



C O M P A N I E S   H O U S E

THE REGISTRAR OF COMPANIES  
COMPANIES HOUSE  
CROWN WAY  
CARDIFF  
CF4 3UZ



A04 \*ADD79GB7\* 397  
COMPANIES HOUSE 08/11/95

**This form should be completed in black.**

The information printed below is taken from Companies House records as at 26/09/95

If this information requires amendment use the spaces opposite.

**Date of this return** (See note 1)

The information in this return should be made up to a date not later than

Day	Month	Year
16	10	95

**Date of next return** (See note 2)

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

**Registered Office** (See note 3)

This is the address registered by Companies House.

14 SOUTH CLIFFE  
LEWES  
EAST SUSSEX  
BN7 2BZ

**Principal business activities** (See note 4)

Please enter trade classification(s).

PO 9 9036672889  
PO 9 9036672889  
**3633s**

## Annual Return

of company number 02756283

J

**company name**

SOUTHCLIFFE RESIDENTS ASSOCIATION  
LIMITED

**company type**

PRIVATE COMPANY LIMITED BY GUARANTEE  
WITHOUT SHARE CAPITAL

If you are making the return up to an earlier date, show the date here. Please note that the form must be delivered to Companies House within 28 days of this earlier date.

Day	Month	Year

Day	Month	Year

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If the code cannot be determined from the notes, give a brief description of principal activity.

If the information shown needs amendment, give details below and, for secretary and director particulars, the date of any change.

## Register of members *(See note 5)*

The register is kept at  
REGISTERED OFFICE


## Register of debenture holders *(See note 6)*

Any register of debenture holders (or duplicate) is kept at


## Company Secretary *(See note 7)*

Particulars of a new secretary **must** be notified on form 288.

Day	Month	Year

Date of any change.

MARGARET ROSE  
TURNER  
15 SOUTHCLIFFE  
LEWES  
EAST SUSSEX BN7 2BZ


If this person has ceased to be secretary, please state when.

Day	Month	Year

Date of resignation.

## Directors *(See note 7)*

Particulars of a new director **must** be notified on form 288.

Day	Month	Year

Date of any change.

GEOFFREY ALAN  
BAKER  
14 SOUTHCLIFFE  
LEWES  
EAST SUSSEX BN7 2BZ


Date of Birth:— 06/09/33  
Nat:BRITISH  
Occ:ELECTRICAL DISTRIBUTION ENGINEER

If this person has ceased to be director, please state when.

Day	Month	Year

Date of resignation.

Other directorships.


02756283

**Directors - continued**

Particulars.

JULIA  
CLAXTON  
6 SOUTHCLIFFE  
LEWES  
EAST SUSSEX BN7 2BZ

Date of Birth:- 24/06/43  
Nat:BRITISH  
Occ:BURSARS ASSISTANT

If this person has ceased to be director, please  
state when.

Other directorships.

If the information shown needs amendment, give  
details below and the date of any change.

Day	Month	Year
16	10	95

Date of any change.

Day	Month	Year
10	05	95

Date of resignation.

Particulars.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288.

Day	Month	Year
16	10	95

Date of any change.

Form 288 enclosed

If this person has ceased to be director, please  
state when.

Other directorships.

Day	Month	Year

Date of resignation.

Particulars.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288.

Day	Month	Year

Date of any change.

If this person has ceased to be director, please  
state when.

Other directorships.

Day	Month	Year

Date of resignation.

**Elective resolutions** (See note 10)

(Private companies only)

If an elective resolution is in force at the date of this return to dispense with annual general meetings, mark this box.

☐

If an elective resolution is in force at the date of this return to dispense with laying accounts in general meetings, mark this box.

☐**Certificate**

I certify that the information given in this return is true to the best of my knowledge and belief.

**Signed***G. Turner*

Secretary/Director \*

\*(delete as appropriate)

I enclose the fee of **£18.**

Date *6-11-95*

Cheques should be made payable to **Companies House.**

This return includes ..... continuation sheets.  
(enter number)

To whom should Companies House direct any enquiries about the information shown in this return?

*MISS M. R. TURNER**15 SOUTHERN HILLS**LEWES, EAST SUSSEX*Postcode *BN1 1BX*Telephone *01073 480525* Ext .....

Southcliffe Residents Association Ltd.  
Minutes of Meeting of Directors

Heid at 14 Southcliffe  
on Monday 16th October, 1995

Present:

Geoffrey Baker(Chairman)  
Margaret Turner(Secretary)

The purpose of this meeting is being held to clarify the Company position resulting in the transfer of No.6 Southcliffe as follows:

1. Mrs. Julia Claxton the previous owner was the Treasurer and a Director of this Company. On the 12th May, 1995 this property transferred. On this day Mrs. Claxton ceased to be a Director.
2. From the 12th May, 1995 all accounting records were lodged with the Secretary Miss Margaret Turner 15 Southcliffe who has since replaced Mrs. Claxton as a Director and will also act as Treasurer until the Annual General Meeting scheduled for January, 1996.
3. Donne Mileham & Haddock, Solicitors acting for the Company have confirmed the Company should have three Directors. It has been decided not to make any further appointment until the Annual General Meeting. If no other member of the Company is willing to act as a Director to assist with administration the alternative will be the need for a change to be made to the Articles of Association.
4. There being no further business the meeting was closed.

Chairman.....*Geoffrey Baker*.....



**Donne Mileham  
& Haddock**

SOLICITORS AND NOTARIES

Frederick Place Brighton  
East Sussex BN1 1AT  
BDE DX 2703 Brighton 1  
Switchboard (01273) 329833  
**Direct line (01273) 744240**  
Fax (01273) 202105

STRICTLY PRIVATE & CONFIDENTIAL

Miss M R Turner  
15 Southcliffe  
LEWES  
East Sussex BN7 2BZ

Your ref

Our ref        27/92BR2858/DMS

Date            18 October 1995

Dear Miss Turner

**Southcliffe Residents Association Limited**

Further to our telephone conversation, I confirm:-

1. Number 6 - the previous owner will have ceased to be both a member and a director of the company on the transfer. Form 288 or 288b should be filed in respect of the cessure to be a director.
2. The owner (Sue Taylor of our Lewes office) will need to make the usual application to become a member and I gather you will send this to her.
3. You need to have three directors, and therefore to appoint another two. You can either wait until the AGM, or alternatively the existing director can appoint two more to join him who will hold office only until the next AGM. A minute recording the appointment should be made in the book and Forms 288 or 288a should be completed and filed in respect of those directors.
4. I pointed out that Sue Taylor as an employee of Donne Mileham & Haddock should please not become a director in the company.

Yours sincerely

*D. M. Seishmy*

*pt* **M J Long**  
Partner

(Dictated by Mr Long and signed in his absence)

OFFICES THROUGHOUT SUSSEX

A MEMBER OF LAW SOUTH AND LAW EUROPE EEIG

Authorised by The Law Society in the conduct of investment  
business (S.I.B. Ref.No. 141196)

A list of partners is available for inspection at  
42-46 Frederick Place Brighton East Sussex BN1 1AT