



Companies House

— for the record —

Company Name  
COURTLEIGH OF LONDON  
LIMITED

001692 / 120

### 363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.

Company Type  
**Private Company Limited By Shares**

Company Number  
**2650830**

Information extracted from  
Companies House records on  
**6th September 2003**

#### Section 1: Company details



Ref: 2650830/03/10

#### Current details

#### Amended details

> Registered Office Address  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Globe House 4 Temple Place  
London  
WC2R 2PG**

Address

UK Postcode

> Register of Members  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Address where the Register is held  
Globe House  
4 Temple Place  
London  
WC2R 2PG**

Address

UK Postcode

> Register of Debenture Holders  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Not Applicable**

Address

UK Postcode

> Principal Business Activities  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

SIC Code	Description
<b>7499</b>	<b>Non-trading company</b>

SIC CODE	Description
---	_____
---	_____
---	_____
---	_____
---	_____

> *Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.*

**Section 2: Details of Officers of the Company**

**Current details**

**Amended details**

**> Company Secretary**

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Name**  
Ann Elizabeth GRIFFITHS

**Address**  
3 Blair Close  
Hemel Hempstead  
Hertfordshire  
HP2 7QJ

*Particulars of a new Company Secretary must be notified on form 288.*

Name

\_\_\_\_\_

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

\_\_\_\_\_

\_\_\_\_\_

UK Postcode \_ \_ \_ \_ \_

Date of change \_ \_ / \_ \_ / \_ \_ \_ \_

Date Ann Elizabeth GRIFFITHS  
ceased to be secretary (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

**> Director**

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Name**  
Robert James CASEY

**Address**  
37 Cadogan Street  
London  
SW3 2PR

*Particulars of a new Director must be notified on form 288.*

**Date of birth** 17/12/1948

**Nationality** American

**Occupation** Attorney

Name

\_\_\_\_\_

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

\_\_\_\_\_

\_\_\_\_\_

UK Postcode \_ \_ \_ \_ \_

Date of birth \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change \_ \_ / \_ \_ / \_ \_ \_ \_

Date Robert James CASEY ceased to be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

**Current details**

**Amended details**

> **Director**

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Name**  
Ann Elizabeth GRIFFITHS

**Address**  
3 Blair Close  
Hemel Hempstead  
Hertfordshire  
HP2 7QJ

**Date of birth** 17/09/1956

**Nationality** British

**Occupation** Company  
Secretarialassistant

*Particulars of a new Director must be notified on form 288.*

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode \_ \_ \_ \_ \_

Date of birth \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change \_ \_ / \_ \_ / \_ \_ \_ \_

Date Ann Elizabeth GRIFFITHS ceased to be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

> **Director**

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Name**  
Christopher David POWELL

**Address**  
17 Sauncey Avenue  
Harpenden  
Hertfordshire  
AL5 4QQ

**Date of birth** 04/01/1958

**Nationality** British

**Occupation** Chartered Accountant

*Particulars of a new Director must be notified on form 288.*

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode \_ \_ \_ \_ \_

Date of birth \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change \_ \_ / \_ \_ / \_ \_ \_ \_

Date Christopher David POWELL ceased to be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

**Current details**

**Amended details**

> **Director**

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

*Particulars of a new Director must be notified on form 288.*

**Name**  
Charl Erasmus STEYN

**Address**  
4 Bramble Close  
Chalfont St Peter  
Gerrards Cross  
Buckinghamshire  
SL9 0JP

**Date of birth** 04/04/1956

**Nationality** South African

**Occupation** Group Chief  
Accountant

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode \_ \_ \_ \_ \_

Date of birth \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change \_ \_ / \_ \_ / \_ \_ \_ \_

Date Charl Erasmus STEYN ceased to be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

## Section 3: Share Capital

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> <b>Ordinary</b> <b>Nominal value of each share</b> <b>£1.00</b> <b>Number of shares issued</b> <b>2</b> <b>Aggregate Nominal Value of issued shares</b> <b>£2.00</b>	<b>Class of share</b> <hr/> <b>Nominal value of each share</b> <hr/> <b>Number of shares issued</b> <hr/> <b>Aggregate Nominal Value of issued shares</b> <hr/>
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> <b>2</b> <b>Total Nominal value of shares issued</b> <b>£2.00</b>	<b>Total number of shares issued</b> <hr/> <b>Total Nominal value of shares issued</b> <hr/>

**> At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or by ringing 0870 3333636.**

**Section 4: Details of Shareholders**

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details	Amended details	Shares transferred									
<p>&gt; <b>Shareholder Name</b> Ann Elizabeth GRIFFITHS</p> <p><b>Address</b> 3 Blair Close Hemel Hempstead Hertfordshire HP2 7QJ</p> <p><b>Shares held</b> Class Ordinary</p>	<p>Name</p> <p>Address</p> <p>UK Postcode</p> <p><b>Shares held</b> Class</p>	<p><b>Shares transferred by</b> Ann Elizabeth GRIFFITHS</p> <table border="1"> <thead> <tr> <th>Class</th> <th>Number</th> <th>Date of transfer</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>__/__/__</td> </tr> <tr> <td></td> <td></td> <td>__/__/__</td> </tr> </tbody> </table>	Class	Number	Date of transfer			__/__/__			__/__/__
Class	Number	Date of transfer									
		__/__/__									
		__/__/__									
<p>&gt; <b>Shareholder Name</b> INTELECTUAL PROPERTY HOLDINGS LTD</p> <p><b>Address</b> Citco Building Road Town Tortola British Virgin Islands</p> <p><b>Shares held</b> Class Ordinary</p>	<p>Name</p> <p>Address</p> <p>UK Postcode</p> <p><b>Shares held</b> Class</p>	<p><b>Shares transferred by</b> INTELECTUAL PROPERTY HOLDINGS LTD</p> <table border="1"> <thead> <tr> <th>Class</th> <th>Number</th> <th>Date of transfer</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>__/__/__</td> </tr> <tr> <td></td> <td></td> <td>__/__/__</td> </tr> </tbody> </table>	Class	Number	Date of transfer			__/__/__			__/__/__
Class	Number	Date of transfer									
		__/__/__									
		__/__/__									

**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (if appropriate)	Date of registration of transfer (if appropriate)
Name _____ Address _____ _____ _____ UK Postcode    - - - - -			
Name _____ Address _____ _____ _____ UK Postcode    - - - - -			
Name _____ Address _____ _____ _____ UK Postcode    - - - - -			
Name _____ Address _____ _____ _____ UK Postcode    - - - - -			



**Companies House**  
— for the record —

### 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

#### 1. Declaration

I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

  
(Director / Secretary)

Date

23 / 10 / 2003

*This date must not be earlier than the return date at 2 below*

**What to do now**

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

#### 2. Date of this return

This AR is made up to **2/10/2003** If you are making this return up to an earlier date, please give the date here

\_\_ / \_\_ / \_\_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

#### 3. Date of next return

If you wish to change your next return to a date earlier than **2nd October 2004** please give the new date here:

\_\_ / \_\_ / \_\_\_\_

#### 4. Where to send this form

Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

#### Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

AE GRIFFITHS

Telephone number *inc code*

Address

GLOBE HOUSE  
4 TEMPLE PLACE  
LONDON

DX number *if applicable*

Postcode

WC2B 2PG

DX exchange