

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 2 6 9 3 3 9 4
Company name in full Focsa Services (U.K.) Limited

→ **Filling in this form**
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Peter Richard James
Surname Frost

3 Liquidator's address

Building name/number Staverton Court
Street Staverton
Post town
County/Region Cheltenham
Postcode G L 5 1 0 U X
Country

4 Liquidator's name ①

Full forename(s)
Surname

① **Other liquidator**
Use this section to tell us about
another liquidator.


5 Liquidator's address ②

Building name/number
Street
Post town
County/Region
Postcode
Country

② **Other liquidator**
Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6	Period of progress report															
From date	^d	1	^d	2	^m	1	^m	2	^y	2	^y	0	^y	2	^y	2
To date	^d	1	^d	1	^m	1	^m	2	^y	2	^y	0	^y	2	^y	3
7	Progress report															
<input checked="" type="checkbox"/> The progress report is attached																
8	Sign and date															
Liquidator's signature	<div>Signature</div> <div>  </div>															
Signature date	^d	1	^d	8	^m	1	^m	2	^y	2	^y	0	^y	2	^y	3

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Denise Godding**

Company name **Hazlewoods LLP**

Address **Staverton Court**

Staverton

Post town

County/Region **Cheltenham**

Postcode **G L 5 1 0 U X**

Country

DX

Telephone **01242 680000**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse



BUSINESS RECOVERY & INSOLVENCY

**Focsa Services (U.K.) Limited in Members Voluntary Liquidation
("the company")**

Liquidator's Progress Report to the Member for the year ending 11 December 2023

Statutory information

Registered in England & Wales: 02693394

Registered office: Staverton Court
Staverton
Cheltenham, GL51 0UX

Former Registered Office: 3 Sidings Court
Hite Rose Way
Doncaster, DN4 5NU

Principle trading activity: Dormant company

Date of winding up: 12 December 2022

Date of Liquidator's appointment: 12 December 2022

Liquidator's name: Peter Richard James Frost (Licensed to act as
an Insolvency Practitioner in the UK by the
Insolvency Practitioners Association No 8935)

Liquidator's address: Hazlewoods LLP
Staverton Court
Staverton
Cheltenham, GL51 0UX

Receipts and payments account

I enclose a summary of receipts and payments for the year. There have been no receipts or payments.

Staverton Court, Staverton, Cheltenham GL51 0UX
01242 680000 www.hazlewoods.co.uk



Peter Frost (No. 008935) is licensed to act as an Insolvency Practitioner in the UK by the Insolvency Practitioners Association.
Vic Ellaby (No. 008020) is licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales.
Hazlewoods is a trading name of Hazlewoods LLP. Hazlewoods LLP is a limited liability partnership registered in England and Wales. Registered No. OC311817.
A list of members' names is open to inspection at our registered office. Registered Office: Staverton Court, Cheltenham, Glos. GL51 0UX. Registered to carry on
audit work in the UK and regulated for a range of investment business activities by the Institute of Chartered Accountants in England and Wales. ©



WE ARE AN INDEPENDENT MEMBER OF
**THE GLOBAL ADVISORY
AND ACCOUNTING NETWORK**

Asset realisations

The only known asset is a debtor of £73,002 owed by the sole Member. I intend to distribute this in specie to the Member prior to closing the liquidation.

Costs of liquidation

Liquidator's remuneration

My remuneration was authorised by the Member on a fixed fee of £4,500 plus Vat. I have not drawn any to date. A description of the routine work undertaken in the liquidation to date is as follows.

Administration and Planning:

- Preparing the documentation and dealing with the formalities of appointment.
- Statutory notifications and advertising.
- Preparing documentation required.
- Dealing with all routine correspondence.
- Maintaining physical case files and electronic case details on IPS.
- Case bordereau.
- Case planning and administration.
- Preparing statutory reports.
- Maintaining and managing the liquidator's cashbook and bank account.
- Ensuring statutory lodgements and tax lodgement obligations are met.

Realising assets:

- Realising assets as reported.

Creditors:

- Dealing with creditor correspondence and telephone conversations.

Members:

- General correspondence.

A copy of 'A Members Guide to Liquidators' Fees' published by R3, together with an explanatory note which shows Hazlewoods LLP's fee policy are available at the link www.hazlewoods.co.uk/services/business-recovery-and-insolvency/technical-guides.

I enclose details of Hazlewoods present charge out rates and policy on recovery of disbursements.

Liquidator's expenses

I incurred the following expenses, which are in line with the initial estimate. At the year-end all were unbilled.

	£
Category 1	
Specific bond	65
Advertising	311

Professional advisors

Outcome to creditors

There are no known creditors.

Outcome to Member

The company has issued share capital of 73,002 ordinary shares of £1 each. I have made no distribution, but as reported earlier intend to distribute the balances owed by the Member in specie prior to closing the liquidation, which I envisage being in the next couple of months.

Data Protection

The processing of personal data is regulated in the UK by the General Data Protection Regulations ("GDPR") and other legislation (Data Protection Law). In providing our services, we act as an independent controller and are, therefore, responsible for complying with Data Protection Law in respect of any personal data we process in providing our services to the company. Our privacy policy explains how we process personal data and can be accessed at www.hazlewoods.co.uk under "Useful Links". I will provide copies by email or post on request.

Further Information

A Member may, with the permission of the court or with at least 5% of the total voting rights of all the Members having the right to vote at general meetings of the company request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report.

A Member may, with the permission of the court or with at least 10% of the total voting rights of all the Members having the right to vote at general meetings of the company, apply to court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report.

To comply with the Provision of Services Regulations, some general information about Hazlewoods LLP can be found at www.hazlewoods.co.uk under Services, Business Recovery and Insolvency, Technical Guides.



Peter Frost
Liquidator
12 December 2023

Focsa Services (U.K.) Limited
(In Liquidation)
Liquidator's Summary of Receipts & Payments
To 11/12/2023

Dec of Sol £		£	£
73,002.00	ASSET REALISATIONS Debtors	NIL	NIL
(73,002.00)	DISTRIBUTIONS Ordinary Shareholders	NIL	NIL
			NIL
	REPRESENTED BY		NIL

HAZLEWOODS LLP

FEES AND DISBURSEMENTS POLICY STATEMENT

Fees and Charging Policy

- Grades of staff are charged at an hourly rate that is subject to periodic review. Below are the present hourly rates.
- Work undertaken by cashiers and support staff relating to specific tasks is charged. Support staff time is charged to the case and the rates are within the Administrator grade banding.
- Time spent by partners and all staff in relation to the insolvency estate are charged to the estate.
- Time is recorded in six-minute units.
- Time billed is subject to Value Added Tax (VAT) at the applicable rate.

Time properly incurred in connection with the case is charged at the following hourly rates.

Grade	Present £	01/02/23 £	01/11/22 £
Partner	360 & 340	305 & 340	305 & 320
Director	260	232 & 245	232 & 240
Manager	158-210	145-195	140-190
Associate	114-138	108-134	108-134
Administrator	56-104	52-96	52-96

Hourly rates are periodically reviewed.

Expenses

Where expenses are incurred in respect of the insolvent estate, they will be recharged and comprise two categories.

Category 1 (Approval not required)

These are where Hazlewoods LLP has met a specific cost to a third party. Such expenses may include items such as advertising, couriers, travel (by public transport), searches at Companies House, land registry searches, fees in respect of swearing legal documents, external printing costs, bonding etc. In each case, the charge will be reimbursement of a specific expense incurred.

Category 2 (Approval required)

These are not capable of precise identification and allocation, eg: expenses that include an element of shared or allocated costs. This type of expense requires the approval of Members prior to being drawn from the estate.

This includes the cost of travel where staff use either their own vehicles or company cars in travelling connected with the insolvency. A charge is made at HM Revenue & Customs approved rate, presently 45p per mile.

Summarised below are the categories of expenses, which may be incurred in connection with the administration of this case.

Expense	Charge policy	Category of disbursement
Business mileage	HM Revenue & Customs approved rate (currently 45p per mile)	2
Postage	At cost	1
Storage	Offsite storage at cost	1
Company searches	At cost	1
Individual/Directors searches	At cost	1
Other third-party expenses incurred directly in connection with the case	At cost	1

Where applicable, disbursements will be subject to VAT at the prevailing rate