Morgan Law Limited Financial statements

For the year ended 31 December 2003 Grant Thornton 🕏

A08 COMPANIES HOUSE

Company No. 2696420

# Company information

Company registration number

2696420

**Registered office** 

Hyde Park House Crown Street IPSWICH Suffolk IP1 3BJ

**Directors** 

P A Smith K F Watson

Secretary

J E Miller

**Auditors** 

Grant Thornton UK LLP Chartered Accountants Registered Auditors Crown House Crown Street IPSWICH Suffolk IP1 3HS

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# Report of the directors

The directors present their report and the financial statements of the company for the year ended 31 December 2003.

### Principal activities and business review

The principal activity of the company during the year was the provision of insurance services.

The directors are pleased with the trading results of the company and anticipate continued profitable trading in the current financial year.

#### Results and dividends

The trading results for the year, and the company's financial position at the end of the year are shown in the attached financial statements.

The directors have recommended the following dividends:

	2003	2002
	£	£
Proposed dividends on ordinary shares	213,332	213,332

### Directors

The directors who served the company during the year were as follows:

P A Smith

K F Watson

The company is a wholly owned subsidiary and the interests of the group directors are disclosed in the financial statements of the parent company.

### **Directors' responsibilities**

Company law in the United Kingdom requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company at the end of the year and of the profit or loss for the year then ended. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records, for safeguarding the assets of the company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Auditors**

On 1 July 2004, the Grant Thornton partnership transferred its business to a limited liability partnership, Grant Thornton UK LLP. Under section 26(5) of the Companies Act 1989, the directors consented to extend the audit appointment to Grant Thornton UK LLP from 1 July 2004.

Grant Thornton UK LLP offer themselves for reappointment as auditors in accordance with section 385 of the Companies Act 1985.

ON BEHALF OF THE BOARD

K F Watson

20.7.04

### Grant Thornton

# Report of the independent auditors to the members of Morgan Law Limited

We have audited the financial statements of Morgan Law Limited for the year ended 31 December 2003 which comprise the principal accounting policies, profit and loss account, balance sheet, cash flow statement and notes 1 to 27. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the report of the directors and the financial statements in accordance with United Kingdom law and accounting standards are set out in the statement of directors' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom auditing standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read other information contained in the Directors' Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

### **Basis of opinion**

We conducted our audit in accordance with United Kingdom auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statements give a true and fair view of the state of affairs of the company as at 31 December 2003 and of its result for the year then ended, and have been properly prepared in accordance with the Companies Act 1985.

GRANT THORNTON UK LLP REGISTERED AUDITORS

CHARTERED ACCOUNTANTS

Grant Manti UK LLP

IPSWICH

21 July 2004

## Principal accounting policies

### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards.

#### **Turnover**

Turnover represents brokerage and fees in respect of premiums earned from clients net of related taxes in the United Kingdom. Revenue is recognised at the later of the effective date of the policy and the date that the policy is accepted by the customer.

### **Amortisation**

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Goodwill

10 years

### **Fixed assets**

All fixed assets are initially recorded at cost.

### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer Equipment Fixtures & Fittings Motor Vehicles 4 years

4 years

- 4 years

### Hire purchase agreements

Assets held under hire purchase agreements are capitalised and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the profit and loss account on a straight line basis.

### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### **Pension costs**

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### **Deferred taxation**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more, tax, with the following exceptions:

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted.

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

#### Insurance debtors and creditors

The company acts as an agent in broking insurance risks for its clients. Notwithstanding its legal relationship with clients and insurance companies, the company has followed generally accepted accounting practice by showing cash, debtors and creditors relating to insurance broking business as assets and liabilities of the company itself.

### Profit and loss account

	Note	2003 £	2002 £
Turnover	1	3,215,733	2,715,951
Cost of sales		(7,858)	34,495
Gross profit		3,223,591	2,681,456
Other operating income	2 3	3,034,142 (11,370)	2,716,258 (7,845)
Operating profit/(loss)	4	200,819	(26,957)
Interest receivable Interest payable	7	105,518 (13,901)	88,938 (11,756)
Profit on ordinary activities before taxation		292,436	50,225
Tax on profit on ordinary activities	8	89,755	(104,344)
Profit on ordinary activities after taxation		202,681	154,569
Dividends	9	213,332	213,332
Loss for the financial year		(10,651)	(58,763)
Balance brought forward		785,878	844,641
Balance carried forward	•	775,227	785,878

All of the activities of the company are classed as continuing.

The company has no recognised gains or losses other than the results for the year as set out above.

# Balance sheet

	Note	2003 £	2002 £
Fixed assets			
Tangible assets	10	371,812	445,073
Investments	11	1	1
		371,813	445,074
Current assets			
Debtors	12	1,765,171	2,261,945
Cash at bank		3,196,999	3,452,398
		4,962,170	5,714,343
Creditors: amounts falling due within one year	13	4,537,445	5,334,384
Net current assets		424,725	379,959
Total assets less current liabilities		796,538	825,033
Creditors: amounts falling due after more than one year	14	20,311	38,155
		776,227	786,878
		<del></del>	<del></del>
Capital and reserves			
Called-up equity share capital	19	1,000	1,000
Profit and loss account		775,227	785,878
Shareholders' funds	20	776,227	786,878

These financial statements were approved by the directors on 20.7.04 are signed on their behalf

KF Watson

# Cash flow statement

	Note	2003 £	2002 £
Net cash (outflow)/inflow from operating activities	21	(32,007)	1,186,740
Returns on investments and servicing of finance Interest received Interest paid Interest element of finance leases and hire purchase Net cash inflow from returns on investments and servicing of	finance	105,518 (2,461) (11,440) 91,617	88,938 (1,976) (9,780) 77,182
Taxation	mance	(36,637)	(301,609)
Capital expenditure Payments to acquire tangible fixed assets Receipts from sale of fixed assets		(46,571) 232,730	(200,354) 153,950
Net cash inflow/(outflow) from capital expenditure		186,159	(46,404)
Equity dividends paid		(213,332)	(160,000)
Financing Capital element of finance leases and hire purchase Net cash outflow from financing		(251,199) (251,199)	(196,137) (196,137)
(Decrease)/increase in cash	22	(255,399)	559,772

# Notes to the financial statements

Turnover

•	i urnover		
	Turnover is wholly attributable to the principal activity of the company.		
	An analysis of turnover is given below:		
		2003	2002
	United Kingdom	3,215,733	£ 2,715,951
2	Other operating income and charges		
		2003	2002
		£	£
	Administrative expenses	3,034,142	2,716,258
		3,034,142	2,716,258
3	Other operating income		
		2003	2002
	Rent receivable	<u>£</u> 11,370	7,845
4	Operating profit/(loss)		
	Operating profit/(loss) is stated after charging/(crediting):	2002	2002
		2003	2002
	Amortisation	<u>£</u>	£ 7,575
	Depreciation of owned fixed assets	70,016	120,208
	Depreciation of assets held under finance leases and hire purchase agreements	67,818	27,282
	Profit on disposal of fixed assets	(9,847)	(17,928)
	Auditors' remuneration:	40.000	10 500
	Audit fees Accountancy fees	18,800 2,500	19,500 2,000
	Operating lease costs:	2,500	2,000
	Land and buildings	56,848	39,226

### 5 Directors and employees

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The average number of staff employed by the company during the financial year amounted to:

Number of administrative staff	2003 No 35	2002 No 37
The aggregate payroll costs of the above were:	2003	2002
Wages and salaries Social security costs Other pension costs	£ 2,070,860 258,647 84,293	£ 1,660,593 206,800 82,963
	2,413,800	1,950,356
<b>Directors</b> Remuneration in respect of directors was as follows:		
	2003	2002
Emoluments receivable Value of company pension contributions to money purchase schemes	£ 1,408,804 74,000	£ 944,018 73,400
	1,482,804	1,017,418
Emoluments of highest paid director:		
Total emoluments (excluding pension contributions): Value of company pension contributions to money purchase schemes	2003 £ 850,819 37,000 887,819	2002 £ 600,168 36,700 636,868
The number of directors who are accruing benefits under company pension schemes was as follows:		
Money purchase schemes	2003 No 2	2002 No 2
Interest payable and similar charges		
Interest payable on bank borrowing Finance charges	2003 £ 2,461 11,440 13,901	2002 £ 1,976 9,780 11,756

213,332

213,332

### 8 Taxation on ordinary activities

Proposed dividend on ordinary shares

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(a) Analysis of charge in the year	2003	2002
Current tax:	£	£
UK Corporation tax based on the results for the year at 30% (2002 - 30%) (Over)/under provision in prior year	89,773 (18)	32,226 (136,570)
Total current tax	89,755	(104,344)
(b) Factors affecting current tax charge		
The tax assessed on the profit on ordinary activities for the year is higher than corporation tax in the UK of 30% (2002 - 30%).	the standard ra	te of
0070).	2003	2002
Profit on ordinary activities before taxation	292,436	£ 50,225
Profit/(loss)on ordinary activites by rate of tax Expenses not deductible for tax purposes Capital allowances in excess of depreciation Marginal relief	87,731 19,011 (5,614) (11,355)	15,068 25,423 7,589 (15,854)
(Over)/under provision in prior year	(18)	(136,570)
Total current tax (note 8(a))	89,755	(104,344)
Dividends	-	
	2003	2002
	£	£
Equity dividends:	042 220	012 220

### 10 Tangible fixed assets

	Computer Equipment £	Fixtures & Fittings £	Motor Vehicles £	Total £
Cost	••			
At 1 January 2003	133,742	12,469	535,436	681,647
Additions	41,693	4,879	240,884	287,456
Disposals	<u>-</u>		(365,510)	(365,510)
At 31 December 2003	175,435	17,348	410,810	603,593
Depreciation				
At 1 January 2003	88,294	8,512	139,768	236,574
Charge for the year	25,292	2,460	110,082	137,834
On disposals		_	(142,627)	(142,627)
At 31 December 2003	113,586	10,972	107,223	231,781
Net book value				
At 31 December 2003	61,849	6,376	303,587	371,812
At 31 December 2002	45,448	3,957	395,668	445,073

Included within the net book value of £371,812 is £294,476 (2002 - £199,659) relating to assets held under finance leases and hire purchase agreements. The depreciation charged to the financial statements in the year in respect of such assets amounted to £67,818 (2002 - £27,282).

### 11 Investments

Cost	Investments £
At 1 January 2003 and 31 December 2003	3,185
Amounts written off At 1 January 2003 and 31 December 2003	3,184
Net book value At 31 December 2003	1
At 31 December 2002	1

### 12 Debtors

200	33	2002
	£	£
Insurance debtors 1,615,86	)4	2,090,571
Amounts owed by group undertakings 69,49	54	67,887
Prepayments and accrued income 79,9	13	103,487
1,765,1	71	2,261,945

The company has signed a formal Loan Subordination agreement in respect of £67,000 owed by group undertakings. Repayment of this loan is therefore expected after more than one year.

### 13 Creditors: amounts falling due within one year

2003	2002
£	£
Insurance creditors 3,655,495	3,953,418
Amounts owed to group undertakings 493	493
Corporation tax 81,974	28,856
Other taxation and social security 118,535	38,220
Amounts due under finance leases and hire purchase agreements 76,315	68,785
Proposed dividends 213,332	213,332
Directors current accounts 53,332	33,754
Accruals and deferred income 337,969	997,526
4,537,445	5,334,384

### 14 Creditors: amounts falling due after more than one year

	2003	2002
	£	£
Amounts due under finance leases and hire purchase agreements	20,311	38,155
~		***************************************

Amounts due under hire purchase agreements are secured on the assets to which they relate.

### 15 Commitments under finance leases and hire purchase agreements

Future commitments under finance leases and hire purchase agreements are as follows:

	2003	2002
	£	£
Amounts payable within 1 year	76,315	68,785
Amounts payable between 1 and 2 years	20,311	38,155
	96,626	106,940

### 16 Pensions

The company operates a defined contribution pension scheme for the benefit of the directors. The assets of the scheme are administered by trustees in funds independent from those of the company.

The pension cost charge for the year was £84,293 (2002-£82,963).

### 17 Leasing commitments

At 31 December 2003 the company had annual commitments under non-cancellable operating leases as set out below.

	Land 8	<b>Buildings</b>
	2003	2002
	£	£
Operating leases which expire:		
Within 2 to 5 years	51,000	_
After more than 5 years	_	39,226
	51,000	39,226

### 18 Related party transactions

At 31 December 2003, the company had the following balances with related parties:

	2003	2002
	£	£
Debtors: Morgan Law (Financial Services) Limited	69,454	67,887
Creditors: Morgan Law (Holdings)Limited P A Smith	(493) (26,666)	(493) (33,538)
K F Watson	(26,666)	(216)

During the year, the following transactions took place with related parties:

Expenses amounting to £1,597 (2002 - £13,987) were paid by Morgan Law Limited on behalf of Morgan Law (Financial Services) Limited, its fellow subsidiary.

The company charged Morgan Law (Financial Services) Limited a management charge of £5,000 (2002 - £7,000) during the year.

The following amounts were transferred from Morgan Law (Financial Services) Limited to Morgan Law Limited via the inter company accounts:

K F Watson directors loan account £nil (2002 - £33,702)

A car was sold to Morgan Law (Financial Services) Limited for proceeds of £15,000. The net book value at the time of disposal was £16,505.

Two cars were sold to Mr K F Watson, a director, for their market values of £11,000 and £40,000. The net book values at the time of disposal were £8,684 and £40,579 respectively.

In the previous year a car was sold to Mr P A Smith, a director, for its market value of £40,000. The net book value at the time of disposal was £42,000.

Also, a car was purchased from Morgan Law (Financial Services) Limited for £35,000.

# Morgan Law Limited Financial statements for the year ended 31 December 2003

### 19 Share capital

	Authorised share capital:			2003	2002
	10,000 Ordinary shares of £1 each			10,000	10,000 10,000
	Allotted, called up and fully paid:	2003	•	2003	2
	Ordinary shares of £1 each	No 1,000	1,000 ——————————————————————————————————	No 1,000	1,000
20	Reconciliation of movements in share	eholders' funds	·		
	Profit for the financial year Dividends  Opening shareholders' equity funds			2003 £ 202,681 (213,332) (10,651) 786,878	2002 £ 154,569 (213,332) (58,763) 845,641
	Closing shareholders' equity funds			776,227	786,878
21	Reconciliation of operating profit/(los net cash (outflow)/inflow from operat	=			
	Operating profit/(loss) Amortisation Depreciation Profit on disposal of fixed assets Decrease in debtors Decrease in creditors			2003 £ 200,819 - 137,834 (9,847) 496,774 (857,587)	2002 £ (26,957) 7,575 147,490 (17,928) 1,199,402 (122,842)
	Net cash (outflow)/inflow from operating act	ivities		(32,007)	1,186,740

### 22 Reconciliation of net cash flow to movement in net funds

(Decrease)/increase in cash in the period	2003 £, (255,399)	2002 £ 559,772
Cash outflow in respect of finance leases and hire purchase	251,199	196,137
Change in net funds resulting from cash flows New finance leases	(4,200) (240,885)	755,909 (173,397)
Movement in net funds in the period	(245,085)	582,512
Net funds at 1 January 2003	3,345,458	2,762,946
Net funds at 31 December 2003	3,100,373	3,345,458

### 23 Analysis of changes in net funds

At		Other	At
1 Jan 2003	Cash flows	changes	31 Dec 2003
£	£	£	£
3,452,398	(255,399)	_	3,196,999
(106,940)	251,199	(240,885)	(96,626)
3,345,458	(4,200)	(240,885)	3,100,373
	1 Jan 2003 £ 3,452,398 (106,940)	1 Jan 2003 Cash flows £  3,452,398 (255,399)  (106,940) 251,199	1 Jan 2003 Cash flows changes £ £ £  3,452,398 (255,399) -  (106,940) 251,199 (240,885)

### 24 Non-cash transactions

During the year, the company entered into finance lease arrangements in respect of assets with a total capital value at the inception of the lease of £240,885 (2002 - £173,397).

### 25 Contingencies

The directors have confirmed that there were no contingent liabilities which should be disclosed at 31 December 2003.

### 26 Capital commitments

The directors have confirmed that there were no capital commitments at 31 December 2003.

### 27 Ultimate parent company

The directors consider that the parent company is Morgan Law (Holdings) Limited due to its shareholding in the company.