

# Staples Employment Services Limited

## Report and Accounts

31 January 2013

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COMPANIES HOUSE

**Directors**

C Mara

S Guest

M Capel

**Secretary**

S Guest

**Registered Office**

2<sup>nd</sup> Floor

Westfields

London Road

High Wycombe

Bucks

HP11 1HA

Registered No 2714934

## Directors' report

The directors present their report and the accounts for the year ended 31 January 2013

### Review of the business

All the employees of Staples Employment Services Limited were transferred to Staples UK Limited and to other subsidiaries of Staples Inc. It has not traded on its own and accordingly has not made a profit or loss.

### Directors and their interests

The directors during the year were as follows

S Guest

M Capel

A Chande (resigned 11 March 2013)

After the year end on 11 April 2013 C Maia was appointed a director

There are no directors' interests requiring disclosure under the Companies Act 2006

### Directors' responsibilities in respect of the accounts

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Auditors

The company satisfies the provisions of section 480 of the Companies Act 2006 and accordingly the company is exempt from the obligation to appoint auditors.

By order of the Board



S Guest

Director

29 August 2013

## Balance sheet

at 31 January 2013

	Note	2013 £	2012 £
<b>Current assets</b>			
Debtors	2	2	2
		<u>          </u>	<u>          </u>
<b>Capital and reserves</b>			
Called up share capital	3	2	2
		<u>          </u>	<u>          </u>

## Statements

For the year ended 31 January 2013

- 1 the company was entitled to exemption from audit under section 480 of the Companies Act 2006 relating to dormant companies,
- 2 the member has not required the company to obtain an audit of its accounts in accordance with section 476 of the Companies Act 2006,
- 3 the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts



S Guest  
Director

29 August 2013

## Notes to the Accounts

at 31 January 2013

### 1. Accounting policies

#### *Basis of preparation*

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards

### 2. Debtors

	2013	2012
	£	£
Amounts due from fellow subsidiary undertakings	2	2

### 3. Called up share capital

	2013	2012
	£	£
<i>Authorised</i>		
500 A shares of £1 each	500	500
500 B shares of £1 each	500	500
	<u>1,000</u>	<u>1,000</u>
<i>Allotted, called up and fully paid</i>		
1 A share of £1 each	1	1
1 B share of £1 each	1	1
	<u>2</u>	<u>2</u>

### 4. Profit and loss account

The company had no transactions during the year and accordingly made neither a profit nor a loss. No profit and loss account has therefore been prepared.

### 5. Parent and ultimate holding company

The company's immediate parent company is Staples UK Limited, a company incorporated in the UK.

In the directors' opinion, the company's ultimate parent undertaking and controlling party is Staples Inc., which is incorporated in Delaware, USA. Copies of its group's financial statements, which include the company, are available from 500 Staples Drive, Framingham, MA 01702, USA.