u>233,516</u>
<b>NET ASSETS</b>		<u>215,776</u>	<u>-</u>	<u>215,776</u>	<u>233,516</u>
<b>FUNDS</b>	12				
Unrestricted funds				215,776	233,401
Restricted funds				<u>-</u>	<u>115</u>
<b>TOTAL FUNDS</b>				<u>215,776</u>	<u>233,516</u>

The notes form part of these financial statements

**RELATE MILTON KEYNES**

**BALANCE SHEET - CONTINUED  
AT 31 MARCH 2022**

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The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

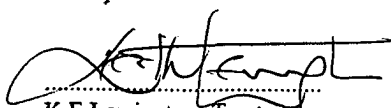
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

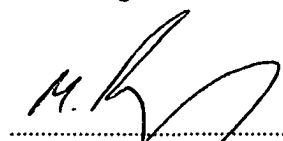
The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on *14th December* 2022 and were signed on its behalf by:

  
K E Lewington - Trustee

  
M Rayner - Trustee

The notes form part of these financial statements

## RELATE MILTON KEYNES

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

##### **Going concern and Covid-19**

In response to the Covid-19 pandemic, the Trustees have performed a robust analysis of forecast future cash flows taking into account any potential impacts on the charity of any possible future scenarios arising from the impact of Covid-19. This analysis also considers the effectiveness of available measures to assist in mitigating the impact. Based on these assessments and having regard to the resources available to the charity, the Trustees have concluded that there is no material uncertainty arising from the Covid-19 pandemic and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- Straight line over 50 years
Fixtures and fittings	- Straight line over 5 years

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow-moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**RELATE MILTON KEYNES****NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2022****2. INVESTMENT INCOME**

	2022	2021
	£	£
Investment income and interest	<u>485</u>	<u>531</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>4,797</u>	<u>4,676</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Trustees' expenses**

No Trustees claimed reimbursement of expenses during the year ended 31 March 2022 (2021: £6 – one trustee).

**5. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2022	2021
Administrative	3	5
Counsellors	<u>8</u>	<u>13</u>
	<u>11</u>	<u>18</u>

No employees received emoluments in excess of £60,000 in either 2022 or 2021.

**RELATE MILTON KEYNES**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2022**

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations	436	-	436
<b>Charitable activities</b>			
Income from trading activities	3,496	-	3,496
Counselling income	116,134	-	116,134
Mediation income	5,842	-	5,842
Grants and contracts	89,935	20,000	109,935
Investment income	<u>531</u>	<u>-</u>	<u>531</u>
<b>Total</b>	<b>216,374</b>	<b>20,000</b>	<b>236,374</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Staff costs	165,988	-	165,988
Governance costs	1,303	-	1,303
Sundries	<u>54,677</u>	<u>9,885</u>	<u>64,562</u>
<b>Total</b>	<b>221,968</b>	<b>9,885</b>	<b>231,853</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(5,594)</b>	<b>10,115</b>	<b>4,521</b>
<b>Transfers between funds</b>	<b><u>10,000</u></b>	<b><u>(10,000)</u></b>	<b><u>-</u></b>
<b>Net movement in funds</b>	<b>4,406</b>	<b>115</b>	<b>4,521</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<b>228,995</b>	<b>-</b>	<b>228,995</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>233,401</u></b>	<b><u>115</u></b>	<b><u>233,516</u></b>

# RELATE MILTON KEYNES

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

### 7. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 April 2021	50,000	26,660	76,660
Additions during the year	-	1,154	1,154
At 31 March 2022	50,000	27,814	77,814
<b>DEPRECIATION</b>			
At 1 April 2021	25,000	15,810	40,810
Charge for year	1,000	3,797	4,797
At 31 March 2022	26,000	19,607	45,607
<b>NET BOOK VALUE</b>			
At 31 March 2022	24,000	8,207	32,207
At 31 March 2021	25,000	10,850	35,850

### 8. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
<b>MARKET VALUE</b>	
At 1 April 2021 and 31 March 2022	4
<b>NET BOOK VALUE</b>	
At 31 March 2022	4
At 31 March 2021	4

Relate Milton Keynes is the ultimate controlling party of MK Community Shop (Shenley) Limited, a registered company (Number 02798238). There were no assets invested outside the UK.

### 9. STOCKS

	2022 £	2021 £
Stocks	50	50

### 10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	529	16,228
Other debtors	15,211	13,472
	15,740	29,700



# RELATE MILTON KEYNES

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

### 11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	2,105	2,301
Tax and social security	-	2,335
Other creditors	4	4
Accruals and deferred income	<u>8,499</u>	<u>20,702</u>
	<u>10,608</u>	<u>25,342</u>

### 12. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
General fund	150,899	(9,098)	(783)	141,018
Designated funds:				
Bursary fund	6,000	(3,845)	3,845	6,000
Restructure costs	40,191	-	(4,793)	35,398
Fixed assets	<u>36,311</u>	<u>(4,797)</u>	<u>1,846</u>	<u>33,360</u>
	<u>233,401</u>	<u>(17,740)</u>	<u>115</u>	<u>215,776</u>
<b>Restricted funds</b>				
Milton Keynes Community Foundation	<u>115</u>	<u>-</u>	<u>(115)</u>	<u>-</u>
	<u>115</u>	<u>-</u>	<u>(115)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>233,516</u>	<u>(17,740)</u>	<u>-</u>	<u>215,776</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	218,263	(227,361)	(9,098)
Designated funds:			
Bursary fund	-	(3,845)	(3,845)
Fixed assets	<u>-</u>	<u>(4,797)</u>	<u>(4,797)</u>
	<u>218,263</u>	<u>(236,003)</u>	<u>(17,740)</u>

# RELATE MILTON KEYNES

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

### 12. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1.4.20	Net movement in funds	Transfers between funds	At 31.3.21
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	142,724	(263)	8,438	150,899
Designated funds:				
Bursary fund	6,000	(655)	655	6,000
Restructure costs	40,417	-	(226)	40,191
Fixed assets	<u>39,854</u>	<u>(4,676)</u>	<u>1,133</u>	<u>36,311</u>
	<u>228,995</u>	<u>(5,594)</u>	<u>10,000</u>	<u>233,401</u>
<b>Restricted funds</b>				
Big Lottery Fund	-	10,000	(10,000)	-
Milton Keynes Community Foundation	<u>-</u>	<u>115</u>	<u>-</u>	<u>115</u>
	-	10,115	(10,000)	115
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>228,995</u>	<u>4,521</u>	<u>-</u>	<u>233,516</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	216,374	(216,637)	(263)
Designated funds:			
Bursary fund	-	(655)	(655)
Fixed assets	<u>-</u>	<u>(4,676)</u>	<u>(4,676)</u>
	216,374	(221,968)	(5,594)
<b>Restricted funds</b>			
Big Lottery Fund	10,000	-	10,000
Milton Keynes Community Foundation	<u>10,000</u>	<u>(9,885)</u>	<u>115</u>
	<u>20,000</u>	<u>(9,885)</u>	<u>10,115</u>
<b>TOTAL FUNDS</b>	<u>236,374</u>	<u>(231,853)</u>	<u>4,521</u>

## **RELATE MILTON KEYNES**

### **NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2022**

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#### **13. RELATED PARTY DISCLOSURES**

The company received a covenant of £1,387 (2021 - £3,496) and a management charge of £nil (2021 - £nil) from its subsidiary, MK Community Shop (Shenley) Limited. The balance at the year end due from MK Community Shop (Shenley) Limited was £12,647 (2021 - £12,142).

#### **14. ULTIMATE CONTROLLING PARTY**

The company is under the control of its members and as such there is no single controlling party. No one entity has ultimate control of the company.

#### **15. COMPANY LIMITED BY GUARANTEE**

The company is limited by guarantee and as a consequence each member's individual liability is limited to £1. There were 25 members as at 31 March 2022 (2021 - 26).

**RELATE MILTON KEYNES****DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2022**

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations</b>		
Fundraising and donations	1,416	436
<b>Investment income</b>		
Investment income and interest	485	531
<b>Charitable activities</b>		
Counselling income	138,307	116,134
Mediation income	2,790	5,842
Income from trading activities	1,387	3,496
Grants and contracts	<u>73,878</u>	<u>109,935</u>
	<u>216,362</u>	<u>235,407</u>
<b>Total incoming resources</b>	<b>218,263</b>	<b>236,374</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	151,246	154,506
Redundancy payments	-	530
Social security	4,844	3,847
Pensions	6,421	7,105
Rates and water	185	188
Insurance	1,148	1,451
Light and heat	1,603	1,982
Telephone and internet	1,907	2,797
Sundries	(233)	1,008
Bank charges and interest	2,786	2,007
Equipment and IT	12,280	10,747
Premises expenses	3,583	2,301
Staff and travel expenses	530	568
Accountancy	8,740	8,970
Bursaries	3,845	10,540
Supervision	11,710	2,800
Federation charges	12,260	9,591
Related training charges	5,426	1,750
Mediation expenses	1,800	3,186
Freehold property	1,000	1,000
Fixtures and fittings	<u>3,797</u>	<u>3,676</u>
	<b>234,878</b>	<b>230,550</b>

This page does not form part of the statutory financial statements

**RELATE MILTON KEYNES****DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2022**

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	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Governance costs</b>		
Accountancy and legal fees	<u><b>1,125</b></u>	<u><b>1,303</b></u>
<b>Total resources expended</b>	<b>236,003</b>	<b>231,853</b>
	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	<u><b>(17,740)</b></u>	<u><b>4,521</b></u>

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