**COMPANY NO: 2687478** 

REPORT AND ACCOUNTS

Year ended 31 January 1999

P.J. GREENACRE & CO. LTD
CHARTERED ACCOUNTANTS



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## Annual Report and Financial Statements

## Year Ended 31 January 1999

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## Officers and Professional Advisers

Director

R. G. Andrews

Secretary

N. I.G. Jones

**Registered Office** 

**Kensworth Sawmills** 

**Dove House Lane** 

Kensworth Beds. LU6 2PQ

Registered No.

2687478

**Auditors'** 

P.J.Greenacre & Co. Ltd

**Chartered Accountants** 

The Old Bakery Tiptoe Road Wootton New Milton Hampshire BH25 5SJ

### Report of the Director

### Year Ended 31 January 1999

The director submits his report together with the audited financial statements for the year ended 31 January 1999.

### Principal Activities and Review of Business Developments

The principal activities of the company continue to be that of Carpentry and Joinery.

The director is pleased to report an increase in turnover and profitability during the year.

The director expects to maintain the level of turnover and profitability in the forthcoming year.

Since the end of the financial year no events have occurred which although properly excluded from the financial statements, are such importance that the shareholders should be made aware of them.

#### Research and Development

The company is not engaged in any research and development projects.

### **Results and Dividends**

The results are set out in the Profit and Loss Account on page 4 and show a profit before taxation of £ 21,721 compared to a profit of £ 14,456 in the previous year. The director does not recommend the payment of a dividend. The retained profit for the financial year amounting to £ 18,268 increases the balance on Reserves, the movement of which is set out in note 14 to the accounts.

### **Director's Interests**

#### Ordinary shares of £1 each

	31 January 1999	31 January 1998
R. G. Andrews	999	999

#### **Fixed Assets**

Movements on fixed assets are set out in note 7 to the accounts.

#### **Auditors'**

P. J. Greenacre & Co. Ltd, Registered Auditors, have expressed their willingness to continue in office and a resolution to re-appoint them will be proposed at the Annual General Meeting.

## Report of The Director (Continued)

### Year Ended 31 January 1999

### Statement Of The Director's Responsibilities

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of company and of the profit or loss of the company for that period. In preparing those financial statements, the director is required to:

- 1. Select suitable accounting policies and then to apply them consistently;
- 2. Make judgements and estimates that are reasonable and prudent;
- 3. State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- 4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Board

R.G. Andrews

18 December 1999

Chairman

Profit For The Financial Year

#### Profit and Loss Account Year Ended 31 January 1999 1999 1998 **Notes** Turnover 2. 519320 461277 Cost of Sales 376706 330090 **Gross Profit** 142614 131187 **Distribution Costs** 20535 14949 **Administrative Expenses** <u>97547</u> 118082 <u>99447</u> 114396 3. 24532 16791 **Operating Profit** Other Income 264 <u>162</u> 24796 16953 <u>2497</u> **Interest Payable** 5. <u>3075</u> **Profit Before Taxation** 21721 14456 Taxation 6. 3453 2138

There were no recognised gains or losses other than those shown in the profit and loss account.

14.

£ 18268

£ 12318

None of the company's operations were acquired or discontinued during the year.

The notes on pages 6 to 10 form part of these financial statements.

Salance Sheet As At 31 January 19				<u>y 1999</u>	
Assets Employed:	<u>Notes</u>		<u>1999</u>		<u>1998</u>
Fixed Assets Tangible Assets	7.		60270		51047
Current Assets					
Stock	8.	38817		35453	
Debtors	9.	50784		55134	
Cash in hand and at Bank		100		<u>5709</u>	
		89701		96296	
Creditors:					
Amounts falling due within one year	10.	<u>90006</u>		<u>103882</u>	
Net Current Liabilities		<u>(</u>	( 305)		<u>(_7586)</u>
Total Assets Less Current Liabilities			59965		43461
Creditors:					
Amounts falling due after one year	11.		<u>20185</u>		<u>21949</u>
		£	39780	£	21512
					=
Financed By:					
Capital and Reserves					
Called Up Share Capital	13.		1000		1000
Profit and Loss Account	14.		<u>38780</u>		20512
		£	39780	£	21512

These accounts were approved by the Board on 18th December, 1999.

Director

R. G. Andrews

The notes on pages 6 to 10 form part of these financial statements.

### **Notes To The Accounts**

### Year Ended 31 January 1999

#### 1. Accounting Policies

#### 1.1 Basis of Accounts

The financial statements have been prepared under the historical cost convention, with assets carried in the balance sheet at or below their cost incurred at their dates of acquisition and without regard to their replacement cost.

#### 1.2 Depreciation

Depreciation is provided to write off the cost less estimated residual value of all fixed assets over their expected useful lives on the following annual bases:

Motor vehicles

20% on Cost.

Plant and Equipment

20% on Cost

#### 1.3 Stock and Work in Progress

Stock and Work in Progress are valued at the lower of cost and estimated net realisable value. Cost includes direct materials, direct labour, production overheads and an appropriate proportion of administrative costs.

:

#### 1.4 Deferred Taxation

Provision is made for timing differences between the treatment of certain items for taxation and accounting purposes to the extent that a liability is expected to crystalise within the foreseeable future. No provision is currently necessary.

#### 1.5 Cashflow Statement

The company is entitled to the exemption conferred by section 246 to 249 of the Companies Act 1985 from the requirement to prepare a cashflow statement.

#### 1.6 Leases and Hire Purchase Agreements

Assets obtained under Hire Purchase Agreements and Finance Leases are capitalised and depreciated in accordance with Note 1.2 above. Finance charges and Hire Purchase interest are calculated on a straight line basis over the lower of the estimated useful life of the asset or the length of the agreement. Operating lease rentals are written of as incurred.

#### 2. Turnover

Turnover represents the invoice value, excluding Value Added Tax, of goods and services provided in the year.

#### 3. Operating Profit

Stated after charging:	<u>1999</u>	<u>1998</u>	
Operating Lease Rentals	15000	15000	
Depreciation	16601	17237	
Loss on disposal of vehicle	1806	1084	
Auditors' Remuneration	800	800	
Director's Emoluments	20400	20400	

## **Notes To The Accounts**

5.

6.

## Year Ended 31 January 1999

## 4. Staff Numbers and Costs

The average weekly number of employees, including the director, during the year was as follows:

		<u>1999</u>		<u>1998</u>
Office and Management Manufacturing		2 <u>13</u>		2 <u>12</u>
		<u>15</u>		14
Staff Costs (including the Director's Remuneration) Consists of:				
Wages and Salaries Social Security Costs		142673 13795		123878 11274
	£	156468	£	135152
Director's Emoluments Consist of:				
Management Remuneration	£	20400	£	20400
Interest Payable				
Hire Purchase Interest Loan Interest Payable		2475 600		1597 900
	£	3075	£	2497
Taxation				
Corporation Tax Payable based on the assessable profits for the year at 21%	£	3453	£	2138

## Notes To The Accounts

## Year Ended 31 January 1999

7.	Tangible Fixed Assets  Cost	Plant & <u>Equipment</u>	Motor <u>Vehicles</u>	<u>Total</u>
	At 1 February 1998	69056	19385	88441
	Disposals	-	( 8462)	( 8462)
	Additions	<u>12880</u>	<u>15000</u>	<u>27880</u>
	At 31 January 1999	81936 ———	<u>25923</u>	107859
	Aggregate Depreciation			
	At 1 February 1998	29623	7771	37394
	Disposals	-	( 6406)	( 6406)
	Charge for the Year	10462	6139	<u>16601</u>
	At 31 January 1999	40085	7504	47589
	Net Book Values:			
	At 31 January 1998	39433	11887	£ 33259
	At 31 January 1999	41851	18419	£ 60270
8.	<u>Stock</u>		<u>1999</u>	<u>1998</u>
	Raw Materials and Consumables		38353	34023
	Work in Progress		<u>464</u>	<u>1430</u>
			£ 38817	£ 35453

The replacement cost of stock is not materially different to the above value.

Notes To The Accounts		Year End	Year Ended 31 January 1999			
9.	Debtors: Due within one year		<u>1999</u>		<u>1998</u>	
	Trade debtors	£	50784	£	55134	
10.	Creditors: Falling due within one year  Bank Overdraft Trade Creditors Corporation Tax Social Security costs and other taxes Director's Current Account Other Creditors Pension Fund Loan Hire Purchase Liabilities Accruals		4985 28264 4267 23705 8099 5670 3000 9126 2890		20918 34206 2952 20889 6879 4373 3000 5875 4790	
11.	Creditors: Falling due after one year	£	90006	£	103882	
	Pension Fund Loan Hire Purchase Liabilities		3000 <u>17185</u>		6000 15949	
		£	20185	£	21949	

Notes To The Accounts		Year Ended 31 January 1999			
12.	Leases And Hire Purchase Agreements		<u>1999</u>	<u>1998</u>	
	Finance Leases and Hire Purchase Agreements The company had net obligations as follows:				
	Repayable within one year Repayable after one year but within five years		9126 <u>17185</u>	5875 15949	
		£	<u>26311</u>	£ 21824	
	Details of Fixed Assets held under Hire Purchase Agree comprise:	ements	Plant & <u>Equipmen</u>	Motor Vehicle	
	Depreciation Charge for the year	£	4080	£ 3000	
	Net Book Value at 31 January 1999	£	12240	£ 12000	
	Operating Leases: Rental commitments for the year to 31 January 1999 unoperating leases:	nder	<u>Land and</u> Building		
	Expiring after one year, but within five years	£	15000	£	
13.	Called up Share Capital		<u>1999</u>	<u>1998</u>	
	Authorised, Issued and Fully Paid: 1000 Ordinary shares of £1 each	£	1000	£ 1000	
14.	Profit and Loss Account		<del>-</del>		
	Balance at 1 February 1998 Profit For The Financial Year		20512 18268	8194 12318	
	Balance at 31 January 1999	£	38780	£ 20512	
15.	Reconciliation Of Shareholders' Funds			- <del></del>	
	Profit For The Financial Year Shareholders' Funds at 1 February 1998		21512 18268	9194 <u>12318</u>	
	Shareholders' Funds at 31 January 1999	£	39780	£ 21512	

### Report Of The Auditor To The Members

Year Ended 31 January 1999

We have audited the financial statements on pages 4 to 10 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

#### Respective Responsibilities Of Directors and Auditors

As described on page 3 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis Of Opinion**

We conducted our audit in accordance with auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 January 1999 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

The Old Bakery, Tiptoe Road, Wootton, New Milton Hampshire BH25 5SJ P.J. Greenacre & Co. Ltd Chartered Accountants & Registered Auditors

Mrcanawalo tto

18 December 1999