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**Style Acre Friends**

**Report and Financial Statements**

Year Ended  
31 March 1997



BDO Stoy Haywar  
Chartered Accountants



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COMPANIES HOUSE 14/10/97

# **STYLE ACRE FRIENDS**

**Annual report and financial statements for the year ended 31 March 1997**

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## **Trustees**

M Adams  
K Liddle  
E McClurking  
P McClurking  
D Riglen  
I Riglen  
L Sheldon  
U Thornton  
D Vallins  
P Wilmot

## **Secretary and registered office**

P Wilmot, Style Acre, Brightwell-cum-Sotwell, Oxon OX10 0PT

## **Company number**

2677365

## **Registered charity number**

1010701

## **Auditors**

BDO Stoy Hayward, Bowman House, 2/10 Bridge Street, Reading, Berkshire RG1 2LU.

## **STYLE ACRE FRIENDS**

### **Report of the trustees for the year ended 31 March 1997**

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The trustees present their report, together with the audited financial statements, for the year ended 31 March 1997.

#### **Results and dividends**

The income and expenditure account is set out on page 4 and shows the result for the year.

#### **Principal activities, trading review and future developments**

Style Acre Friends' main aim is to provide a high quality home environment for twenty two residents with learning difficulties. The residents are encouraged to be active members of the local community and learn to take as much responsibility for themselves and their home as possible. The home was purchased by Style Acre Friends in March 1995.

In 1995/96 the facilities at the home were upgraded and staffing levels increased to a level acceptable by the registered authority. During 1996/97 facilities continued to be improved and in early 1997, two adjoining bungalows were purchased which are situated in the village of Brightwell-cum-Sotwell. The bungalows have been refurbished and will house three (currently two) of the more able residents. This emphasises the policy to encourage residents to take as much responsibility for themselves and their home as possible.

Planning permission has been obtained for the building of a skill centre for the benefit of both the residents and others with needs in the area.

#### **Trustees**

The trustees of the company during the year were:

M Adams  
K Liddle (appointed 17 October 1996)  
G Matthews (resigned 17 October 1996)  
E McClurking  
P McClurking  
D Riglen  
I Riglen  
L Sheldon  
U Thornton  
D Vallins (appointed 17 October 1996)  
J Watts (resigned 17 October 1996)  
P Wilmot

#### **Trustees' responsibilities**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and

## STYLE ACRE FRIENDS

### Report of the trustees for the year ended 31 March 1997 (*Continued*)

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#### Trustees' responsibilities (*Continued*)

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Auditors

BDO Stoy Hayward have expressed their willingness to continue in office and a resolution to re-appoint them will be proposed at the annual general meeting.

#### On behalf of the Trustees

*Ursula Thornton*

U Thornton  
Trustee

Date: 16-9-97

## STYLE ACRE FRIENDS

### Report of the auditors

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#### To the members of Style Acre Friends

We have audited the financial statements on pages 4 to 9 which have been prepared under the accounting policies set out on page 6.

#### *Respective responsibilities of trustees and auditors*

As described on pages 1 and 2 the company's trustees are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

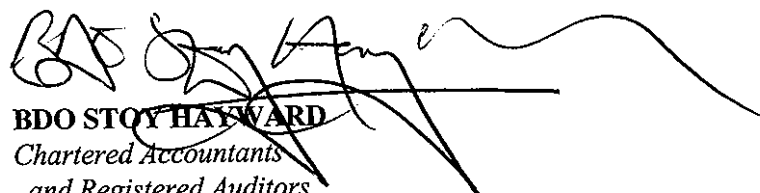
#### *Basis of opinion*

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### *Opinion*

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs as at 31 March 1997 and of its statement of financial activities including its income and expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

  
**BDO STOY HAYWARD**  
Chartered Accountants  
and Registered Auditors  
Reading

Date: 11 SEP 1997

# STYLE ACRE FRIENDS

## Income and expenditure account and statement of financial activities for the year ended 31 March 1997

	Note	Unrestricted funds £	Restricted funds £	Total 1997 £	Total 1996 £
<b>Incoming resources</b>	1				
Donations and gifts		13,207	20,000	33,207	153,936
Interest receivable		2,124	-	2,124	3,542
Charitable trading income	4	337,603	-	337,603	321,346
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total incoming resources</b>		<u>352,934</u>	<u>20,000</u>	<u>372,934</u>	<u>478,824</u>
<b>Resources expended</b>					
Direct charitable expenditure	4	385,024	-	385,024	310,092
Administration		4,345	-	4,345	2,059
Fundraising		1,265	-	1,265	19,800
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total resources expended</b>		<u>390,634</u>	<u>-</u>	<u>390,634</u>	<u>331,951</u>
<b>Net (outgoing)/incoming resources</b>	5	(37,700)	20,000	(17,700)	146,873
<b>Funds brought forward</b>		<u>232,864</u>	<u>7,000</u>	<u>239,864</u>	<u>92,991</u>
<b>Funds carried forward</b>		<u>195,164</u>	<u>27,000</u>	<u>222,164</u>	<u>239,864</u>

All amounts relate to continuing activities

All recognised gains and losses are included in the income and expenditure account.

The notes on pages 6 to 9 form part of these financial statements.

# STYLE ACRE FRIENDS

## Balance sheet at 31 March 1997

	Note	1997		1996	
		£	£	£	£
<b>Fixed assets</b>					
Intangible assets	6		7,917		8,917
Tangible assets	7		498,973		407,006
			<u>506,890</u>		<u>415,923</u>
<b>Current assets</b>					
Debtors	8	-		2,166	
Cash at bank and in hand		82,127		103,505	
		<u>82,127</u>		<u>105,671</u>	
<b>Creditors: amounts falling due within one year</b>	9	58,175		45,277	
		<u>58,175</u>		<u>45,277</u>	
<b>Net current assets</b>			23,952		60,394
			<u>23,952</u>		<u>60,394</u>
<b>Total assets less current liabilities</b>			530,842		476,317
			<u>530,842</u>		<u>476,317</u>
<b>Creditors: amounts falling due after more than one year</b>	10		308,678		236,453
			<u>308,678</u>		<u>236,453</u>
<b>Net assets</b>			222,164		239,864
			<u>222,164</u>		<u>239,864</u>
<b>Capital and reserves</b>					
Unrestricted funds			195,164		232,864
Restricted funds	11		27,000		7,000
			<u>222,164</u>		<u>239,864</u>

The financial statements were approved by the trustees on

11-9-97

*Ursula Thornton*

U Thornton

*D Vallins*

D Vallins

The notes on pages 6 to 9 form part of these financial statements.

## STYLE ACRE FRIENDS

Notes forming part of the financial statements for the year ended 31 March 1997

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### 1 Accounting policies

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Charities Accounting Statement of Recommended Practice (SORP). The following principal accounting policies have been applied:-

#### *Incoming resources*

Incoming resources represent income receivable from fundraising, donations and gifts, interest received and charitable trading income.

#### *Depreciation and amortisation*

Depreciation and amortisation is provided to write off the cost, less estimated residual values, of all fixed assets over their expected useful lives. It is calculated at the following rates:-

Purchased goodwill	- 10% per annum
Long Leasehold buildings	- 2% per annum
Freehold buildings	- 2% per annum
Office equipment, fixtures and motor vehicles	- 10% per annum

#### *Direct charitable expenditure*

Direct charitable expenditure includes the direct functional costs of the activity and depreciation on related assets.

### 2 Company status

The company does not have a share capital and is limited by the guarantee of its members to the extent of £1 each. The membership at 31 March 1997 comprised 67 individuals.

### 3 Taxation

The charitable status of the organisation has been confirmed by the Charity Commissioners. This means that the company is not liable to corporation tax on its surplus or gains to the extent that they are applied for charitable purposes.



## STYLE ACRE FRIENDS

Notes forming part of the financial statements for the year ended 31 March 1997 (Continued)

### 4 Net result from trading activities

A summary of the trading results for the year is shown below:-

	1997 £	1996 £
Income	337,603	321,346
Expenditure		
Employee costs	218,900	189,143
Building costs and services	97,440	54,860
Consumables	25,343	21,596
Training (staff and residents)	1,443	3,837
Administration	13,385	9,441
Interest charges	15,472	19,933
Depreciation and amortisation	13,041	11,282
	385,024	310,092
Net (deficit)/surplus	(47,421)	11,254

### 5 Net (outgoing)/incoming resources

This is stated after charging:-

Auditors' remuneration	3,525	3,525
Depreciation and amortisation	13,041	11,282

### 6 Intangible assets

Purchased goodwill brought forward and carried forward	10,000	10,000
Amortisation brought forward	1,083	83
Charge for the period	1,000	1,000
Amortisation carried forward	2,083	1,083
Net book value carried forward	7,917	8,917

# STYLE ACRE FRIENDS

Notes forming part of the financial statements for the year ended 31 March 1997 (*Continued*)

## 7 Tangible assets

	Long leasehold land and buildings £	Freehold land and buildings £	Office equipment and fixtures £	Motor vehicles £	Total £
<i>Cost</i>					
At 1 April 1996	-	375,000	30,054	12,680	417,734
Additions	99,408	-	-	4,600	104,008
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 1997	99,408	375,000	30,054	17,280	521,742
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Depreciation</i>					
At 1 April 1996	-	8,125	1,335	1,268	10,728
Charge for the period	-	7,500	3,005	1,536	12,041
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 1997	-	15,625	4,340	2,804	22,769
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Net book value</i>					
At 31 March 1997	99,408	359,375	25,714	14,476	498,973
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 1996	-	366,875	28,719	11,412	407,006
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The net book value represents fixed assets used for:-

	£
Direct charitable purposes	498,497
Management and administration	476
	<hr/>
	498,973
	<hr/>

## 8 Debtors

	1997 £	1996 £
Accrued income	-	2,166
	<hr/>	<hr/>

All amounts shown under debtors fall due for payment within one year.

## STYLE ACRE FRIENDS

Notes forming part of the financial statements for the year ended 31 March 1997 (*Continued*)

### 9 Creditors: amounts falling due within one year

	1997 £	1996 £
Current instalment due on bank loans (secured, see note 10)	4,533	2,608
Current instalment due on other loan (see note 10)	25,000	12,500
Other taxes and social security costs	5,475	4,091
Accruals	23,167	26,078
	<u>58,175</u>	<u>45,277</u>

### 10 Creditors: amounts falling due after more than one year

Bank loans (secured)	233,678	148,953
Other loan	75,000	87,500
	<u>308,678</u>	<u>236,453</u>

The bank loans are secured on the company's leasehold and freehold land and buildings, are repayable by monthly instalments and bear interest at 2.75% and 3% over base rate.

The other loan is unsecured, repayable by 8 equal annual instalments commencing 1 March 1997 and is interest free subject to compliance with the terms of the loan.

### 11 Restricted funds

	Craft centre refurbishment	
	1997 £	1996 £
Balance brought forward	7,000	-
Incoming resources	20,000	7,000
	<u>27,000</u>	<u>7,000</u>

### 12 Cash flow statement

The company has taken advantage of the exemption available not to prepare a cash flow statement.