



Report and Accounts

for the year ended
30 April 2001



CHURCH PASTORAL AID SOCIETY
Athena Drive, Tachbrook Park, Warwick CV34 6NG

*A company limited by guarantee
Registered office at the above address*

*Registered in England no 2673220
Registered charity no 1007820*

PATRON: HER MOST GRACIOUS MAJESTY THE QUEEN

PRESIDENT: The Rt Rev James Jones

VICE PATRONS

The Archbishop of Canterbury
The Archbishop of York
The Archbishop of Armagh
Lord MacKay of Clashfern
The Most Rev Alwyn Rice Jones

VICE PRESIDENTS

The Rt Rev Eric Kemp
The Rt Rev the Lord Sheppard of Liverpool
The Rev Dr J R W Stott
The Rt Rev M A P Wood

TREASURER

Mr Graham Turner FCMA



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Report of the Council

CONSTITUTION AND ORGANISATION

Church Pastoral Aid Society (CPAS) was founded in 1836 and operated as an unincorporated charity until 31 March 1992. The company was incorporated on 19 December 1991 and took over the operations of the Society on 1 April 1992, the assets being transferred by Charity Commission scheme dated 25 March 1993. The company is limited by guarantee and has no share capital. On a winding-up, each registered member is liable to contribute a sum not exceeding £10 towards the assets of the Society. At 30 April 2001 there were 370 members.

The governing instruments of the Society are its Memorandum and Articles of Association, a copy of which is obtainable from the secretary on request. Its operations are managed by its Council, comprising the President, Treasurer, 15 clergy and 15 lay elected members (normally serving for a 3 year term of office and eligible for re-election at the end of the period) and any co-opted members. All members of the Society are entitled to nominate and to vote for candidates, who must already themselves be members of CPAS. Elections are held annually and are conducted under the single transferable vote system. The Council usually meets three times a year, and is assisted by two executive subcommittees: a Standing Committee and a Grants Committee. The **members** during the year to 30 April 2001 were:

Council

The Rt Rev James Jones (1/7/99) *President*

The Rev David Bird (3/11/92) *Chair to 20/3/01*

The Rev Stephen Corbett (3/11/94)

The Rev Canon Kenneth Gordon (6/11/97)

The Rev Michael Goss (2/11/00)

The Ven Alan Hawker (4/11/99)

The Rev David Holloway (25/2/92)

The Rev Gary Jenkins (7/11/96)

The Rev Preb John Mapson (25/2/92)

The Rev Alison Montgomery (6/11/97, retired 2/11/00)

The Rev Brian Parfitt (4/11/99)

The Rev David Perryman (3/11/92) *Vice-chair to 20/3/01, Chair from 20/3/01*

The Rev John Risdon (25/2/92)

The Rev Andrew Petit (2/11/00)

The Rev Janet Roberts (4/11/93)

The Rev Simon Springett (6/11/97, retired 2/11/00)

The Rev Mike Talbot (4/11/93)

The Rev Dr Richard Turnbull (4/11/99)

Mrs Iona Birchall (3/11/94)

Miss Joan Botterill (25/2/92)

Mr Peter Caldwell (4/11/99)

Mr Keith Cawdron (25/2/92, retired 2/11/00)

Mrs Miriam Dow (25/2/92)

Mr Geoff Harley-Mason (6/11/97)

Mr Richard King (co-opted 25/3/99 to 2/11/00)

Dr John Ledger (3/11/94)

Mr Harry Marsh (2/11/95)

Mr Vijay Menon (25/2/92)

Mr Gerry O'Brien (5/11/98)

Mr Richard Owen (4/11/99)

Mrs Susan Richardson (5/11/98)

Mr Ian Smith (4/11/93)

Mr Trevor Stevenson (2/11/00)

Mr Graham Turner (7/11/96) *Treasurer*

Mrs Clare Wells (4/11/93)

Mr Christopher Whitmey (25/2/92)

Secretary: Miss Ruth Buckley

(dates of first appointment as director are shown in brackets)

Standing Committee as at 30/4/01

Mrs Iona Birchall

Miss Joan Botterill

The Rev Preb John Mapson

The Rev David Perryman *Chair*

The Rev Janet Roberts

The Rev Mike Talbot

The Rev Dr Richard Turnbull

Mr Graham Turner *Treasurer*

Grants Committee as at 30/4/01

Mrs Iona Birchall

The Rev John Curtis

The Rev John Knight

Dr John Ledger

The Rev Preb John Mapson *Chair*

The Rev David Parrott

Mrs Anne Tompson

For the purposes of the Companies Act 1985 the directors are the members of the Council. The General Director is responsible to the Council for day to day management of the Society, assisted by other staff.

The Society's **professional advisers** are:

Bankers

The Royal Bank of Scotland plc

London City Office

62 / 63 Threadneedle Street

London EC2R 8LA

Auditors

Hazlewoods

Staverton Court

Staverton

Cheltenham GL51 0UX

Solicitors

Anthony Collins

St Philip's Gate

5 Waterloo Street

Birmingham B2 5PG

Investment Advisers

CCLA Investment Management Limited

St Alphage House

2 Fore Street

London EC2Y 5AQ

The following **advisory committees and other bodies** provide valuable guidance for specific areas of work:

Board of Patronage Trust

The Rev Canon Steve Allen
The Rev Jane Austin
The Rev David Banting
The Rev Andrew Dow *Chair*
Mr Peter Doyle
Sir Timothy Hoare
The Rev Nick McKinnel
The Rev Lesley Riley
Mr John Truscott
The Rev Timothy Watson
Mr Simon Webley
Secretary: The Rev Andrew Piggott
Asst Secretary: Miss Marion Powell

Ministry and Vocation

Mrs Valerie Hamley
The Rev Bill Hopkinson
The Rev Charmaine Host
The Rev Susan Leighton
The Rev John Littlewood
The Rev Roger Salisbury
The Rev Steve Weston

CYFA

Mr Jonathan Edwards
Ms Michelle Fussell
Mrs Mel McPherson Chair
The Rev Jonathan Mortimer

Pathfinders

Mrs Jennifer Davies
Mr Jonathan Frank
Dr Brian Griffiths
Mr Roy Hutchinson
Mr Keith Morrison
Mr Melvyn Pereira
The Rev Andrew Petit *Chair*

Church Pastoral Aid Trust
incorporated 12 May 1894

registered company no 41145
Miss Joan Botterill
The Rev David Perryman *Chair*
The Rev Preb John Skinner
Mr Graham Turner *Treasurer*
The Rev Canon David Wheaton
Secretary: Miss Ruth Buckley

CYFA Pathfinder Ventures Ltd ('CPV' or 'CPV Ltd'), registered company no 1184850, registered charity number 271391, became a wholly owned subsidiary of the Church Pastoral Aid Trust (CPAT) (see note 21) in June 1994. A change to the articles of CPV adopted in November 1998 allows CPAS Council members the option of becoming members of CPV for the duration of their service on Council. Consequent to this change CPAT has only one vote, as do each of the other members of CPV. CPAT retains beneficial ownership of all the share capital of CPV.

The principal activity of CPV is the provision of Christian education for young people through houseparties and camps. A series of residential activities known as Falcon Camps is aimed primarily at children and young people from deprived or disadvantaged areas. CPV's operations are conducted independently but in close co-operation with those of CPAS. The directors and members of its committees as at 30 April 2001 were as follows:

Trustees

Mr Christopher Dutton
Dr Brian Griffiths
Mr Geoff Harley-Mason *Chair*
Mr Richard King
Miss Kelly Martin
The Rev Philip Mounstephen
Mrs Christine Penfold
The Rev Gary Piper
Mr Leonard Smith
The Rev Steve Tilley
Mr Graham Turner
Mr David White

Standing Committee

Mr Geoff Harley-Mason *Chair*
Mr Richard King
The Rev Philip Mounstephen
Mr Leonard Smith
Mr David White

Falcon Camps Committee

Mr Peter Francis
Mr and Mrs Jez Heasman
The Rev and Mrs Simon Heathfield
Mr Alistair Langton
The Rev Gary Piper *Chair*
Miss Susan Shrubbs

Marketing Advisory Committee

The Rev Philip Mounstephen
Mrs Christine Penfold
Mr Leonard Smith *Chair*

Finance Advisory Committee

Mr Peter Francis
Miss Juliet Maggs
The Rev Steve Tilley
Mr Roger Taylor
Mr Graham Turner
Mr David White *Chair*

OBJECT and POLICIES

The purpose and powers of the Society are outlined in the following extract from its Memorandum:

"The **object** for which the Society is established is:

To advance the Christian Gospel by providing human and material resources to Anglican parishes and churches throughout the world and in particular in England, Wales, Scotland and Ireland, in order to encourage and increase their effectiveness as worshipping communities committed to nurture, training, evangelism, growth and service and seeking to glorify God working under the supreme authority of Scripture and in accordance with the Protestant and Evangelical doctrines and principles of the Church of England as set forth in the Book of Common Prayer and the Thirty-nine Articles of Religion read in conjunction with the Society's Basis of Faith dated 27 February 1990.

And the Society shall have the following powers exercisable in furtherance of the said object but not otherwise, namely:

- (a) *To grant financial and other aid to clergy, lay workers, and those training for ordained or recognised lay ministry, and to parishes who support the object of the Society*
- (b) *To promote evangelism so that the Gospel might be carried, by means of the Church, to every person's door*
- (c) *to produce and distribute training materials and aids, promote and run conferences, training seminars, holidays, houseparties and camps, and provide advice on resource materials for Christian education with a view to helping leaders and others in local churches be more effective in their ministry and to evangelise, teach and nurture faith*

- (d) *To act as Patron* either alone or jointly with others in respect of livings in the Church of England now or hereafter vested in or held on behalf of the Society
- (e) *To assist men and women* by means of conferences, literature and in other ways *to find their vocation* and identify their rightful place in the service of God within the Anglican Communion."

The Society's current **policies** are set out in its Five Year Plan 1996 – 2001, under which the long-standing work of resourcing churches for effective mission and outreach, through clergy, leaders of children's and youth work and other church leaders, continues.

The **organisational structure** of the Society includes:

- *General Director* – giving overall leadership to the work of the Society and responsible to the Council
- *Patronage* – fulfilling the Society's responsibilities in respect of the 500 or more parishes for which it is either sole Patron or shares the patronage with others
- *Specialist teams* offering frontline assistance to local church leaders:
 - Evangelism* – assisting local church leaders develop evangelistic attitudes and actions in their churches and giving direct assistance in the leading of evangelistic initiatives
 - Children and Youth* – helping churches start, maintain and develop work which enables children and young people to come to and grow in Christian faith
 - Leadership* – encouraging recruitment for ordained and accredited roles and offering support for in-service clergy
- *Regional Staff* – assisting local churches in their evangelistic, teaching and pastoral work so that they can become more effective as centres of mission and evangelism, and maintaining and increasing prayer and financial support for CPAS
- *Resources Teams* providing
 - Events* – organising training tours, conferences, promotional and other events
 - Publications* – producing books, regular publications and other resources to back up the frontline assistance offered to church leaders
 - Distribution* – making CPAS publications available by post, phone, email and the internet
- *Development* – implementing the promotion of the Society and fostering prayer and financial support
- *Finance and Services* – overseeing and controlling financial matters, central administration and information technology systems, and ensuring CPAS's charity and legal requirements are met.

REVIEW OF THE YEAR'S ACTIVITIES

Training

Whether in the context of large events, small gatherings or one-to-one consultations, training continues to be one of the prime means by which CPAS's ministry is made available to local churches. Regionally based Consultants, plus a central team of specialists, provide valuable, accessible support and training to clergy and other church leaders across England, as well as in Ireland, Scotland and Wales. During the year a number of key series of events took place including a variety of new tours as well as established, continuing programmes.

The Hidden Poor tour, which began last year, continued to address key issues specific to outer-city estates. *Know Good Ideas* was a training evening for youth leaders wanting more good ideas to help them with their work. Both produced good feedback.

Amongst the continuing programmes, *Lost for Words* is a popular course, building confidence in sharing faith on a one-to-one basis. *You and Ministry* weekends for those considering ordained ministry continue to be much in demand. Training also forms a major part of CPAS's contribution to the Christian Resources Exhibitions, held this year at Esher, Manchester and Belfast, where a full programme of seminars covered a wide range of issues of current interest and concern.

New Initiatives

The *Children's Evangelism Initiative* is a positive, strategic development which aims to address the disturbing decline in children's church attendance. So far, twenty-three bishops, theologians and college principals have been visited. Major fund-raising efforts for the initiative have been made, with some success, and we are grateful for the support we have received.

The *Arrow Leadership Programme* aims to help younger church leaders, and potential leaders, to discern God's vision for their life, deepen their character, and to develop skills in leadership and evangelism by offering high-quality in-depth training.

Delegates undergo a rigorous selection process and participate in an extensive programme, including four intensive residential courses. The second programme is now under way, with very positive feedback, and a third programme starting later in 2001 is being planned.

On 1 April 2001 the CPAS on-line bookshop (at www.cpas.org.uk) was launched, making CPAS resources available to browse through and to buy, from people's home computers.

Publications

New titles produced during the year included a new series of low price photocopiable resources for church leaders. These included *On the Doorstep* and *One Foot in the Water*. *Theme Park*, part of a series of bible based resources for Youth groups, was also produced.

Under Construction is a brand new, major teaching resource for the 3 to 14 age range. Material for 3s to 11s became available towards the end of the financial year; the 11s to 14s materials are still being developed. It is envisaged that the promotion and development of this first class resource will be a major initiative in the coming year.

Grants

In accordance with the original purpose of the Society in 1836, it is a privilege to continue to help parishes in areas of particular need, both urban and rural, with grants towards the provision of an additional member of staff. Assistance has also continued to help ordinands in special financial need, with grants from the Ministers In Training Fund. We give thanks for donations from churches, individuals and a generous legacy received during 1997/98.

Ventures and Falcon Camps

Over 8,000 children, young people and leaders were involved in the Christian residential activities led by CPV. *Ventures* provide an exciting opportunity to hear and respond to the challenge of the Christian faith. *Falcon Camps* target children and young people from especially deprived backgrounds. These camps are challenging and rewarding to those who give their time as leaders; and as with *Ventures*, they provide the context for what is often a life-changing experience for those attending. The Friends of Falcon Camps scheme, together with an underwriting from CPAS's general fund, provides a sound financial underpinning of this important work.

Information Technology

The internet website (www.cpas.org.uk), of which the on-line bookshop mentioned in *New Initiatives* above is a part, was installed as a pilot project last year and has continued to be widely used. Our plans for the re-design of the site to provide a comprehensive coverage of all of CPAS's ministries, with up-to-date news and information are almost complete. Our link with the Internet Christian Bookshop (www.christianbookshop.com) ended this year. CPAS resources can now be viewed and purchased via our own site. Internally, following the installation of new computers last year, work has begun on implementing a new database for the Society. It is expected that this will be completed during the next financial year, facilitating maintenance, reducing costs and improving performance.

Personnel

The Council expresses its appreciation of the work of the staff of CPAS, especially in the light of the lengthy interregnum following the departure of the General Director, the Rev Canon Brian Pearson, last year. Many staff shouldered increased workloads and responsibilities and the Council is grateful to them all and, in particular, to the Rev Andy Piggott, Acting General Director until 30 April 2001. The Rev Robert Key was appointed in December as the Society's next General Director and begins his work on 1 May 2001, the start of the new financial year. We look forward to welcoming him and to his leadership of CPAS into the next phase of our ministry.

FINANCES

Unrestricted Funds

The net outgoing resources of £225,000 for the year were met from reserves. This result includes total income of £22,000 under budget and expenditure of £5,000 over budget, and compares with a budgeted deficit of £198,000. Although donations from parishes were £24,000 less than a year ago, those from individual supporters increased by £49,000. This most encouraging result was enhanced by the change in rules concerning tax reclaimed via the gift aid scheme. Income from legacies was also higher than last year. CPAS's ministry continues to be heavily dependent on these sources of income, and the Society is most grateful to all who have supported its work. General expenditure costs were held considerably below those budgeted. However, a one-off payment of £60,000 was made to strengthen the pension fund, in order to provide for some planned benefit enhancements.

Restricted Funds

The combined totals for the restricted funds resulted in net outgoing resources of £52,000 for the year. Donations for the work in Ireland exceeded the previous year's level but were not adequate to cover expenditure for the year, resulting in a small deficit on the fund (see notes 13 and 14, pages 16 and 17). Efforts continue to be made to widen the support base for the work in Scotland, where donations also exceeded the previous year's level but fell short of expenditure, resulting in an increased deficit on the fund (see notes 13 and 14 pages 16 and 17). Income was received for Promise Plus in line with pledges received; the fund continues to be expended and the remaining balance plus pledges are expected to be adequate to cover the final months of the initiative, planned for the year ending 30 April 2002. Donations received for the Arrow Leadership Programme (see *New Initiatives* above) resulted in a small increase in the surplus on the fund, and there was also a small surplus on the Children's Evangelism Initiative (see *New Initiatives* above). With the appointment of an evangelist specialising in youth work, the Evangelist fund has begun to be expended (see *New Initiatives* above). The remaining balance from the monies received in 1998 for Ministers in Training was fully exhausted during the year.

CPV (see *Constitution and Organisation – CYFA Pathfinder Ventures Ltd, page 4*)

Overall net incoming resources included incoming resources of £46,000 for Ventures and of £21,000 for Falcon Camps. CPV Ltd made payments to CPAS during the year of £21,000 in respect of office occupancy costs. The proceeds of sale of a CPAS property previously used for Falcon Camps, disposed of during the year to 30 April 1997, were used to create a fund from which the income is given as a grant to CPV for the support of Falcon Camps.

The Year Ahead

In order to continue its ministries the Society relies almost wholly on voluntary donations from both parishes and individuals, on legacies and on grants. The ongoing work of maintaining and consolidating existing links with donors and forging new contacts continues to be strengthened. A deficit budget has been agreed for the year ending April 2002, during which a comprehensive review of CPAS's ministries and related expenditure will be undertaken. CPV Ltd is again planning a programme of Ventures and Falcon Camps during the coming year, providing strategic Christian input to several thousand children and young people from varied backgrounds.

Voluntary Assistance

The Society acknowledges with gratitude the many people whose work in a voluntary capacity has contributed to all that has been achieved during the year. In particular, thanks are due to Ministry Among Women Regional Assistants, assisting the work of the Regional Consultants; to friends who have given of their time regularly or on an occasional basis in an administrative capacity; to all who serve on the various committees mentioned in this Report; to Local Church Contacts and Associate Trainers for their work in the context of the Children and Youth ministry; to others who give of their time on an ad hoc basis in an advisory capacity; and to Parish Representatives and others who promote the ministries of CPAS at local church level.

Commitments

Financial projections indicate that the Society's general fund resources are adequate for it to continue in operation for the foreseeable future. Capital funds and the realisable value of assets are believed to be adequate to meet liabilities in the event of a major curtailment of activities or of liquidation. Details of commitments for payment of future grants are given in note 5 to the accounts, and information concerning pension contributions and other commitments is contained in notes 18 to 20 of the accounts.

Assets

The Society's assets include the following:

- premises in Warwick housing CPAS's offices and those of CYFA Pathfinder Ventures Ltd
- office and other equipment necessary to fulfil the Society's ministries
- 7 freehold properties held for the purpose of housing those staff members who have joined CPAS following service in tied accommodation
- a shared equity scheme which assists 7 staff with housing
- two properties housing former members of staff
- land bequeathed to the Society; as at 30 April 2001 planning permission for housing development had been granted on approximately three-quarters of the site; the result of an application for planning permission on the remainder of the site, designated a conservation area, is awaited
- investments held in Collective Investment Scheme Units of the Central Board of Finance of the Church of England, the income from which is used for the Society's ministries; this is in accordance with the Society's memorandum, which allows funds not immediately needed to be invested, subject only to current legal requirements.

Accounts

The information contained in this Report and Accounts is presented in accordance with the requirements of *Accounting by Charities – Statement of Recommended Practice 1995* (SORP), issued by the Charity Commissioners in 1995. In line with the SORP, the CYFA Pathfinder Ventures Ltd results for the year are consolidated with those of CPAS in this Report and Accounts; for clarity CPAS's figures alone as well as the group totals are included wherever possible. A copy of the full Report and Accounts for CPV Ltd is available from its secretary at CPAS's address above.

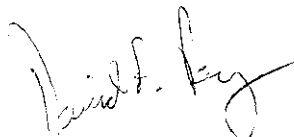
The Society made no donations during the year for charitable purposes outside the scope of its own work, neither were any donations made for any political purpose.

In accordance with the requirements of the SORP, the Society's investments are included in the balance sheet at their market value as at 30 April 2001. The total includes £751,000 unrealised gains.

Auditors

Hazlewoods have expressed their willingness to continue in office.

David Perryman:
Chairman, on behalf of the Council
12 July 2001



Report of the Auditors

to the Members of Church Pastoral Aid Society

We have audited the financial statements on pages 9 to 19, which have been prepared under the historical cost convention as modified by the revaluation of investments and the accounting policies set out on page 18 (*note 16*).

Respective responsibilities of directors and auditors

As described below the Council, who are the directors of the Church Pastoral Aid Society, are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the group and of the charitable company as at 30 April 2001 and of their incoming resources and application of resources, including their income and expenditure, for the year then ended, and have been properly prepared in accordance with the Companies Act 1985.


Hazlewoods:

Chartered Accountants and Registered Auditors
Staverton, Cheltenham

13 July 2001

Statements of the Directors

Directors' responsibilities in relation to financial statements

Company law requires the directors (the Council of the Society) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society and of the surplus or deficit of the Society for that period. In preparing those financial statements, the directors are required to:

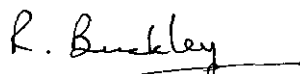
- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Society will continue in business (*see below*).

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Council confirms that these financial statements comply with these requirements.

Going concern

The Society is almost entirely dependent on voluntary income to finance its continued operations. Financial projections, based on the best judgements of the staff and Council in relation to likely income and anticipated changes, indicate that the Society's resources are adequate for it to continue in operation for the foreseeable future. Accordingly the going concern basis continues to be adopted in preparing financial statements.



Co Secretary . 30/7/01

Statement of Financial Activities for the year to 30 April 2001

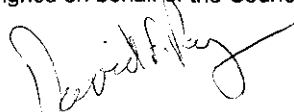
CPAS 2001				Group 2001			CPAS 2000	Group 2000
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total	Total	Total
Notes	£000	£000	£000	£000	£000	£000	£000	£000
INCOME & EXPENDITURE ACCOUNT								
INCOMING RESOURCES 16c								
Donations	938	143	1,081	1,368	205	1,573	1,063	1496
Legacies	172	-	172	172	-	172	72	72
Grants - Mabledon Charity	22 149	-	149	149	-	149	105	105
- other	-	15	15	-	15	15	-	-
Total voluntary income	<u>1,259</u>	<u>158</u>	<u>1,417</u>	<u>1,689</u>	<u>220</u>	<u>1,909</u>	<u>1,240</u>	<u>1,673</u>
CPAS trust funds distribution	1 5	-	5	5	-	5	4	4
Investment income and interest	2 117	6	123	127	6	133	145	151
Income from resourcing activities	3 214	23	237	1,075	23	1,098	447	1321
Other operating income	4 68	-	68	47	-	47	72	51
Profit on sale of properties	-	-	-	-	-	-	11	11
Total incoming funds	<u>1,663</u>	<u>187</u>	<u>1,850</u>	<u>2,943</u>	<u>249</u>	<u>3,192</u>	<u>1,919</u>	<u>3,211</u>
RESOURCES EXPENDED								
Direct expenditure on the Group's objectives								
Cost of resourcing activities	3 202	30	232	1,198	30	1,228	435	1421
Youth and children	113	93	206	113	93	206	301	334
Publications and training	204	-	204	204	-	204	152	152
Parish support via regional staff	229	77	306	229	77	306	249	249
Evangelism	105	12	117	105	12	117	104	104
Professional ministry and patronage	52	2	54	52	2	54	110	110
Grants paid	5 104	21	125	139	62	201	124	193
Support costs	597	-	597	738	-	738	529	677
Total direct expenditure	<u>1,606</u>	<u>235</u>	<u>1,841</u>	<u>2,778</u>	<u>276</u>	<u>3,054</u>	<u>2,004</u>	<u>3,240</u>
Other expenditure								
Publicity, communications and Fundraising	155	4	159	193	4	197	161	189
Central management and Administration	124	-	124	140	-	140	120	136
Bank charges and interest payable	3	-	3	11	-	11	4	12
Total other expenditure	<u>282</u>	<u>4</u>	<u>286</u>	<u>344</u>	<u>4</u>	<u>348</u>	<u>285</u>	<u>337</u>
Total funds expended	7 <u>1,888</u>	<u>239</u>	<u>2,127</u>	<u>3,122</u>	<u>280</u>	<u>3,402</u>	<u>2,289</u>	<u>3,577</u>
NET OUTGOING RESOURCES and EXPENDITURE FOR YEAR								
	(225)	(52)	(277)	(179)	(31)	(210)	(370)	(366)
Other recognised gains & losses								
Revaluation of investments (unrealised)	(62)	(15)	(77)	(62)	(15)	(77)	24	24
Revaluation of land and property bequests (unrealised)	<u>1,000</u>	-	<u>1,000</u>	<u>1,000</u>	-	<u>1,000</u>	-	-
Total revaluations	<u>938</u>	<u>(15)</u>	<u>923</u>	<u>938</u>	<u>(15)</u>	<u>923</u>	<u>24</u>	<u>24</u>
Net movement in funds for year	713	(67)	646	759	(46)	713	(346)	(342)
Fund balances brought forward at 1 May 2000	<u>5,414</u>	<u>577</u>	<u>5,991</u>	<u>5,422</u>	<u>607</u>	<u>6,029</u>	<u>6,337</u>	<u>6,371</u>
FUND BALANCES CARRIED FORWARD at 30 April 2001								
	<u>6,127</u>	<u>510</u>	<u>6,637</u>	<u>6,181</u>	<u>561</u>	<u>6,742</u>	<u>5,991</u>	<u>6,029</u>

All the activities of the Group are continuing activities, and there were no acquisitions in the year.

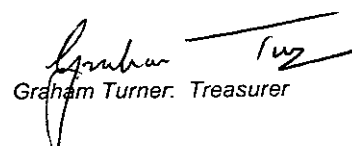
Consolidated Balance Sheet as at 30 April 2001

	Notes	CPAS 2001 £000	Group 2001 £000	CPAS 2000 £000	Group 2000 £000
Fixed assets	9				
Tangible fixed assets:					
land and buildings		4,042	4,042	2,682	2,682
office and other equipment		<u>150</u>	<u>152</u>	<u>99</u>	<u>102</u>
		4,192	4,194	2,781	2,784
Investments (unlisted)	10	<u>2,250</u>	<u>2,250</u>	<u>2,327</u>	<u>2,327</u>
		<u>6,442</u>	<u>6,444</u>	<u>5,108</u>	<u>5,111</u>
Current assets					
Stocks and work in progress	11	89	89	149	149
Debtors: trade debtors		6	6	38	38
due from subsidiary		91	-	138	-
other debtors		48	147	38	238
prepayments		41	41	39	39
accrued income		<u>69</u>	<u>69</u>	<u>65</u>	<u>65</u>
		255	263	318	380
Deposits repayable on demand:					
general		138	168	577	607
re Ministry Bonds	12	38	38	54	54
Cash at bank and in hand		<u>5</u>	<u>105</u>	<u>69</u>	<u>126</u>
		<u>181</u>	<u>311</u>	<u>700</u>	<u>787</u>
		525	663	1,167	1,316
Creditors falling due within 1 year					
Supporters' interest-free loans:					
Ministry Bonds	12	39	39	54	54
deposit covenants		61	61	81	81
others		<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
		107	107	142	142
Bank overdraft		70	-	-	-
Trade creditors		60	60	26	26
Due to subsidiary		14	-	24	-
Tax and Social Security		38	38	38	38
Other creditors		2	6	9	39
Accruals		39	39	45	45
Deferred income		-	115	-	108
		<u>330</u>	<u>365</u>	<u>284</u>	<u>398</u>
Net current assets		<u>195</u>	<u>298</u>	<u>883</u>	<u>918</u>
TOTAL ASSETS					
LESS CURRENT LIABILITIES		<u>6,637</u>	<u>6,742</u>	<u>5,991</u>	<u>6,029</u>
Funds	13				
Capital funds:					
Restricted		287	287	287	287
Restricted revaluation		<u>146</u>	<u>146</u>	<u>162</u>	<u>162</u>
		433	433	449	449
Unrestricted:					
Designated		124	124	124	124
Designated revaluation		44	44	50	50
General		4,265	4,265	4,265	4,265
General revaluation		<u>1,561</u>	<u>1,561</u>	<u>616</u>	<u>616</u>
		5,994	5,994	5,055	5,055
Total capital funds		<u>6,427</u>	<u>6,427</u>	<u>5,504</u>	<u>5,504</u>
Income balances:					
Restricted		77	128	128	158
Unrestricted:					
Designated		19	32	16	50
General		<u>114</u>	<u>155</u>	<u>343</u>	<u>317</u>
		133	187	359	367
Total income balances		<u>210</u>	<u>315</u>	<u>487</u>	<u>525</u>
TOTAL FUNDS		<u>6,637</u>	<u>6,742</u>	<u>5,991</u>	<u>6,029</u>

Signed on behalf of the Council on 12 July 2001



David Perryman: Chairman



Graham Turner: Treasurer

Group Cash Flow Statement for the year to 30 April 2001

Analysis	2001 £000	2000 £000	
RECONCILIATION OF NET INCOMING/(OUTGOING) RESOURCES TO NET CASH (OUTFLOW)/INFLOW FROM OPERATING ACTIVITIES			
Net (outgoing)/ incoming resources	(210)	(366)	
Returns on investments a	(122)	(139)	
Depreciation charges	134	112	
(Profit) on sale of fixed assets	-	(11)	
Decrease in stocks	60	40	
Decrease/(increase) in debtors	117	65	
(Decrease)/Increase in creditors	<u>(33)</u>	<u>77</u>	
Net cash (outflow) from operating activities	<u>(54)</u>	<u>(222)</u>	
CASH FLOW STATEMENT			
Net cash (outflow) from operating activities	(54)	(222)	
Returns on investments a	122	139	
Capital expenditure b	<u>(544)</u>	<u>106</u>	
Increase/(decrease) in cash	<u>(476)</u>	<u>23</u>	
ANALYSIS OF CASH FLOWS			
a Returns on investments:			
Dividend and interest received	133	151	
Interest paid	<u>(11)</u>	<u>(12)</u>	
Net cash inflow	<u>122</u>	<u>139</u>	
b Capital expenditure and financial investment:			
Purchase of tangible fixed assets	(546)	(43)	
Sale of tangible fixed assets	<u>2</u>	<u>149</u>	
Net cash inflow/(outflow)	<u>(544)</u>	<u>106</u>	
MOVEMENTS IN CASH DURING THE YEAR ENDED 30 APRIL 2001			
	1 May 2000	Change during year	30 April 2001
	£000	£000	£000
Cash at bank and in hand	126	(21)	105
Cash deposits - general	607	(439)	168
- Ministry Bonds	<u>54</u>	<u>(16)</u>	<u>38</u>
Net movement in cash during the year ended 30 April 2001	<u>787</u>	<u>(476)</u>	<u>311</u>
MOVEMENTS IN CASH DURING THE YEAR ENDED 30 APRIL 2000			
	1 May 1999	Change during year	30 April 2000
	£000	£000	£000
Cash at bank and in hand	189	(63)	126
Cash deposits - general	521	86	607
- Ministry Bonds	<u>54</u>	-	<u>54</u>
Net movement in cash during the year ended 30 April 2000	<u>764</u>	<u>23</u>	<u>787</u>

NOTES TO THE FINANCIAL STATEMENTS

1 CPAS TRUST FUNDS DISTRIBUTION

During recent periods a number of trust funds previously administered by CPAS were wound up with the consent of the Charity Commission and their assets distributed in accordance with their objects. The total of £5,000 represents income from the remaining trust fund.

2 INVESTMENT INCOME AND INTEREST RECEIVED

	CPAS		Group total	
	2001	2000	2001	2000
	£000	£000	£000	£000
Central Board of Finance investments (see note 10)	84	96	84	96
Central Board of Finance deposits	30	34	32	35
Bank and other interest receivable	9	15	17	20
	<u>123</u>	<u>145</u>	<u>133</u>	<u>151</u>

3 RESOURCING ACTIVITIES

(Activities for which a charge is made towards the costs incurred)

	CPAS		Group total	
	2001	2000	2001	2000
	£000	£000	£000	£000
Income				
Sales of products and resources	128	334	128	334
Training events and conferences	54	50	54	50
Subscriptions	55	63	55	63
Ventures and camps (CPV Ltd)	-	-	861	874
	<u>237</u>	<u>447</u>	<u>1,098</u>	<u>1,321</u>
Expenditure				
Cost of sales of products and resources	175	378	175	378
Training events and conferences	57	57	57	57
Ventures and camps (CPV Ltd)	-	-	996	986
	<u>232</u>	<u>435</u>	<u>1,228</u>	<u>1,421</u>
Gross contribution (towards staff and authorship costs)				
Sales of products and resources	(47)	(44)	(47)	(44)
Training events and conferences	(3)	(7)	(3)	(7)
Subscriptions and affiliations	55	63	55	63
Ventures and camps (CPV Ltd)	-	-	(135)	(112)
	<u>5</u>	<u>12</u>	<u>(130)</u>	<u>(100)</u>

4 OTHER OPERATING INCOME

	CPAS		Group total	
	2001	2000	2001	2000
	£000	£000	£000	£000
Rental income from land and properties	28	29	28	29
Occupancy licence fee (CPV Ltd)	21	21	-	-
Charges for work for other organisations	15	12	15	12
Miscellaneous	4	10	4	10
	<u>68</u>	<u>72</u>	<u>47</u>	<u>51</u>

5 GRANTS PAID

	CPAS		Group total	
	2001	2000	2001	2000
	£000	£000	£000	£000
Ministers in Training	21	26	21	26
Ventures and camps subsidies	-	-	79	72
Falcon Camps	3	3	-	-
Parishes and local projects	101	95	101	95
	<u>125</u>	<u>124</u>	<u>201</u>	<u>193</u>

Ministers in Training grants are made to individuals and are of amounts not exceeding £500. During the year grants made included £11,000 from restricted funds (see notes 13 and 14).

Subsidies are granted to assist individuals to attend Ventures and Falcon Camps and to contribute to the general costs of running Falcon Camps (CPV Ltd). During the year a total of 884 individual subsidies was granted, each of amounts not exceeding £100.

Grants were made during the year to *parishes and local projects*, as follows:

Diocese of BATH & WELLS		Diocese of DERBY		Diocese of OXFORD			
Twerton The Ascension	458	Derby St Chad	1,500	Banbury St Paul	3,000		
Nether with Over Stowey	1,000	Sinfin St Stephen	1,375	Slough St Paul	2,250		
Diocese of BIRMINGHAM		Diocese of ELY		Diocese of PORTSMOUTH			
Aston St James	1,000	Cambridge Holy Cross	2,000	St Luke Southsea	250		
Aston Ss Peter & Paul	1,333	Diocese of LEICESTER	Hinckley Holy Trinity	Diocese of RIPON	Upper Armley Christ Church		
Birmingham St Martin in Bullring	583						
Burney Lane Christ Church	1,750						
Quinton St Boniface	1,000						
Rounds Green St James	1,000	Diocese of LICHFIELD		Diocese of ROCHESTER			
Springfield St Christopher	2,000	Bucknall Team Ministry	2,333	Northumberland Heath St Paul	1,798		
Tile Cross St Peter	3,750	Caverswall St Peter	2,000	Diocese of ST ALBANS	Luton St Matthew		
Diocese of BLACKBURN	Leyland St John	Tipton St Matthew	2,000				
		Walsall St Matthew	1,000				
		Wolverhampton St Luke	1,125				
		Diocese of SHEFFIELD					
Diocese of BRADFORD		Diocese of LIVERPOOL		Hillsborough Christ Church	3,200		
Bradford St Augustine	875	Fairfield St John	1,000	Owlerton St John the Baptist	1,500		
Great Horton St John	458	Huyton Trinity	1,500	Wheatley Park St Paul	4,000		
Tong St Christopher	3,375	Kirkdale St Athanasius	667	Wombwell St Mary	2,000		
Diocese of BRISTOL		Diocese of LONDON		Diocese of SOUTHWARK			
Easton Family Centre	667	Cricklewood St Gabriel	3,000	Sydenham Holy Trinity	2,000		
Diocese of CHELMSFORD	Beckton St Mark	Edgware St Peter	2,000	Diocese of SOUTHWELL	Hyson Green SS Paul & St'n		
		Forty Hill Jesus Church	3,000				
		Northolt Ss Mary, Hugh, Richard	3,500				
		Southall Emmanuel	2,667				
		Leyton Christ Church	1,583	Southall St George	3,333	Selston w Westwood	667
		Leyton Ss Catherine & Paul	250	Southall St John	1,000	Diocese of WAKEFIELD	
		Mayflower Family Centre	3,000	Upper Holloway Team	3,000		
Vange All Saints & St Chad	2,500	Diocese of MANCHESTER		Wakefield The Net	1,333		
Diocese of CHESTER		Diocese of YORK		Diocese of CONNOR			
Macclesfield St Paul	625	Old Trafford St Bride	2,000	Scarborough St Mary	2,000		
Diocese of CHICHESTER				Monkstown Good Shepherd			
Eastbourne All Souls	1,042			1,500			

Commitments for grants which have been awarded to parishes, payable in future years but not legally binding:

2001/02	£107,000	2003/04	£15,000
2002/03	£70,000	2004/05	£12,000

6 STAFF NUMBERS AND COSTS

The average number of staff employed by the group during the year ended 30 April 2001 was 67 (CPAS 63, CPV 4) including part time staff (2000: 70 - CPAS 65, CPV 5) as follows:

	CPAS		Group total	
	2001	2000	2001	2000
Employed directly on the group's objectives	45	49	49	54
Support functions	12	11	12	11
Publicity, communications, fund-raising and administration	6	5	6	5

Costs of employment of staff

	CPAS		Group total	
	2001 £000	2000 £000	2001 £000	2000 £000
Salaries	949	1,006	1,025	1,114
National Insurance contributions	68	71	73	76
Pension contributions (see note 16d))	169	88	181	97
Staff housing	26	18	26	18
Other	27	23	32	31
	<u>1,239</u>	<u>1,206</u>	<u>1,337</u>	<u>1,336</u>

No employee received emoluments in excess of £40,000.

7 ANALYSIS OF TOTAL RESOURCES EXPENDED

CPAS

	<i>Staff costs</i>	<i>Other</i>	<i>Depreciation</i>	<i>2001 Total</i>	<i>2000 Total</i>
	<i>£000</i>	<i>£000</i>	<i>£000</i>	<i>£000</i>	<i>£000</i>
Direct charitable expenditure:					
Cost of resourcing activities	45	187	-	232	435
Youth and children	143	63	-	206	301
Publications and training	194	10	-	204	152
Parish support via regional staff	245	61	-	306	249
Evangelism	104	13	-	117	104
Professional ministry and patronage	43	11	-	54	110
Grants paid	-	125	-	125	124
Support costs	317	160	120	597	529
Total direct expenditure	<u>1,091</u>	<u>630</u>	<u>120</u>	<u>1,841</u>	<u>2,004</u>
Other expenditure:					
Publicity, communications and fundraising	76	83	-	159	161
Central management and administration	72	39	13	124	120
Bank charges and interest payable	-	3	-	3	4
Total other expenditure	<u>148</u>	<u>125</u>	<u>13</u>	<u>286</u>	<u>285</u>
Total resources expended	<u>1,239</u>	<u>755</u>	<u>133</u>	<u>2,127</u>	<u>2,289</u>

Group

	<i>Staff costs</i>	<i>Other</i>	<i>Depreciation</i>	<i>2001 Total</i>	<i>2000 Total</i>
	<i>£000</i>	<i>£000</i>	<i>£000</i>	<i>£000</i>	<i>£000</i>
Direct charitable expenditure:					
Cost of resourcing activities	45	1183	-	1228	1,421
Youth and children	143	63	-	206	334
Publications and training	194	10	-	204	152
Parish support via regional staff	245	61	-	306	249
Evangelism	104	13	-	117	104
Professional ministry and patronage	43	11	-	54	110
Grants paid	-	201	-	201	193
Support costs	410	207	121	738	677
Total direct expenditure	<u>1,184</u>	<u>1,749</u>	<u>121</u>	<u>3,054</u>	<u>3,240</u>
Other expenditure:					
Publicity, communications and fundraising	76	121	-	197	189
Central management and administration	77	50	13	140	136
Bank charges and interest payable	-	11	-	11	12
Total other expenditure	<u>153</u>	<u>182</u>	<u>13</u>	<u>348</u>	<u>337</u>
Total resources expended	<u>1,337</u>	<u>1,931</u>	<u>134</u>	<u>3,402</u>	<u>3,577</u>

Central management and administration includes £16,000 (2000: £15,000) in respect of audit fees and accountancy for the Group.

8 DIRECTORS' EMOLUMENTS AND TRANSACTIONS

Members of the Council are directors for the purposes of the Companies Acts and are trustees of the charity within the meaning of the Charities Acts. A full list appears on page 3.

No member of the Council received any remuneration from the Society, nor was interested in any transaction, contract or other arrangement with the Society.

Travelling expenses totalling £5,000 were reimbursed to Council members for attendance at meetings during the period.

9 FIXED ASSETS

	<i>Land and property bequests</i>	<i>Warwick premises land</i>	<i>Warwick premises building</i>	<i>Staff houses freehold</i>	<i>Houses shared equity</i>	<i>Office and other equipment</i>	<i>Total CPAS</i>	<i>Total CPV</i>	<i>Total Group</i>
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Cost or valuation									
At 1 May 2000	93	640	1,420	557	261	486	3,457	4	3,461
Additions	15	-	-	387	-	144	546	-	546
Revaluations	1,000	-	-	-	-	-	1,000	-	1,000
Disposals	-	-	-	-	-	(155)	(155)	-	(155)
At 30 April 2001	<u>1,108</u>	<u>640</u>	<u>1,420</u>	<u>944</u>	<u>261</u>	<u>475</u>	<u>4,848</u>	<u>4</u>	<u>4,852</u>
Depreciation									
At 1 May 2000	-	-	289	-	-	387	676	1	677
Charge for year	-	-	41	-	-	92	133	1	134
Disposals	-	-	-	-	-	(153)	(153)	-	(153)
At 30 April 2001	<u>-</u>	<u>-</u>	<u>330</u>	<u>-</u>	<u>-</u>	<u>326</u>	<u>656</u>	<u>2</u>	<u>658</u>
Written down value									
At 1 May 2000	93	640	1,131	557	261	99	2,781	3	2,784
At 30 April 2001	<u>1,108</u>	<u>640</u>	<u>1,090</u>	<u>944</u>	<u>261</u>	<u>149</u>	<u>4,192</u>	<u>2</u>	<u>4,194</u>

a CPV fixed assets are comprised of office and other equipment.

b The Society's premises in Warwick are charged to the Society's bankers as security for periodic advances: the amount secured at 30 April 2001 was £70,000 (2000: nil).

c Leases of parts of the Warwick premises were granted to J F W Deacon's Mabledon Charity on 20 August 1990 and 2 April 1992, both for 125 years, for premiums totalling £395,000. The premiums were based on independent professional valuations and have been applied to reduce the book value of the property. 'Mabledon' owns the leasehold of the entire conference facilities at Warwick, which are available for the use of evangelical church societies and similar bodies.

A lease of a further part of the Warwick premises was granted to the Colonial and Continental Church Society, known as the Intercontinental Church Society (ICS), registered charity no 241111, on 1 March 1998 for a 20 year period for use as its administrative headquarters. No premium was received in respect of this lease; rents received are included in rental income from land and properties (see note 4).

d A shared equity scheme for assisting staff with housing was approved by Standing Committee on 15 March 1990. This enables the Society to provide a maximum of half of the price of houses purchased by a limited number of staff members, who then own their houses subject to a legally binding declaration of trust under which the Society will share in the eventual proceeds of sale in the proportion of its contribution in relation to the original total purchase price. No interest is receivable on monies contributed under the scheme, which are included in fixed assets. At 30 April 2001 7 staff members participated in the scheme.

e Included within Land and Property Bequests is approximately 2.1 hectares of land in Devon. As at 30 April 2001 planning permission for housing development had been granted on approximately three-quarters of the site and the result of an application for planning permission on the remainder of the site, designated a conservation area, was awaited. The Trustees, having obtained professional advice, understand that the estimated value of the full site, subject to certain criteria, is in excess of £1.5 million. They consider that the value of the site for which planning permission has been obtained is £1 million, and this amount has been included in the financial statements.

10 INVESTMENTS (unlisted)

	CPAS and Group		
	1 May 2000	Movements	30 April 2001
	£000	£000	£000
Collective Investment Scheme Units of the Central Board of Finance of the Church of England:			
Cost	1,499	-	1,499
Market value	<u>2,327</u>	<u>(77)</u>	<u>2,250</u>
Unrealised gains	<u>828</u>	<u>(77)</u>	<u>751</u>

In addition CPAT has beneficial ownership of all shares of CPV Ltd on behalf of CPAS. At 30 April 2001 the cost of the shares was £100 (2000: £100). For the duration of their term of office members of CPAS Council may hold one share per member, but ownership of the shares returns to CPAT at the end of their tenure. As at 30 April 2001, 25 Council members had exercised this option (see note 21 and Report of the Council page 4).

The value of investments as stated in the balance sheet reflects their market value, which is £751,000 more than their cost; this additional value has not, however, been realised since the investments continue to be held with the Central Board of Finance of the Church of England. (Monies placed in the Deposit Fund of the Central Board of Finance are classified in these financial statements as short term deposits, not fixed asset investments, as they are repayable on demand.)

Income due from both investments and deposits but not yet received by 30 April has been included in the statement of financial activities.

11 STOCKS AND WORK IN PROGRESS (see also note 16a)

	CPAS and Group	
	2001	2000
	£000	£000
Work in progress	3	48
Finished products and goods for sale	<u>86</u>	<u>101</u>
	<u>89</u>	<u>149</u>

12 MINISTRY BONDS

Under this scheme a total of £39,000 (2000: £54,000) of unsecured loans from supporters was outstanding. Loans are made for a three year period, but with repayment available on demand if required. The total is separately invested in the Deposit Fund of the Central Board of Finance of the Church of England. Interest received is applied to support the Society's activities and is included in *investment income and interest received* in the statement of financial activities (see note 2).

13 FUNDS

	Balance 1 May 2000	Unrealised gains and transfers	Net (outgoing)/ incoming resources	Balance 30 April 2001	Represented by		Net current assets
	£000	£000	£000	£000	Invest- ments	Fixed assets	£000
CPAS							
Capital funds							
Restricted funds:							
Permanent investment fund	308	(10)	-	298	298	-	-
Augmentation fund	15	(1)	-	14	14	-	-
Bishop Stratton fund	17	(1)	-	16	16	-	-
LCEAS fund	109	(4)	-	105	105	-	-
Designated funds:							
Ministers in Training fund	66	(2)	-	64	64	-	-
Richard Bowdler Memorial fund	3	-	-	3	3	-	-
Barton Camp fund	105	(4)	-	101	101	-	-
General fund	<u>4,881</u>	<u>945</u>	-	<u>5,826</u>	<u>1,649</u>	<u>4,177</u>	-
	<u>5,504</u>	<u>923</u>	-	<u>6,427</u>	<u>2,250</u>	<u>4,177</u>	-
Income balances (see note 15)							
Restricted funds:							
Augmentation fund	-	-	1	1	-	-	1
Bishop Stratton fund	1	-	(1)	-	-	-	-
LCEAS fund	5	-	1	6	-	-	6
Ministers in Training bequest	11	-	(11)	-	-	-	-
Promise Plus	67	-	(38)	29	-	-	29
Ireland	12	-	(14)	(2)	-	-	(2)
Scotland	(18)	-	(11)	(29)	-	-	(29)
Arrow	24	-	5	29	-	-	29
Evangelist	26	-	14	40	-	-	40
Children's Evangelism Initiative	-	-	3	3	-	-	3
Designated funds:							
Ministers in Training fund	12	-	3	15	-	-	15
Richard Bowdler Memorial fund	4	-	-	4	-	-	4
General fund	<u>343</u>	-	<u>(229)</u>	<u>114</u>	-	<u>15</u>	<u>99</u>
	<u>487</u>	-	<u>(277)</u>	<u>210</u>	-	<u>15</u>	<u>195</u>
Total CPAS funds	<u>5,991</u>	<u>923</u>	<u>(277)</u>	<u>6,637</u>	<u>2,250</u>	<u>4,192</u>	<u>195</u>
CPV Ltd (see note 22)							
Income balances							
Restricted fund:							
Falcon subsidy fund	23	-	5	28	-	-	28
Barton Camp fund	7	-	-	7	-	-	7
Falcon Development worker	-	-	16	16	-	-	16
Designated funds:							
CPV subsidy fund	11	-	2	13	-	-	13
Student bursary fund	24	-	(24)	-	-	-	-
General fund	<u>(27)</u>	-	<u>68</u>	<u>41</u>	-	<u>2</u>	<u>39</u>
Total CPV Ltd funds	<u>38</u>	-	<u>67</u>	<u>105</u>	-	<u>2</u>	<u>103</u>
TOTAL GROUP FUNDS	<u>6,029</u>	<u>923</u>	<u>(210)</u>	<u>6,742</u>	<u>2,250</u>	<u>4,194</u>	<u>298</u>

*Net current assets include £206,000 of monies invested on short term deposit.

14 EXPLANATION OF FUNDS

CPAS: a distinction is maintained between capital funds and income balances:

- *capital funds* comprise permanent investments and amounts intended to be retained by the Society: only the income they generate is considered to be available to fund current expenditure. They include capital profits arising from sales of fixed assets and investments
- *income balances* represent the accumulated excess of annual income over expenditure over the years to date.

Restricted funds (subject to externally imposed restrictions):

- *permanent investment fund:* only the income from this fund is available for general purposes
- *augmentation fund:* this exists for the purpose of increasing the value of poor benefices in evangelical patronage (per CPAS's 1926 annual report)
- *Bishop Stratton and LCEAS (London Clerical Education Aid Society) funds:* only the income from these funds is available for similar purposes to the Ministers in Training fund (see below)
- *Ministers in Training bequest:* this fund comprised a bequest for work with ordinands and was fully expended as at 30 April 2001
- *Promise Plus:* monies received to fund Regional Development Workers (see *Report of the Council*, page 6) and not yet expended
- *Ireland:* the balance of donations and expenditure for the work of the Society in Ireland; during the year to April 2001 donations were not adequate to cover costs resulting in a deficit balance of £2,000 being carried forward; efforts are being made to increase the level of support in the coming year (see *Report of the Council: Restricted Funds* page 6)
- *Scotland:* the balance of donations and expenditure for the work of the Society in Scotland; during the year to April 2001 donations were not adequate to cover costs resulting in a deficit balance of £29,000 being carried forward; efforts are being made to widen the support base for the work (see *Report of the Council: Restricted Funds* page 6)
- *Arrow:* donations received and not yet expended in respect of the Arrow Leadership Programme (see *Report of the Council: New Initiatives* page 6)
- *Evangelist:* donations received and not yet expended in respect of a new evangelist post
- *Children's Evangelism Initiative:* the balance of donations and expenditure for the project, also known as *A Heart for Children*, addressing the decline in children's church attendance.

Designated funds (set aside by the Society for specific purposes but without legal obligation):

- *Ministers in Training fund:* this fund is used to provide grants to assist those in training for the ordained or licensed ministry. All donations, legacies and investment income received are paid out in grants to provide personal and training support
- *Richard Bowdler Memorial fund:* the General Committee of CPAS resolved on 21 February 1984 that 'monies given in memory of the late Richard Bowdler be invested and the income...be applied for the purpose of equipping Youth and Children Regional Assistants for their work'
- *Barton Camp fund:* the Council of CPAS resolved on 27 June 1997 that the proceeds of sale of Barton Camp be invested and that the income therefrom be given to CPV for the support of Falcon Camps

General fund: this comprises the Society's main funds which are not subject to external restrictions or internally determined designations. Most of the capital element has arisen from two sources: profits on the sale of properties, which have in turn been used to acquire replacement properties or invested to produce income, and land bequeathed to the Society (see note 9).

CPV Ltd

Restricted funds (subject to externally imposed restrictions):

- *Falcon Camps subsidy fund:* this fund assists young people with the costs of attending Falcon Camps and provides monies to assist with the general running costs of the camps; it consists entirely of donations
- *Barton Camp fund:* this fund comprises the interest received from CPAS's Barton Camp fund (see above).
- *Falcon Development Worker:* this includes funds raised towards the costs of expanding the work of Falcon Camps.

Designated funds:

- *CPV subsidy fund:* this consists of 1.75% (2000: 1.75%) of the previous year's budgeted turnover together with donations made to the fund; its purpose is to assist young people with the costs of attending Ventures
- *Bursary fund:* the fund exists to assist students and the unwaged to attend Ventures; it consists of transfers made from the tax refunded on donations made under gift aid.

15 RESERVES

CPAS holds reserves to fund its working capital and to cover fluctuations in levels of incoming resources needed to maintain the Society's normal operations in the short term. Such reserves are held as income funds, to which the surplus or deficit for each year is added.

The Council does not believe it is necessary to hold reserves for use in the event of serious unforeseen circumstances necessitating curtailment of the Society's operations, as in such circumstances sufficient capital funds, currently employed in fixed assets and investments, would be automatically released to cover redundancy and other closure costs.

16 ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention as modified by the revaluation of fixed asset investments, adopting the following principal policies, all of which are in accordance with applicable accounting standards and *Accounting by Charities - Statement of Recommended Practice 1995*.

a Stocks and work in progress

Stocks are stated at the lower of cost and net realisable value.

Work in progress includes the prime costs of initiation of incomplete products not yet launched, together with the balance of the initiation costs of products for sale. Initiation costs are written off at a standard amount per item sold or by equal instalments over the first 24 months of the life of new products, whichever period is shorter.

b Depreciation

Depreciation is charged to write off the cost of fixed assets less estimated residual value on a straight line basis over the periods of time shown below, commencing in the year of acquisition

• freehold property - Tachbrook Park, Warwick:	
land	no depreciation
building	50 years
• staff houses	no annual depreciation (see below)
• mechanical/electrical equipment and building fixtures	20 years
• new furniture etc for the initial equipping of Warwick offices	10 years
• computer equipment	4 years
• other equipment	5 years

Depreciation is not provided on staff houses or shared equity. The Council members consider that the residual value is not materially different from the carrying value shown in the financial statements, and consequently any depreciation charge would be immaterial.

c Incoming resources

Donations represent amounts received during the year, together with any associated tax refund. Legacies are credited to the statement of financial activities in the year in which they are received or, if earlier, the year in which the Society is notified of its legal entitlement and of the amount due.

Grants receivable for specific purposes are credited to the statement of financial activities in the year to which they relate as soon as conditions for receipt have been met. Unspent balances are carried forward to subsequent years within restricted funds. Grants for immediate financial support, or received against costs previously incurred, are recognised immediately in the statement of financial activities. Voluntary income is shown gross before deduction of fundraising expenditure.

d Pensions costs

Ordained clergy staff are included in the Church of England Funded Pensions Scheme administered by the Church of England Pensions Board. No funding liability arises for the Society in respect of them. Some licensed lay workers are also included in this scheme at the Society's expense.

For other staff the Society operates a funded, defined benefit pension scheme and contributions are determined by the scheme actuary on the basis of triennial valuations (see note 19). Variations in regular pension costs, which are identified as a result of actuarial valuations, are amortised over the average expected working lives of employees. Any material differences between the amounts funded and the amounts charged to income and expenditure are treated as either provisions or prepayments in the balance sheet.

e Operating leases

The cost of operating leases has been charged in the statement of financial activities on a straight line basis over the lease term.

17 OPERATING LEASES (see note 16e)

Commitments for payments during the next year in respect of rentals under the terms of operating leases for motor vehicles and office equipment were, at 30 April 2001:

under leases expiring:	within next year	from 1 to 2 years	from 2 to 5 years	in more than 5 years	total
	<u>3,000</u>	<u>37,000</u>	<u>22,000</u>	nil	<u>62,000</u>

18 CAPITAL COMMITMENTS

As at 30 April 2001 the Society had not contracted for any other expenditure on fixed assets other than costs shown as already incurred (2000: £26,000) (see note 9).

19 PENSION COMMITMENTS

The defined benefit scheme operated by the Society for its non-clergy staff is funded by the payment of contributions to a managed fund contract issued by Guardian Pensions Management Ltd. The contributions to this scheme are determined with the advice of the scheme actuary (employed by Scottish Equitable Employee Benefits) on the basis of triennial valuations.

The most recent valuation was conducted as at 1 August 1999 using the following main assumptions:

- valuation rate of interest 7% per annum (6% post retirement)
- salary increases 5% per annum.

The actuarial value of the assets represented 95% of the actuarial liability based on pensionable salaries projected to normal retirement age or the date of earlier withdrawal. Valuation on the statutory Minimum Funding Requirement basis showed the assets representing 103% of the liabilities.

The valuation showed that the regular contribution rate required was 19% of salaries, which was implemented with effect from 1 August 2000. The pension contributions payable for the period amounted to £175,000 including a one-off additional payment of £60,000 to strengthen the fund in order to provide for some planned benefit enhancements. Of this £40,000 was charged to expenditure and £20,000 was taken from previous years' provisions (2000: contributions £104,000 including £16,000 provision).

The market value of the fund as at 1 August 2000 was £1,721,000 (1999: £1,504,000).

20 OTHER COMMITMENTS

The Society had no material legally binding commitments except as shown in notes 18 and 19, and those arising under staff contracts of employment and other obligations in the normal course of business. Details of commitments for payment of future grants, though not legally binding, are given in note 5.

CPAS acts as trustee for customers of CYFA Pathfinder Ventures Ltd (CPV Ltd) by holding monies in accordance with the Package Travel, Package Holidays and Package Tours Regulations 1992. As at 30 April 2001 £14,000 (2000: £106,000) of these monies was separately deposited with the Royal Bank of Scotland and is not included in these financial statements.

The Society has also issued a guarantee to the Royal Bank of Scotland for overdraft facilities to enable CPV to meet its outgoings prior to completion of Ventures and the consequent release to it of the monies held by the Society as trustee. The maximum liability under this guarantee is £270,000 and no significant loss to the Society is expected to arise from it.

21 CUSTODIAN TRUSTEE

Certain non-operational properties of the Society remain registered in the name of Church Pastoral Aid Trust, a company limited by guarantee which acts solely for or under the direction of the Church Pastoral Aid Society (see *Report of the Council*, page 4).

22 CONNECTED CHARITIES

- *CYFA Pathfinder Ventures Ltd*: details of the relationship between CPV Ltd and the Society appear in the Report of the Council (see page 4).

Included within debtors is an amount of £77,000 (2000: £114,000) due to CPAS. During the year CPV Ltd reimbursed salary, accommodation and other expenses totalling £115,000 (2000: £148,000) to CPAS.

- *J F W Deacon's Mabledon Charity* is administered by Church Pastoral Aid Trust as trustee acting under the direction of the Society. It provides grants and assistance for training, conferences, study leave, rest and special needs to evangelical church societies and to individuals engaged in similar work. Its figures are not consolidated in these financial statements. It made grants to the Society totalling £149,000 in the year to 30 April 2001 (2000: £105,000).

As at 30 April 2001 £13,000 was due to CPAS from J F W Deacon's Mabledon Charity (2000: nil).

- *other trusts*: the Society also administers a number of *separate trusts*, purely as trustee without any legal right over their assets or income. Accordingly their figures are not consolidated with those of the Society as to do so would be inappropriate and misleading. Appointments of clergy to Church of England livings on behalf of certain of these trusts are administered by the Society through its Board of Patronage Trust (see *Report of the Council*, page 4).

Administration charges receivable from connected charities amounted to £15,000 in the year to 30 April 2001 (2000: £12,000).