SOCIETY OF ACADEMIC AND RESEARCH SURGERY (A COMPANY LIMITED BY GUARANTEE)

REGISTERED NUMBER - 2767055

REGISTERED CHARITY NUMBER - 1015921

ENGLAND AND WALES

DIRECTORS' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2007

WYATT, MORRIS, GOLLAND & CO.,
CHARTERED ACCOUNTANTS,
PARK HOUSE,
200 DRAKE STREET,
ROCHDALE,
LANCASHIRE.
OL16 1PJ





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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2007

LEGAL AND ADMINISTRATIVE INFORMATION

STATUS -

The charity is a company limited by guarantee, its governing document being its Memorandum and Articles of Association

DIRECTORS -

The charity directors (trustees) during the year were -

Mr M G Wyatt Professor I Taylor Professor A D K Hill Mr D Baker Professor G Carlson Mr S Wigmore Professor M Thompson Professor N J W Cheshire
Mr F C T Smith
Mr P F Ridgeway
Professor K G Burnand
Professor N Williams (appointed 13 4 07)
Professor D Morton (appointed 13 4 07)
Dr M Loizidou (appointed 13 4 07)

The directors are appointed according to the Articles of Association and are referred to as the "Council of Management"

REGISTERED OFFICE -

The Royal College of Surgeons of England 35-43 Lincoln's Inn Fields LONDON WC2A 3PE

BANKERS -

Barclays Bank PLC, Edgbaston Business Centre, P O Box 324, 38 Hagley Road, BIRMINGHAM B16 8NY

CAF Charity Money Management, Kings Hill, West Malling KENT ME19 4TA

AUDITORS -

Wyatt, Morris, Golland & Co, Chartered Accountants, Park House 200 Drake Street ROCHDALE Lancashire OL16 1PJ

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2007

(Continued)

PRINCIPAL OBJECTIVES

The charity's principal objective as set out in its Memorandum of Association is the advancement of public education in the fields of surgery and clinical practice and their attendant sciences, by the conduct of research into such subjects and the publication of such research

The following have been adopted in order to further the charity's principal objective -

- a) To provide for the interchange of information about research related to surgery and surgical disease
- b) To foster interchange between surgical science and clinical practice
- c) To promote humanity and high ethical standards in clinical and experimental research
- d) To comment on the standard, place and educational value of surgical research in the training of surgeons
- e) To maintain high standards of scientific evaluation of surgical research by ensuring that the format, quality of slides and illustrations, clarity of presentation and ability to respond to questioning of presentations to the society are of the highest quality
- f) To promote surgical research by providing travelling scholarships and/or research grants
- g) To promote the interchange of information internationally through collaboration with other national surgical societies
- h) To maintain low subscriptions and registration fees to encourage young research workers in surgery to participate in the activity of the society

ORGANISATION

The charity is managed by the Council of Management. There are no paid employees and secretarial services are paid for on a six monthly basis through the Royal College of Surgeons of England, which also provides the postal address

INVESTMENT POWERS

The Charity's powers of investment are governed by its Memorandum and Articles of Association

DEVELOPMENT ACTIVITIES AND ACHIEVEMENTS

Our own Society of Academic and Research meeting was held in Cambridge (place of AGM)

The sub-committees of the society continue to include,

Programme Committee
Foundation Committee
Membership Committee
Education/Professional Development Committee
External Relations Committee

Despite the proliferation of committees this has not resulted in a dramatic increase in travelling or accommodation costs as the sub-committees have met at around the same time as the annual meeting

The secretariat based at the Royal College of Surgeons of England continues to be a success with continued improvement in the administration of the Society

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CONT

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2007

(Continued)

REVIEW OF THE TRANSACTIONS AND FINANCIAL POSITION OF THE CHARITY

The charity had excess expenditure over income for the year The resultant deficit has been met from reserves brought forward for use in future periods

The directors have continued to explore the possibility for obtaining charitable donations from industry. To date there has been no successful negotiation, but there are a number of interested parties

RESERVES POLICY

It is the policy of the charity to maintain a break-even position year on year based on normal activities The unrestricted reserves brought forward represent surpluses arising in previous years and are to be used to cover shortfalls on years where a break even position is not attained, and also to provide for one-off grants, including research fellowships, should a suitable project arise

RISK REVIEW

The major risks to which the charity is exposed, as identified by the trustees have been reviewed and systems have been established to mitigate those risks

DIRECTORS' RESPONSIBILITIES

Under company law the council members have the same legal responsibilities as company directors and the title is interchangeable

Company law requires the directors to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year In preparing those accounts the directors are required to select suitable accounting policies and then apply them consistently, make judgements and estimates that are reasonable and prudent, follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts, and prepare the accounts on a going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985 They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 234ZA of the Companies Act 1985) of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information

AUDITORS

Messrs Wyatt, Morris, Golland & Co, Chartered Accountants, have intimated their willingness to continue in office as auditors to the company and will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985

The above report has been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies

Signed on behalf of the board of directors

PROFESSOR KEVIN BURNAND 27 Oct 2008

Director

Approved by the board

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SOCIETY OF ACADEMIC AND RESEARCH SURGERY

We have audited the financial statements of the Society of Academic and Research Surgery for the year ended 31 December 2007 on pages 5 to 10. These financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out therein, and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2007)

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

The directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Directors' Responsibilities The directors also act as trustees for the charitable activities of the association

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the information given in the Report of the Trustees is consistent with the financial statements.

In addition, we report to you, if in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information

BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard – Provisions Available to Small Entities, in the circumstances set out in note 10 to the financial statements

<u>OPINION</u>

In our opinion the financial statements give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities of the state of the charitable company's affairs as at 31 December 2007 and of its incoming resources and application of resources, including its income and expenditure for the year ended on that date and have been properly prepared in accordance with the Companies Act 1985, and the information given in the directors report is consistent with the financial statements

WYATT, MORRIS, GOLLAND & CO CHARTERED ACCOUNTANTS AND REGISTERED AUDITORS

27 andres 2008

Park House, 200 Drake Street, ROCHDALE, Lancashire OL16 1PJ

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STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2007

| | Notes | Unrestricted funds | Total funds | Total funds |
|---|-------|--------------------------|-----------------------------|----------------|
| | | | <u>2007</u> | <u>2006</u> |
| | | $\underline{\mathbf{t}}$ | $oldsymbol{ar{\mathbf{t}}}$ | £ |
| Incoming resources - | | | | |
| Subscriptions | | 17,925 | 17,925 | 26,710 |
| Donations from meetings | | 15,190 | 15,190 | 20,411 |
| Investment income | | 4,166 | 4,166 | 3,962 |
| Total incoming resources | | 37,281 | 37,281 | 51,083 |
| Resources Expended - | | | | |
| Investment management costs | _ | <u>-</u> | - | 319 |
| Charitable activities | 2 | 53,773 | 53,773 | 51,154 |
| Governance costs | 3 | 5,759 | 5,759 | 5,052 |
| Total resources expended | | 59,532 | 59,532 | 56,525 |
| Net (expenditure) for the year | | (22,251) | (22,251) | (5,442) |
| Other recognised gains and losses - Gains on investments | | 959 | 959 | 13,569 |
| Net movement in funds | | (21,292) | (21,292) | 8,127 |
| Fund balance brought forward at | | | | |
| 1 January 2007 | | 121,415 | 121,415 | 113,288 |
| Fund balance carried forward at | | | | |
| 31 December 2007 | | 100,123 | 100,123 | 121,415 |

The statement of financial activities includes all gains and losses recognised in the two above financial years

All incoming resources and resources expended derive from continuing operations

THE NOTES ON PAGES 7 TO 10 FORM PART OF THESE ACCOUNTS

BALANCE SHEET AS AT 31 DECEMBER 2007

| | <u>Notes</u> | | <u>2007</u> | | <u>2006</u> |
|--|--------------|-----------------|-------------|--------------|-------------|
| | | <u>£</u> | £ | £ | £ |
| FIXED ASSETS Investments | 5 | | 114,361 | | 113,421 |
| CURRENT ASSETS Debtors Cash at bank and in hand | 6 | 26,682 9,616 | | 90 27,193 | |
| | | 36,298 | | 27,283 | |
| <u>CREDITORS</u> - Amounts falling due within one year | 7 | (50,536) | | (19,289) | |
| NET CURRENT (LIABILITIES) / ASSETS | | | (14,238) | | 7,994 |
| | | | | | |
| Net assets | | | 100,123 | | 121,415 |
| | | | | | |
| FUNDED BY - | | | | | |
| Unrestricted funds | | | 100,123 | | 121,415 |

The accounts have been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies

Signed on behalf of the board of directors

Approved by the board

PROFESSOR KEVIN BURNAND 27/10/2008

THE NOTES ON PAGES 7 TO 10 FORM PART OF THESE ACCOUNTS

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2007

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007), the Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities Statement of Recommended Practice (SORP) issued in March 2005

Cash flow

The accounts do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 'Cash flow statements'

Income

The accounts include income on the following basis -

Subscriptions - are included on an accruals basis

Donations from meetings - The meetings are arranged by people who are not necessarily members of the society. The records of the meetings are kept by the University or establishment organising the meeting. Consequently the charity has no control over the accounting function and accepts as a donation the net income generated from these meetings after all expenditure has been paid. The Society accounts for this income when received

Other donations and voluntary income - Included when received

Investment income - Included on an accruals basis and includes bank interest, dividend income and similar

Expenditure

All expenditure is included on an accruals basis -

Awards are included when agreed by the council of management. Accordingly provision is made in the accounts for any amounts unpaid at the year end

Investments

Investments are valued at market value, in order to comply with best practice for charity accounting

Taxation

The company is a registered charity and as such is entitled to the exemption from tax to the extent that the income received falls within section 505 ICTA 1988 and section 256 CGTA 1992 and is applied to charitable purposes only

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NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2007

(Continued)

2 CHARITABLE ACTIVITIES

The charity has not incurred any staff or depreciation costs in either 2007 or 2006

| | | Other costs | Total funds $\frac{2007}{\underline{\mathbf{f}}}$ | Total funds <u>2006</u> <u>£</u> |
|---|---|-------------|---|----------------------------------|
| | Grants and prizes awarded | 12,700 | 12,700 | 8 2 800 |
| | Meetings costs | 7,667 | 7,667 | 9,640 |
| | Journal subscription | 1,671 | 1,671 | 10,784 |
| | Office and other costs | 31,735 | 31,735 | 29,930 |
| | | 53,773 | 53,773 | 51,154 |
| | All grants and prizes were awarded to individuals | | | |
| | Office and other costs are comprised of - | | | |
| | | | <u>2007</u> | <u>2006</u> |
| | | | £ | £ |
| | Secretarial assistance | | 18,505 | 15,394 |
| | Postage, stationery and internet | | 2,065 | 10,233 |
| | Office accommodation | | 2,000 | 2,000 |
| | Year book costs | | 6,988 | 2 202 |
| | Miscellaneous | | 2,177 | 2,303 |
| | | | 31,735 | 29,930 |
| 3 | GOVERNANCE COSTS | | | |
| | Audit and accountancy - current year | | 2,511 | 2,733 |
| | Audit and accountancy – re prior year | | (395) | 405 |
| | Committee meetings and trustees expenses | | 2,368 | 1,450 |
| | Bank charges | | 1,075 | 364 |
| | Sundry | | 200 | 100 |
| | | | 5,759 | 5,052 |

4 STAFF

The charity does not directly employ staff, but pays fees for secretarial services provided

None of the trustees received any remuneration from the charity during the year (2006-£Nil)

Five trustees were reimbursed a total of £2,868 travel and incidental expenses incurred during the year

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2007

(Continued)

5 FIXED ASSET INVESTMENTS

| | <u>2007</u> | <u>2006</u> |
|-------------------------------------|-------------|-------------|
| | £ | £ |
| Quoted investments - | | |
| Market value at 1 January 2007 | 113,421 | 99,280 |
| Additions | 28,103 | 14,846 |
| Disposals | (28,122) | (14,274) |
| Realised (losses) / gains | (2,168) | 629 |
| Unrealised gains | 3,127 | 12,940 |
| Market value at 31 December 2007 | 114,361 | 113,421 |
| | | <u>+745</u> |
| Historical cost at 31 December 2007 | 88,782 | 79,704 |
| Investments by category - | | |
| nivestilents by category - | <u>2007</u> | <u>2006</u> |
| | £ | <u>£</u> |
| Fixed interest securities | | |
| Halıfax 6 375% MTN (3 04 2008) | 12,999 | 13,191 |
| Equities | | |
| Electra Investment Trust | 28,340 | 24,460 |
| Standard Life UK Equity | 22,739 | 21,244 |
| Newton Unit Trust | , <u>-</u> | 21,033 |
| HSBC Unit Trust | 6,593 | 9,390 |
| Jupiter Unit Trust | 11,262 | - |
| Fidelity Unit Trust | - | 9,257 |
| Invesco Fund | 26,083 | 14,846 |
| Neptune Investment | 6,345 | - |
| | 101.260 | 100.030 |
| | 101,362 | 100,230 |

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2007

(Continued)

6 <u>DEBTORS</u>

| | | 2007 | <u>2006</u> |
|---|---|-------------|-----------------|
| | | <u>£</u> | £ |
| | Other debtors and prepaid expenses | 26,682 | 90 |
| 7 | CREDITORS - Amounts falling due within one year | | |
| | | <u>2007</u> | <u>2006</u> |
| | | <u>£</u> | £ |
| | Subscription - British Journal of Surgery Accruals and prepaid income | 50,536 | 3,592 15,697 |
| | | 50,536 | 19,289 |
| | | | |

8 CONTINGENT LIABILITIES

There are no contingent liabilities of a material amount for which provision has not been made in the accounts

9 <u>COMMITMENTS</u>

Capital commitments

There were no capital commitments at 31 December 2007 (2006 - £Nil)

10 APB ETHICAL STANDARD – PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements