

for  
Agency

**Style Acre Friends**

**Report and Financial Statements**

Year Ended  
31 March 1999



**BDO Stoy Hayward**  
Chartered Accountants

## **STYLE ACRE FRIENDS**

### **Annual report and financial statements for the year ended 31 March 1999**

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#### **Contents**

##### **Page:**

1	Report of the trustees
3	Report of the auditors
4	Income and expenditure account and statement of financial activities
5	Balance sheet
6	Notes forming part of the financial statements

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#### **Trustees**

M Adams  
K Liddle  
E McClurking  
P McClurking  
D Riglen  
I Riglen  
L Sheldon  
U Thornton  
D Vallins  
P Wilmot

#### **Secretary and registered office**

P Wilmot, Style Acre, Brightwell-cum-Sotwell, Oxfordshire OX10 0PT

#### **Company number**

2677365

#### **Registered charity number**

1010701

#### **Auditors**

BDO Stoy Hayward, Bowman House, 2/10 Bridge Street, Reading, Berkshire RG1 2LU.

## **STYLE ACRE FRIENDS**

### **Report of the trustees for the year ended 31 March 1999**

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The trustees present their report, together with the audited financial statements, for the year ended 31 March 1999.

#### **Results and dividends**

The income and expenditure account is set out on page 4 and shows the result for the year.

#### **Principal activities, trading review and future developments**

We have continued to provide 22 adults with learning difficulties a high quality residential care and day service provision.

The charity shop continues to successfully operate both financially and as a provider of work experience for some of our residents.

The fund raising programme for the new skill centre continued successfully during the year. Contracts were exchanged in June 1999 and building has commenced with a completion date in December 1999.

#### **Trustees**

The trustees of the company during the year were:

M Adams  
K Liddle  
E McClurking  
P McClurking  
D Riglen  
I Riglen  
L Sheldon  
M Sykes (appointed October 1998, resigned July 1999)  
U Thornton  
D Vallins  
P Wilmot

#### **Trustees' responsibilities**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and

## STYLE ACRE FRIENDS

### Report of the trustees for the year ended 31 March 1999 (*Continued*)

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#### Trustees' responsibilities (*Continued*)

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Auditors

BDO Stoy Hayward have expressed their willingness to continue in office and a resolution to re-appoint them will be proposed at the annual general meeting.

#### On behalf of the Trustees



U Thornton  
Trustee

Date: 2 September 1999

## STYLE ACRE FRIENDS

### Report of the auditors

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#### To the members of Style Acre Friends

We have audited the financial statements on pages 4 to 9 which have been prepared under the accounting policies set out on page 6.

#### *Respective responsibilities of trustees and auditors*

As described on pages 1 and 2 the company's trustees are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

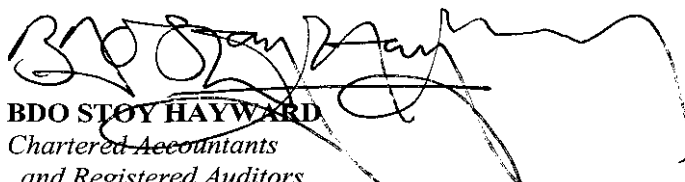
#### *Basis of opinion*

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### *Opinion*

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs as at 31 March 1999 and of its statement of financial activities including its income and expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

  
**BDO STOY HAYWARD**  
Chartered Accountants  
and Registered Auditors  
Reading

Date: 2 September 1999

## STYLE ACRE FRIENDS

### Income and expenditure account and statement of financial activities for the year ended 31 March 1999

	Note	Unrestricted funds £	Restricted funds £	Total 1999 £	Total 1998 £
<b>Incoming resources</b>	1				
Donations and gifts		14,254	109,900	124,154	43,718
Interest receivable		2,407	2,006	4,413	1,936
Charitable trading income	4	494,175	-	494,175	434,839
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total incoming resources</b>		510,836	111,906	622,742	480,493
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Resources expended</b>					
Direct charitable expenditure	4	499,025	11,150	510,175	378,172
Administration		2,283	-	2,283	1,887
Fundraising		960	7,403	8,363	3,819
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total resources expended</b>		502,268	18,553	520,821	383,878
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net incoming resources</b>	5	8,568	93,353	101,921	96,615
Funds brought forward		283,629	35,150	318,779	222,164
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Funds carried forward</b>		292,197	128,503	420,700	318,779
		<hr/>	<hr/>	<hr/>	<hr/>

All amounts relate to continuing activities

All recognised gains and losses are included in the income and expenditure account

The notes on pages 6 to 9 form part of these financial statements

# STYLE ACRE FRIENDS

## Balance sheet at 31 March 1999

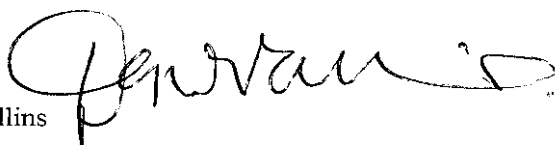
	Note	£	1999 £	£	1998 £
<b>Fixed assets</b>					
Intangible assets	6		5,917		6,917
Tangible assets	7		470,531		484,752
			<hr/>		<hr/>
			476,448		491,669
<b>Current assets</b>					
Debtors	8	11,901		22,080	
Investments	9	7,089		-	
Cash at bank and in hand		213,121		129,924	
			<hr/>	<hr/>	
			232,111		152,004
<b>Creditors: amounts falling due within one year</b>	10	72,392		64,758	
			<hr/>	<hr/>	
<b>Net current assets</b>			159,719		87,246
			<hr/>		<hr/>
<b>Total assets less current liabilities</b>			636,167		578,915
<b>Creditors: amounts falling due after more than one year</b>	11		215,467		260,136
			<hr/>		<hr/>
<b>Net assets</b>			420,700		318,779
			<hr/>		<hr/>
<b>Capital and reserves</b>					
Unrestricted funds			288,163		283,629
Restricted funds	12		132,537		35,150
			<hr/>		<hr/>
			420,700		318,779
			<hr/>		<hr/>

The financial statements were approved by the trustees on 2 September 1999

Ursula Thornton

U Thornton

D Vallins



The notes on pages 6 to 9 form part of these financial statements

## **STYLE ACRE FRIENDS**

### **Notes forming part of the financial statements for the year ended 31 March 1999**

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#### **1 Accounting policies**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Charities Accounting Statement of Recommended Practice (SORP). The following principal accounting policies have been applied:-

##### *Incoming resources*

Incoming resources represent income receivable from fundraising, donations and gifts, interest received and charitable trading income.

##### *Depreciation and amortisation*

Depreciation and amortisation is provided to write off the cost, less estimated residual values, of all fixed assets over their expected useful lives. It is calculated at the following rates:-

Purchased goodwill	- 10% per annum
Long Leasehold buildings	- 2% per annum
Freehold buildings	- 2% per annum
Office equipment, fixtures and motor vehicles	- 10% per annum

##### *Direct charitable expenditure*

Direct charitable expenditure includes the direct functional costs of the activity and depreciation on related assets.

#### **2 Company status**

The company does not have a share capital and is limited by the guarantee of its members to the extent of £1 each. The membership at 31 March 1999 comprised 67 individuals.

#### **3 Taxation**

The charitable status of the organisation has been confirmed by the Charity Commissioners. This means that the company is not liable to corporation tax on its surplus or gains to the extent that they are applied for charitable purposes.



## STYLE ACRE FRIENDS

Notes forming part of the financial statements for the year ended 31 March 1999 (*Continued*)

### 4 Net result from trading activities

A summary of the trading result for the year is shown below:

	1999 £	1998 £
Income	494,175	434,839
Expenditure		
Employee costs	314,244	247,528
Building costs and services	87,943	45,901
Consumables	35,596	31,130
Training (staff and residents)	7,559	3,632
Administration	19,995	11,795
Interest charges	18,467	22,965
Depreciation and amortisation	15,221	15,221
	499,025	378,172
Net (deficit)/surplus	(4,850)	56,667

### 5 Net (outgoing)/incoming resources

This is stated after charging:

Auditors' remuneration	4,210	3,877
Depreciation and amortisation	15,221	15,221

### 6 Intangible assets

Purchased goodwill brought forward and carried forward	10,000	10,000
Amortisation brought forward	3,083	2,083
Charge for the period	1,000	1,000
Amortisation carried forward	4,083	3,083
Net book value carried forward	5,917	6,917

# STYLE ACRE FRIENDS

Notes forming part of the financial statements for the year ended 31 March 1999 (*Continued*)

<b>7 Tangible assets</b>	<b>Long leasehold land and buildings £</b>	<b>Freehold land and buildings £</b>	<b>Office equipment and fixtures £</b>	<b>Motor vehicles £</b>	<b>Total £</b>
<i>Cost</i>					
At 1 April 1998 and 31 March 1999	99,408	375,000	30,054	17,280	521,742
<i>Depreciation</i>					
At 1 April 1998	1,988	23,125	7,345	4,532	36,990
Charge for the period	1,988	7,500	3,005	1,728	14,221
At 31 March 1999	3,976	30,625	10,350	6,260	51,211
<i>Net book value</i>					
At 31 March 1999	95,432	344,375	19,704	11,020	470,531
At 31 March 1998	97,420	351,875	22,709	12,748	484,752

The net book value represents fixed assets used for:

	<b>£</b>
Direct charitable purposes	470,156
Management and administration	375
	<b>470,531</b>

<b>8 Debtors</b>	<b>1999 £</b>	<b>1998 £</b>
Accrued income	11,902	22,080

All amounts shown under debtors fall due for payment within one year.

<b>9 Investment</b>	<b>1999 £</b>	<b>1998 £</b>
Quoted investments at market value	7,089	-

## STYLE ACRE FRIENDS

### Notes forming part of the financial statements for the year ended 31 March 1999 (Continued)

10 Creditors: amounts falling due within one year	1999 £	1998 £
Current instalment due on bank loans (secured, see note 11)	4,500	7,500
Current instalment due on other loan (see note 11)	50,000	37,500
Other taxes and social security costs	5,873	6,121
Accruals	12,019	13,637
	<u>72,392</u>	<u>64,758</u>

11 Creditors: amounts falling due after more than one year		
Bank loans (secured)	165,467	197,636
Other loan	50,000	62,500
	<u>215,467</u>	<u>260,136</u>

The bank loans are secured on the company's leasehold and freehold land and buildings, are repayable by monthly instalments and bear interest at 2.75% and 3% over base rate.

The other loan is unsecured, repayable by 8 equal annual instalments commencing 1 March 1997 and is interest free subject to compliance with the terms of the loan.

12 Restricted funds	Balance brought forward £	Incoming resources £	Resources expended £	Balance carried forward £
Craft centre refurbishment	31,000	111,906	(14,403)	128,503
Other funds	4,150	-	(4,150)	-
	<u>35,150</u>	<u>111,906</u>	<u>(18,553)</u>	<u>128,503</u>

Restricted funds are represented by cash at bank.

### 13 Cash flow statement

The company has taken advantage of the exemption available not to prepare a cash flow statement.

### 14 Capital commitments

Authorised but not contracted for at year end - £245,000.