

**HEADINGTON SCHOOL SERVICES LIMITED**

**ACCOUNTS FOR THE YEAR ENDED**

**31 AUGUST 1998**

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Registered No. 2677494



**HEADINGTON SCHOOL SERVICES LIMITED****DIRECTORS' REPORT**

The directors present their report together with the audited accounts for the year ended 31 August 1998.

**REVIEW OF THE BUSINESS AND FUTURE DEVELOPMENTS**

The principal activity of the company is the management of a Sports Complex and the commercial letting of Headington School premises during the Summer holidays.

Turnover for the year was £137,714 compared to £140,489 for the previous year. The accounts show a profit of £3,185 (1997 £14,736).

The company is funded by a long term loan from its parent, Headington School Oxford Limited. After paying interest on this loan, any surplus is covenanted to the School. No corporation tax is payable as the covenant is allowed as a charge against profits.

The loan from the parent company was used to fund development of the pool and sports complex which was completed in September 1995.

The directors are satisfied with the company's performance and financial position.

**DIRECTORS**

The directors of the company were:

The Rt Hon Baroness Young of Farnsworth PC DL MA.  
G A Paine JP FCA  
R G Barnes BSc MBA

Each current Director holds one share except Baroness Young who holds two shares.

These shares are held as nominees for Headington School, Oxford, Limited.

**AUDITORS**

A resolution to re-appoint Critchleys, Chartered Accountants, will be proposed at the Annual General Meeting.

BY ORDER OF THE BOARD



N H THOMPSON  
(Secretary)

29 January 1999

**HEADINGTON SCHOOL SERVICES LIMITED****STATEMENT OF DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the results of the company for that year. In preparing those accounts, the directors are required to select suitable accounting policies and then apply them consistently, make judgements and estimates that are reasonable and prudent; and prepare the accounts on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 1985. They are responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BY ORDER OF THE BOARD



THE RT. HON BARONESS YOUNG PC DL MA  
Director

29 January 1999

**AUDITORS' REPORT****TO THE MEMBERS OF HEADINGTON SCHOOL SERVICES LIMITED**

We have audited the accounts on pages 4 to 8.

**Respective responsibilities of directors and auditors**

As described on page 2, the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

**Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

**Opinion**

In our opinion the accounts give a true and fair view of the state of the company's affairs at 31 August 1998 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Oxford  
29 January 1999

Critchleys  
Chartered Accountants  
Registered Auditors

**HEADINGTON SCHOOL SERVICES LIMITED**

**PROFIT AND LOSS ACCOUNT**

**FOR THE YEAR ENDED 31 AUGUST 1998**

	Note	1998 £	1997 £
<b>TURNOVER</b>		137,714	140,489
<b>GROSS PROFIT</b>		<u>137,714</u>	<u>140,489</u>
Administrative expenses		(79,106)	(79,243)
<b>OPERATING PROFIT</b>		<u>58,608</u>	<u>61,246</u>
Interest payable	2	(55,423)	(46,510)
<b>PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION</b>	3	<u>3,185</u>	<u>14,736</u>
<b>PROFIT FOR THE FINANCIAL YEAR AND TRANSFERRED TO RESERVES</b>		3,185	14,736
Profit and loss account brought forward		1,396	(13,340)
Profit and loss account carried forward		<u><u>4,581</u></u>	<u><u>1,396</u></u>

All activities are continuing. There are no gains or losses other than those recognised through the profit and loss account.

**RECONCILIATION OF SHAREHOLDERS' FUNDS**

	1998 £	1997 £
Profit for the financial year	3,185	14,736
Net movement on shareholders' funds	<u>3,185</u>	<u>14,736</u>
Opening shareholders' funds	1,400	(13,336)
Closing shareholders' funds	<u><u>4,585</u></u>	<u><u>1,400</u></u>

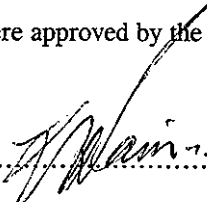
# HEADINGTON SCHOOL SERVICES LIMITED

## BALANCE SHEET AS AT 31 AUGUST 1998

	Note	1998 £	1997 £
<b>FIXED ASSETS</b>			
Tangible assets	5	751,939	752,772
<b>CURRENT ASSETS</b>			
Stock	6	1,040	1,226
Debtors	7	32,228	42,255
Cash at bank and in hand		1,912	1,804
		35,180	45,285
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	8	(20,468)	(34,591)
<b>NET CURRENT ASSETS</b>		14,712	10,694
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		766,651	763,466
<b>CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR</b>	9	(762,066)	(762,066)
<b>NET ASSETS</b>		4,585	1,400
<b>CAPITAL AND RESERVES</b>			
Called up share capital	10	4	4
Profit and loss account		4,581	1,396
		4,585	1,400

The notes on pages 6 to 8 form part of these accounts

These accounts were approved by the board of directors on 29 January 1999.

.....  ..... DIRECTOR

# **HEADINGTON SCHOOL SERVICES LIMITED**

## **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 1998**

### **1 ACCOUNTING POLICIES**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the company's accounts:

**a) Basis of accounting**

The accounts are prepared under the historical cost convention and in compliance with applicable accounting standards.

**b) Turnover**

Turnover comprises the value of goods supplied and services provided to third parties and is exclusive of value added tax.

**c) Stocks**

Stocks are valued at the lower of cost and net realisable value.

**d) Tangible fixed assets and depreciation**

Tangible fixed assets are stated at historical cost less depreciation.

Depreciation is provided using the written down value at rates which reflect the anticipated useful lives of the assets and their estimated residual values.

The leasehold property costs are not depreciated as the residual value of the site on reversion to the School will be such that the loan, also from the School, will be redeemed.

**e) Leased assets**

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the profit and loss account on a straight line basis.

<b>2</b>	<b>INTEREST PAYABLE AND SIMILAR CHARGES</b>	<b>1998</b>	<b>1997</b>
		<b>£</b>	<b>£</b>
	Loans not wholly repayable within five years	55,370	46,510
	Bank interest	53	-
		<hr/>	<hr/>
		55,423	46,510
		<hr/>	<hr/>
<b>3</b>	<b>PROFIT ON ORDINARY ACTIVITIES</b>	<b>1998</b>	<b>1997</b>
		<b>£</b>	<b>£</b>
	Profit is stated after charging:		
	Auditors' remuneration	875	800
	Depreciation	4,913	5,060
	Rentals under operating leases		
	Rent	17,200	17,200
		<hr/>	<hr/>

# HEADINGTON SCHOOL SERVICES LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 1998

### 4 DIRECTORS AND EMPLOYEES

The company has no employees. The directors received no remuneration.

5	TANGIBLE FIXED ASSETS	Short lease property £	Fixtures & fittings £	Total £
	<b>Cost or valuation</b>			
	Brought forward	728,622	45,097	773,719
	Additions	-	4,080	4,080
		<hr/>	<hr/>	<hr/>
	Carried forward	728,622	49,177	777,799
		<hr/>	<hr/>	<hr/>
	<b>Depreciation</b>			
	Brought forward	-	20,947	20,947
	Provision	-	4,913	4,913
		<hr/>	<hr/>	<hr/>
	Carried forward	-	25,860	25,860
		<hr/>	<hr/>	<hr/>
	<b>Net book value</b>			
	Carried forward	728,622	23,317	751,939
		<hr/>	<hr/>	<hr/>
	Brought forward	728,622	24,150	752,772
		<hr/>	<hr/>	<hr/>
	Depreciation rates	NIL	10%-25%	

6	STOCK	1998 £	1997 £
	Consumables	1,040	1,226
		<hr/>	<hr/>

7	DEBTORS	1998 £	1997 £
	Trade debtors	32,228	42,255
		<hr/>	<hr/>



# HEADINGTON SCHOOL SERVICES LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 1998

### 8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1998 £	1997 £
Owed to group undertakings	2,052	19,890
Accruals and deferred income	6,245	4,354
Other creditors	12,171	10,347
	<u>20,468</u>	<u>34,591</u>

### 9 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	1998 £	1997 £
Amounts owed to group undertakings	<u>762,066</u>	<u>762,066</u>

The loan from the parent undertaking is repayable on 31 August 2010. Interest is charged at base rate. The loan is secured by debenture over the assets of the company.

### 10 SHARE CAPITAL

	1998	1997
Allotted and fully paid:		
Ordinary shares of £1 each	<u>4</u>	<u>4</u>

Authorised: 100 ordinary shares of £1 (1997 - 100)

### 11 ULTIMATE HOLDING COMPANY

Headington School, Oxford, Limited, registered in England and Wales is regarded by the directors as being the company's ultimate holding company.

### 12 RELATED PARTIES

The company has taken advantage of the exemption from disclosing group transactions as conferred by Financial Reporting Standard No. 8 on the grounds that consolidated accounts in which the company is included are publicly available.