

Registered Number 2747282

**ENFIELD EDUCATION BUSINESS PARTNERSHIP  
LIMITED BY GUARANTEE**

**Registered as a Charity  
Charity Number 1047294**

**REPORT AND FINANCIAL STATEMENTS**

**PERIOD ENDED 31 AUGUST 2013**

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**ENFIELD EDUCATION BUSINESS PARTNERSHIP (Registered Number 2747282)**

**REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 AUGUST 2013**

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The Directors are pleased to present their report together with the financial statements of the company for the year ended 31 August 2013. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005).

**Reference & Administrative details of the Charity, its Trustees and Advisers**

The Enfield Education Business Partnership, also known as the Enfield EBP, is a Registered Charity (1047294) and is constituted as a company limited by guarantee (2747282).

**Directors and trustees**

The Directors of the company are its Trustees for the purpose of charity law but throughout this report are collectively referred to as the Directors.

Christopher Gill	Chairman
Derek Goddard	Vice Chair
David Byrne	
Jonathan Garnett	
Michael Huggins	
Andy Johnson	
Huw Jones	
Philip Paul	
Mark Rudling	
Alexander Wood	
Ann Zinkin	

**Professional advisers and key personnel**

Sharon Murphy	Business Systems & Office Manager and Company Secretary (appointed 28 February 2013)
Hande Mustafa	Admin & Finance Officer
Maxine Reed	Head of Learning and Skills for Work

**Registered office**

Enfield Business Centre, 201 Hertford Road, Enfield, Middlesex, EN3 5JH.

**Independent examiner**

Moore Stephens LLP, 150 Aldersgate Street, London EC1A 4AB.

**Bankers**

Barclays Bank plc, Enfield branch, 20 The Town, Enfield, Middlesex, EN2 6LY.

## REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 AUGUST 2013 (CONTINUED)

**Structure, Governance & Management**

The company's objects, powers and other constitutional matters are set out in the Memorandum and Articles of Association. It is governed by a Board of Trustees, which is responsible for setting the strategic direction of the organisation and for establishing policy.

The Board of Trustees are appointed by invitation of the Board in accordance with the Memorandum and Articles and are chosen with a view to ensuring the Board contains an appropriate balance of education and business professionals.

Newly appointed trustees are provided with a welcome pack of information. A briefing meeting with the Head of Service is offered prior to their first Board meeting and a follow-up discussion is offered following this meeting. There is one sub-committee, Finance & Resources, which meets prior to each Board meeting. Feedback from this sub-committee is a standing item on Board agendas. There is an annual review and planning meeting for Board members.

At each AGM, one-third of the Trustees are required to resign, although they are eligible to offer themselves for re-appointment. The period of office for the Chairman and Vice-Chair is two years, with the Trustee in each of these roles resigning in alternate years.

The Board of Trustees delegates the day-to-day operation of the organisation to the Head of Service and her team. All staff are employed by Enfield Council. Operational decisions are taken by staff. Decisions relating to the strategic aims and development of the charity are taken by Trustees in consultation with staff. As the EBP's purpose is to strengthen the relationship between education and business the Trustees are drawn from both these communities. The charity has a strong relationship with the organisations represented on the Board.

**Related Parties**

The EBP operates with related parties, other charities, and organisations on a variety of levels ranging from involvement in the strategic development of the charity by a limited number to active involvement in the direct delivery of projects. The latter involves hundreds of local, regional and national businesses and organisations. Where one of the Trustees holds a position on the Board of, or as a member of staff with, another Charity, education institution, company or other legally constituted body, and there are discussions by the EBP Board, which relate to strategic developments and issues that are relevant to the EBP's future plans, the Board will ensure that any potential conflicts of interest / loyalty are identified and the appropriate action taken, before any decisions are made, in accordance with statutory requirements and Charity Commission guidance.

**Objectives and Principal Activities**

The company has continued its principal activity of the promotion of education, training and business activities.

The charity's Objects are:

- to advance the education and training of young people who are in full time or part time education in Enfield and the adjoining boroughs, so that they will be better prepared to proceed to further or higher education or to obtain employment appropriate to their potential, particularly by assisting in the provision of work experience for such persons at local businesses;
- to advance education and training by promoting lifelong learning through working with young people and adults who may benefit from additional support during and after their transition to adult / working life.

The main aim of the EBP is to widen the range of learning experiences and facilitate pathways to employment for young people by supporting, strengthening and developing the links between education and business in Enfield for the benefit of all those involved.

## REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 AUGUST 2013 (CONTINUED)

The priorities for 2012/13 were:

- to deliver, facilitate and support a range of activities aimed at enhancing the development of employability skills and providing experiences of the world of work
- to facilitate the transition to sustainable employment
- to increase and enhance levels of employer engagement and support for education
- to help increase levels of awareness of key employment sectors in north London and the employment opportunities they offer
- to improve the knowledge and understanding of employers' expectations of potential employees

The EBP's efforts to address these priorities were under-pinned by the principles of social inclusion and mutual benefits. Services were delivered in the context of the continuing development of the EBP's contribution to local, and, where appropriate, sub-regional / regional, education, training and regeneration priorities, networks and partnerships. This, in turn, supported the EBP's strategies for effective partnership working and delivery of high quality services that meet customer needs. The EBP provided a range of education-business link, work-experience and other work-related learning services to schools and other organisations in Enfield in order to address these priorities.

#### Achievement & Performance

Changes in Government policy towards the Work Related Learning, vocational learning and the ways in which education-business links are supported have had a significant impact on the work of the EBP over the past year. However, against this backdrop, the EBP's programmes were successfully delivered during the period covered by this report.

The EBP continued to deliver a wide range of projects of varying scale, scope and duration. During the period covered by this report, over 8,500 young people (approximately 5,500 students from secondary and special schools and colleges and approximately 3,000 pupils from primary schools) participated in activities delivered and supported by Enfield EBP. Evaluations were carried out on an on-going basis. The feedback from participants and beneficiaries has been very positive and has been used to further improve the services provided by the EBP.

Many of the EBP's activities could not be delivered without the support of volunteers from businesses and other organisations. This includes the contribution made by all those organisations that provide thousands of high quality work experience opportunities, both as 'block' and 'extended' placements, to Enfield students.

#### Financial Review

The attached financial statements show the current state of the finances. Both the level of income and expenditure has decreased resulting in a loss of income of £45,951 reported in the period. The loss is added to reserves brought forward from previous years to allow a carry forward to future periods of unrestricted funds of £19,807.

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 AUGUST 2013 (CONTINUED)

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**Investment Powers**

Investment powers are governed by the Memorandum and Articles of Association. There are no restrictions on the company's absolute powers of investment. To the extent that any retained funds arise they are dealt with by depositing surpluses into an interest bearing deposit account.

**Financial Reserves Policy**

As previously reported, the surpluses from previous years enabled the EBP to build up the level of unrestricted reserves to provide essential buffer in the event of changing funding arrangements. As almost all previous funding streams have been withdrawn, the EBP has now drawn upon these reserves in order to support the continued delivery of services and to explore potential new sources of funding / organisational arrangements.

**Risk Management**

The major risks to which the charity is exposed relate to future funding, health & safety / Child Protection and safeguarding issues. These are considered by both the Board and the Finance & Resources sub-committee on a regular basis.

The Board continues to keep the company's activities under review, particularly with regard to any major risks that may arise from time to time and to monitor the effectiveness of the system of internal controls and other viable means, including insurance cover where appropriate, by which those risks already identified by the Directors can best be mitigated.

**Plans for Future Periods**

The EBP's priorities will reflect the need to meet changing financial situation and operational arrangements. The EBP Board of Trustees has been proactive in seeking ways of re-positioning the organisation to help ensure that its services could be safeguarded. This followed notification by the Local Authority in early 2012 of its proposals to merge four Service Centres, including the one which includes the staff who deliver the services supported by the EBP Charity. Plans for the merger  
The following priorities for 2013/14 have, therefore, been identified within this context and as those previously in place.

1. to continue supporting the development of young people's employability skills and facilitate their 'journey to work'
2. to consider options and decide on the future status of the organisation in the light of the re-structure proposals of the Local Authority's Schools & Children's Services Department
3. to continue to contribute to local regeneration priorities, which will in turn support the EBP's strategies for employer engagement, effective partnership working and delivery of high quality services

## REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 AUGUST 2013 (CONTINUED)

**Public Benefit**

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and strategy and in planning our future activities. In addition to promoting education, training and business activities, the EBP has maintained links with the community during the year.

The EBP's strategic development is governed by its Trustees, who represent a cross-section of organisations involved in EBP activities. Through these activities, young people attending schools and colleges in Enfield, as well as those young people who attend Pupil Referral Units and those 'Looked After Children' who are the responsibility of the Local Authority, are able to learn more about the world of work, to enhance their learning and to develop a range of employability skills in order to support their transition into employment, further education and training.

Work Experience and other Work Related Learning activities supported, facilitated and delivered by the EBP help develop the employability skills and knowledge / understanding of the world of work by young people from primary, secondary and special schools across the borough, including those students who come from the most disadvantaged electoral wards. If appropriate, and where possible, these activities are tailored to individual young people.

The EBP is also engaged in the work of the three Regeneration Area Partnership Boards that are overseeing the implementation of the Local Authority's plans to support the regeneration of identified parts of the borough.

**Accounting and Reporting Responsibilities**

The Trustees (who are also the Directors of Enfield Education Business Partnership Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income or expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report of the Board has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and was approved and signed on behalf of the Board:



Christopher Gill  
Director

19 MAY 2014

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF  
ENFIELD EDUCATION BUSINESS PARTNERSHIP**

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I report on the accounts for the year ended 31 August 2013 which are set out on pages 8 to 15.

This report is made solely to the Charity's Trustees, as a body, in accordance with Chapter 3 of Part 8 of the Charities Act 2011. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my examination, for this report, or for the opinions I have formed.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention;

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- which are consistent with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Ann Mathias*  
Name: Ann Mathias  
Relevant professional  
Qualification/body: Chartered Accountant

Moore Stephens LLP  
150 Aldersgate Street  
London EC1A 4AB

*27 May 2014*

**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 August 2013

	<u>Note</u>	<u>Un- restricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds 2013</u> £	<u>Total 2012</u> £
<b>Incoming resources</b>					
<b>Incoming resources from generated funds</b>					
Investment income	2	-	-	-	1,374
Incoming resources from charitable activities	3	12,134	20,634	32,768	46,792
<b>Total incoming resources</b>		<u>12,134</u>	<u>20,634</u>	<u>32,768</u>	<u>48,166</u>
<b>Resources expended</b>					
Charitable activities	4a/b	26,152	48,637	74,789	241,638
Governance costs	5	3,930	-	3,930	6,020
<b>Total resources expended</b>	6	<u>30,082</u>	<u>48,637</u>	<u>78,719</u>	<u>247,658</u>
<b>Net outgoing resources before transfers</b>		(17,948)	(28,003)	(45,951)	(199,492)
<b>Gross transfers between funds</b>		(28,003)	28,003	-	-
<b>Net movement in funds</b>		(45,951)	-	(45,951)	(199,492)
<b>Total funds brought forward at 1 September 2012</b>		<u>65,758</u>	<u>-</u>	<u>65,758</u>	<u>265,250</u>
<b>Total funds carried forward at 31 August 2013</b>		<u>19,807</u>	<u>-</u>	<u>19,807</u>	<u>65,758</u>



**BALANCE SHEET**  
**As at 31 AUGUST 2013**

	<u>Note</u>	<u>2013</u>	<u>2012</u>
		£	£
<b>Fixed assets</b>			
Tangible assets	7		
<b>Current assets</b>			
Debtors	8	9,917	3,894
Cash at bank	9	47,757	137,685
		57,674	141,579
<b>Current liabilities</b>			
Creditors: amounts falling due within one year	10	(37,867)	(75,821)
<b>Net current assets</b>		19,807	65,758
<b>Total assets less current liabilities</b>		19,807	65,758
<b>Capital</b>			
The company is limited by guarantee and has no capital divided into shares.			
<b>Funds</b>			
Unrestricted funds	11	19,807	65,758
Restricted funds	11		
<b>Total funds</b>	11	19,807	65,758

For the year ended 31 August 2013 the company was entitled to exemption from audit under S477 of the Companies Act 2006 ("the Act") relating to small companies.

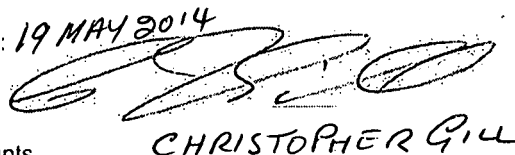
Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the year under S476.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime and with the Financial Reporting Standard for Smaller Entities (Effective April 2008).

Approved by the Trustees and signed on its behalf on: 19 MAY 2014

  
 CHRISTOPHER GILL

The notes on pages 10 to 15 form part of these accounts.

**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 31 August 2013**1. Accounting policies****(a) Accounting Convention**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006, the Charities Act 2011 and follow recommendations in the Statement on Recommended Practice on Accounting and Reporting by Charities: The Charities SORP 2005.

In view of the changeover and unpredictability on the administration of future local and central government funding, the Directors have considered in detail the operations and cash-flow requirements over the next twelve months for the company. Whilst the Directors cannot predict the future trading and working capital requirements with absolute certainty, they consider that the company will be able to generate sufficient funding from its operations to continue to be able to support its working capital requirements. The Directors consider that in preparing these financial statements they have taken into account all information that could reasonably be expected to be available. On this basis, the Directors consider it appropriate to prepare the financial statements on the going concern basis. The financial statements do not include any adjustments that would arise if the company were unable to continue as a going concern.

**(b) Tangible fixed assets and depreciation**

Assets used for the company's use are capitalised where their cost exceeds £750. All assets are stated at cost. Depreciation is provided at the following rates in order to write off each asset over its useful life:

Equipment, fixtures and tools	20% - 33.3% on cost
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**(c) Grants payable**

Grants payable are charged to the income and expenditure account in the period at which they have been approved and committed.

**(d) Fund accounting**

The nature and purpose of each fund is explained in note 12.

**(e) Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. They are recognised when there is a legal or constructive obligation to pay for expenditure.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff or resources used on those activities.

**(f) Incoming resources from charitable activities**

All sources of income are recognised when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy. Income received for projects to be serviced in future years is carried forward as deferred income. All income arises wholly within the United Kingdom. No amounts are included in the financial statements for services donated by volunteers.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
for the year ended 31 August 2013

**2. Investment Income**

During the year, the company received interest from the following sources:-

	<u>2013</u> £	<u>2012</u> £
Bank deposit and similar interest		<u>1,374</u>

**3. Incoming resources from charitable activities**

The company generates its sources of income primarily from grants received through the London Borough of Enfield and the provision of services provided to schools.

**4. Charitable activities**

This expenditure represents the costs to deliver and support the projects. The costs are split between the projects as follows:

(a) Specific direct costs, which represent contract and outsource costs:

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total 2013</u> £	<u>Total 2012</u> £
Staff support costs		(9,141)	(9,141)	153,616
Staffing and consultants	4,160		4,160	4,800
Activity	10,660	11,927	22,587	33,734
Materials	2,391	1,251	3,642	3,733
Equipment	-	457	457	116
Rent/Venue/Catering	58	8,745	8,803	10,495
Travel	-	199	199	2,135
Other including Conference and Printing costs	-	27,404	27,404	17,219
	<u>17,269</u>	<u>40,842</u>	<u>58,111</u>	<u>225,848</u>

(b) Support costs, which relate specifically to the management, operation and communication of the projects undertaken.

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total 2013</u> £	<u>Total 2012</u> £
Printing, stationery and postage	1,279		1,279	3,239
Publicity and events				374
Training and affiliation costs	917		917	2,148
Depreciation				3,150
Equipment	1,076		1,076	614
Other	5,611		5,611	12,285
Rent		7,795	7,795	
	<u>8,883</u>	<u>7,795</u>	<u>16,678</u>	<u>21,810</u>

These costs also support the operation of the restricted projects and a transfer is made between funds at the end of financial year where projects are allowed to fund such costs.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
for the year ended 31 August 2013

**5. Governance costs**

These are costs associated with the governance arrangements of the company which relate to the general running of the company as opposed to those costs associated with charitable activity. Included within this category are costs associated with the strategic as opposed to day to day management of the charity's activities and compliance with constitutional and statutory requirements.

	Un- Restricted Funds £	Restricted Funds £	Total 2013 £	Total 2012 £
Independent review fee	1,810	-	1,810	3,370
Directors' liability insurance	2,120	-	2,120	2,650
	<u>3,930</u>	<u>-</u>	<u>3,930</u>	<u>6,020</u>

No director received remuneration during the year.

**6. Analysis of total resources expended**

	Staff support costs £	Depreciation £	Other Costs £	Total 2013 £	2012 £
Charitable expenditure	(9,141)	-	83,930	74,789	241,638
Governance costs	-	-	3,930	3,930	6,020
	<u>(9,141)</u>	<u>-</u>	<u>87,860</u>	<u>78,719</u>	<u>247,658</u>

The company does not operate a payroll scheme; staff are contracted from outside employers who invoiced the company for their services up to 31 March 2013. The amount for this cost was over accrued as at 31 August 2012 resulting in net income for this year. As from 1 April 2013 there will be no charge for staff services.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
for the year ended 31 August 2013

7. Tangible fixed assets	Equipment fixtures & tools £	
<b>Cost</b>		
As at 1 September 2012	34,764	
Adjustment for assets fully written off	(34,764)	
As at 31 August 2013	<u>          </u>	
<b>Depreciation</b>		
As at 1 September 2012	34,764	
Adjustment for assets fully written off	(34,764)	
As at 31 August 2013	<u>          </u>	
<b>Net Book Value</b>		
As at 31 August 2013	<u>          </u>	
As at 31 August 2012	<u>          </u>	
8. Debtors	<u>2013</u> £	
Trade debtors	2,074	3,894
Accrued income	<u>7,843</u>	<u>          </u>
	<u>9,917</u>	<u>3,894</u>
9. Cash at bank	<u>2013</u> £	
Current account	<u>47,757</u>	<u>137,685</u>

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
for the year ended 31 August 2013

**10. Creditors: amounts falling due within one year**

	<u>2013</u> £	<u>2012</u> £
Trade creditors	2,139	118
Deferred income	10,877	17,175
Other creditors and accruals	24,851	58,528
	<u>37,867</u>	<u>75,821</u>

**11. Analysis of net assets between funds**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> £	<u>2012</u> £
Fund Balances at 31 August 2013 are represented by:-				
Tangible fixed assets				
Debtors	9,917		9,917	3,894
Cash at bank	47,757		47,757	137,685
Current liabilities	(37,867)		(37,867)	(75,821)
Total Net Assets	<u>19,807</u>		<u>19,807</u>	<u>65,758</u>

**12. Fund accounting**

Funds held by the company are:

*Restricted funds* - The restricted funds of the charity are all income funds and used for specific purposes laid down by the donor. They represent grants received to fund activities (see Note 13).

*Unrestricted funds* - these are funds that can be used in accordance with the charitable objects at the discretion of the Directors.

Transfers between these funds arise as a result of the company initially having to fund certain project costs whilst awaiting future project income. In addition, transfers will also be made to the extent that surpluses on certain projects are allowed to fund core costs. Such core costs support charitable activities. Finally, transfers will be made where excess costs of a project will be funded from core funds.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
for the year ended 31 August 2013

**13. Analysis of restricted funds**

	At 1 September 2012 £	Incoming Resources £	Resources Expended £	Transfer Between Reserves £	At 31 August 2013 £
Work Experience	-	6,541	(24,653)	18,112	-
Work Related Learning	-	-	(5,629)	5,629	-
ESF/STEM	-	6,298	(1,814)	(4,484)	-
Skills4Work	-	-	(8,746)	8,746	-
Serviced Office Accommodation	-	7,795	(7,795)	-	-
	-	20,634	(48,63742)	28,003	-

**14. Related parties**

The EBP operates with related parties, other charities and organisations on a variety of levels ranging from involvement in the strategic development of the charity by a limited number to active involvement in the direct delivery of projects. The latter involves hundreds of local, regional and national businesses and organisations. Where one of the Trustees holds a position on the Board of, or as a member of staff with, another Charity, education institution, company or other legally constituted body, and there are discussions by the EBP Board, which relate to strategic developments and issues that are relevant to the EBP's future plans, the Board will ensure that any potential conflicts of interest / loyalty are identified and the appropriate action taken, before any decisions are made, in accordance with statutory requirements and Charity Commission guidance.

During the year the company paid for directors' liability insurance of £2,120 (2012: £2,650).

Christopher Gill, a trustee, was reimbursed £252 (2012: £264) for travel and other sundry expenses during the year.

**15. CONTINGENT LIABILITY**

There are potential unclaimed costs of some £3,600 (2012: £3,600) for work undertaken by organisations that have ceased operations during 2011. It is not certain that these costs will have to be paid.