

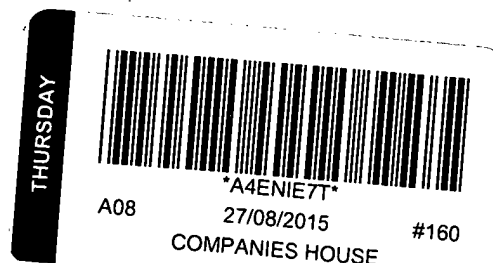
Registered Company Number: 02651656 (England and Wales)
Registered Charity Number: 1011660

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2015

Hartley Fowler LLP
Chartered Accountants
Tuition House
22-37 St George's Road
Wimbledon
London SW19 4EU



THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
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LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 MARCH 2015

Constitution

The Wimbledon Civic Theatre Trust Limited is a company limited by guarantee and a registered charity governed by its memorandum and articles of association.

Charity number 1011660
Company number 02651656

Directors and trustees

The directors of the charitable company ('the Charity') are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The directors who served during the year were as follows:

S J Bishop
C L Douse – Company Secretary
C E Dawson
M J A Griffiths
V J Healey
A Osborne
J D Simpson – Acting Chairman

Company secretary

C L Douse

Registered office

Hill Place House
55A High Street
Wimbledon
London SW19 5BA

Business address

New Wimbledon Theatre
93 The Broadway
Wimbledon
London SW19 1QG

Independent examiners

Hartley Fowler LLP
Chartered Accountants
Tuition House
27-37 St George's Road
Wimbledon
London SW19 4EU

Bankers

National Westminster Bank Plc
Charing Cross Corporate Business Centre
Cavell House
2A Charing Cross Road
London WC2H 0PD

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2015

The Trustees submit their report and financial statements for the year ended 31 March 2015

1. Introduction

I am pleased to introduce our report and accounts for the financial year 2014/15. As usual they are presented in accordance with the Charities Statement of Recommended Practice 2005 (SORP 2005). Presentation in this format improves the quality of financial reporting, enhances the relevance, comparability and understanding of information presented and provides clarification, explanation and interpretation of accounting standards and of their application in the charity sector. Specifically this format enables the Trustees to explain more clearly what Wimbledon Civic Theatre Trust Limited (the Trust or WCTT) does and the changes that have taken place since the Trust was restructured in 2004.

2014/15 has been a dynamic and successful year for the Trust. Once more the number of people involved in our projects and programmes has hit over 4,000 - from the 45 schools or community groups involved. The range and diversity of work undertaken by the Trust continues to grow thanks to the hard work and creativity of our Creative Learning Team ably managed by Andy Alty and Alison Garner.

Over the year the Trust has worked with 31 local schools and 14 community organisations, including all those schools catering for special needs young people in the London Borough of Merton (LBM). 4,097 people have participated in events or projects which we sponsored or facilitated during the year, of which the majority were young people. Once more we believe we attained our aim of *helping young people in our local community, especially those with some form of disadvantage, through performing arts based education projects*.

Our work is divided into two areas – one area supporting broad based education activities that give large numbers of young people in LBM access to theatre based activities and one area more highly focussed on smaller numbers of disadvantaged young people in LBM - the *Express Yourself* series of projects. Our broad based activities in 2014/15 included our flourishing Young Actors Company (previously called our Youth Theatre) and our Core Education programme.

Express Yourself projects develop links with groups of young people who have a variety of physical, behavioural, social and/or learning needs. The projects are accessed through schools within LBM and aim to provide opportunities and experiences which are not able to be met through normal mainstream educational provision. They help these young people to feel they have really achieved something they can be proud of and which in turn helps them to integrate into our local society and become worthwhile members of it. This year we undertook several *Express Yourself* projects including *Kicking*, *Merton's War*, *SNAP*, *Identity*, *Activate*, *East & West*.

In 2014/15 we raised funds of £105,483 excluding gifts in kind. Again we must thank the generosity of our supporters. Ambassador Theatre Group (ATG), LBM and our Trustees have continued to work well together to ensure the Trust thrives and fulfils its vision. This year we have continued to develop our social media presence which together with our bi-annual Newsletter and our website www.wctt.org.uk continue to increase the visibility and awareness of the Trust and its activities.

The balance of funds held at the end of the year is £73,601, much of which is already committed to future projects. Our projects are planned sometimes over a year in advance to fit with school curricula and the Trust has a prudent fiscal policy where it reserves funds against known future expenditure and will not commit funds unless it already has them available. All but £78 plus a £5,000 contingency reserve of this balance is already committed to known expenditure in 2015/16.

**THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
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**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2015**

We are very grateful for the funding and fund raising support the Trust receives from the 1920 Club, The All England Lawn Tennis and Croquet Club, Mr and Mrs C Levett, Jeremy Oates, The Taylor Family Foundation, Bill Bottriel, The Wimbledon Foundation, the London Borough of Merton Arts and Leisure, and White Light. We are also grateful for the funding provided by many other trusts, foundations and individual supporters who wish to remain anonymous.

Our main objectives for the year ahead are set out below in section 5 "Plans for Future Periods".

I would like to thank my fellow Trustees past and present, all the staff of New Wimbledon Theatre (NWT), our Creative Learning Team, Andy Alty and Alison Garner, our administrative assistant Jennifer Woods, our accountant, Paul Millington, and our administrative secretary, Shirley Pritchard, for the tremendous support they have given me and the Board. All of these people have given "above and beyond" of their time and Paul and Shirley provide their services on a voluntary basis. The success of the Trust depends entirely on the talent and commitment of all of these people to ensure its objectives are met.

2. Structure, Governance and Management

2.1. History of the Trust

The original Wimbledon Civic Theatre Trust was incorporated in 1991 as a company limited by guarantee. In 1992 the Trust was registered as a charity. A substantial refurbishment of the theatre was undertaken in 1998 funded by a National Lottery grant of £4m. Wimbledon Theatre (WT) was run very successfully between 1991 and 2001, remaining in surplus despite receiving no subsidies from the local council or from the regional arts authority. Until February 2004 the Trust managed WT and Studio - that is it was responsible for its commercial operations, its profit and its losses. In 2002 a deficit occurred, and with the erosion in working capital, LBM, who were the ultimate owner agreed to accept an offer from ATG to take over the operation of the theatre. ATG, contracted as management of the theatre, took over the deficit, paid the creditors, renamed the theatre New Wimbledon Theatre (NWT) and was granted a 30 year sub-lease of the Theatre and 7 year lease of the Studio by the Trust, which itself has equivalent terms from LBM. There is provision to extend the Theatre lease for a further 30 years. From January 2004 a new group of trustees was appointed, and the principal activity of the Trust became fundraising and sponsoring projects for educational purposes with a particular focus on the young and those with special needs. The Trust was landlord to ATG (Wimbledon Theatre) Limited who run NWT and the Studio. There was no break in legal continuity of the Trust. It therefore continued to have a legal obligation to account for everything that happened in the past when it had different responsibilities and objectives and a different set of Trustees. In 2010 the Trust signed an agreement with LBM and ATG on a restructuring of the lease arrangements that enabled the Trust to relinquish its landlord responsibilities and indemnified it from any prior claims, thus enabling the Trust to focus solely on its charitable objects.

2.2. Governing Document

The Trust is a company limited by guarantee and a charity registered with the Charity Commission. It is governed by its Memorandum dated 1991 and amended in 2002 and by its Articles of Association revised in 2008 under the Companies Act 2006 to allow for best practice governance procedures and processes.

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TRUSTEES' REPORT
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2.3. Trustee induction and training

New trustees undergo orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the history of the Trust and the Theatre and the recent financial performance. They are also encouraged to meet key NWT and other ATG personnel, and, where appropriate, to attend current projects. Trustees get involved in areas of activity of the Trust where they can most contribute.

2.4. Corporate Governance

The Board of the Trust, which administers the charity, is committed to good corporate governance and will continue to ensure that best practice is followed. The Trust has no employees and Trustees do not receive any remuneration for their services. The Board met four times during the year and also undertook detailed work through its Management Committee. Board attendance was as follows (brackets indicate the maximum number of meetings a Trustee could have attended):

S J Bishop 3 (4)
Celia Dawson 3 (4)
C L Douse (Secretary) 3 (4)
Jane Healey 3 (4)
A Osborne 2 (4)
M Griffiths 4 (4)
J D Simpson (Acting Chair) 4 (4)

All expenditure is approved by one trustee (under £5000) or two trustee members of the Management Committee (over £5000), and the bank mandate requires two signatures on each bank instruction. Shirley Pritchard generously donates her services as administrative secretary of the Trust.

2.5. Funded positions

The Trust funds a Creative Learning Manager, Andy Alty, and a Learning and Participation Officer, Alison Garner who initiate, organise and administer the projects and the core education programmes that the Trust funds. They are managed on a day to day basis by ATG on behalf of the Trust. The Trust also funds a part time administrative assistant, Jennifer Woods, who helps to raise funds and assists with administration, organisation of events, PR and marketing. Jennifer Woods is an independent contractor.

2.6. Related parties

LBM owns the Freehold of NWT and Studio. LBM has a nominated officer who liaises with the Trust and is invited to attend all Trust board meetings. LBM also provides other assistance to the Trust in the form of facilitation of educational visits by schools. Operational and financial responsibility for running the NWT and Studio vests solely in ATG. ATG also nominate a liaison officer who attends Trust board meetings. ATG and LBM both play a part in the nomination and appointment of new trustees. WCTT is a partner of the Merton Music Foundation in the new Merton Music Education Hub.

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2015

2.7. Risk management

The Trust only uses the physical infrastructure and facilities of others and therefore depends significantly on their risk management strategy and insurances particularly those of ATG and LBM. The Trust has formalised its risk management procedures, identified its major risks and set out mitigation strategies. Key risks are identified and monitored through the Management Committee and reported to the Board on a regular basis. The key risks identified are:

2.7.1 Funding - Inability to execute the Trust's strategic aims through lack of funding.

Mitigation strategies:

- Organisation of fund raising events
- Accessing public and private sources of project funding via Creative Learning function, Administrative Assistants and Trustees
- Identification of new individual and corporate donors
- Ensuring sufficient funds available to undertake projects before they are committed.
- Development of a PR and marketing strategy to promote the work of the Trust to wider possible donors

2.7.2 Reputation - Damage to the Trust's reputation through inappropriate activities by related parties or adverse publicity.

Mitigation strategies:

- Editorial sign-off by Chairman or delegated trustee prior to publication of articles relating to the Trust
- Appropriate control of projects via the Management Committee
- Controlled use of Trust stationery.

2.7.3 Regulation/compliance - Loss of charitable status or other non-performance sanctions relating to Companies House or other contractual responsibilities and obligations.

Mitigation strategies:

- Ensure Charity Commission and Companies House returns are filed on time
- Comply with requirements relating to preparation of accounts, Trust Reports, etc
- Obtain appropriate specialist legal expertise as and when needed

2.7.4 Financial Management - Risk of misuse of funds.

Mitigation strategy:

- Ensure that appropriate authorisation levels and controls on bank accounts are complied with.

2.7.5 Project Delivery – Inability to execute strategy because of insufficient delivery resources.

Mitigation strategy:

- Hire additional resource as needed

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2015

3. Objectives, Activities and Achievements

3.1. Objectives

The Trust's overall objectives are grounded in its Memorandum of Association. The Memorandum specifically prevents the Trust devoting any of its income "for any object or purpose which is not exclusively charitable". The Trust's principal objects are to promote, maintain, improve and advance education, particularly by the production of educational plays and the encouragement of the arts. Our vision is to facilitate exciting and innovative performing arts education projects for our local community, improving access to performing arts for children and young people, focussing on those of secondary school age, those with special needs and those experiencing economic disadvantage.

In planning the activities of the charity the trustees have had due regard for the guidance issued by the Charity Commission in relation to public benefit.

Our aim is "To help young people in our local community, especially those with some form of disadvantage, through performing arts based education projects". We will always strive to undertake the highest quality projects and subject to this will adopt as a guideline and monitor as best we can expenditure of general (unrestricted) funds raised as follows:

- 50% on young people in general, preferably with them making some form of contribution
- 30% on financially disadvantaged young people
- 20% on emotionally, mentally or physically disadvantaged young people

In fulfilling our vision the Trust aims to:

- Facilitate sustainable education projects thereby offering life-enhancing experiences to members of our local community
- Raise sufficient money to fund these projects
- Maintain close links with all secondary and special needs schools and other organisations in our community in order to develop a good understanding of their needs
- Co-operate closely with our partners – NWT, LBM and its educational and arts services
- Follow best governance practice
- Follow best arts education practice

Educational activity which connects our community to the theatre will create a deeper understanding of the NWT and Studio and generate better attendances with all the advantages this has for the local community. All monies raised by the Trust support the provision of help, welfare or educational activities for our target groups of young people or towards the infrastructure necessary to deliver projects. Where participants can afford to they are asked to pay except when donors of restricted funds specifically request otherwise. Where the Trust takes the view that ATG should be paying for any part of the services we make the appropriate arrangements. We solicit feedback from participants on all work that we do and tailor future projects appropriately in response.

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2015

3.2. Activities Overview

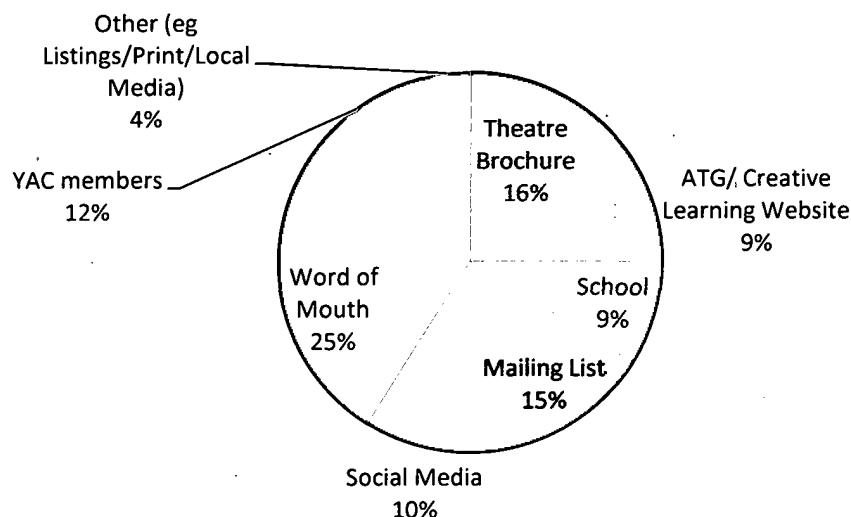
Core Programme

The core programme continues to engage young people and adults, both regular theatre goers and first timers, in creative learning activities based at New Wimbledon Theatre to enrich audience experience and increase access to the arts. The programme offers: performing arts skills workshops and masterclasses, show related workshops, summer schools, events, post-show talks and a work experience programme.

In April 2014 the Core workshop programme was evaluated and a new programming and marketing strategy was put in place to raise its profile and increase attendances. As a result over the past year the workshop programme has seen increased and repeat bookings with no workshops cancelled due to low bookings and 30% of workshops sold out. The success has been due to:

- Maintaining a breadth of performing arts activities that appeal to our customers.
- Ensuring workshop content is clearly communicated to customers.
- Keeping workshops at an accessible price and offering promotional discounts.
- Choosing workshop leaders with the right mix of industry & teaching experience.
- Keeping workshops targeted at young people (8 to 19 years).
- Maintaining a database of participants and sending out regular information.
- Developing engagement through social media platforms such as Twitter & Facebook.

The below chart shows where our participants are currently finding out about the workshop programme.



Over 2014-15 the Core programme has offered a diverse range of performing arts workshops and masterclasses such as Stand Up Comedy, Clowning, Songwriting, Technical Theatre and Stage Combat. We have also run activities related to New Wimbledon Theatre's programme of world class theatre including: National Theatre's *One Man Two Guv'nors*: Commedia Del'Arte workshop; family singing workshops for *Annie Get Your Gun* and *Cats* plus our popular schools' pantomime workshop. We also ran a series of post-show discussions with cast and company members of shows such as *Cats* and *Top Hat*.

During 2014-15 we also continued to manage the popular work experience programme for Yr 10 & 11 students including a young man with Autism from Mencap Merton and Merton Adult Education Inspire programme.

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TRUSTEES' REPORT
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Statistics Summary

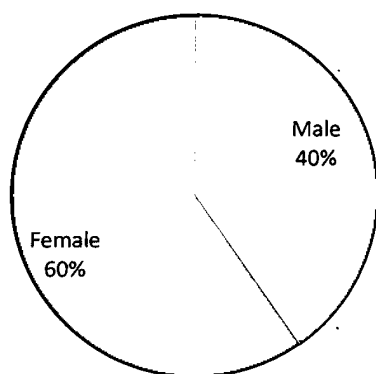
The Core budget funded **32** creative learning activities & events from April 2014 to March 2015.

The Core programme included **seven** free events, which **644** people attended; **11** work experience placements and **13** events that were ticketed and involved a cost of between £5 and £25. WCTT funded **four** scholarship places on the Just Dance: Summer School for two students from Cricket Green special school and two students from SHINE Merton's Saturday School.

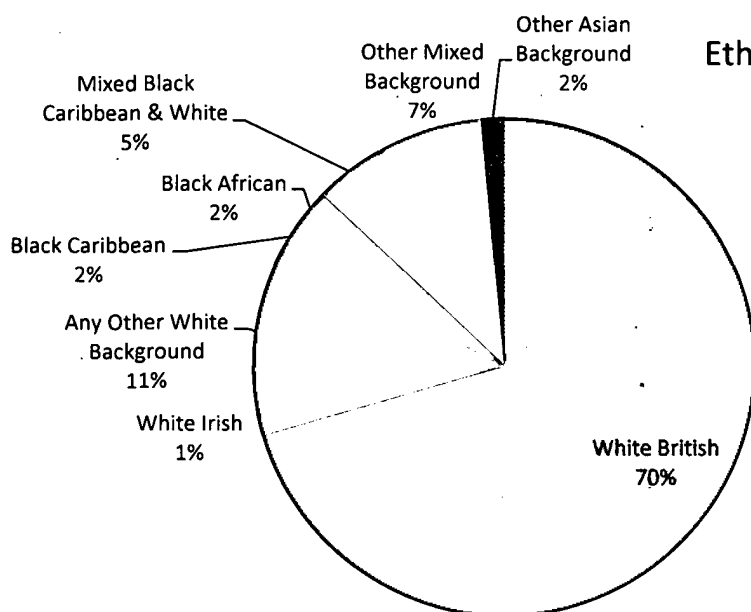
The Core programme of performing arts & show related workshops and summer schools' engaged a total **138** participants with an average age of 12 yrs.

The below charts show data for the **Core Workshop** programme 2014-15 for those participants that provided us with monitoring information.

Gender



Ethnic Background

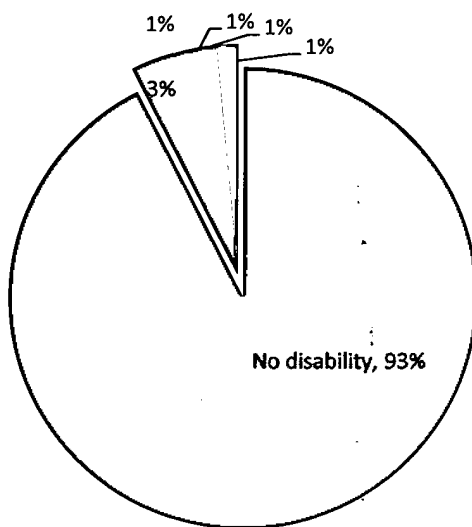


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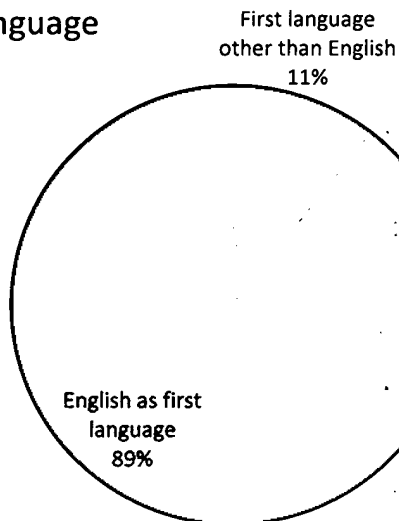
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Disability/ SEN

- No disability
- Learning Disability
- Learning & Mobility Disability
- Mobility Disability
- Long Standing Illness
- Visual Impairment



First Language



The total number of participants across all activities	793
Number of events achieved	32

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Responses to our Core Programme:

I learnt a lot of new things and enjoyed working with the big stage lights.

Technical Theatre Masterclass participant with Autism

Thank you for offering something so inspirational and interesting as an antidote to the usual half term activities.

Parent of Shakespeare In A Day participant

All the teaching was professional and fun, and I learned a lot.

Just Dance: Summer School 14 participant

The most useful thing I have learnt during the placement is about the work that goes on behind the scenes and all the effort it takes from each individual to make a show a success.

Work Placement student.

Special Projects - Overview

This programme is carefully designed to reach out to groups of disadvantaged young people as set out in our mission statement. 2014/15 was a huge year for us in terms of both the amount and the scale of the work we have done in our community. From April 2014 we completed six special projects, one of which was our large-scale community performance. We have worked with eight secondary schools, 18 primaries and three special schools. In total we reached over 4,000 young people.

Kicking

This is a highly interactive theatre piece for year 6 and 7 students whose main aims were to "give participants a fuller understanding of the kind of behaviours which can lead to addictive and dependent patterns, how to identify the signs of potentially harmful behaviours and to develop effective strategies for dealing with them." This year's completely revised version of the project was directed by Kate McGregor with a cast of two plus a designer/stage manager. It toured for three weeks from 23rd June-11th July. The project was seen by 565 year six students in 18 schools. All schools made a small financial contribution to the costs of the production. The inter-active performances were followed by a 60 minute in-class workshop facilitated by Samantha Hexter-Andrews from the Catch-22 Drug and Alcohol Service.

Feedback from teachers was extremely positive with one teacher saying that it was "the best example of active learning I have ever seen in a school setting."

We will tour this production once more in 2015, funding permitting.

Participant Figures	565
Audience Figures	615

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Merton's War

This project was commissioned by London Borough of Merton Arts and Heritage as part of their commemorations for the centenary of the outbreak of World War One. The project launched with an Open Day at New Wimbledon Theatre, collecting and archiving memories and experiences of the War passed down through Merton families and across communities. These artifacts and memories were then used as the source material for a devised theatre piece created by 14 local young people, which was rehearsed and performed at NWT in August 2014 in front of an audience of 62 people.

We received the following audience responses to the final production.

"Hard to believe that they wrote that in less than two weeks. Very impressive."

"A testament to our young people. We were very proud of them. Congratulations."

"An excellent and thought-provoking production. Thank you."

All audience members responding agreed that "this was a high quality piece of devised theatre work."

Furthermore 75% of young people filling out evaluation forms felt that "their understanding about WW1 was greater as a result of this project" and 90% of participants agreed that "the project has taught me more about devised theatre." This was our first inter-generational project and we are keen to build on this experience.

Participant figures (workshops)	282
(performers)	14
Total audience numbers	62

SNAP@ SHINE

In November and December 2014 we ran a bespoke programme of 6 two hour photography and drama sessions with a group of 15 students at the SHINE Saturday school in Mitcham. The project encouraged greater self-reflection and better communication skills as well as offering students an opportunity to learn basic stills camera and acting techniques. The project aimed to improve students reading and comprehension, their self-awareness, self-confidence and social skills.

Some feedback from the students was;

"I loved everything about it. I've learned how to think about taking a picture- what to focus on and I'm much more comfortable in front of a camera because I was very shy before."

"We did lots of drama to boost our confidence and I think it's helped me a lot."

Kristina Burton, the SHINE Project Manager said of SNAP, *"The concept worked really well- exploring two mediums at the same time. The children loved that they had been involved in something unique. The SNAP project is an excellent recipe for accelerated progress, which is what SHINE is all about."*

Participant Figures	15
Audience Figures	145

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Identity

This project was conceived as a partner project to "Close Up", which worked with a group of 15 year 9 girls who had been identified as being in potential danger of abuse. Its main aim was to challenge young men's pre-conceptions of how men should behave towards girls and other boys and offer them a toolbox of strategies for dealing with situations where they feel pressurised by others into damaging and abusive behaviours.

The project ran for ten weeks at Harris Academy and consisted of weekly 90 minute sessions with a group of 17 year 8 and 9 boys. They worked with a photography and a drama specialist, learning basic camera skills and creating images which acted as a stimulus for self-reflection and exploration. The project built to a final exhibition of works for the whole school community, created by the boys and which they curated themselves.

This project completed in April 2015 and an evaluation is still in preparation.

Participant Figures	17
Audience Figures	102

Activate- MENCAP project

This is our most recent project, which commenced in March and will run until June 2015. Activate is a puppetry based project working with 16 members of Merton Mencap's Aspirations Club for young people on the autistic spectrum aged 12-18 years. Over the course of the project the group will explore: communication, dealing with difficult situations, coping with busy environments or understanding emotions.

The group meet every Sunday 9.30am – 1.30pm at St Mary's Primary School in Wimbledon.

Participant figures (workshops)	16
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"East & West" Summer Showcase 2014

The Summer Showcase 2014 was our biggest showcase ever and was based on the national touring production of "West Side Story". Participating groups were supported throughout the three month development and rehearsal period by a professional director, choreographers from the Olivier Award-winning Boy Blue Entertainment and a professional set designer, building to two final performances on the main stage at New Wimbledon Theatre in July 2015. Both performances were well attended, with 94 comps, 219 sold at group rate and 367 paying full price for their ticket.

A WCTT VIP event also took place at the interval of the evening show. A 9 minute documentary film and 3 minute trailer were produced as part of the project and can be viewed through the WCTT web-site www.wcttrust.org.uk

Participant figures (workshops)	117
Total audience numbers (BP)	780

TOTAL PARTICIPANTS FOR THE EXPRESS YOURSELF PROGRAMME 2014-15	-	2,730
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WCTT Young Actors Company

WCTT's Young Actors Company continues to be funded by the Taylor Family Foundation, WCTT & Jack Petchey Foundation and is managed by the Creative Learning team. The three groups meet every Sunday at the New Wimbledon Studio. The aim of YAC is to provide high quality performing arts experience and professional drama training for young people in Merton.

In September 2014, 90 young people auditioned for places, reflecting both our reputation for providing a high quality experience and the need for free regular drama provision locally. From those who took part in the auditions we recruited a diverse, enthusiastic and committed cohort. We recruited 62 members to YAC; 25 of which were completely new to YAC including two young people from SHINE Saturday school, plus we entered 19 young people onto the Associate members list.

After 2013-14's focus on classic plays, over this year YAC have been developing skills and creating work under the overarching theme of the *Body In Space*; undertaking physical theatre training, visual theatre techniques and working on telling stories with minimal spoken text.

Autumn Term: Scratch Term

An introduction to physical theatre skills culminating in a Scratch performance to friends & family.

Act 1: devised physical comedy; Act 2: physical theatre inspired by World War 1 stories; Act 3: ensemble based retelling of The Red Shoes.

Spring Term: Show Term

Full scale public performances from each group in March at New Wimbledon Studio.

Act 1: Hush Up! Devised silent comedy, Act 2: Mother Courage & Her Children by Brecht & Act 3: The Visit by Dürrenmatt

Summer Term: Showcase Term

Continued work on physical theatre making: focusing on building their individual skills culminating in a performance for an invited audience.

The Young Actors Company Board continues to meet regularly to connect all three groups together to discuss matters concerning the YAC and encourage a youth led approach to decision making.

Parent and Participant Responses:

Thank you all for your amazing effort in supporting L and helping him to develop and learn important skills. It is clear that he has made good progress and he is enjoying being part of the group.

Parent of Act 2 member with learning & mobility disabilities.

Fantastic visual feast! I was really impressed with the level of detail – both in how you conveyed the story and the physical creation of the world. Awesome!

Audience member for Act 1's Hush Up!

The best thing about YAC is that when my friends come to see the shows, I feel like I am treated seriously as an actor and that we are all treated seriously as a cast. I am genuinely very proud of what we do.

Act 3 member.

At YAC you can experience and experiment different things and you can always learn. When you do something wrong you always have the support to get back up there and improve.

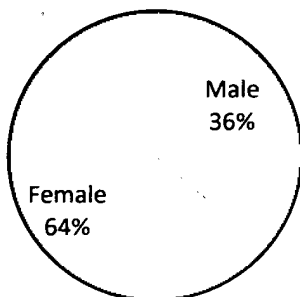
Act 1 member.

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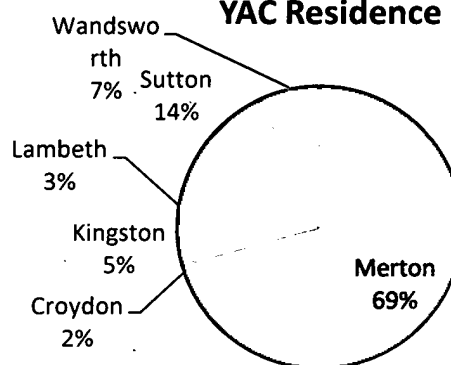
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WCTT Young Actors Company Statistics 2014/2015

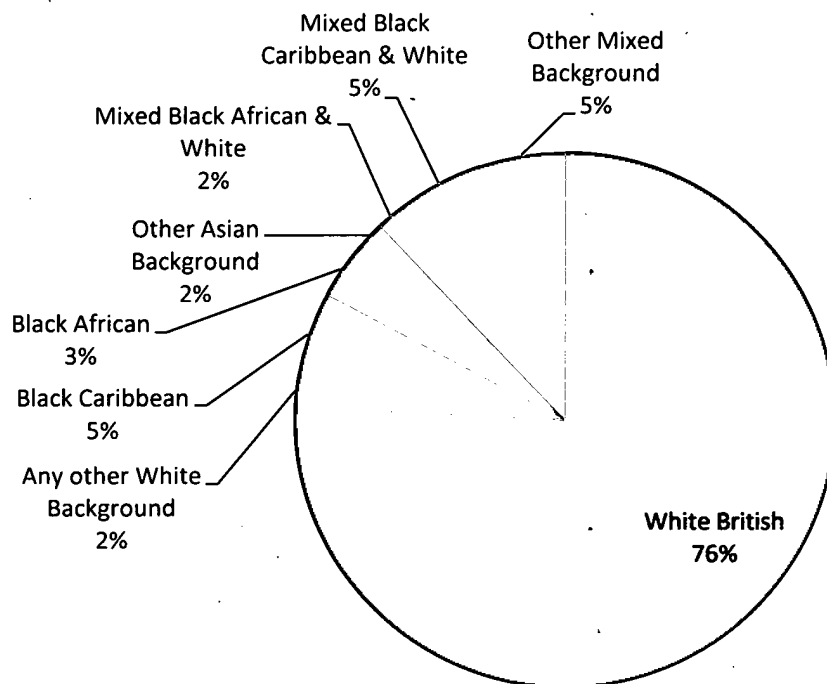
YAC Gender

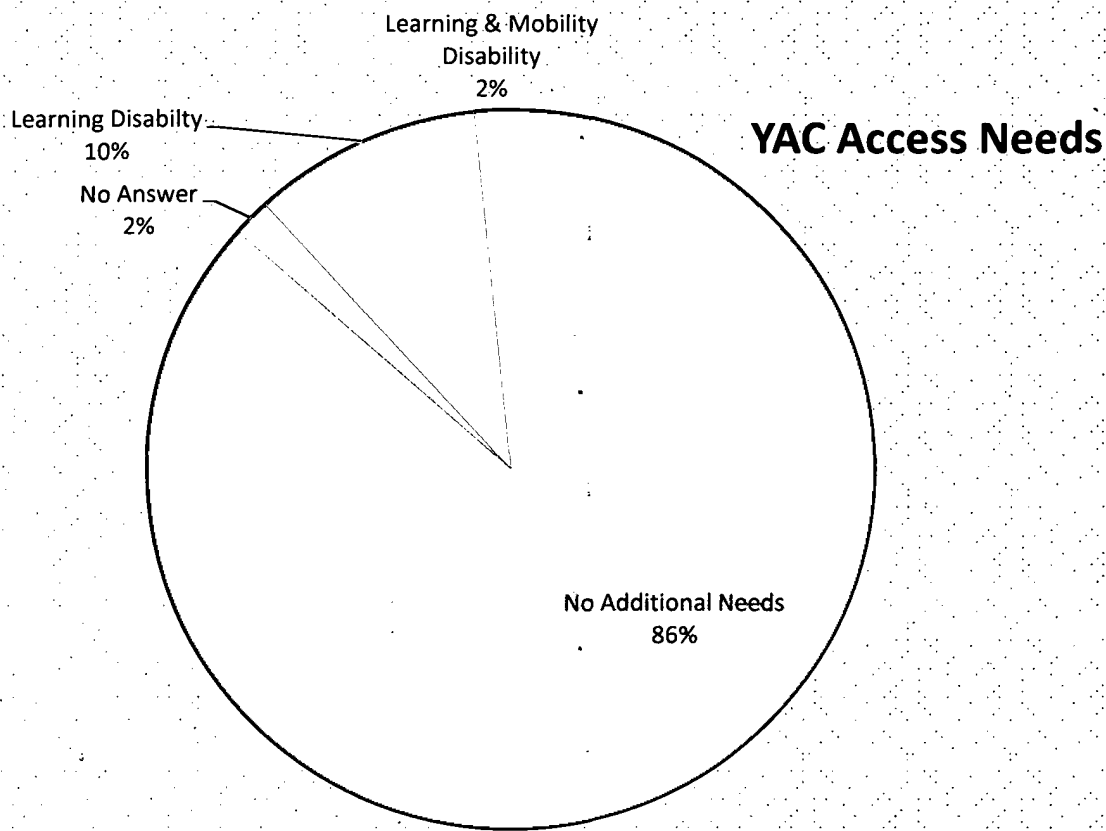


YAC Residence by Borough



YAC Ethnic Origin

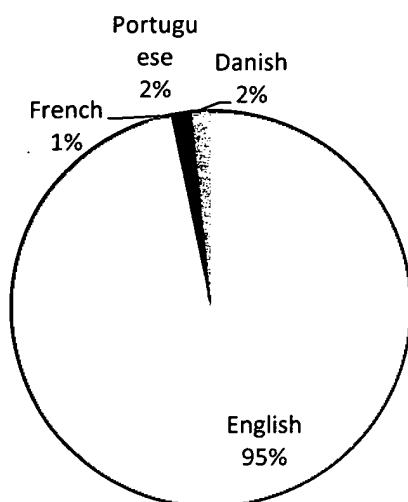




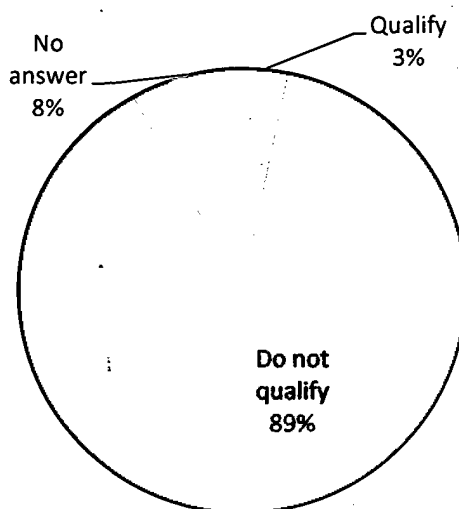
THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2015

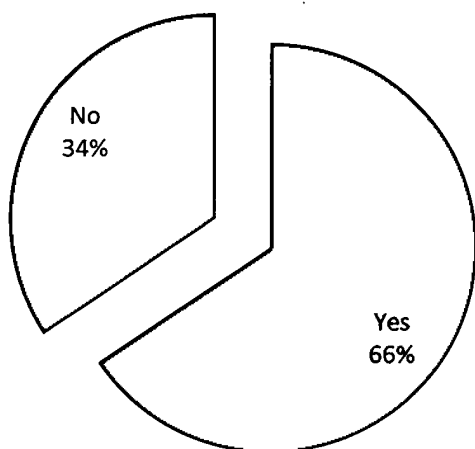
First Language



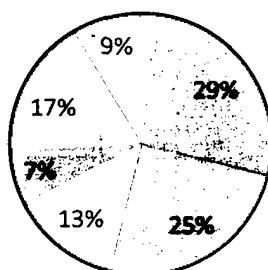
Qualify For Pupil Premium



Access to regular arts provision before joining YAC?



Type of Arts Provision



□ Drama class/
youth theatre

□ Visits to
theatre

□ Visits to art
galleries

□ Visual Arts
group or other
arts activities

□ Music group/
youth choir/
orchestra

□ Other

Participant figures (workshops)	90
Total audience numbers	484

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2015

Future plans

Young Actors Company

After two years looking at classic texts, the YAC in 2015/16 will be applying to participate in the National Theatres "Connections" project, giving them the opportunity to work on a new play and to perform it both locally and further afield. All three groups will work on newly written texts this year.

Changing Minds

NHS figures show a 20% rise in the number of 10 to 19-years-olds admitted to hospital because of self-harm injuries across England, Wales and Northern Ireland. Local statistics reflect this national trend. As a local charity with a demonstrable concern for the emotional well-being of young people in Merton, we feel it is vitally important that WCTT takes a lead on this issue locally and have created this project in close collaboration with Ricards Lodge SLT.

"Stranger/danger"

This film project is being developed in partnership with Cricket Green school in Mitcham, a special school for young people with mild to moderate learning difficulties. The aim will be to work with the group to develop their social skills and increase their understanding and awareness of potentially harmful social and personal relationships.

Kicking 2016 tour.

Building on the enduring popularity of this primary schools performance we will bring Kicking back for another tour in 2016. Our aim is to ultimately make this project self-sustaining.

Summer Showcase 2016

After completing three "response" projects, focussing on using a production at New Wimbledon Theatre as inspiration for original pieces by groups of local young people, we are now discussing a brand new collaboration with Merton Music Foundation, aimed at creating a musical theatre production which will use new commissioned compositions created with young people to develop a large-scale production on the main stage at NWT.

Annual Report Summary

Schools and Community Organisations engaged 2014-15

Mainscale secondary; Ricards Lodge, Harris Merton, Harris Morden, Ursuline, Rutlish, Wimbledon College, Kings College Wimbledon.

Mainscale Primary; Holy Trinity, Morden, Lonesome, Merton Abbey, Garfield, Dundonald, Wimbledon Chase, Links, Hillcross, Cranmer, All Saints, Bond, Merton Park, Stanford, Gorrington, Hollymount, St Peter & St Paul, Singlegate, Sacred Heart, St Matthews, Wm Morris.

SEN; SMART Centre, Cricket Green School, Perseid school.

Universities and colleges; The BRIT school, South Thames College.

Community groups and organisations; Jigsaw 4 U, Young Carers Merton, Uptown UK, the SHINE project Mitcham, Wimbledon YMCA, Mencap, Wimbledon Chamber of Commerce, London Borough of Merton (Arts and Heritage, Youth Inclusion, Youth Service), Photofusion, Merton Youth Justice, Catch 22 drug and alcohol service, St Theresa's Youth Project, MVSC, Grenfell Housing.

Figures Summary:

	2013-14 (last year)	2014 – 15 (this year)
Number of schools engaged;	30	31
Number of community organisations;	16	14
Total number of people engaged:	4,703	4,097

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2015

Financial Review

Overview

2014/15 was again a satisfactory year. We raised £105,483 which although less than last year must be set against the recurring difficult economic background. In addition we received a number of donations in kind. The cost of raising these funds was £21,103. Our governance costs were again £960 for Independent Examiner's fees and support costs were zero this year. The balance of funds held at the year-end was £73,601 compared with £119,137 at 31 March 2014.

WCTT follows a prudent fiscal regime where we allocate funds for known commitments in advance. Hence of the £73,601 balance of funds £68,523 is committed to bills from 2014/15 yet to arrive, contractual staff expenditure over the next six months and to projects already committed for the year 2015/16. This leaves funds available as at 31 March 2015 of £5,078 which is slightly in excess of the Trust's reserve policy of £5,000. However in these difficult times Trustees consider this excess to be prudent. No fixed assets have been purchased and the Trust has no direct employees. No operations were acquired during the year.

Funding sources were other trusts, foundations, companies, local authorities and individuals. Our charitable expenditure in 2014/15 was £128,956.

Reserves policy

The reserves policy of the Trustees is at all times to have sufficient funds available for the payment of commitments agreed by the trustees, and to be able to make at least one additional project grant of £5,000. This has been reduced from the previous contingency of £10,000 because many of the current projects have been budgeted at a lower level than previously.

Audit

The 1993 Charities Act provides for some form of scrutiny for all but the smallest charities, but this falls short of a requirement for a full audit for the majority of charities. Provided that the Trust's governing documents do not require it, the Trust can choose the simpler and less expensive Independent Examination rather than a full audit. Charity law provides that only those charities with gross income over £1,000,000 (or £250,000 if its assets exceed £3.26m) are required to have a full audit. A full audit as set out by the Companies Acts involves a certain amount of regulatory scrutiny that has to be recorded whatever the size of the business concerned. This is time consuming for the auditor and much of it is more relevant to larger companies' rather small charities.

An Independent Examination is a simpler form of scrutiny but it still provides Trustees with an assurance that an independent professional accountant with relevant experience has reviewed the accounts of the charity. In all circumstances, the Independent Examiner must follow certain steps in carrying out the examination and make a report to the Trustees setting out particular matters once they have finished their examination. Charity Commission regulations set out what must be included in an Independent Examiner's report. In particular, the examiner must state whether or not any matter has come to their attention that gives them reasonable cause to believe in any material respect:

- Accounting records have not been kept as required by law
- The accounts do not agree with those accounting records
- The accounts do not meet accounting requirements

In addition, the examiner must provide a statement within their report if the following specific matters have become apparent during the course of the examination:

- Any material expenditure or action which appears not to be in accordance with the trust documents governing the charity
- Any failure to be provided with information or explanation that is considered necessary
- Any material inconsistency between the accounts and the Trustees' annual report

Once more Trustees concluded that there was significant financial benefit from having an Independent Examination as opposed to a full audit and that it would provide sufficient assurance of financial probity.

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2015

5. Plans for future periods

Strategy. As indicated last year the Trust has reviewed its longer term strategy and has agreed that it will:

- continue to focus on fund raising
- continue to grow a sustainable portfolio of successful projects focussed on the **Express Yourself** portfolio aimed at disadvantaged young people
- produce at least one major (broad and deep) production each year
- support the development of theatre based access programmes such as Beginners Please and the Youth Theatre
- increasingly working with community partners such as the new Merton Music Hub (Merton Music Foundation)
- continue with the core creative learning programmes linked to NWT productions
- continue to build our pipeline of projects awaiting funding
- measure outputs, outcomes and value add in a consistent manner across projects wherever possible
- introduce formal quality standards
- operate within our means

6. Statement of Trustees Responsibilities

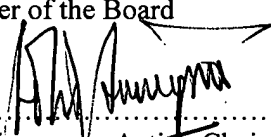
The trustees (who are also the directors of The Wimbledon Civic Theatre Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

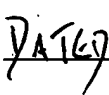
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Board


.....
John Simpson - Acting Chairman

 7/7/2015

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WIMBLEDON CIVIC THEATRE TRUST LIMITED.

I report on the accounts for the year ended 31 March 2015 set out on pages 23 to 28.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.


Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Jonathan Askew FCA
Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27/37 St George's Road
Wimbledon
London SW19 4EU

Date: 25/8/15

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2015

Registered Charity Number: 1011660

		Unrestricted Funds £	Restricted Funds £	2015 Total Funds £	2014 Total Funds £
	Notes				
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	12,699	27,800	40,499	47,144
Activities for generating funds	3	64,813	-	64,813	69,835
Investment income	4	171	-	171	401
Total incoming resources		77,683	27,800	105,483	117,380
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	5	21,103	-	21,103	24,060
Charitable activities	6	91,278	37,678	128,956	125,935
Governance costs	7	960	-	960	960
Total resources expended		113,341	37,678	151,019	150,955
NET INCOMING RESOURCE		(35,658)	(9,878)	(45,536)	(33,575)
RECONCILIATION OF FUND					
Total funds brought forward		91,104	28,033	119,137	152,712
Transfers between funds		3,532	(3,532)	-	-
TOTAL FUNDS CARRIED FORWARD		58,978	14,623	73,601	119,137

The results for the year derive from the continuing activities and there are no gains or losses other than those shown above.

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2015

Registered Charity Number: 1011660

	Notes	Unrestricted Funds £	Restricted funds £	2015 Total £	2014 Total £
CURRENT ASSETS					
Cash at bank		59,938	14,623	74,561	120,097
CREDITORS					
Amounts falling due within one year	11	(960)	-	(960)	(960)
NET CURRENT ASSETS		<u>58,978</u>	<u>14,623</u>	<u>73,601</u>	<u>119,137</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>58,978</u>	<u>14,623</u>	<u>73,601</u>	<u>119,137</u>
NET ASSETS		<u>58,978</u>	<u>14,623</u>	<u>73,601</u>	<u>119,137</u>
FUNDS					
Unrestricted funds	12			58,978	91,104
Restricted funds	12			14,623	28,033
TOTAL FUNDS				<u>73,601</u>	<u>119,137</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2015. The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2015 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 7/7/2015 and were signed on its behalf by

JD Simpson - Trustee

C L Douse - Trustee

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities.

1.2 Incoming resources

All incoming resources are included on the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. It comprises grants received and other income. Voluntary income comprises grants, donations and gifts and is included in incoming resources when receivable. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and this is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the examiner's fees and costs of the AGM and board of trustees.

1.4 Lottery grants

Lottery grants received from the National Lottery through the Arts Council of England in respect of the Theatre's re-development programme were credited to the Statement of Financial Activities on a receivable basis and credited to a restricted reserve as applied to the redevelopment. This reserve is reduced by transfers of amounts equivalent to the depreciation charges applied in respect of the redevelopment costs over the expected useful life of the relevant assets.

1.5 Taxation

The company is exempt from corporation tax on its charitable activities.

1.6 Depreciation

Depreciation is provided on all tangible assets at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:

Furniture and equipment	20% per annum straight line
Leasehold improvements	20% per annum straight line

1.7 Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the objectives of the charity. Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal

1.8 Balances Carried Forward

The Trust has a prudent fiscal policy where it reserves funds against known future expenditure and will not commit funds unless it already has them available. All but £5,078 of the balance carried forward of £73,601 is already committed to known expenditure in 2015/16.

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 MARCH 2015

2	VOLUNTARY INCOME		
		2015	2014
		£	£
	Donations	<u>40,499</u>	<u>47,144</u>
3	ACTIVITIES FOR GENERATING FUNDS		
		2015	2014
		£	£
	Gala dinner	64,813	69,335
	Other fundraising activities	-	500
		<u>64,813</u>	<u>69,835</u>
4	INVESTMENT INCOME		
		2015	2014
		£	£
	Deposit account interest	<u>171</u>	<u>401</u>
5	COST OF GENERATING VOLUNTARY INCOME		
		2015	2014
		£	£
	Sundries	757	1,595
	Gala dinner	<u>20,356</u>	<u>22,464</u>
		<u>21,103</u>	<u>24,059</u>
6	CHARITABLE ACTIVITIES COSTS		
		2015	2014
		£	£
	General	<u>128,956</u>	<u>125,935</u>
7	GOVERNANCE COSTS		
		2015	2014
		£	£
	Independent examiner's fee	<u>960</u>	<u>960</u>

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 MARCH 2015

8 NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2015	2014
	£	£
Independent examiner's fee	960	960
Depreciation - owned assets	<u>-</u>	<u>-</u>

9 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2015 nor for the year ended 31 March 2014.

Trustees' Expenses

There were no trustees' expenses paid neither for the year ended 31 March 2015 nor for the year ended 31 March 2014.

10 TANGIBLE FIXED ASSETS

	Refurbishment Costs £
COST	
At 1 April 2014 and 31 March 2015	<u>2,738,115</u>
DEPRECIATION	
At 1 April 2014 and 31 March 2015	<u>2,738,115</u>
NET BOOK VALUE	
At 31 March 2015	<u>-</u>
At 31 March 2014	<u>-</u>

Furniture and equipment – original cost £12,960 in 2004

Leasehold improvements - original cost £2,725,115 in 2004/05

Assets acquired which cost less than £1,000 are not capitalised but are included as expenditure under the appropriate heading

11 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Other creditors	<u>960</u>	<u>960</u>

THE WIMBLEDON CIVIC THEATRE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 MARCH 2015

12 MOVEMENT IN FUNDS

	At 1/4/14 £	Net movement in funds £	At 31/3/15 £
Unrestricted funds			
General Fund	91,104	(32,126)	58,978
Restricted funds			
Restricted	<u>28,033</u>	<u>(13,410)</u>	<u>14,623</u>
TOTAL FUNDS	<u>119,137</u>	<u>(45,536)</u>	<u>73,601</u>

Net movement in funds, included in the above are as follows:

	Incoming £	Resources Expended £	Transfers in funds £	Movement in funds £
Unrestricted funds				
General Fund	77,683	(113,341)	3,532	(32,126)
Restricted funds				
Restricted	<u>27,800</u>	<u>(37,678)</u>	<u>(3,532)</u>	<u>(13,410)</u>
TOTAL FUNDS	<u>105,483</u>	<u>(151,019)</u>	<u>-</u>	<u>(45,536)</u>

Restricted funds were donated towards small projects and where project savings could be made it was agreed with the donors that funds should be released and used towards other projects. All restricted funds are held in the form of cash.

13 Taxation

The company is a registered charity and as such is not subject to taxation.

14 Guarantee and legal status

The company is limited by guarantee and therefore has no share capital. Every member of the company undertakes to contribute to the assets of the company in the event of the same being wound up while they are a member, or within one year after they cease to be a member, for payment of the debts and liabilities of the company contracted before they cease to be a member, and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories amongst themselves, such amount as may be required not exceeding £1.

15 Related party transactions

Payments included in direct charitable expenditure totalling £117,119 were made to the New Wimbledon Theatre in the year to reimburse costs incurred by them on behalf of the charity.