# REPORT OF THE DIRECTORS AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010 FOR BURLEIGH COURT (BARNSLEY) MANAGEMENT LIMITED

# **GibsonBooth**

Chartered Accountants & Business Advisers

Chartered Accountants & Statutory Auditor
12 Victoria Road
Barnsley
South Yorkshire
\$70.2BB

SATURDAY



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#### **BURLEIGH COURT (BARNSLEY) MANAGEMENT LIMITED**

#### **COMPANY INFORMATION** FOR THE YEAR ENDED 31 DECEMBER 2010

**DIRECTORS:** 

Mr J A B Short

Hypo Property Services Limited

Mrs T L Hunter

**SECRETARY:** 

Mr A C Frosdick

**REGISTERED OFFICE:** 

Borough Secretary's Department

Barnsley MBC Town Hall Barnsley

South Yorkshire

S70 2TA

**REGISTERED NUMBER: 02716314** 

**AUDITORS:** 

Gibson Booth

12 Victoria Road

Barnsley

South Yorkshire

S70 2BB

**BANKERS:** 

National Westminster Bank plc

26 Market Hill

Barnsley

South Yorkshire

S70 2QU

#### REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2010

The directors present their report with the financial statements of the company for the year ended 31 December 2010.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the management of the property known as Burleigh Court, Burleigh Street, Barnsley.

#### **DIRECTORS**

The directors shown below have held office during the whole of the period from 1 January 2010 to the date of this report

Mr J A B Short Hypo Property Services Limited Mrs T L Hunter

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

#### REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2010

#### **AUDITORS**

The auditors, Gibson Booth, will be proposed for re-appointment at the forthcoming Annual General Meeting

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

ON BEHALF OF THE BOARD:

Mr A C Frosdick - Secretary

Date 19 September 2011

# REPORT OF THE INDEPENDENT AUDITORS TO THE SHAREHOLDERS OF BURLEIGH COURT (BARNSLEY) MANAGEMENT LIMITED

We have audited the financial statements of Burleigh Court (Barnsley) Management Limited for the year ended 31 December 2010 on pages six to ten The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements.

#### **Opinion on financial statements**

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 December 2010 and of its profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

# REPORT OF THE INDEPENDENT AUDITORS TO THE SHAREHOLDERS OF BURLEIGH COURT (BARNSLEY) MANAGEMENT LIMITED

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Report of the Directors

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Scott Mell (Senior Statutory Auditor) for and on behalf of Gibson Booth 12 Victoria Road Barnsley South Yorkshire S70 2BB

22 September 2011

#### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2010

	Notes	31.12.10 £	31 12.09 £
TURNOVER		9,369	10,648
Cost of sales		8,525	9,795
GROSS PROFIT		844	853
Administrative expenses		844	853
OPERATING PROFIT and PROFIT ON ORDINARY ACTIV BEFORE TAXATION	VITIES 2	-	-
Tax on profit on ordinary activities	3		
PROFIT FOR THE FINANCIAL	YEAR		

#### BALANCE SHEET 31 DECEMBER 2010

		31.12.10	31 12 09
	Notes	£	£
CURRENT ASSETS			
Debtors	4	10,571	11,850
Cash at bank		7,794	6,499
		18,365	18,349
CREDITORS			
Amounts falling due within one y	ear 5	18,335	18,319
NET CURRENT ASSETS		30	30
TOTAL ASSETS LESS CURR	ENT LIABILITIES	30	30
		<del></del>	
CAPITAL AND RESERVES			
Called up share capital	6	30	30
•			
SHAREHOLDERS' FUNDS		30	30

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Directors on 19 September 2011 and were signed on its behalf by:

Mrs T L Hunter - Director

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

#### 1 ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### Turnover

Turnover represents the amounts receivable in the ordinary course of business in respect of the management of Burleigh Court, Burleigh Street, Barnsley

#### Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### 2 OPERATING PROFIT

The operating profit is stated after charging

	31.12.10	31 12 09
	£	£
Auditors' remuneration	<u>750</u>	<u>752</u>
Directors' remuneration and other benefits etc	<u> </u>	

#### 3. TAXATION

#### Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 31 December 2010 nor for the year ended 31 December 2009

## 4. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.10 £	31 12.09 £
Trade debtors Called up share capital not paid	10,555 16	11,834 16
	<u>10,571</u>	11,850

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2010

5	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE
	YEAR

	31.12.10	31 12.09
	£	£
Trade creditors	832	832
Other creditors	<u>17,503</u>	17,487
	<u> 18,335</u>	18,319

#### 6 CALLED UP SHARE CAPITAL

Allotted an	id issued <sup>.</sup>			
Number:	Class	Nominal	31.12.10	31 12 09
		value	£	£
30	Share capital 1	£1	30	30

The amounts of paid up share capital for the following categories of shares differed from the called up share capital stated above due to unpaid calls and were as follows

	2010	2009
	£	£
Ordinary shares	16	16

#### 7 RESERVES

RESERVES	Profit and loss account £
Profit for the year	-
At 31 December 2010	-

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2010

#### 8 RELATED PARTY DISCLOSURES

During the year service charges of £4,591 (2009 £4,391) were made to Barnsley Metropolitan Borough Council (BMBC). Included in trade debtors is an amount of £4,591 relating to service charges due from BMBC (2009 £4,391).

During the year purchases totalling £8,525 (2009 £9,795) in respect of grounds maintenance services provided were made from BMBC

Included within creditors falling due within one year is an amount of £16,753 (2009 £16,753), relating to a loan from BMBC to the company and an amount of £832 (2009 £832) relating to grounds maintenance services provided by BMBC to the company

BMBC own 30% of the issued equity share capital of the company