MUSIC THEATRE LONDON (A Company Limited By Guarantee)

REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2008

Company Registration No 2701325 Charity No 1018980



Report and financial statements for the year ended 30th September 2008

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Legal and administrative information for the year ended 30th September 2008

Charity name

Music Theatre London (Limited by Guarantee)

Governing Instrument

Memorandum and Articles of Association

dated 27 March 1992

Constitution

Incorporated charity

Principal address

Chertsey Chambers

12 Mercer Street

London WC2H 9HQ

Registered office

38 The Ridgeway

London W3 8LN

Charity registration no

1018980

Company registration no

2701325

Trustees in the period

Nigel Britten (resigned 7th October 2008)

Bob Collins Nick Jones Philip Partridge Chris Swann Gregory Wilsdon

Company Secretary

Anthony Banks

Bankers

National Westminster Bank

2a Charing Cross Road

London WC2H 0PD

Trustees' report for the year ended 30th September 2008

The trustees have pleasure in presenting their report and the unaudited financial statements of the company for the year ended 30th September 2008. The financial statements have been prepared in accordance with the accounting policies set out on page 5 and comply with the charity's Memorandum and Articles of Association and applicable law. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Constitution and objects

Music Theatre London is a company limited by guarantee constituted under the Memorandum and Articles of Association dated 27 March 1992 and special resolution dated 1 February 1993, and is a registered charity no 1018980.

Objectives

To promote, maintain and advance education particularly by the encouragement of the Arts, including the Arts of Music, Singing, Drama, Ballet, Literature, Sculpture and Painting.

Recruitment, induction and training of trustees

A panel comprising existing trustees selects members for the board of trustees. Applications for trusteeship are sought by invitation. Trustees are nominated by the existing board and are met by the Chairman who considers eligibility, personal competence and specialist skills. The Chairman inducts new trustees and explains the Board's policies and procedures.

Principal activities

The principal activity of the company is the production of opera, music and drama. No productions were undertaken during the financial year.

Financial review

The attached financial statements show the current state of finances which the trustees consider to be sound. The charitable company is funded by donations and performance income. The deficit for the year was £398 (2007 surplus: £3,928) after exceptional income of £296 (2007: £2,059). The amount of donations received during the year was £210 (2007: £3,695).

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which provides sufficient funds to cover management and administration costs. Unrestricted funds were maintained at a similar level throughout the year. The total free reserves of the charity at the year end were £4,003 (2007: £4,401)

Approved by the trustees and signed on their behalf by

G Wilsdon Trustee

/ White

MUSIC THEATRE LONDON (Limited by Guarantee) Financial statements for the year ended 30th September 2008

Statement of Financial Activities

	Note	Unrestricted funds 2008	Total funds 2008	Total funds 2007
		£	£	£
Income and expenditure				
Incoming resources				
Donations and membership Income tax recoverable		210 54	210 54	3,695 1,035
Income from productions Contribution to office expenses Investment income		0 8,000 20	0 8,000 <u>20</u>	8,975 <u>18</u>
Total incoming resources		<u>8,284</u>	<u>8,284</u>	13,723
Resources expended				
Direct production costs Administration costs	2 2	0 <u>8,978</u>	0 <u>8,978</u>	0 <u>11,854</u>
Total resources expended		<u>8,978</u>	<u>8,978</u>	<u>11,854</u>
Net (resources expended)/ incoming resources		(694)	(694)	1,869
Exceptional income	3	<u>296</u>	<u>296</u>	<u>2,059</u>
Net movement in funds		(398)	(398)	3,928
Total funds brought forward at 1 October 2007		4,401	4,401	473
Total funds carried forward at 30 September 2008		4,003	4,003	<u>4,401</u>

MUSIC THEATRE LONDON (Limited by Guarantee) Financial statements for the year ended 30th September 2008

Balance Sheet at 30th September 2008

	Note	Unrestricted funds 2008	Total funds 2008 £	Total funds 2007 £
Fixed assets		•		
Investments	4	<u>0</u>	<u>0</u>	<u>2</u>
Current assets				
Debtors	5	1,874	1,874	5,001
Cash at bank				
Bank current account		500	500	500
Bank deposit account		5,002	5,002	1,869
Current liabilities				
Creditors due within one year	6	<u>(3,373)</u>	<u>(3,373)</u>	<u>(2,971)</u>
Net current assets		<u>4,003</u>	<u>4,003</u>	<u>4,399</u>
Total assets less current liabilities		<u>4,003</u>	<u>4,003</u>	<u>4,401</u>
Represented by				
Fund balances		<u>4,003</u>	<u>4,003</u>	<u>4,401</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 ('the Act') relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to Section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act; and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective January 2005).

These financial statements were approved by the trustees on .. 24 July 2009 and are signed on their behalf by:

G Wilsdon

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Notes to the financial statements for the year ended 30th September 2008

Notes to the financial statements

1. Accounting policies

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005). In preparing the financial statements the charity follows best practice as laid down by Companies Act 1985.

Income from donations and gifts is accounted for on a cash receipts basis. Investment income is accounted for on an accruals basis. Tax credits reclaimable are recognised in the same period as the investment income to which they relate. Other income represents amounts invoiced during the year, exclusive of Value Added Tax. Expenditure is accounted for on an accruals basis and is exclusive of VAT where applicable. Donations paid are included in the period in which they are paid.

Unrestricted funds are held for the general purposes of the charity. Investments are shown at cost.

A cash flow statement is not included as part of these financial statements in view of the charity falling outside the scope of Financial Reporting Standard No. 1.

2. Costs

	2008 £	2007 £
Direct production costs		
Production fees	0	0
Administration costs		
Rent	7,367	7,630
Office costs	1,4 06	3,610
Insurance	119	139
Accountancy	0	385
Bank charges	<u>86</u>	<u>90</u>
	8,978	11,854
3. Exceptional income		
	2008	2007
	£	£
Income tax reclaimed for prior years	0	2,059
Interest on income tax reclaimed for prior years	<u>296</u>	0
	296	2,059

Notes to the financial statements for the year ended 30th September 2008

4. Fixed asset investments

	2008	2007	
	£	£	
Music Theatre London Films Ltd	0	2	

Music Theatre London Films Ltd was dissolved by voluntary strike-off on 30 October 2007, and the company's investment in it was written off.

5. Debtors

	2008	2007
	£	£
Trade debtors	0	0
Other debtors	54	3,094
Prepayments	<u>1,820</u>	1,907
	<u> 1,874</u>	<u>5,001</u>
6. Creditors: amounts falling due within one year		

	2008	2007
	£	£
Accruals	500	500
Trade creditors	2,252	2,372
Other creditors	<u>621</u>	<u>99</u>
	<u>3,373</u>	<u>2,971</u>

2000

2007