

# The Bristol Cultural Development Partnership

(a company limited by guarantee)

## Report and Accounts

31 March 2009

*Company registration number : 2775034*

SATURDAY



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A16

26/09/2009

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COMPANIES HOUSE

**DIRECTORS**

S Cook  
C Humphrey  
J Savage  
R Walker

**SECRETARY**

N Hutchings

**BANKERS**

National Westminster Bank plc  
44 Caledonia Place  
The Mall  
Clifton  
Bristol  
BS99 5AJ

**REGISTERED OFFICE**

Leigh Court Business Centre  
Abbots Leigh  
Bristol  
BS8 3RA

## DIRECTORS' REPORT

for the year ended 31 March 2009

The directors present their report together with the financial statements for the year ended 31 March 2009.

## PRINCIPAL ACTIVITIES

The partnership continues to develop culture, in its broadest sense, for the region, and to encourage and facilitate greater general public participation in all cultural activities and promote Bristol's cultural activity nationally and internationally.

The Bristol Cultural Development Partnership is a company limited by guarantee.

## TRANSFERS TO RESERVES

The income and expenditure for the year is set out on page 5.

## REVIEW OF THE YEAR

Bristol Cultural Development Partnership made considerable progress in the year under review. Following the successful completion of a strong year of activity in 2008, projects were delivered for Darwin 200 and plans developed for BAC 100 in 2010. The Festival of Ideas entered its fifth year with excellent audiences. The Great Reading Adventure saw over 200,000 people take part with The Lost World. The foundations for future development were also made in the year under review with the three partners making a commitment to continued support for BCDP especially in the delivery of the core programme. Considerable efforts were made to secure funds for future work given the outlook for lottery support is likely to be more limited in future. The BCDP fundraising programme proved to be very successful. This campaign will continue in the future. We are grateful for the support of Airbus, Arts & Business, Bristol Evening Post, Arts Council England South West, Bristol City Council, GWE Business West, JKW, Rolls Royce, University of Bristol, University of the West of England, Arup and many other sponsors for their continued support.

A number of directors stood down in 2008/2009 to reflect the management needs of the new programme. Our thanks go to them for all their support and involvement over the years.

## DIRECTORS

The directors of the company during the year ended 31 March 2009 were as follows:

N Capaldi	Resigned 30/6/2008	
S Cook		
G Delacote	Resigned 15/12/2008	
J Gipps	Appointed 2/4/2008	Resigned 15/12/2008
T Gosling	Resigned 15/12/2008	
G Griffiths	Resigned 2/4/2008	
C Humphrey	Appointed 3/11/2008	
P Roberts	Resigned 15/12/2008	
J Savage		
L Sherwood	Resigned 26/3/2009	
M Tanner	Resigned 15/12/2008	
T Trevor	Resigned 15/12/2008	
R Walker		

**DIRECTORS' REPORT**

for the year ended 31 March 2009

**DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board:



N Hutchings  
Secretary

21/09/09

Date

# INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2009

	Notes	2009	2008
		£	£
<b>INCOME</b>			
Grants and donations	3	164,824	172,682
Sponsorship		30,160	65,000
Great Reading Adventure		102,453	129,342
Festival of Ideas		14,314	14,384
Consultancy		-	29,180
Darwin Book sales		10,042	-
Banners		12,766	-
Brunel Book sales		-	4,795
Interest receivable		3,998	6,100
Other		2,000	1,185
		<u>340,557</u>	<u>422,668</u>
<b>EXPENDITURE</b>			
Staff costs	4	104,354	89,319
Great Reading Adventure		68,044	88,286
Ideas Festival		39,736	23,184
Darwin		51,972	-
Consultancy		-	42,071
Banners		10,875	-
BAC 100		16,815	12,046
Other		38,615	38,874
		<u>330,411</u>	<u>293,780</u>
<b>SURPLUS OF INCOME OVER EXPENDITURE BEFORE TAXATION</b>		10,146	128,888
Taxation	5	<u>843</u>	<u>1,220</u>
<b>SURPLUS OF INCOME OVER EXPENDITURE AFTER TAXATION</b>	9	<u>9,303</u>	<u>127,668</u>

## STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

for the year ended 31 March 2009

The company has no recognised gains or losses other than the surplus attributable to the members of the company of £9,303 for the year ended 31 March 2009, and the surplus of £127,668 for the year ended 31 March 2008.

# **BALANCE SHEET**

at 31 March 2009

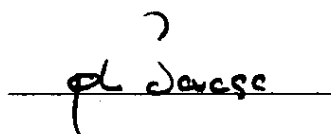
	<i>Notes</i>	<i>2009</i> £	<i>2008</i> £
FIXED ASSETS	6	1,931	2,096
CURRENT ASSETS			
Debtors	7	38,645	43,827
Cash at bank and in hand		<u>232,623</u>	<u>204,025</u>
		271,268	247,852
CREDITORS: amounts falling due within one year	8	<u>92,606</u>	<u>78,658</u>
NET CURRENT ASSETS		<u>178,662</u>	<u>169,194</u>
TOTAL ASSETS		<u>180,593</u>	<u>171,290</u>
RESERVES			
General Fund	9	<u>180,593</u>	<u>171,290</u>

The directors confirm that in their opinion:

- a) for the year ended 31 March 2009 the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985;
- b) no notice has been deposited under Section 249B(2) of the Companies Act 1985 in relation to its accounts for the financial year ended 31 March 2009;
- c) the directors acknowledge their responsibility for:
  - i ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
  - ii preparing accounts which give a true and fair view of the state of the affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

The financial statements were approved by the Board and signed on its behalf by:

Director



Date

22.5.2009

## NOTES TO THE ACCOUNTS

at 31 March 2009

### 1 COMPANY STATUS

The company is limited by guarantee and does not have share capital. The liability of each member is limited to £1 in the event of a winding up.

### 2 ACCOUNTING POLICIES

#### *Accounting convention*

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

#### *Grants and Donations*

Donations are accounted for on a receipts basis whilst grants are spread over the period to which they apply.

### 3 GRANTS AND DONATIONS

	2009 £	2008 £
GWE Business West	35,000	35,500
Bristol City Council	45,324	42,936
Arts Council England – South West	74,500	43,286
Heritage Lottery Fund	10,000	21,889
Creative Partnerships	-	2,400
Arts & Business	-	12,670
Other	-	14,001
	<u>164,824</u>	<u>172,682</u>

### 6 EMPLOYEE INFORMATION

	2009 No	2008 No
The average monthly number of persons employed by the company during the year was	<u>2</u>	<u>2</u>

	2009 £	2008 £
Staff costs: Wages and salaries	87,334	75,257
Social security costs	9,787	8,686
Pension	7,233	5,376
	<u>104,354</u>	<u>89,319</u>

No director received any remuneration from the company during the year.

### 7 TAXATION

	2009 £	2008 £
Corporation Tax @ 21% (20% 2008)	<u>843</u>	<u>1,220</u>

# NOTES TO THE ACCOUNTS

at 31 March 2009

## 8 FIXED ASSETS

	<i>Cost</i>	<i>Depreciation</i>	<i>Net book Value</i>	<i>2008</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
At 1 <sup>st</sup> April 2008	5,477	3,381	2,096	2,895
Additions in year	1,373	1,467	(94)	(799)
Disposals in year	(930)	(859)	(71)	-
At 31 <sup>st</sup> March 2009	<u>5,920</u>	<u>3,989</u>	<u>1,931</u>	<u>2,096</u>

## 9 DEBTORS

	<i>2009</i>	<i>2008</i>
	<i>£</i>	<i>£</i>
Heritage Lottery Fund	-	30,000
GWE Business West	2,700	9,209
Arts Council England – South West	14,875	-
Hampshire County Council	7,500	-
Bristol City Council	8,530	-
University of Bristol	1,205	-
Other	3,835	4,618
	<u>38,645</u>	<u>43,827</u>

## 8 CREDITORS : amounts falling due within one year

	<i>2009</i>	<i>2008</i>
	<i>£</i>	<i>£</i>
GWE Business West	7,378	25,146
Other taxes and social security	840	4,642
Accruals and deferred income	84,388	48,870
	<u>92,606</u>	<u>78,658</u>

## 9 RECONCILIATION OF MEMBERS' FUNDS AND STATEMENT OF MOVEMENT OF RESERVES

	<i>General Fund</i>	
	<i>2009</i>	<i>2008</i>
	<i>£</i>	<i>£</i>
At 1 April 2008	171,290	43,622
Surplus for the year	9,303	127,668
At 31 March 2009	<u>180,593</u>	<u>171,290</u>



# 10 RELATED PARTY TRANSACTIONS

The company entered into the following transactions during the year with organisations in which the named directors and officers of The Bristol Cultural Development Partnership also hold directorships or key management positions:

Organisation	Director's name	Transaction type	Income / (Expenditure) during the year £	Debtor/ (creditor) at 31 March 2009 £
GWE Business West	J Savage L Sherwood	Donation Payroll & services	35,000 (141,860)	(6,955)
Bristol City Council	S Cook R Walker	Donations & sponsorship Services	45,443 (1,915)	7,832
Arts Council England, South West	C Humphrey	Grant & Books	60,922	15,818
Arnolfini	T Trevor	Ticket Income Services	3,539	-
Price Associates Ltd	J Savage	Services	(1,186)	(63)