

TM02

Termination of appointment of secretary

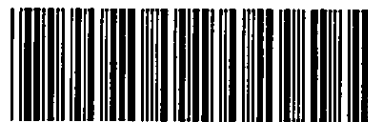


You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form
to terminate the appointment of a
secretary (Individual or corporate)

☒ **What this form is NOT for**
You cannot use this form
terminating the appointment
of a director. To do this, please
use TM01 'Termination of appointment
of director'

FRIDAY



A22 01/03/2013 #210
COMPANIES HOUSE

1 Company details

Company number 0 2 6 9 2 5 4 3

Company name in full Gradehelp Limited

→ **Filling in this form**
Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the
public Register.

Title *

Full forename(s) Joanne Elizabeth

Surname/Corporate
name Whitehead

3 Termination date ①

Date of termination of
appointment 08 01 2013


① Only one secretary appointment can
be terminated per form.

4 Signature

I am signing this form on behalf of the company

Signature

Signature

X  X

② **Societas Europaea**
If the form is being filed on behalf
of a Societas Europaea (SE) please
delete 'director' and insert details
of which organ of the SE the person
signing has membership

③ **Person authorised**
Under either section 270 or 274 of
the Companies Act 2006

This form may be signed by
Director ②, Secretary, Person authorised ③, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Chancery Commission receiver
and manager, CIC manager, Judicial factor.

TM02

Termination of appointment of secretary

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Ref TDO

Company name Pinsent Masons LLP

Address 1 Park Row

Post town Leeds

County/Region

Postcode L S 1 5 A B

Country

DX 26440 Leeds 28

Telephone 0113 244 5000

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have correctly entered the name of the secretary being terminated.
- ☐ You have included the date of termination
- ☐ You have signed the form

Important Information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland.
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland.
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk