

2.16B

The Insolvency Act 1986

Notice of statement of affairs

Name of Company

Rock Group Plc

Company number

2730130

In the High Court of Justice, Chancery Division
Birmingham District Registry

(full name of court)

Court case number
9171 of 2008(a) Insert full
name(s) and
address(es) of
administrator(s)I/We (a)
Dominic Lee Zoong Wong
Deloitte & Touche LLP
Four Brindleyplace
Birmingham
B1 2HZDavid John Langton
Deloitte & Touche LLP
Four Brindleyplace
Birmingham
B1 2HZ

attach a copy of -

*Delete as
applicable*the statement(s) of affairs,
~~*the statement(s) of concurrence,~~
~~*a copy of the court order limiting disclosure in respect of the statement of affairs~~

in respect of the administration of the above company

Signed

Joint Administrator(s)

Dated

5/4/08

Contact Details.You do not have to give any contact
information in the box opposite but if
you do, it will help Companies House to
contact you if there is a query on the
formThe contact information that you give
will be visible to searchers of the
public recordFaye Kelly
Deloitte & Touche LLP
Four Brindleyplace
Birmingham
B1 2HZ

DX Number

0121 695 5270
DX ExchangeWhen you have completed and signed this form, please send it to the
Registrar of Companies at -
Companies House, Crown Way, Cardiff CF14 3UZ DX 33050 Cardiff

THURSDAY



RM *RZKD613X*

03/07/2008

235

COMPANIES HOUSE

Statement of affairs

Name of Company
ROCK GROUP PLC

Company number
02730130

In the High Court of Justice, Chancery Division,
Birmingham District Registry

Court case number
9171/2008

(a) Insert name and address of
registered office of the company

Statement as to the affairs of (a) Rock Group Plc , 1 Collins Road, Heathcote Ind Estate, Warwick.
CV36 6TF

(b) Insert date

on the (b) 8th May 2008 , the date that the company entered administration

Statement of Truth

I believe that the facts stated in this statement of affairs are a full, true and complete statement of the affairs of the above named company as at (b) 8th May 2008 the date that the company entered administration

Full name NICHOLAS BOARDMAN

Signed 

Dated 28th May 2008

Full name NILEASH CHALHAN

Signed 

Dated 22ND MAY 2008

Full name PAUL JARVIS

Signed P. Jarvis

Dated 28th MAY 2008

A – Summary of Assets

Assets

Assets subject to fixed charge:

Freehold land and Buildings
 Less: Barclays Bank fixed charge
NET

Factored Debtors
 Less Barclays Sales Financing fixed charge
NET

Motor vehicle, Porsche
 Less Bank of Scotland Vehicle Finance
NET

Assets subject to floating charge

Fixtures and Fittings
 Computer software and ancillary equipment
 Motor vehicles
 Stock
 Debtors and Prepayments
 Inter company Debtor. Casetec Limited
 Monies held at credit card facility provider Optimal
 Other debtors

SUB TOTAL

Estimated total assets available for preferential creditors

Book Value £	Estimated to Realise £
1,079,436	1,300,000
<u>(1,125,590)</u>	<u>(1,125,590)</u>
<u>(46,154)</u>	<u>174,410</u>
55,061	41,400
<u>(5,481)</u>	<u>(5,481)</u>
<u>49,580</u>	<u>35,919</u>
29,222	37,000
<u>(36,246)</u>	<u>(36,246)</u>
<u>(7,024)</u>	<u>754</u>
30,788	3,000
28,011	3,000
14,158	3,000
802,268	100,000
67,214	50,000
205,000	0
56,478	0
15,901	15,901
1,219,818	174,901
1,216,220	385,984

Signature P. Jan

Date 28/5/2008

A1 – Summary of Liabilities

		Estimated to realise £
Estimated total assets available for preferential creditors (carried from page A)	£	385,984
Liabilities		
Preferential creditors:- Employees accrued wages, holiday pay and pension	£ 25,562	25,562
Estimated deficiency/surplus as regards preferential creditors	£	360,422
Estimated prescribed part of net property where applicable (to carry forward)	£NIL	
Estimated total assets available for floating charge holders		£ 360,422
Debts secured by floating charges	£NIL	
Estimated deficiency/surplus of assets after floating charges	£	360,422
Estimated prescribed part of net property where applicable (brought down)	£NIL	
Total assets available to unsecured creditors	£	360,422
Unsecured non-preferential claims (excluding any shortfall to floating charge holders)	£ 1,577,681	
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)	£	(1,217,259)
Shortfall to floating charge holders (brought down)	£	0
Estimated deficiency/surplus as regards creditors	£	(1,217,259)
Issued and called up capital	£ 50,000	
Estimated total deficiency/surplus as regards members	£	(1,267,259)

Signature

P. Jam

Date 28/5/2008

COMPANY CREDITORS

Note: You must include all creditors and identify all creditors under hire-purchase, chattel leasing or conditional sale agreements *and* customers claiming amounts paid in advance of the supply of goods or services *and* creditors claiming retention of title over property in the company's possession.

Name of creditor or Claimant	Address (with postcode)	Amount of debt £	Details of any security held by creditor	Date security given	Value of security £
Trade creditors	See attached schedule (1)	1,127,771			
HMR&C	PAYE/NI VAT	60,945 10,312			
Wages over £800 limit		5,439			
Customers awaiting refunds	See attached schedule (2)	27,891			
Customers paid, goods not delivered	See attached schedule (3)	101,643			
Intercompany loan Rok Productions Ltd		243,680			
	TOTAL	1,577,681			

Signature P. Tan

Date 28/5/2008

COMPANY SHAREHOLDER

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
Innovating Technology Holdings Limited	1 Collins Road, Heathcote Estate, Warwick CV34 6TF	50,000	£1.00	Ordinary Shares
TOTALS				

Signature P. Van Date 28/5/2008

ROCK GROUP PLC

SCHEDULE (1)

NAME	A1	A2	A3	A4	A5	LEDGER
Allport Limited	26 Chase Road	Park Royal	London	Wokingham	NW10 6QA	6,264 79
Azlan	Azlan House	Mulberry Business Park	Fishponds Road		RG41 2GY	223 4
Nestle Water POWWOW	PO Box 727	Camberley			GU15 9WZ	181 61
Admiral Fire Extinguishers	19 Flude Road	Coventry	Warwickshire		CV7 9AQ	157 45
AVNET TECHNOLOGY SOLUTIONS	5, The Sterling Center, Easter	BRACKNELL	BERKSHIRE		RG12 2PW	130,759 66
ATARI UK Ltd	Lankmark House	Hammersmith Bridge Road	Hammersmith	London	W6 9EJ	354 5
AVENTI HOLDINGS PLC	575 - 599 Maxted Road	Hemel Hempstead			HP2 7ED	920 97
Ashcroft Mailing Solutions	5 Regents Court	Far Moor Lane	Winyates Green	Redditch	B98 0SD	-83 9
Admiral Business Systems Ltd	Victory House	Chobham Street	Luton	Bedfordshire	LU1 3BS	21 33
British Telecommunications Plc	BT Payment Centre	T V T E	Newcastle-upon-Tyne		NE82 6XX	-1,217 53
British Gas Trading Ltd	1600 Parkway Court	Oxford Business Park South	Garsington Road	Oxford	OX4 2JY	-104 44
Bowdraper Group	Manor Farm Barns	Old Milverton	Leamington Spa		CV32 6SA	2,307 72
Burnett & Assoc Plc	39-41 Victoria Road	Woolston	Southampton		SO19 9DY	-642 56
CHIMAERA LTD	214 Popham Court Lane	POPHAM	HAMPSHIRE		SO21 3BJ	214 81
City Link Limited	Credit Control Team	Woodlands Park	Ashton Road	Newton-le-Willows, Merseyside	WA12 0HF	40,273 45
COMPUTER 2000 DISTRIBUTION LTD	Hampshire House	Wade Road Basingstoke			RG24 8NE	10,678 85
COVENTRY & WARWICK CHAMBER	Oak Tree Court	Binley Business Park		Coventry	CV3 2UN	350 15
Casetec Limited	62 Park Road	Rushden	Northamptonshire		NN10 0LH	23 49
ASA CreditSafe	C/O Britannia Building	Caerphilly Business Park	Van Road	Caerphilly, Mid Glam	CF83 3GG	293 75
Commidea Ltd	100 Eureka Park	Ashford	Kent		TN25 4AZ	-35 23
CITY ELECTRICAL FACTORS LTD	Scar Bank	Millers Road	Warwick		CV34 5DB	119 91
Trevor Collett	95 School Street	Wolston	Coventry		CV8 3JR	295
Chubb Electronic Security Ltd	PO Box 12065	Marathon House	Aberdeen		AB15 6WW	399 8
CLASSIC LEATHERWARES IND L	Flat B, 25/F, Blk 1,	Golden Dragon Ind Centre	HONG KONG			1,521 07
CPC	Faraday Drive	Fulwood	PRESTON			52 73
Dennis Publishing Ltd	30 Cleveland Street	London	Faggs Road	Feltham	W1T 4JD	45,978 59
DHL International (UK) Ltd	Hillblom House	1 Dukas Green Avenue	London		TW14 0LR	2,577 10
Digital Window Ltd	3rd Floor	100 Leman Street	Harwich		E1 8EU	836 45
DSV Air & Sea Limited	Scandinavia House	Parkston Quay			CO12 4QG	49 5
ENTA TECHNOLOGIES £	Stafford Park 6	Telford Shropshire	TF3 3AT			0 66
Sanderson Multi-Channel	The Innovation Centre	Brunswick Street	Nelson	Lancashire	YO15 2QN	17,542 89
ehotspot Ltd	123 The Promenade	Bridlington	East Yorkshire		CV1 4QD	-143 95
Federal Express (Europe) Inc	PO Box 119	Coventry			BA1 2BW	568 97
Future Publishing	Beauford Court	30 Monmouth Street	Bath		UB4 8FE	4,782 25
FUJITSU EUROPE LTD	Hayes Park Central	Hayes End Road	MIDDLESEX		LE16 7SA	1,517 17
FSG Design Ltd	Bowden Inn Farm	Bowden Business Village	Market Harborough	Leicestershire		6,685 75
Google Ireland Limited	1st & 2nd Floors	Gordon House	Barrow Street	Dublin 4, Ireland		58,221 03
HITACHI GLOBAL STORAGE TECHNOL	Europe Ltd	Langstone Technology Park	Langstone Road	Havant	PO9 1SA	1,001 33
HR Solutions	46 Sussex Road	Kettering	Northants		NN15 6JY	768 84
USD HAMMER PLC	Intec 1, Intec Business Park,	Wade Road Basingstoke			RG24 8NE	2,185 48
HBT Communications	HB House	Foleshill Enterprise Park	Courtauld Way	Coventry	CV6 5NX	11 7
IMAGINE PUBLISHING LTD	RICHMOND HOUSE	33 RICHMOND HILL	BOURNEMOUTH	DORSET	BH2 6EZ	2,115 00
Ingram Micro UK Ltd	Garamonde Drive	Wymbush	Milton Keynes	Bucks	MK8 8DF	400 86
Alternative Networks	Highlands House	Basingstoke Road	Spencers Wood	Reading	RG7 1NT	942 58
Ingram Micro	Garamonde Drive	Wymbush	BUCKINGHAMSHIRE	MILTON KEYNES	MK8 8DF	-3 08
INTERLINK ELECTRONICS INC	546 Flynn Road	Camarillo	CA 93012	USA		6,949 49
IMMACULA LTD	8/9 Stratford Arcade	75 High Street	Stony Stratford		MK11 1AY	4,912 00
Just Rams Plc	Unit 6 Iron Bridge Close	Bridge Business Park	LONDON		NW10 0UF	2,383 87
Clevo Co	No 129 Hsing-Te Road	Sun Chung City	241, Taipei Hsien	Taiwan		-94,954 55
GOLDENSTAR COMPUTER UK LTD	Unit 39 Rainbow Industrial Est	Trout Road, West Drayton	MIDDLESEX		UB7 7RN	5,937 50

P. Jan 28/5/2008

KINGAN ASSOCIATES	Hillside, Park Road	Plumtree Park	Keyworth	Notts	NG13 LX	4,500 00
LABWAY CORPORATION	A Mulderweg 16A	5657 EM Eindhoven	TAIWAN	HSINCHU		15,048 95
Mitac Technology Corp	Factory 19-1 Innovation Road 1	Hsinchu Science Based Industr	Telford	Shropshire	TF3 3AH	5,566 29
Mitac (UK) Ltd	Mitac House	Nedge Hill	Reading	BERKSHIRE	RG2 0QX	1,568 63
Microtronica Limited	Unit 3, Bennet Court	Bennet Road	Reading	Berks	RG2 0QX	53,859 76
Microtronica Limited (GBP)	Unit 3, Bennet Court	Bennet Road	Leamington Spa		CV32 7JN	-50,873 70
Mayfair Security Services Ltd	19 Coventry Road	Cubblington	NV 89511-1132	USA		486 45
MICROSOFT LICENSING GP	6100 Neil Road	Reno	Sandyford Industrial Esta	Dublin 18		59,054 00
Microsoft GBP	Atrium Building Block B	Carmen Hall Road	HAYES	MIDDLESEX	UB3 1AW	236 81
MSI COMPUTER (UK) LTD	Unit 3, Swallowfield Centre	Swallowfield Way	Harbury		CV33 9PL	21,255 30
Main Choice Water Coolers	6 Churchlands Farm Industrial	EstateBascote Road			WC2E 8PS	-183 3
More 2 Media	10 Hennetta Street	London	London	Shropshire	SE26 5BW	-2,027 28
M2M Limited	Unit 27 The Metro Centre	Kangley Bridge Road	Telford		TF3 3AH	9,279 00
Mitac (UK) Ltd	Mitac House	Nedge Hill	Warwickshire		CV11 6XJ	49,942 42
Milby Associates Ltd	11 Change Brook Close	Nuneaton			WC2N 4AZ	12,337 50
METIA Limited	101 St Martin's Lane	London	211 34	Sweden	W3 6BL	2,502 75
NEC (UK) LTD	NEC House	1 Victoria Road				246 15
Notebook Design AB	Skomakaregatan 6-8	Malmö				2,049 20
Network Vehicles						-323 94
Oldhams Transport Ltd	Glebe Farm Industrial Estate	Glebe Farm Road	Rugby		CV21 1GF	907 76
Online Stores	9 College Hill	Shrewsbury	Shropshire		SY1 1LZ	2,784 75
Open Logistix Systems	APV House	Speedwell Road	Parkhouse East	Newcastle under Lyme, Staffs	ST5 7RG	-20,117 04
OCZ Technology	860E Arques Avenue	Sunnyvale	CA 94085	USA		26,327 88
PC Advisor	99 Grays Inn Road	London			WC1X 8UT	2,585 00
Prontaprint Leamington	Unit3, Block B,	Harriott Drive	Heathcote Industrial Esta	Warwick	CV34 6TJ	350 15
PENTAGON PRESS	Harriet Drive	Heathcote Estate	WARWICK		CV34 6TJ	251 45
PSA Parts Ltd	Unit 1 Tramlink Park	24 Deer Park Road	Merton	London	SW19 3UA	-837 89
Pricewaterhouse Coopers LLP	Domington Court	Pegasus Business Park	Castle Donington	East Midlands	DE74 2UZ	29,950 00
Pricerunner UK	Cambridge House	180 Upper Richmond Road	London		SW15 2SH	4 23
Profit Focus Group	The Old Coach House	Wheley Ridge	Alvechurch	Worcestershire	B48 7DD	-0 1
Powergen	Customer Service Centre	PQ Box 7750	Nottingham		NG1 6WR	1,173 80
PFE Express Ltd	Foremost House	Waterside Business Park	Estways	Witham	CM8 3PL	27 19
Port Europe Ltd	128 High Street	Burbage	Wiltshire		SN8 3AB	3,250 00
QUIET PC	Brawby Grange	Brawby	Malton	North Yorkshire	YO17 6PZ	1,163 15
Rok Productions Ltd	Rok House	Kingswood Business Park	Holyhead Road	Albrighton, Wolverhampton		425,836 91
Rackspace Managed Hosting	8 The Square	Stockley Park	Uxbridge		UB11 1BA	1,456 80
S H & D Smith Ltd	11 Bermington Road	Sydenham Industrial Estate	Leamington Spa	Warwickshire	CV31 1NB	546 58
Severn Trent Water	Sherbourne House	St Martins Road	Covenry		CV3 6SD	784 41
Secure Hosting Ltd	21b Woburn Street	Amphill	Bedford		MK45 2HP	235
Sage (UK) Limited	North Park	Newcastle upon tyne	Stoke Poges	Bucks	NE13 9AA	73 99
Siemens Financial Services Ltd	Sefton Park	Bells Hill	Weybridge	Surrey	SL2 4JS	23 5
Sony United Kingdom Ltd	The Heights	Brooklands	Cirencester	Gloucestershire	KT13 0XW	1,025 27
Star Technology Services Ltd	Merchants House	Love Lane	High Wycombe	Hong Kong	GL7 1YG	2,238 38
Seapower Manufacturing	Unit 305, Seapower Centre,	73-77 Lei Muk Road	Kwai Chung, n t		HP11 2EL	547 4
Save A Cup Recycling Company	suite 2, Bridge House	Bridge Street	Germany			58 75
SONY NEC OPTIARC	Reichenbachstr 1	D85737 Ismaning	Warwickshire		CV32 3NN	3,112 37
Target Vehicle Rental Ltd	Station Approach	Leamington Spa	GLASGOW		GV5 0SN	636 57
M & A THOMSON LITHO LTD	10-16 Colvilles Place	Kelvin Industrial Estate	Cranfield	Bedfordshire	MK43 0TR	550 09
RAC TRACKSTAR LTD	Martell House	University Way	Bury		BL0 9GR	32 99
TNT International	PO Box 186	Ramsbottom	Surrey		GU15 3WS	6,366 77
T-Mobile (UK) Ltd	PO Box 719	Camberley	Coventry		CV6 6LN	512 41
Tom White Waste Limited	Stonbrook Way	Longford	Tachbrook Park	Warwick	CV34 6LW	223 39
Towergate TLC	Pegasus Court	Olympus Avenue				-324 36

P. T. 28/12/08

THOMSON LITHO	Organizacni Slozka	Tovarni 340, Lodenice 267 12 L	U BEROUN	381 47
TOSHIBA EUROPE GMBH (USD)	Storage Device Division	Hammfelddamm 8 41460 □	NEUSS	50,184 34
United Parcel Service Ltd	UPS Ltd	AR Dept, St Davids Way	Bermuda Park	22 55
UNITED DIGITAL MEMORY	21 HURLBUTT ROAD	HEATHCOTE TECHNOLOGY PARK □ WAR	CV10 7SD	8,167 20
Uniwil/Elitegroup Computer Sy	No 43, Wu Chuan Road	Wu Gu Ind Park	CV34 6TD	45,221 21
UNICOL	Green Road	OXFORD	TAIPEI	377 03
Vodafone	PO Box 549	Barbury	OXFORDSHIRE	383 47
Vendaal Limited	Stafford Street	Wednesbury	West Midlands	209 3
VESTEL DIS TICARET A.S	Organize Sanayi Bolgesi	45030 Manisa □	TURKEY	5 95
VNU Business Publications	VNU House	32-34 Broadwick Street	London	27,673 93
C R WALTER GROUP	19 Blinns Close	(off Torrington Avenue) □ Tile H	COVENTRY	264 87
Warrington Plumbing & Heating	55 Warwick Street	Earlsdon	Coventry	102 81
WeeeCare Plc	Richmond House	Garforth	Leeds	943 82
SUNDRY ACCOUNT				
CCI Distribution Ltd	Crimple Court	Hornbeam Business Park	Harrogate	2,358 11
FSW Security Products Limited	Unit 1 Paradise Works	Eden Street	Coventry	131 6
Harrison Goddard Foote	Belgrave Hall	Belgrave Street	Leeds	8,612 78
K A Coe	28 Mayo Road	Shipston-on-Stour	Warwickshire	140
Andrew Miller	47 Tulip Tree Close	Tonbridge	Kent	247 2
Neovasion Limited	University of Warwick Science P. The Venture Centre, Sir William Lyons Roac	Coventry	CV4 7EZ	878 31
Reed Smith Richards Butler LLP	Tingen House Central Boulevard Bythe Valley Park	Solihull	B90 8AB	7,486 81
Rotary Club of Rugby Dunsmore	Orchard House	190 Dunchurch Road	CV22 6HR	100
Scan Computers International Ltd	T/A Scan International	27-28 Enterprise Park Middlebrook	BL6 6PE	58 75
HBT Communications	HB House	Courtaulds Way	CV6 5NX	22 24
Graphic Arts Coventry	69-71 Hearsall Lane	Coventry	CV45 6HF	187 41
Midwest Securities	PO Box 8650	Halesowen	B62 8RL	229 13
Advacnce Counters Limited	44 Kelmarsh Avenue	The Meadows	LE18 3QW	29 38
Sales Ledger Credit balances				
Mesh Computers Limited	Mesh House	No 1 Oxgate Centre	Oxgate Lane	6130 36
Scan Computers International Limited	27-28 Enterprise Park	Howich	Bolton	24562 17
Northgate Managed Services Limited	PO Box 812	Unit 11 Haddenham Business Park	Thame Road Haddenham Aylesbury	1778 13
				1127771 08

P. Jan 28/5/2008

TIME COSTS 08/05/2008 to 01/07/2008

Rock Group Plc
(In Administration)

	Partners & Directors		Managers		Assistant Managers		Assistants		TOTAL		Average Hourly Rate Cost (£)
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	
Administration and Planning											
Cashiering and Statutory Filing	-	-	06	152	-	-	54	713	60	865	144
Case Supervision, Management and Closure	35.5	13,830	14.7	3,598	4.4	845	6.2	669	60.8	18,942	312
Initial Actions (e.g. Notification of Appointment, Securing Assets)	90	3,420	30	732	15	288	34.1	3,623	47.6	8,063	170
Liaison with Other Insolvency Practitioners	44.5	17,250	18.3	4,482	5.9	1,133	45.7	5,004	114.4	27,869	244
Investigations											
Investigations	-	-	-	-	-	-	-	-	-	-	-
Reports on Directors' Conduct	-	-	-	-	-	-	-	-	-	-	-
Trading											
Trading and Ceasing to Trade	60	2,280	3.5	854	41.6	7,987	6.1	634	57.2	11,756	206
	60	2,280	3.5	854	41.6	7,987	6.1	634	57.2	11,756	206
Realisation of Assets											
Book Debts	68	2,584	24.8	6,963	5.8	1,114	8.9	926	46.3	11,586	250
Other Assets (e.g. Stock)	-	-	0.4	98	0.7	134	-	-	1.1	232	211
Plant and Equipment, Fixtures and Fittings and Vehicles	-	-	2.5	610	-	-	-	-	2.5	610	244
Property - Freehold and Leasehold	10	380	2.2	537	1.4	269	-	-	4.6	1,186	258
Retention of Title	0.5	190	-	-	6.8	1,306	-	-	7.3	1,496	205
Sale of Business / Assets	41.5	15,770	41.0	10,004	20	384	-	-	84.5	26,158	310
Third Party Assets	-	-	-	-	1.8	346	-	-	1.8	346	192
	49.8	18,924	70.9	18,212	18.5	3,652	8.9	926	148.1	41,613	281
Creditors											
Employees	-	-	0.5	122	9.4	1,805	90	936	18.9	2,863	151
Preferential	-	-	-	-	-	-	-	-	-	-	-
Secured	33.9	14,174	14.0	3,416	-	-	-	-	47.9	17,590	387
Shareholders	-	-	-	-	-	-	-	-	-	-	-
Unsecured	20	760	1.3	317	20.8	3,984	41.1	4,242	65.2	9,313	143
	35.9	14,934	15.8	3,855	30.2	5,788	50.1	5,178	132.0	29,768	228
Other Matters Include											
Litigation	-	-	-	-	-	-	-	-	-	-	-
Pensions	-	-	-	-	-	-	3.5	364	3.5	364	104
Tax and VAT	-	-	1.1	620	-	-	2.3	267	3.4	887	261
Other	-	-	-	-	-	-	-	-	-	-	-
	-	-	1.1	620	-	-	5.8	631	6.9	1,251	181
TOTAL HOURS & COST	136.2	53,388	109.6	28,023	96.2	18,470	116.6	12,374	458.6	112,255	245

TOTAL FEES DRAWN TO DATE

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A Creditors' Guide To Administrators' Fees

Deloitte.

England and Wales

Creditors or their representatives are required to approve the remuneration of Administrators. This guide is designed to assist creditors of businesses where members or directors of Deloitte & Touche LLP have been appointed Administrators. Apart from the final three paragraphs the main text has been prepared by the Association of Business Recovery Professionals. If you need any assistance on the matters set out below, please feel free to contact us.

1. Introduction

1.1 When a company goes into Administration the costs of the proceedings are paid out of its assets. The creditors, who hope eventually to recover some of their debts out of the assets, therefore have a direct interest in the level of costs, and in particular the remuneration of the insolvency practitioner appointed to act as Administrator. The insolvency legislation recognises this interest by providing mechanisms for creditors to fix the basis of the Administrators' fees. This guide is intended to help creditors be aware of their rights under the legislation to approve and monitor fees and explains the basis on which fees are fixed.

2. The Nature of Administration

Administration is a procedure which places a company under the control of an insolvency practitioner and the protection of the court with the following objective:

- rescuing the company as a going concern, or
- achieving a better result for the creditors as a whole than would be likely if the company were wound up without first being in Administration,

or, if the Administrators think neither of these objectives is reasonably practicable

- realising property in order to make a distribution to secured or preferential creditors.

3. The Creditors' Committee

3.1 The creditors have the right to appoint a committee with a minimum of 3 and a maximum of 5 members. One of the functions of the committee is to determine the basis of the Administrators' remuneration. The committee is established at the meeting

of creditors which the administrator is required to hold within a maximum of 10 weeks from the beginning of the Administration to consider his proposals. The administrator must call the first meeting of the committee within 6 weeks of its establishment, and subsequent meetings must be held either at specified dates agreed by the committee, or when a member of the committee asks for one, or when the Administrator decides s/he needs to hold one. The committee has power to summon the Administrators to attend before it and provide such information about the exercise of his functions.

4. Fixing the Administrators' Fees

4.1 The basis for fixing the Administrators' remuneration is set out in Rule 2.106 of the Insolvency Rules 1986, which states that the remuneration shall be fixed either

- as a percentage of the value of the property which the Administrator has to deal with, or
- by reference to the time properly given by the Administrator and his staff in attending to matters arising in the Administration.

It is for the creditors' committee (if there is one) to determine on which of these bases the remuneration is to be fixed, and if it is fixed as a percentage, to fix the percentage to be applied. Rule 2.106 says that in arriving at its decision the committee shall have regard to the following matters -

- the complexity (or otherwise) of the case,
- any responsibility of an exceptional kind or degree which falls on the administrator,
- the effectiveness with which the administrator appears to be carrying out, or to have carried out, his duties,
- the value and nature of the property which the administrator has to deal with.

4.2 If there is no creditors' committee, or the committee does not make the requisite determination, the administrator's remuneration may be fixed by a resolution of a meeting of creditors having regard to the same

matters as the committee would. If the remuneration is not fixed in any of these ways, it will be fixed by the court on application by the Administrators.

4.3 There are special rules about creditors' resolutions in cases where the administrator has stated in his proposals that the company has insufficient property to enable a distribution to be made to unsecured creditors except out of the reserved fund which may have to be set aside out of floating charge assets. In this case a resolution of the creditors shall be taken as passed if, and only if, passed with the approval of -

- each secured creditor of the company, or
- if the Administrators have made or intend to make a distribution to preferential creditors -
 - each secured creditor of the company, and
 - preferential creditors whose debts amount to more than 50% of the preferential debts of the company, disregarding debts of any creditor who does not respond to an invitation to give or withhold approval,

having regard to the same matters as the committee would.

Note that there is no requirement to hold a creditors' meeting in such cases unless a meeting is requisitioned by creditors whose debts amount to at least 10 per cent of the total debts of the company.

4.4 A resolution of creditors may be obtained by correspondence.

5. What Information should be provided by the Administrators?

5.1 When seeking fee approval

5.1.1 When seeking agreement to his fees the Administrators should provide sufficient supporting information to enable the committee or the creditors to form a judgment as to whether the proposed fee is reasonable having regard to all the circumstances of the case. The nature and extent of the supporting information which should be provided will depend on

- the nature of the approval being sought.

- the stage during the Administration of the case at which it is being sought, and
- the size and complexity of the case

5.1.2 Where, at any creditors' or committee meeting, the Administrators seek agreement to the terms on which s/he is to be remunerated, s/he should provide the meeting with details of the charge-out rates of all grades of staff, including principals, which are likely to be involved on the case

5.1.3 Where the Administrators seek agreement to his fees during the course of the Administration, s/he should always provide an up to date receipts and payments account. Where the proposed fee is based on time costs, the Administrators should disclose to the committee or the creditors the time spent and the charge-out value in the particular case, together with, where appropriate, such additional information as may reasonably be required having regard to the size and complexity of the case. The additional information should comprise a sufficient explanation for what the Administrators have achieved and how it was achieved to enable the value of the exercise to be assessed (whilst recognising that the Administrators must fulfil certain statutory obligations that might be seen to bring no added value for creditors) and to establish that the time has been properly spent on the case. That assessment will need to be made having regard to the time spent and the rates at which that time was charged, bearing in mind the factors set out in paragraph 4.1 above. To enable this assessment to be carried out, it may be necessary for the administrator to prove an analysis of the time spent on the case by type of activity and grade of staff. The degree of detail will depend on the circumstances of the case, but it will be helpful to be aware of the professional guidance which has been given to the insolvency practitioners on this subject. The guidance suggests the following areas of activity as a basis for the analysis of time spent

- Administration and planning
- Investigations
- Realisation of assets
- Trading
- Creditors
- Any other case specific matters

The following categories are suggested as a basis for analysis by grade of staff

- Partner

- Manager
- Other senior professionals
- Assistants and support staff

The explanation of what has been done can be expected to include an outline of the nature of the assignment and the administrator's own initial assessment, including the anticipated return to creditors. To the extent applicable it should also explain

- Any significant aspects of the case, particularly those that affect the amount of time spent
- The reasons for subsequent changes in strategy
- Any comments on any figures in the summary of time spent accompanying the request the Administrators wish to make
- The steps taken to establish the views of creditors, particularly in relation to agreeing the strategy for the assignment, budgeting, time recording, fee drawing or fee agreement
- Any existing agreement about fees
- Details of how other professionals, including subcontractors, were chosen, how they were contracted to be paid, and what steps have been taken to review their fees

It should be borne in mind that the degree of analysis and form of presentation should be proportionate to the size and complexity of the case. In smaller cases not all categories of activity will always be relevant, whilst further analysis may be necessary in larger cases

5.1.4 Where the fee is charged on a percentage basis the Administrators should provide details of any work which has been or is intended to be sub-contracted out which would normally be undertaken directly by an Administrator or his staff

5.2 After fee approval

Where a resolution fixing the basis of fees is passed at any creditors' meeting held before s/he has substantially completed his functions, the Administrator should notify the creditors of the details of the resolution in his next report or circular to them. In all subsequent reports to creditors the administrator should specify the amount of remuneration s/he has drawn in accordance with the resolution. Where the fee is based on time costs, s/he should also provide details of the time spent and

the charge-out value to date and any material changes in the rates charged for the various grades since the resolution was first passed. S/he should also provide such additional information as may be required in accordance with the principles set out in paragraph 5.1.3. Where the fee is charged on a percentage basis the Administrator should provide the details set out in paragraph 5.1.4 above regarding work which has been sub-contracted out.

5.3. Expenses and disbursements

There is no statutory requirement for the committee or the creditors to approve the drawing of expenses or disbursements. However, professional guidance issued to insolvency practitioners requires that, where the Administrator proposes to recover costs which, whilst being in the nature of expenses or disbursements, may include an element of shared or allocated costs (such as room hire, document storage or communication facilities provided by the Administrators' own firm), they must be disclosed and be authorised by those responsible for approving his remuneration. Such expenses must be directly incurred on the case and subject to a reasonable method of calculation and allocation.

6. What if a Creditor is Dissatisfied?

6.1 If a creditor believes that the Administrators' remuneration is too high he may, if at least 25 per cent in value of the creditors (including himself) agree, apply to the Court for an order that it be reduced. If the Court does not dismiss the application (which it may if it considers that insufficient cause is shown) the applicant must give the administrator a copy of the application and supporting evidence at least 14 days before the hearing. Unless the Court orders otherwise, the costs must be paid by the applicant and not as an expense of the Administration.

7. What if the Administrators are Dissatisfied?

If the Administrators consider that the remuneration fixed by the creditors' committee is insufficient s/he may request that it be increased by resolution of the creditors. If s/he considers that the remuneration fixed by the committee or the creditors is insufficient, s/he may apply to the Court for it to be increased. If s/he decides to apply to the Court s/he must give at least 14 days' notice to the members of the creditors' committee and the committee may nominate one or more of its members to appear or be represented at the court hearing. If there is no committee, the Administrators' notice of his application must be sent to such of the creditors as the Court may

direct, and they may nominate one or more of their number to appear or be represented. The Court may order the costs to be paid out as an expense of the Administration.

8. Other Matters Relating to Fees

8.1 Where there are joint Administrators it is for them to agree between themselves how the remuneration payable should be apportioned. Any dispute between them may be referred to the Court, the creditors' committee or a meeting of creditors.

8.2 If the Administrator is a solicitor and employs his own firm to act in the insolvency, profit costs may not be paid unless authorised by the committee, the creditors or the Court.

9. Provision of information – additional requirements.

In any case where the Administrators are appointed on or after 1 April 2005 s/he must provide certain information about time spent on a case, free of charge, upon request by any creditor, director or shareholder of the company.

The information which must be provided is –

- The total number of hours spent on the case by the Administrators or staff assigned to the case,
- For each grade of staff, the average hourly rate at which they are charged out,
- The number of hours spent by each grade of staff in the relevant period.

The period for which the information must be provided is the period from appointment to the end of the most recent period of six months reckoned from the date of the Administrators' appointment, or where s/he has vacated office, the date that s/he vacated office.

The information must be provided within 28 days of receipt of the request by the Administrators, and requests must be made within two years from vacation of office.

10. Commissions and Discounts

As a major purchaser of services, Deloitte & Touche LLP as a whole is occasionally able to negotiate enhanced services with preferred suppliers in relation to travel, advertising and other

costs. The use of these suppliers may sometimes result in annual commissions being paid to Deloitte & Touche LLP. The reallocation of such commissions to each case is impracticable and this is not done.

10. What if you are Dissatisfied with the Conduct of the Administration Generally?

We hope that you will not have cause to complain about the way our partners and staff conduct their work on what are generally sensitive and emotive issues for creditors affected by the insolvency. Occasionally misunderstandings arise and mistakes are made. Should you have cause to complain or if you would like to discuss how our service could be improved, please let us know by telephoning the person appointed as Administrator. We undertake to look into any complaint carefully and promptly and to do all we reasonably can to explain the position to you. If you are still not satisfied with the explanations given, you can refer the matter to the RS National Compliance & Risk Partner responsible for investigating any complaints made against our partners and staff. The RS National Compliance & Risk Partner is located in our office at Athene Place, 66 Shoe Lane, London, EC4A 3BQ. If the RS National Compliance & Risk Partner is unable to resolve matters to your satisfaction then you can refer the matters to

The Professional Standards Office,
Institute of Chartered Accountants in
England & Wales, Silbury Court, 412-
416 Silbury Boulevard, Milton Keynes
MK9 2AF in the case of appointment
takers licensed by the Institute of
Chartered Accountants in England &
Wales. A list of the partners and
appointment taking directors and their
licensing bodies is available from the RS
National Compliance & Risk Partner.

February 2007 Edition

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Rule 2.48

Notice of conduct of business by correspondence

Name of Company Rock Group Plc	Company number 02730130
In the High Court of Justice, Chancery Division, Birmingham District Registry (full name of court)	Court case number 9171 of 2008

(a) Insert full name(s)
and address(es) of
administrator(s)

Notice is hereby given by (a)
Dominic Lee Zoong Wong
Deloitte & Touche LLP
Four Brindleyplace
Birmingham
B1 2HZ

David John Langton
Deloitte & Touche LLP
Four Brindleyplace
Birmingham
B1 2HZ

(b) Insert full name and
address of registered
office of the company

to the creditors of (b) Rock Group Plc
Four Brindleyplace
Birmingham, B1 2HZ

(c) Insert number of
resolutions enclosed

that, pursuant to paragraph 58 of Schedule B1 to the Insolvency Act 1986, enclosed are (c)
4 resolutions for your consideration Please indicate below whether you are in favour or
against each resolution

(d) Insert address to
which form is to be
delivered

This form must be received at (d)
Deloitte & Touche LLP
Four Brindleyplace
Birmingham, B1 2HZ

(e) Insert closing date

by 12 00 hours on (e) 17 July 2008 in order to be
counted It must be accompanied by details in writing of your claim Failure to do so
will lead to your vote(s) being disregarded

Repeat as necessary for

Resolution (1)
in the absence of a creditors committee, that the secured and
preferential creditors of the Company agree that the
Administrators' remuneration be fixed by reference to the time
properly spent in attending to matters arising in the
Administrations, calculated at the prevailing hourly charge out
rates of Deloitte & Touche LLP as set out in this report

I am *in Favour / Against

the number of resolutions

Resolution (2)
in the absence of a creditors' committee, that the secured and
preferential creditors of the Company agree that the
Administrators' expenses in respect of mileage incurred in the
fulfilment of his duties be authorised to be drawn at a rate of 40
pence per mile Other expenses properly incurred will be
recharged at cost

I am *in Favour / Against

attached

Resolution (3)
in the absence of a creditors' committee, that the secured and
preferential creditors of the Company agree that the
Administrators' fees and expenses for the period to 1 July 2008
as set out in Appendix 3 and discussed in section 5 above, be
approved for payment and that the Administrators time costs and
expenses incurred thereon be drawn on a monthly basis

I am *in Favour / Against

Resolution (4)
in the absence of a creditors' committee, the secured and
preferential creditors of the Company shall be asked to agree
that the Joint Administrators be discharged from liability per
Paragraph 98 of Schedule B1 of the Act, immediately upon the
Joint Administrators filing their final report to creditors,

I am *in Favour / Against

*Delete as appropriate

TO BE COMPLETED BY CREDITOR WHEN RETURNING FORM

Name of creditor

Signature of creditor

(If signing on behalf of creditor, state capacity e.g. director/solicitor)

If you require any further details or clarification prior to returning your votes, please contact me/us at the address above

Signed

Joint Administrator(s)

Dated

2 JULY 2008

Rule 2.37

Creditor's request for a meeting

Name of Company

Rock Group Plc

Company number

02730130

In the
High Court of Justice, Chancery Division,
Birmingham District Registry
(full name of court)

Court case number
9171 of 2008

(a) Insert full name and
address of the creditor
making the request

I (a)

(b) Insert full name and
address of registered
office of the company

request a meeting of the creditors of (b)

Rock Group Plc -- In Administration
Four Brindleyplace
Birmingham
B1 2HZ

(c) Insert amount of claim

My claim in the administration is (c)

(d) Insert full name(s) and
address(es) of creditors
concurring with the
request (if any) and their
claims in the
administration if the
requesting creditor's
claim
is below the required 10%

(d)

concur with the above request, and I attach copies of their written confirmation of
concurrence

(e) Insert details of the
purpose of the meeting

The purpose of the meeting is (e)

Signed

Dated

Rule 2.72**PROOF OF DEBT - GENERAL FORM**

**In the matter of Rock Group Plc
In Administration
and in the matter of The Insolvency Act 1986**

Date of Administration Order 8 May 2008

1	Name of Creditor	
2	Address of Creditor	
3	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into liquidation (see note)	£
4	Details of any document by reference to which the debt can be substantiated [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
5	If the total amount shown above includes Value Added Tax, please show - (a) amount of Value Added Tax (b) amount of claim NET of Value Added Tax	£ £
6	If total amount above includes outstanding uncapitalised interest please state amount	£
7	If you have filled in both box 3 and box 5, please state whether you are claiming the amount shown in box 3 or the amount shown in box 5(b)	
8	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986 (as read with schedule 3 to the Social Security Pensions Act 1975)	Category Amount(s) claimed as preferential £
9	Particulars of how and when debt incurred	
10	Particulars of any security held, the value of the security, and the date it was given	£
11	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or relation to creditor	