Company Number: 2715377

# Astea Service and Distribution Systems Limited

## **Financial Statements**

for the year ended 31st December 1997



## **Company Information**

**Company No: 2715377** 

#### Chairman

Mr J Keighley

## **Registered Office**

Churchward House Kemble Drive Swindon Wilts SN2 2TA

Director

Mr J Keighley

Secretary

Mr C B Sunter

## Auditors

Morris Owen
Morris Owen House
43-45 Devizes Road
Swindon
Wilts
SN1 4BG

## **Bankers**

National Westminster Bank plc 84 Commercial Road Swindon Wilts SN1 5NU

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5	Balance Sheet
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### for the year ended 31st December 1997

The director submits his report together with the audited financial statements for the year ended 31st December 1997.

#### **Director's Statement**

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the loss for that year. In preparing those financial statements the director is required to:

Select suitable accounting policies and then apply them consistently;

Make judgements and estimates that are reasonable and prudent;

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and to enable him to ensure the financial statements comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Results and Dividends

The loss on the ordinary activities of the company before taxation amounted to £261,386. After deducting taxation, the loss of £264,376 has been transferred from reserves.

The director does not recommend a dividend.

#### **Principal Activity and Business Review**

The principal activity of the company continued to be that of distribution of computer software, licences and services.

The director is happy with the progress that the company is making to establish itself within the UK, and with the support from other members of the group is happy with the position at the balance sheet date.

#### Director

The director, who has no beneficial interest in the shares of the company, who served during the year was:

#### Mr J Keighley

The director has no beneficial interest in the share capital of the holding company, Astea Service and Distribution Systems B.V.

**Director's Report** 

for the year ended 31st December 1997

#### **Auditors**

The Auditors, Morris Owen Chartered Accountants, have indicated that they are willing to be reappointed at the forthcoming Annual General Meeting.

By Order of the Board:

Mr J Keighley, Director

5th May 1998

## Auditors' Report to the Shareholders

### on the Financial Statements for the year ended 31st December 1997

We have audited the financial statements on pages 4 to 10, which have been prepared under the historical cost convention and the accounting policies set out on page 6.

#### Respective responsibilities of the director and auditors

As described on page 1 the company's director is responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the director in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we consider necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud, other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of the information in the financial statements.

#### **Fundamental uncertainty**

In forming our opinion we have considered the adequacy of disclosures made in note 1 of the financial statements concerning the directors plans for operating with the company's current liabilities position. In view of the significance of the fact that the preparation of the financial statements on the going concern basis assumes the success of these plans, we consider that these disclosures should be drawn to your attention, but our opinion is not qualified in this respect.

## **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st December 1997 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Morris Owen Chartered Accountants and Registered Auditors

2.6.98

Morris Owen House 43-45 Devizes Road Swindon Wilts SN1 4BG

## **Profit and Loss Account**

## for the year ended 31st December 1997

	Notes	1997 £	1997 £	1996 £	1996 £
Turnover:	2	~	~	~	~
Continuing		1,616,936		1,024,634	
Acquisitions				405,509	
			1,616,936		1,430,143
Cost of sales	3		(632,199)		(614,368)
Gross profit			984,737		815,775
Distribution costs	3	(191,721)		(356,906)	
Administrative expenses	3	(1,081,231)		(1,278,203)	
Other operating income	3	29,428		-	
			(1,243,524)		(1,635,109)
Operating loss	5		(1,243,324)		(1,055,105)
Continuing operations	•	(258,787)		(413,189)	
Acquisitions				(406,145)	
Operating loss total	5		(258,787)		(819,334)
Interest receivable			-		26
Interest payable	6		(2,599)		(1,745)
Loss on ordinary activities before Taxation		·	(261,386)		(821,053)
Tax on Loss on ordinary activities	8		(2,990)		18,168
Loss on ordinary activities after Taxation			(264,376)		(802,885)
Retained loss transferred from reserves			(264,376)		(802,885)
Retained (loss)/profit brought forward			(769,438)		33,447
Retained (loss) carried forward			(1,033,814)		(769,438)

There have been no recognised gains or losses, other than the results for the financial year, and all profits or losses have been accounted for on an historical cost basis.

## **Balance Sheet**

## as at 31st December 1997

	Notes	1997 £	1997 £	1996 £	1996 £
Fixed Assets		~	•	~	~
Tangible fixed assets	9		45,058		70,552
Current Assets					
Debtors	10	456,714		428,314	
Cash at bank and in hand		5,096		134,678	
Creditors:		461,810		562,992	
Amounts falling due within one year	11	(1,540,680)		(1,402,980)	
Net Current (Liabilities)			(1,078,870)	· ·	(839,988)
Total Assets Less Current Liabilities			(1,033,812)		(769,436)
Capital and Reserves				•	
Share capital	13		2		2
Profit and loss account	10		(1,033,814)		(769,438)
				•	(,,,,,,,,
Equity Shareholders' Funds	14		(1,033,812)	_	(769,436)
				•	

These accounts were approved by the director on 5th May 1998 and signed on its behalf by:

Mr J Keignley

Director

#### Notes to the Financial Statements

## for the year ended 31st December 1997

#### 1 Principal Accounting Policies

#### Accounting Convention

The financial statements have been prepared under the historical cost convention.

#### Going Concern

After making enquiries, and taking into account the losses made in the year and the current liabilities position at 31st December 1997, the directors have received a letter of support from the parent undertaking stating that the company will be provided with adequate financial resources by its parent undertaking to continue in operations for the foreseeable future. For this reason the directors continue to adopt the going concern basis in preparing the accounts.

#### Turnover

Turnover is the total amount receivable by the company for goods supplied and services provided, excluding VAT and trade discounts.

#### Depreciation

Depreciation is calculated to write down the cost, less estimated residual value, of all tangible fixed assets over their expected useful lives. The rates generally applicable are:

Furniture and equipment	20% straight line
Fixtures and fittings	20% straight line
Computer equipment	33% straight line

#### Contribution to Pension Funds

The company pays pensions contributions into external defined contribution pension schemes in respect of certain employees. The amount charged to the profit and loss account is the contributions payable in the period. Differences between contributions payable in the period and contributions actually paid are shown as either accruals or prepayments in the balance sheet.

#### Leased Assets

Assets held under finance leases and hire purchase contracts are capitalised in the balance sheet and depreciated over their expected useful lives. The interest element of leasing payments represents a constant proportion of the capital balance outstanding and is charged to the profit and loss account over the period of the lease.

All other leases are regarded as operating leases and the payments made under them are charged to the profit and loss account on a straight-line basis over the lease term.

#### 2 Turnover

The turnover and operating loss for the year was derived from the company's principal activity as was carried out wholly in the UK.

Continuing

1997

## Notes to the Financial Statements

Acquisitions

1997

**Total** 

1997

## for the year ended 31st December 1997

#### 3 Analysis of Profit and Loss Account Between Continuing and Discontinued Operations

4

5

	£	£	£
Turnover	1,616,936	-	1,616,936
Cost of sales	632,199	-	632,199
Gross profit	984,737		984,737
Selling and marketing costs	191,721	=	191,721
Administrative expenses	1,081,231	-	1,081,231
Other operating income	(29,428)	-	(29,428)
Operating profit	(258,787)	-	(258,787)
	Continuing	Acquisitions	Total
	1996	1996	1996
	£	£	£
Turnover	1,024,634	405,509	1,430,143
Cost of sales	504,473	109,895	614,368
Gross profit	520,161	295,614	815,775
Selling and marketing costs	268,337	88,569	356,906
Administrative expenses	665,013	613,190	1,278,203
Operating profit	(413,189)	(406,145)	(819,334)
The 1996 analysis of continuing and discontinued operations has been 1997.	restated to reflec	_	
Other Operating Income		1997	1996
Profit on sale of fixed assets		£ 29,428	£
Operating Loss			
The operating loss is stated after charging or crediting:			
•		1997	1996
		£	£
Operating lease rentals - plant and machinery		5,183	5,721
Other operating lease rentals		43,288	55,183
Amounts payable to the auditors in respect of audit services		2,800	6,462
Depreciation - owned assets		38,353	36,463
(Profit) on disposal of fixed assets		(29,428)	JU, <del>1</del> UJ
Loss/(Profit) on foreign exchange			( <u>9.107</u> )
MADER (* TATAL) ATT TATALITY ALLANDING		24,615	(8,107)

# **Notes to the Financial Statements**

# for the year ended 31st December 1997

6	Interest Payable	1997	1996
	m	£	£
	Bank loans and overdrafts	-	1,591
	Hire purchase and finance lease interest  Corporation tax interest	-	154
	Corporation tax interest	2,599	-
		2,599	1,745
7	Director and Employees		
	Staff costs during the year were as follows:		
	<b>0</b> • • • • • • • • • • • • • • • • • • •	1997	1996
		£	£
	Wages and salaries	690,328	751,702
	Social security costs	64,447	69,885
	Other pension costs	22,831	33,111
		777,606	854,698
	During 1997 no remuneration or pension contributions were paid to the The average monthly number of employees, including the director, during		).
		1997	1996
		Number	Number
	Administration	1	_
	Production	11	10
	Selling and distribution	3	3
		15	13
8	Tax on Loss on Ordinary Activities	1997	1996
		£	£
	Based on the loss for the year:		
	U.K. Corporation tax at 24% (1996 25%)		
		•	(18,168)
	Prior year adjustments - corporation tax	2,990	(18,168)
		2,990	(18,168)

# **Notes to the Financial Statements**

# for the year ended 31st December 1997

9	Tangible Fixed Assets				
	-	Office equipment	Furniture and fixtures	Computer equipment	Total
	Cost	£	£	£	£
	At 1st January 1997	1,449	19,233	107,512	128,194
	Additions	175	-	13,143	13,318
	Disposals	(1,449)	-	(35,109)	(36,558)
	At 31st December 1997	175	19,233	85,546	104,954
	Depreciation				
	At 1st January 1997	1,160	8,111	48,371	57,642
	Charged for the year	303	3,386	34,664	38,353
	Eliminated on disposal	(1,449)		(34,650)	(36,099)
	At 31st December 1997		11,497	48,385	59,896
	Net Book Value				
	At 31st December 1997	161	7,736	37,161	45,058
	At 31st December 1996		11,122	59,141	70,552
10	Debtors			1997	1996
	Trade debtors			£	£
	Amounts owed by group undertakings			293,976	318,264
	Corporation tax recoverable			100,793	71,207
	Other debtors			15,178 16,350	17 175
	Prepayments and accrued income			30,417	17,175 21,668
			=	456,714	428,314
11	Creditors: Amounts falling due within one year			1997	1996
	•			£	£
	Trade creditors			81,261	49,998
	Amounts owed to group undertakings			1,323,618	1,161,974
	Other taxes and social security			56,668	66,044
	Accruals and deferred income		_	79,133	124,964
			_	1,540,680	1,402,980
			_	1,540,680	1,402,980

## Notes to the Financial Statements

## for the year ended 31st December 1997

## 12 Operating Lease Commitments

Financial commitments under non-cancellable operating leases will result in the following payments falling due in the next financial year:

	next financial year:		U
	next infancial year.	1997	1996
		Other £	Other £
	Expiring: Within one year	30,266	111,000
	Within two to five years After five years	-	77,000
		30,266	188,000
13	Share Capital		
	Authorised	1997	1996
	1,000 Ordinary shares of £1 each (1996: 2)	£ 1,000	£ 2
	, ,	1,000	2
	Allotted, called up and fully paid	1997	1996
	2 Ordinary shares of £1 each (1996: 2)	£ 2	£ 2
	2 Ordinary shares of 21 each (1996. 2)		<u> </u>
14	Reconciliation of the Movement in Shareholders' Funds	1997 £	1996 £
	Loss for the financial year	(264,376)	(802,885)
	(Decrease) in shareholders' funds Opening shareholders' funds	(264,376) (769,436)	(802,885) 33,449
	Closing shareholders' funds	(1,033,812)	(769,436)
		<del></del>	

## 15 Ultimate Parent Undertaking

The company is a wholly owned subsidiary of Astea Service and Distribution Systems B.V., a company registered in the Netherlands. The ultimate holding company is Astea International Inc. a company registered in the United States of America.