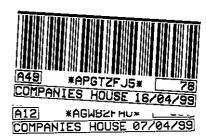
Company Number 2783810



## Index to Financial Statements

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Directors

R M C Scott

J J Cutmore

Company Secretary RMC Scott

Registered Office

Silchester House

Silchester RG7 2LT

Bankers

Barclays Bank

93 Baker Street London W1

## Report of the Directors

The directors present their report and financial statements for the year ended 30 June 1998.

## Principal Activities

The company's principal activities continued to be that of identifying, recommending and preparing persons for non-executive directorships.

#### Directors

The directors of the company for the year under review together with a note of their interest in the securities of the company at the beginning and end of the year were as follows:

	Ordinary shares of 1p each		
	1 July 1997	30 June 1998	
R M C Scott	100	100	
J J Cutmore	100	100	

The above report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

By order of the Board

R M C Scott 31 March 1999.

Profit and Loss Account For the year ended 30 June 1998		1997
Sales	131,635	200,724
Direct Expenses		
Consultancy Fees	35,163	48,431
Catering	2,555	
Expenses recharged	484	1,029
Gross Profit	93,433	151,264
Overheads		
Entertainment	<b>7</b> 61	1,570
Advertising etc		443
Telephone	4,713	2,064
Printing & Stationery	3,635	7,394
Books & Magazines	32	
Legal & Professional		1,350
Audit and Accountancy	3,409	2,300
Bookkeeping	249	1,630
Computer Costs	568	
Maintenance and repairs	6,041	602
Sundry trade expenses	152	653
Subscriptions		179
Bank Interest Paid	171	
Bank Charges	464	236
Depreciation	8,648	8,107
Wages	4,932	3,695
Light & Heat	1,768	•
Insurance	976	
Premises		-10,508
Postage & Carriage	700	,
VAT surcharge		150
Total overheads	37,219	19,865
Net Profit before Tax	56,214	131,399
Corporation Tax	10,930	24,568
Retained profit for the period	45,284	106,831

Balance Sheet		
as at 30 June 1998		1997
Fixed Assets	262,006	278,368
Current Assets		
Trade debtors	1,523	8,012
Cash at bank and in hand	18	0
	1,541	8,012
Creditors		
All falling due within one year		
Trade creditors	8,668	3,464
Tax and social security	16,443	38,339
VAT	96	
Bank overdraft	3,094	3,567
Accurals and deferred income		51,050
	28,301	96,420
SV . W	24.74	20.400
Net Current Liabilities	<u>-26,760</u>	<u>-88,408</u>
Net Assets	235,246	189,960
Canital and Passaryas		
Capital and Reserves	2	2
Share Capital issued and fully paid	225.244	100.050
Profit and Loss Account	235,244	189,958
	235,246	189,960

The directors consider that the company is entitles to exemption from the requirement to have an audit under the provisions of section 249A (1) of the Companies Act 1985. Shareholders holding 10% or more of the company's share capital have not issued a notice requiring an audit. The directors ackowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985 and for preparing accounts which give a true and fair view of the state of affairs of the company as at 30 June 1998 and of its profit for the year then ended in accordance with the requirements of section 226 and otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board on 31 March 1999 and signed on its behalf by:

J J Cutmore

The notes set out on pages 6 to 8 form an integral part of these accounts.

## 1 Accounting policies

#### a) Basis of accounts

These accounts have been prepared under the historical cost convention.

The company has taken advantage of the exemption from preparing a cash flow statement on the grounds that the company qualifies as a small company.

## b) Depreciation

Depreciation is calculated to write off the cost of fixed assets over their estimated useful lives to the business at the following rates.

Computer

25% straight line

Equipment

15% reducing balance

Improvements to freehold

over 50 years

#### c) Deferred taxation

No provision has been made for deferred taxation as the directors have taken the view that deferred taxation arising from timing differences on capital allowances is unlikely to become payable in the foreseeable future.

#### d) Turnover

Turnover comprises the invoiced value of goods and services supplied by the company, net of Value Added Tax and trade discounts.

# 2 Operating Profit

Operating profit is stated after charging:

 1998	1997
8.648	8 107

## 3. Directors' remuneration

Depreciation

The Directors took no remuneration in the year.

## 4. Taxation

Taxation is based on profits for the year
And comprises:
UK corporation tax at 21% (1997 23.25%) 10,193 24,996
Underprovision in prior years 737

## 5. Dividends

No dividends were declared or paid.

## 6. Fixed Assets

	Improvements to freehold property	Computer	Equipment	Total		
COST At 1 July 1997 Additions Disposals At 30 June 1998	281379 9245 <u>-19122</u> 271502	5702 997 <u>0</u> 6699	7679 1166 <u>0</u> 8845	294760 11408 <u>-19122</u> 287046		
DEPRECIATION At 1 July 1997 Charged in year At 30 June 1998	10349 <u>5820</u> 16169	4892 <u>1674</u> 6566	1151 <u>1154</u> 2305	16392 <u>8648</u> 25040		
NET BOOK VALUE At 30 June 1998 At 30 June 1997	255333 271030	133 810	6540 6528	262006 278368		
7. Share Capital						
Authorised issued and ful	ly paid:		1998	1997		
200 ordinary shares of 1	p each		£ 2	£ 2		
8. Reconciliation of movement in Shareholders Funds						
Shareholders' funds at 1 July 1997 Profit for the year Shareholders' Funds at 30 June 1998			189,960 45,284 235,244	83,129 106,831 189,960		

# 9. Controlling parties

The company is under the joint control of R M C Scott and J J Cutmore, both of whom were directors throughout the whole year and the previous year. Their interest in the company's share capital is disclosed in the directors' report.