

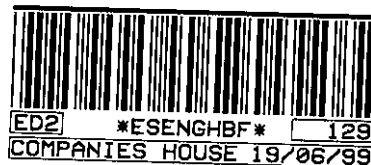
**Company Registration No. 2745421**

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the year ended 31 March 1999**

**Sequel Business  
Solutions Ltd**

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# **Sequel Business Solutions Ltd**

## **Company information**

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<b>Directors</b>	D K Smith M G Ralph T D O'Connor
<b>Secretary</b>	T D O'connor
<b>Company number</b>	2745421
<b>Registered office</b>	100 Fenchurch Street London EC3M 5JB
<b>Auditors</b>	Mazars Neville Russell 24 Bevis Marks London EC3A 7NR
<b>Bankers</b>	Lloyds Bank Plc 72 Fenchurch Street London EC3P 3EH

# Sequel Business Solutions Ltd

## Directors' report For the year ended 31 March 1999

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The directors present their report and financial statements for the year ended 31 March 1999.

### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Directors

The following directors have held office since 1 April 1998:

D K Smith  
M G Ralph  
T D O'Connor

### Directors' interests

The directors' beneficial interests in the shares of the company were as stated below:

	Ordinary shares of £1 each	
	31 March 1999	1 April 1998
D K Smith	51	51
M G Ralph	12	12
T D O'Connor	49	49

### Principal activities

The principal activity of the company continued to be that of insurance software consultancy.

### Year 2000

The computers and software used by the company are year 2000 compliant.

For availability and cost purposes we have several potential suppliers for each service or good. Therefore, if any one of our suppliers experiences problems we would be able to obtain our supplies from another on the list.

We do not consider that there will be any material future costs in respect of year 2000 compliance.

## Sequel Business Solutions Ltd

### Directors' report For the year ended 31 March 1999

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#### Auditors

Mazars Neville Russell were appointed auditors to the company during the year and a resolution to re-appoint them as auditors will be proposed at the forthcoming annual general meeting.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the board on 16/6/99  
and signed on its behalf by



T D O'Connor

Director

## **Sequel Business Solutions Ltd**

### **Auditors' report**

#### **To the shareholders of Sequel Business Solutions Ltd**

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We have audited the financial statements on pages 4 to 10 which have been prepared following the accounting policies set out on page 6.

#### **Respective responsibilities of directors and auditors**

As described on page 1 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 1999 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



CHARTERED ACCOUNTANTS  
and Registered Auditors  
London

17 June 1999

## Sequel Business Solutions Ltd

### Profit and loss account For the year ended 31 March 1999

	Notes	1999 £	1998 £
Turnover		1,994,257	1,875,516
Administrative expenses		(1,707,443)	(1,544,620)
<b>Operating profit</b>	<b>2</b>	<b>286,814</b>	<b>330,896</b>
Other interest receivable and similar income	<b>3</b>	<u>25,063</u>	<u>18,591</u>
<b>Profit on ordinary activities before taxation</b>		<b>311,877</b>	<b>349,487</b>
Tax on profit on ordinary activities	<b>5</b>	<u>(84,600)</u>	<u>(84,982)</u>
<b>Profit on ordinary activities after taxation</b>		<b>227,277</b>	<b>264,505</b>
Dividends		<u>(149,999)</u>	<u>(150,000)</u>
<b>Retained profit for the year</b>	<b>12</b>	<u><u>77,278</u></u>	<u><u>114,505</u></u>

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

# Sequel Business Solutions Ltd

## Balance sheet As at 31 March 1999

	Notes	1999 £	£	1998 £	£
<b>Fixed assets</b>					
Tangible assets	6		102,387		95,398
Investments	7		99		-
			<u>102,486</u>		<u>95,398</u>
<b>Current assets</b>					
Debtors	8	315,313		115,729	
Cash at bank and in hand		<u>300,888</u>		<u>468,158</u>	
		616,201		583,887	
<b>Creditors: amounts falling due within one year</b>	9	<u>(291,645)</u>		<u>(329,522)</u>	
<b>Net current assets</b>			<u>324,556</u>		<u>254,365</u>
<b>Total assets less current liabilities</b>			<u>427,042</u>		<u>349,763</u>
<b>Capital and reserves</b>					
Called up share capital	11		130		130
Profit and loss account	12		<u>426,912</u>		<u>349,633</u>
<b>Shareholders' funds - equity interests</b>	13		<u>427,042</u>		<u>349,763</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board on 16 June 1999  
and signed on its behalf by

  
D K Smith  
Director

# Sequel Business Solutions Ltd

## Notes to the financial statements For the year ended 31 March 1999

### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Turnover

Turnover represents the amounts invoiced, excluding value added tax, in respect of the sale of goods and services to customers.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Office equipment	33% reducing balance (1998 - 25% reducing balance)
Fixtures, fittings & equipment	33% reducing balance (1998 - 25% reducing balance)
Computer equipment	33% reducing balance

#### 1.4 Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.5 Investments

Fixed asset investments are stated at cost less provision for diminution in value.

#### 1.6 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year in accordance with SSAP 24.

#### 1.7 Deferred taxation

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future.

### 2 Operating profit

	1999	1998
	£	£
Operating profit is stated after charging:		
Depreciation of tangible assets	43,399	44,905
Operating lease rentals	50,665	-
Auditors' remuneration	2,000	3,500
	<u>          </u>	<u>          </u>

## Sequel Business Solutions Ltd

### Notes to the financial statements For the year ended 31 March 1999

<b>3 Other interest receivable and similar income</b>	<b>1999</b>	<b>1998</b>		
	<b>£</b>	<b>£</b>		
Bank interest	25,063	18,591		
	<u>25,063</u>	<u>18,591</u>		
<b>4 Directors' emoluments</b>	<b>1999</b>	<b>1998</b>		
	<b>£</b>	<b>£</b>		
Directors' emoluments	250,479	244,479		
	<u>250,479</u>	<u>244,479</u>		
<b>5 Taxation</b>	<b>1999</b>	<b>1998</b>		
	<b>£</b>	<b>£</b>		
<b>U.K. current year taxation</b>				
U.K. corporation tax at 21% (1998 - 23%)	84,600	84,982		
	<u>84,600</u>	<u>84,982</u>		
<b>6 Tangible fixed assets</b>				
	<b>Computer equipment</b>	<b>Fixtures and fittings</b>	<b>Office equipment</b>	<b>Total £</b>
<b>Cost</b>				
At 1 April 1998	191,919	11,105	22,337	225,361
Additions	67,305	1,872	11,773	80,950
Disposals and transfers	(96,099)	6,374	(10,192)	(99,917)
	<u>163,125</u>	<u>19,351</u>	<u>23,918</u>	<u>206,394</u>
At 31 March 1999	163,125	19,351	23,918	206,394
<b>Depreciation</b>				
At 1 April 1998	113,288	6,323	10,352	129,963
Revaluation	(66,609)	1,652	4,397	(69,354)
Charge for the year	35,775	1,691	5,932	43,398
	<u>82,454</u>	<u>9,666</u>	<u>11,887</u>	<u>104,007</u>
At 31 March 1999	82,454	9,666	11,887	104,007
<b>Net book value</b>				
At 31 March 1999	80,671	9,685	12,031	102,387
	<u>80,671</u>	<u>9,685</u>	<u>12,031</u>	<u>102,387</u>
At 31 March 1998	78,631	4,782	11,985	95,398
	<u>78,631</u>	<u>4,782</u>	<u>11,985</u>	<u>95,398</u>

# Sequel Business Solutions Ltd

## Notes to the financial statements For the year ended 31 March 1999

### 7 Fixed asset investments

Shares in  
group  
undertakings  
and  
participating  
interests  
£

**Cost**

At 1 April 1998

Additions

At 31 March 1999

-

99

99

In the opinion of the directors, the aggregate value of the company's investment in subsidiary undertakings is not less than the amount included in the balance sheet.

### 8 Debtors

1999

1998

£

£

Trade debtors

203,462

96,923

Amounts owed by group undertakings and undertakings in which the company has a participating interest

91,201

-

Other debtors

20,650

18,806

315,313

115,729

### 9 Creditors: amounts falling due within one year

1999

1998

£

£

Trade creditors

8,667

14,669

Taxation and social security

269,850

226,884

Other creditors

13,128

87,969

291,645

329,522

# Sequel Business Solutions Ltd

## Notes to the financial statements For the year ended 31 March 1999

### 10 Provisions for liabilities and charges

Deferred tax is provided at 21% (1998 - 21%) analysed over the following timing differences:

	Not provided		Provided	
	1999	1998	1999	1998
	£	£	£	£
Accelerated capital allowances	(6,115)	313	-	-

### 11 Share capital

	1999	1998
	£	£
<b>Authorised</b>		
10,000 Ordinary shares of £1 each	10,000	10,000
<b>Allotted, called up and fully paid</b>		
130 Ordinary shares of £1 each	130	130

### 12 Statement of movements on profit and loss account

	Profit and loss account £
Balance at 1 April 1998	349,634
Retained profit for the year	77,278
Balance at 31 March 1999	426,912

### 13 Reconciliation of movements in shareholders' funds

	1999	1998
	£	£
Profit for the financial year	227,277	264,505
Dividends	(149,999)	(150,000)
Net addition to shareholders' funds	77,278	114,505
Opening shareholders' funds	349,763	235,258
Closing shareholders' funds	427,042	349,763

## Sequel Business Solutions Ltd

### Notes to the financial statements For the year ended 31 March 1999

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#### 14 Financial commitments

At 31 March 1999 the company had annual commitments under non-cancellable operating leases as follows:

	Land and buildings	
	1999	1998
	£	£
Expiry date:		
Within one year	<u>37,521</u>	<u>28,950</u>