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## SEQUEL BUSINESS SOLUTIONS LIMITED

Company No. 2745421

# FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1998





## Sequel Business Solutions Limited Company Information

## Directors

D.K. Smith T.D. O'Connor M.G. Ralph

Secretary

T.D. O'Connor

**Business Address** 

100 Fenchurch Street London EC3M 5JB

**Bankers** 

Lloyds Bank plc 72 Fenchurch Street London EC3P 3EH

**Auditors** 

Kingston Smith Devonshire House 60 Goswell Road London EC1M 7AD

## Sequel Business Solutions Limited Report of the Directors

The directors have pleasure in presenting their report and financial statements for the year ended 31st March 1998.

Principal activity and business review

The principal activity of the company throughout the year was that of insurance software consultancy.

The results for the year and the financial position at the year end were considered satisfactory by the directors who expect continued growth in the foreseeable future.

#### Results and dividend

The results of the company for the year are set out on page 3.

Dividends totalling £150,000 were paid during the year. The directors do not recommend the payment of a final dividend.

## Directors and their interests

The directors who served the company throughout the year together with their interests (including family interests) in the shares of the company, at the beginning and end of the year, were as follows:

	Ordinary shares of £1 each		
	31st March 1998	1st April 1997	
D.K. Smith	51	51	
T.D. O'Connor	49	49	
M.G. Ralph	12	12	

#### **Auditors**

Kingston Smith have indicated their willingness to continue in office and in accordance with the provisions of the Companies Act it is proposed that they be re-appointed auditors to the company for the ensuing year.

By Order of the Board

I.D. Comnor

Secretary

100 Fenchurch Street

London EC3M 5JB

Date: 23/2/98

# Sequel Business Solutions Limited Directors' Responsibilities and Report of the Auditors

## Statement of Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing those financial statements, the directors are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; and prepare the financial statements on a going concern basis unless it is inappropriate to assume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Auditors' Report to the Members of Sequel Business Solutions Limited

We have audited the financial statements on pages 3 to 8 which have been prepared under the historical cost convention and the accounting policies set out on page 5.

#### Respective responsibilities of directors and auditors

As described above, the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

## **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st March 1998 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Kingston Smith Chartered Accountants and Registered Auditors

Devonshire House 60 Goswell Road London EC1M 7AD

Date: 23 Decamber 1998.

## Sequel Business Solutions Limited Profit and Loss Account For the year ended 31st March 1998

	Note	1998 £	1997 £
Turnover	2	1,875,516	1,407,571
Administrative expenses		(1,544,620)	(1,173,267)
Operating profit	3	330,896	234,304
Interest receivable and similar income	5	18,591	16,497
Profit on ordinary activities before taxation		349,487	250,801
Taxation	6	(84,982)	(65,911)
Profit on ordinary activities after taxation		264,505	184,890
Dividends on equity shares	7	(150,000)	(150,000)
Retained profit transferred to reserves	8	114,505	34,890

There are no recognised gains or losses in the year other than the profit for the year.

## Sequel Business Solutions Limited Balance Sheet at 31st March 1998

		199	8	1997	,
	Note	£	£	£	£
Fixed Assets					
Tangible assets	9		95,398		57,355
Current Assets					
Debtors	10	115,729		76,978	
Cash at bank and in hand		468,158	_	349,150	
		583,887		426,128	
Creditors: Amounts falling due within one year	11	(329,522)	-	(248,225)	
Net Current Assets			254,365		177,903
Total Assets Less Current Liabilities		<u>-</u>	349,763	_	235,258
Capital and Reserves		_		_	
Called up share capital - equity interests	8		130		130
Profit and loss account	8	_	349,633		235,128
Shareholders' Funds	8	=	349,763	=	235,258

Approved by the board on 23/12/48

T.D. O'Connor Director

M.G. Ralph Director

## 1 Principal Accounting Policies

#### Accounting basis and standards

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

#### Turnover

Turnover represents the invoiced value of goods sold and services provided net of value added tax.

#### Depreciation

Depreciation on fixed assets is provided at rates estimated to write off the cost, less estimated residual value, of each asset, over its expected useful life as follows:

Computer equipment	33 1/3% reducing balance
Office equipment	25% reducing balance
Furniture and fittings	25% reducing balance

#### Deferred taxation

Deferred tax is accounted for under the liability method in respect of the taxation effects of all timing differences which are expected to reverse in the future, calculated at the rate at which it is estimated that tax will be payable.

#### 2 Turnover

Turnover is attributable to the one principal activity of the company which arose wholly in the United Kingdom.

3	Operating Profit	1998	1997
		£	£
	The operating profit is stated after charging:		
	Auditors' remuneration	2,000	2,000
	Depreciation - owned tangible fixed assets	44,905	27,130
		•	

4	Directors and Employees	1998 £	1997 £
	Staff costs during the year were as follows:	z.	Z.
	Wages and salaries Social security costs Other pension costs	1,016,484 101,752 30,000	709,942 72,345 30,000
		1,148,236	812,287
	The average weekly number of persons employed by the company, including directors, du	ring the year was a	s follows:
		Number	Number
	Client services	<u>25</u>	17
	Directors' Emoluments:		
	Emoluments (including pension contributions) Company contributions to money purchase pension schemes	214,479 30,000	213,328 30,000
		244,479	243,328
	The division of directors'emoluments, excluding pension contributions, is as follows:-		
	Highest paid director	74,479	73,328
	The other directors fall within the following ranges:	Number	Number
	£65,001-£70,000	2	2
5	Interest Receivable and Similar Income	1998	1997 £
	Bank interest received	£ 18,591	16,497
6	Taxation	1998 £	1997 £
	U.K. Corporation tax at the rate of 23.2% (1997 - 25%)	84,982	65,911
7	Dividends	1998 £	1997 £
	Interim dividends paid	150,000	150,000

	For the year	ar ended 31st Mai	ch 1998		
8	Shareholders' Funds				
	1998 At 1st April 1997		Profit and Loss Account £ 235,128	Share Capital £ 130	Total £ 235,258
	Profit for the year		114,505	<del>-</del>	114,505
	At 31st March 1998		349,633	130	349,763
	The share capital comprises:			1998 £	1997 £
	Authorised: 10,000 Ordinary shares of £1 each			10,000	10,000
	Called up, allotted and fully paid: 130 Ordinary shares of £1 each			130	130
	The movements in shareholders' funds in the	previous year are set out l	pelow:		
	1997 At 1st April 1996		Profit and Loss Account £ 200,238	Share Capital £ 130	Total £ 200,368
	Profit for the year  At 31st March 1997		235,128	130	34,890 235,258
9	Tangible Assets  Cost At 1st April 1997  Additions	Furniture and Fittings £ 7,505 3,600	Office Equipment £ 12,874 9,463	Computer Equipment £ 122,033 69,886	Total £ 142,412 82,949
	At 31st March 1998	11,105	22,337	191,919	225,361
	Depreciation At 1st April 1997 Charge for the year At 31st March 1998	4,729 1,594 6,323	6,357 3,995 10,352	73,972 39,316 113,288	85,058 44,905 129,963
	Net Book Value At 31st March 1998	4,782	11,985	78,631	95,398

2,776

6,517

At 31st March 1997

57,354

48,061

10	Debtors	1998	1997
		£	£
	Trade debtors Other debtors	96,923 1,056	63,735 2,628
	Prepayments and accrued income	17,750	10,615
		115,729	76,978
11	Creditors: Amounts Falling Due Within One Year	1998 £	1997 £
	Trade creditors	14,669	18,961
	Corporation tax	84,982	65,911
	Social security and other taxes	141,902	124,738
	Accruals and deferred income	87,969	38,615
		329,522	248,225

## 12 Provisions for Liabilities and Charges

#### a) Deferred taxation

Provision for deferred taxation has been made in these financial statements in accordance with the accounting policy described in Note 1. The amounts provided and the full potential liability are as follows:

	1998	1998	1997	1997
	Amount	<b>Potential</b>	Amount	Potential
	provided	liabilit <del>y</del>	provided	(asset)
	£	£	£	£
Accelerated capital allowances	-	312	-	(2,632)

### 13 Future Financial Commitments

(a) Operating leases

At 31st March 1998 the company had annual commitments under operating leases as set out below:

	1998	1997
	Land and	Land and
	buildings	buildings
	£	£
Operating leases which expire:		
in the second to fifth year	36,518	28,950

## 14 Controlling Party

The directors effectively control the company by virtue of their shareholdings.