



For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 2 6 4 7 8 7 7

Company name in full Irvine Care Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Rebecca Jane

Surname Dacre

3 Administrator's address

Building name/number The Pinnacle

Street 160 Midsummer Boulevard

Post town Milton Keynes

County/Region

Postcode M K 9 1 F F

Country

4 Administrator's name ①

Full forename(s) Simon David

Surname Chandler

① Other administrator

Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number c/o Mazars LLP

Street 1st Floor

Post town Two Chamberlain Square

County/Region Birmingham

Postcode B 3 3 A X

Country

② Other administrator

Use this section to tell us about
another administrator.

AM10

Notice of administrator's progress report

6 Period of progress report

From date	d	1	d	0	m	0	m	6	y	2	y	0	y	2	y	2
To date	d	0	d	9	m	1	m	2	y	2	y	0	y	2	y	2

7 Progress report

☒ I attach a copy of the progress report

8 Sign and date

Administrator's
signature

Signature

X 

X

Signature date	d	0	d	3	m	0	m	1	y	2	y	0	y	2	y	3
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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Lottie Graham**

Company name **Mazars LLP**

Address **The Pinnacle**

160 Midsummer Boulevard

Post town **Milton Keynes**

County/Region

Postcode **M K 9 1 F F**

Country

DX

Telephone **+44 (0)190 866 4466**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Continuation page

Name and address of insolvency practitioner

✓ **What this form is for**
Use this continuation page to tell us about another insolvency practitioner where more than 2 are already jointly appointed. ①
Attach this to the relevant form.
Use extra copies to tell us of additional insolvency practitioners.

✗ **What this form is NOT for**
You can't use this continuation page to tell us about an appointment, resignation, removal or vacation of office.

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

1 Appointment type

Tick to show the nature of the appointment:

- ☒ Administrator
- ☐ Administrative receiver
- ☐ Receiver
- ☐ Manager
- ☐ Nominee
- ☐ Supervisor
- ☐ Liquidator
- ☐ Provisional liquidator

① You can use this continuation page with the following forms:
- VAM1, VAM2, VAM3, VAM4, VAM6, VAM7
- CVA1, CVA3, CVA4
- AM02, AM03, AM04, AM05, AM06, AM07, AM08, AM09, AM10, AM12, AM13, AM14, AM19, AM20, AM21, AM22, AM23, AM24, AM25
- REC1, REC2, REC3
- LIQ2, LIQ3, LIQ05, LIQ13, LIQ14, WU07, WU15
- COM1, COM2, COM3, COM4
- NDISC

2 Insolvency practitioner's name

Full forename(s)

Scott Christian

Surname

Bevan

3 Insolvency practitioner's address

Building name/number

c/o Mazars LLP

Street

1st Floor

Post town

Two Chamberlain Square

County/Region

Birmingham

Postcode

B 3 3 A X

Country

Irvine Care Limited In Administration

Joint Administrators' progress report covering the period from 10 June 2022 to 9
December 2022

Contents

Joint Administrators' progress report

1	Introduction
2	Joint Administrators' Receipts and Payments
3	Asset Realisations and Details of Progress
4	Estimated Outcome Statement
5	Prescribed Part
6	Investigations
7	Joint Administrators' Remuneration
8	Expenses
9	Creditors' Rights
10	Data Protection
11	Ending The Administration

Appendices

A	Statutory Information
B	Joint Administrators' Receipts and Payments Account
C	Expenses Statement
D	Analysis of the Joint Administrators' remuneration
D1	Joint Administrators' analysis of time costs and comparison to Fee Estimate
D2	Narrative Summary of Joint Administrators' time costs for the current period

Irvine Care Limited - In Administration

Joint Administrators' progress report covering the period from 10 June 2022 to 9 December 2022

To all known creditors

1. Introduction

- 1.1. This report is prepared pursuant to Rule 18.3 and 18.6 of the Insolvency Rules (England and Wales) 2016, the purpose of which is to provide creditors with details of the progress of the administration covering the sixth six-month period of the administration from 10 June 2022 to 9 December 2022.
- 1.2. I was appointed joint administrator of the Company, jointly with my colleagues, Simon Chandler (a partner at Mazars LLP) and Scott Bevan (a director at Mazars LLP), on 10 December 2019. I am a partner at Mazars LLP, and I am authorised to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales. Simon Chandler and Scott Bevan are both authorised to act as Insolvency Practitioners in the UK by the Insolvency Practitioners Association.
- 1.3. The report should be read in conjunction with the joint administrators' proposals issued to creditors on 31 January 2020 and all previous progress reports.
- 1.4. The purpose of the administration as set out in the joint administrators' proposals was to achieve a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in administration). Based on current estimated asset realisations, it is unlikely that this purpose will be achieved. As a result, the purpose of the administration that will be achieved will be realising property in order to make a distribution to one or more of the secured or preferential creditors.
- 1.5. The period of the administration was extended for a further 12 months to 9 December 2023 by order of the court following a successful application being made by the joint administrators. The reasons for this further extension are provided in section 3 of this report.
- 1.6. Identification details regarding the Company and the joint administrators are attached at **Appendix A**.

2. Joint Administrators' Receipts and Payments

- 2.1. A summary of receipts and payments covering the period from 10 June 2022 to 9 December 2022 is attached at **Appendix B**. The receipts and payments account also covers the cumulative period from the date of appointment to 9 December 2022. A comparison of the estimates provided in the directors' statement of affairs to actual realisations made to date is also provided.
- 2.2. The Receipts & Payments Account at **Appendix B** also includes a trading account, to give creditors an indication of the Company's estimated trading turnover and costs.

- 2.3. The current balance in hand is £60,073 and further details of the realisations and expenses paid is provided below. These funds are held at Lloyds Bank Plc in an interest-bearing account.

3. **Asset Realisations and Details of Progress**

Connected Party Transactions

- 3.1. In accordance with Statement of Insolvency Practice 13, I would advise you that there have been no transactions with connected parties.

Unconnected Party Transactions

- 3.2. Creditors will recall from my last report that all assets had been realised in the last reporting period.

Progress of Administration

- 3.3. Creditors will recall from my last report that the joint administrators were anticipating commencing closing procedures within the reporting period.
- 3.4. An inquest is to be held into the death of an individual that was employed by the Company during the administration. A pre-inquest review took place on 27 April 2022 and the date for the inquest has been set for 31 January to 2 February 2023.
- 3.5. As such, the joint administrators made an application to the court for the period of the administration to be extended for a further 12 months in order that they be able to fully participate in the upcoming inquest as required. The court agreed with this approach and granted the order, thereby extending the period of the administration to 9 December 2023.
- 3.6. Upon the conclusion of the inquest, the administrators will commence closure procedures.

4. **Estimated Outcome for Creditors**

4.1. Secured creditors

- 4.1.1. Details of security granted by the Company, per Companies House, are as follows:

- Debenture dated 17 July 2014 in favour of Healthcare Property Holdings Limited, conveying fixed and floating charges over the undertaking and all property and assets present and future including over the leasehold properties Chiltern Court, Coombe Lodge, Highground Care Centre, Ty Eiren Care Home and Ty Gwynno Care Home.
- Charge dated 11 August 2014 in favour of Healthcare Property Holdings Limited, over the Maryfield East care home property
- Charge dated 11 August 2014 in favour of Healthcare Property Holdings Limited, over the Maryfield West care home property.

- Charge dated 11 August 2014 in favour of Healthcare Property Holdings Limited, over the Banks O'Dee care home property.

4.1.2. Insufficient funds will be realised in the administration to allow a dividend to be paid to the Company's secured creditors under floating charges.

4.1.3. It should be noted that realisations will also be insufficient to repay the loan funding, discussed in my previous reports, received from Healthcare Property Holdings Limited and Healthcare Property Investments Limited which currently stands at £208,890.

4.2. **Preferential creditors**

4.2.1. As detailed in previous progress reports, there are no claims from preferential creditors in this administration.

4.3. **Unsecured creditors**

4.3.1. According to the director's Statement of Affairs, the Company had unsecured creditors with debts totalling £11,969,091.

4.3.2. As previously advised, insufficient funds will be realised in the administration to allow a dividend to be paid to the Company's unsecured creditors.

5. **Prescribed Part**

5.1. In accordance with Section 176A of the Insolvency Act 1986, a proportion of the Company's net assets are to be set aside for the benefit of the Company's unsecured creditors where the Company has granted a floating charge after 15 September 2003. This is calculated as being 50% of the first £10,000 of net property and 20% of net property thereafter subject to a maximum fund of £800,000, where the first ranking floating charge was created on or after 6 April 2020 (£600,000 if created before then). Net property is defined as being the realisations from assets subject to the floating charge after costs and after settlement of the preferential creditors' claims.

5.2. As the floating charge granted in this matter pre-dates 15 September 2003, the prescribed part does not apply in this instance.

6. **Investigations**

6.1. We have reviewed the affairs of the Company to identify any potential causes of action that could be taken against third parties to increase recoveries for creditors. Having concluded the investigations no such potential causes of action have been identified.

7. Joint Administrators' Remuneration

- 7.1. A decision was passed by the creditors by correspondence on 18 February 2020, enabling the joint administrators to draw remuneration by reference to the time properly spent by the joint administrators and their staff in dealing with the matters arising during the administration, subject to the Fees Estimate of £131,500 plus VAT, issued to creditors on 31 January 2020.
- 7.2. A further decision was passed by creditors on 12 April 2022 revising the agreed Fees Estimate to an increased amount of £145,500 plus VAT.
- 7.3. Attached at **Appendix D1** is a comparison of the joint administrators' Fees Estimate to actual time costs for the six-month period 10 June 2022 to 9 December 2022, which total £10,110, representing 30.8 hours at an average hourly rate of £328. The joint administrators' cumulative time costs since appointment to 9 December 2022 total £171,407, representing 661.7 hours at an average hourly rate of £259.
- 7.4. Attached at **Appendix D2** is a narrative summary of the joint administrators' time costs, which provides further information on the work carried out during the current reporting period, why the work was necessary and whether the work has provided a financial benefit to creditors.
- 7.5. As at 9 December 2022, an amount of £145,500 has been drawn against the joint administrators' time costs in respect of the administration.
- 7.6. Based on the current level of time costs and expected future work for the completion of the administration, it is expected that the joint administrators' total time costs will exceed the approved Fees Estimate of £145,500. As a result, it is currently anticipated that the joint administrators will seek a revision of the agreed Fees Estimate to enable an element of the additional time costs to be recovered. A decision will be sought from the creditors in accordance with the Insolvency (England & Wales) Rules 2016 in due course.
- 7.7. Details of the future work anticipated to be carried out by the joint administrators includes:
- Carrying out any duties required in respect of the inquest.
 - Reporting and statutory and compliance functions.
 - Tax and VAT compliance, including preparing tax computations and returns in respect of the Administration period and seeking final tax clearance prior to closure.
 - Closure procedures including the issuing of a final progress report.
- 7.8. The charge out rates of the team members employed on the assignment during the period covered by this report and details of changes from previous periods are provided below. Specialist departments within our Firm (such as Tax) have charged time to this case when their expert advice is required. The rate ranges provided incorporate these different rates.

Range (£)	Partner	Director	Manager	Executive	Support Staff
Current charge out rate per hour, effective from 1 September 2022	500-660	440-540	280-480	180-280	120-160
Previous charge out rate per hour, effective from 30 May 2022	455-600	405-525	260-440	165-275	110-155

8. Expenses

- 8.1. Expenses are any payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also include disbursements. Disbursements are payments which are first met by the office holder, and then reimbursed to the office holder from the estate.
- 8.2. Expenses are divided into those that do not need approval before they are charged to the estate (category 1) and those that do (category 2).
 - Category 1 expenses: These are payments to persons providing the service to which the expense relates who are not an associate of the office holder. Category 1 expenses can be paid without prior approval.
 - Category 2 expenses: These are payments to associates or which have an element of shared costs. Before being paid, category 2 expenses require approval in the same manner as an office holder's remuneration. Category 2 expenses require approval whether paid directly from the estate or as a disbursement.
- 8.3. Details of all expenses incurred during the period of the report and likely future expenses are provided in the Expenses Statement attached at **Appendix C**, together with an explanation as to why the expenses have been or will be incurred. This also includes details of the previous Expenses Estimate, for comparison purposes.
- 8.4. Further details of expenses paid during the period of the report are shown in the receipts and payments account at **Appendix B**.
- 8.5. I have reviewed the expenses incurred to date and I am satisfied that they are fair and reasonable and proportionate in the circumstances of the case.
- 8.6. **Category 2 Expenses**
 - 8.6.1. As noted above, Category 2 Expenses require approval in the same manner as an office holder's remuneration before being paid.
 - 8.6.2. There have been no Category 2 expenses incurred or paid during the current reporting period.

9. Creditors' Rights

9.1. Further information

- 9.1.1. I would advise you that, pursuant to Rule 18.9 of the Insolvency (England and Wales) Rules 2016, a secured creditor or an unsecured creditor with concurrence of at least 5% in value of the unsecured creditors or an unsecured creditor with permission of the Court, may, within 21 days of receipt of this progress report, ask the joint administrators for further information about the remuneration and expenses set out in this progress report.

9.2. Apply to Court

- 9.2.1. Additionally, pursuant to Rule 18.34 of the Insolvency (England and Wales) Rules 2016, a secured creditor or an unsecured creditor with concurrence of at least 10% in value of the unsecured creditors or an unsecured creditor with the permission of the Court may, within 8 weeks of the receipt of this progress report, apply to the Court on one or more of the following grounds:
- a. That the remuneration charged by the joint administrators, or
 - b. That the basis fixed for the joint administrators' remuneration, or
 - c. That the expenses incurred by the joint administrators is in all of the circumstances, excessive or inappropriate.

9.3. Further guidance

- 9.3.1. Creditors can find additional information on their rights relating to Joint Administrators' fees in a copy of the publication "A creditors guide to Joint Administrators' Fees", which is available to download from <https://www.r3.org.uk/technical-library/england-wales/technical-guidance/fees/more/29113/page/1/guide-to-Joint-Administrators-fees/> or alternatively will be provided free of charge upon written request to this office.

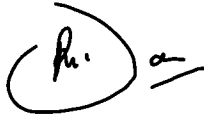
10. Data protection

- 10.1. Where the Joint Administrators hold or require personal data from you we will only do so in accordance with the Mazars LLP Insolvency Services Privacy Statement which can be accessed at: www.mazars.co.uk/Legal-and-privacy.

11. Ending the Administration

- 11.1. As detailed in section 3 of this report, the period of the administration was extended to 9 December 2023 by order of the court on 29 November 2022 due to the inquest to be held into the death of an individual that was employed by the Company during the administration.
- 11.2. Consequently, the joint administrators anticipate commencing closing procedures following the conclusion of the inquest which is due to be undertaken between 31 January and 2 February 2023.

- 11.2.1. Regrettably, insufficient funds will be realised in the administration to allow a dividend to be paid to the Company's unsecured creditors and therefore the administration will be exited by moving the Company to dissolution in accordance with the joint administrators' proposals.
- 11.2.2. Accordingly, the joint administrators will, in due course, file a notice under Paragraph 84(1) of Schedule B1 of the Insolvency Act 1986, ending the administration, and the Company will be dissolved three months thereafter.



Rebecca J Dacre
Joint Administrator

Dated 4 January 2023

Authorised to act as an insolvency practitioner in the UK by the Institute of Chartered Accountants in England and Wales and bound by the Insolvency Code of Ethics. Where personal data is required to be processed, this will be dealt with in accordance with the Mazars LLP Insolvency Services Privacy Statement which can be accessed at: www.mazars.co.uk/Legal-and-privacy.

The affairs, business and property of the Company are being managed by the Joint Administrators.

The Joint Administrators act as agents of the Company and without personal liability

IRVINE CARE LIMITED (IN ADMINISTRATION)

APPENDICES INDEX

Appendix

A	Identification Details
B	Receipts and Payments Account
C	Expenses Statement
D	Analysis of remuneration
D1	Analysis of time costs and Comparison to Fee Estimate
D2	Narrative Summary of work undertaken for the current period

Irvine Care Limited In Administration

Identification Details

Details relating to the Company

Company name	Irvine Care Limited
Previous names	None
Trading name	Irvine Care Limited
Company number	02647877
Registered office	c/o Mazars LLP, 90 Victoria Street, Bristol, BS1 6DP
Trading address	<p>Ty Eirin, Tonyrefail, Rhondda, Cynon Taf, CF39 8EE</p> <p>Ty Gwynno, Hafod Lane, Pontypridd, Mid-Glamorgan, CF37 2SD</p> <p>Banks O' Dee, Abbotswell Rd, Aberdeen AB12 3AB</p> <p>Chiltern Court, Aylesbury Rd, Wendover, Weston Turville, Aylesbury, HP22 6BD</p> <p>Coombe Lodge, Nash Lee End, Aylesbury, HP22 6BH</p> <p>Highground, 7 Waterford Road, Oxtou, Birkenhead, Wirral, Merseyside, CH43 6US</p>
Court	The High Court Of Justice
Court reference	CR-2019-008114 of 2019

Details relating to the Joint Administrators

Date of appointment	10 December 2019
Joint Administrators	Rebecca Jane Dacre, Simon David Chandler and Scott Christian Bevan of Mazars LLP (addresses as below). IP No(s) 9572, 8822 and 9614
Joint Administrators' functions	All acts required to be done by the Joint Administrators, may be done by either or both, acting jointly or alone
Joint Administrators' address	R J Dacre - Mazars LLP, The Pinnacle, 160 Midsummer Boulevard, Milton Keynes, MK9 1FF and S D Chandler and S C Bevan - Mazars LLP, 45 Church Street, Birmingham, B3 2RT
Appointed by	The Court
Joint Administrator's contact telephone number	0121 232 9603

IRVINE CARE LIMITED (IN ADMINISTRATION)
TRADING ACCOUNT

Statement of Affairs £	From 10/06/2022 To 09/12/2022 £	From 10/12/2019 To 09/12/2022 £
POST APPOINTMENT SALES		
Sales	(9,860.00)	2,261,455.67
	<u>(9,860.00)</u>	<u>2,261,455.67</u>
OTHER DIRECT COSTS		
Direct Labour	NIL	1,574,257.49
	<u>NIL</u>	<u>(1,574,257.49)</u>
TRADING EXPENDITURE		
Operating expenditure	NIL	309,620.37
Rates	NIL	767.89
Insurance	NIL	14,938.02
Home Operator/Manager Fees	NIL	150,734.76
FSHC Support	NIL	1,545.45
Pension advisor fee- scheme re-enrolment	NIL	120.00
FSHC payroll processing	NIL	5,439.00
Health & safety reviews	NIL	1,125.00
VAT Irrecoverable (Trading)	NIL	65,465.52
Capital expenditure	NIL	5,594.17
Employee Redundancy Costs	NIL	1,800.00
	<u>NIL</u>	<u>(557,150.18)</u>
TRADING SURPLUS/(DEFICIT)	<u><u>(9,860.00)</u></u>	<u><u>130,048.00</u></u>

**IRVINE CARE LIMITED (IN ADMINISTRATION)
RECEIPTS AND PAYMENTS ACCOUNT**

Statement of Affairs £		From 10/06/2022 To 09/12/2022 £	From 10/12/2019 To 09/12/2022 £
	SECURED ASSETS		
	Sale proceeds (fixed charge)	NIL	0.88
		<u>NIL</u>	<u>0.88</u>
	ASSET REALISATIONS		
	Bank interest (gross)	NIL	93.36
171,582.00	Book Debts	NIL	248,669.91
21,167.00	Carpets & Curtains	NIL	NIL
67,529.00	Cash at Bank	NIL	60,742.31
166,785.00	Fixtures & Fittings	NIL	NIL
	Legal settlement	NIL	1,000.00
3,102.00	Office & Computer Equipment	NIL	NIL
30,868.00	Plant & Machinery	NIL	NIL
	Resident/personal fund account	NIL	17,803.98
	Sale proceeds	NIL	1.12
	Trading Surplus/(Deficit)	<u>(9,860.00)</u>	<u>130,048.00</u>
		<u>(9,860.00)</u>	<u>458,358.68</u>
	COST OF REALISATIONS		
	Agents' fees (PHD - Lease review)	NIL	800.00
	Bank charges	0.30	0.30
	Counsel fees	NIL	1,091.00
	Insurance of Assets	995.18	2,460.14
	Joint Administrators' disbursements	NIL	918.38
	Joint Administrators' fees	NIL	145,500.00
	Legal disbursements	NIL	474.63
	Legal fees (Shakespeare Martineau)	136.36	40,283.68
	Other property expenses	NIL	9,417.60
	Pension advisor's fees	NIL	750.00
	Resident/personal fund account	NIL	17,803.98
	Statutory advertising	103.50	190.98
	Vacant property security	NIL	290,629.67
	VAT Irrecoverable	20.70	96,856.53
		<u>(1,256.04)</u>	<u>(607,176.89)</u>
461,033.00		<u><u>(11,116.04)</u></u>	<u><u>(148,817.33)</u></u>
	REPRESENTED BY		
	Current account (interest bearing)		60,072.96
	Loan pursuant to Admin Funding Deed		(208,890.29)
			<u><u>(148,817.33)</u></u>

EXPENSES STATEMENT

Type of Expenditure	Requirement for Expenditure	Original Expense Estimate (£)	Incurred in previous period (£)	Incurred in current period (£)	Likely future expenses (£)	Revised Expenses estimate (£)
Category 1 Expenses						
Professional advisors' costs						
Legal fees and disbursements	Shakespeare Martineau LLP ("our Solicitors") have been instructed to provide legal advice to the Joint Administrators in relation to various matters arising during the administration. This firm of solicitors was chosen based on their experience in insolvency matters. In particular, our Solicitors are advising us on the effect, application and extent of the Call Options and the disposal of Company's interest in operating Care Homes. In addition, our Solicitors are providing general legal advice with regard to matters arising during the administration. Their fees have been agreed on a time cost basis.	20,000.00	40,621.95	136.36	Uncertain	40,758.31
Counsel's fees and disbursements	James Morgan QC of St Philips Chambers ("Counsel") has been instructed to provide a legal opinion to the Joint Administrators in relation to the effect, application and extent of the Call Options. Counsel was chosen based on his experience in insolvency matters. His fees have been agreed on a time cost basis.	1,550.00	1,091.00	-	-	1,091.00
Agent's fees re pension investigation / review	Clumber Consultancy Limited ("Clumber"), specialist pension consultancy providers to companies in formal insolvency procedures, are engaged to assist us with regard to the Companies' pension schemes and ensure compliance in this regard. They were chosen because of their pension experience in an insolvency scenario. Their fee basis has been agreed on a fixed fee basis. Clumber have also been instructed to oversee that any pension re-enrolments are undertaken compliantly, where appropriate. This this work has been agreed to be undertaken on a time cost basis.	900.00	750.00	-	-	750.00
		300.00	120.00	-	-	120.00
Agent's fees re rates refund review and lease valuation re closed homes	PHD Property Advisory Limited ("PHD"), Chartered Surveyors and specialist business rates recovery consultants, have been engaged to assist us with regard to investigating the Companies' business rates positions and determining whether there have been overpayments resulting in refunds being due. In addition, PHD will consider whether rates have been correctly calculated, reliefs applied and appealing rateable values, if appropriate. PHD will also determine whether there is any premium value within the leases of the closed homes. They were chosen because of their experience in this work and also in an insolvency scenario. Their fee basis has been agreed on a percentage of recoveries basis, at 17.5% of any recoveries regarding rates refund work and a fixed fee of £200 plus VAT per lease for valuation work.	Uncertain	800.00	-	-	800.00
Agent's fees re vacant property services	Orbis Protect Limited ("Orbis"), specialist provider of vacant property services, have been engaged to provide relevant services, with regard to closed homes. They were chosen because of their experience and as they were previously engaged by the Company to provide such services, which aided continuity. Their fee basis has been agreed on fixed fee basis per month for site inspections and on an agreed fee basis for ad-hoc work (i.e. repairs, etc).	73,909.00	290,629.67	-	-	290,629.67
FSHC payroll processing fees	Four Seasons Healthcare Group ("FSHC" or "the Group") has been engaged to assist with providing payroll services to the Companies' businesses. The Group was chosen because of their experience, as they were previously engaged by the Company to provide such services, which aided continuity, and after taking into account the cost and complexities of implementing alternative solutions in the short term. Their fee basis has been agreed on fixed fee basis.	10,668.00	5,439.00	-	-	5,439.00
FSHC Support re Nominated Individual and Relevant Person	On 1 May 2020, the Joint Administrators were notified that Dr Royston's employment at the Group ended on 30 April 2020, but that the Group had made arrangements that she could continue as Nominated Individual and Relevant Person through to 30 June 2020. A fixed fee was agreed with FSHC in this regard, while steps to replace Dr Royston with a representative from the Managers, or by the Joint Administrators, were taken	-	1,545.45	-	-	1,545.45
Health and Safety review	Our specialist insurance brokers JLT Specialty Limited were engaged to undertake Health and Safety reviews, provide recommendations and competent person support services, as appropriate. Their fee basis has been agreed on an agreed fee basis.	-	1,125.00	-	-	1,125.00

Type of Expenditure	Requirement for Expenditure	Original Expense Estimate (£)	Incurred in previous period (£)	Incurred in current period (£)	Likely future expenses (£)	Revised Expenses estimate (£)
Agent's fees re management and operation of care homes	The Managers have been engaged to provide Services to the Joint Administrators and act as the managers of the Companies' Care Homes, pursuant to Management Services Agreements. They were chosen based on their experience in the sector. Their fee basis has been agreed on fixed fee basis, based on the aggregate number of registered beds at the care homes. Assistance with debt collection was agreed on 5% of recoveries. The original expenses estimate is on the basis of services for six months.	188,400.00	150,734.76	-	-	150,734.76
Other expenses						
Employee redundancy costs	Costs incurred as a result of employees made redundant during the trading period	-	1,800.00	-	-	1,800.00
Direct labour	Employees' salaries, PAYE and NIC from Care Home trading activity.	-	1,574,257.49	-	-	1,574,257.49
Operating expenditure	Operating expenditure incurred by the Managers relating to Care Home trading activity.	-	309,620.37	-	-	309,620.37
Other property expenses	Utility charges for closed care homes		9,417.60	-	-	9,417.60
Capital expenditure and repairs	Capital expenditure and repairs incurred by the Managers relating to Care Home trading activity.	-	5,594.17	-	-	5,594.17
Statutory Advertising	Costs are to be paid to Courts Advertising for statutory advertising requirements including London Gazette advertisements for notice of the appointment.	87.00	87.48	103.50	-	190.98
Insurance of assets	We are required to insure the Company's assets until they are disposed of. Cover has also been received via our insurance brokers JLT Specialty Limited for business interruption, employer's liability and public liability cover.	17,129.00	16,402.98	995.18	-	17,398.16
Rates	Council costs for homes during the trading period	-	767.89	-	-	767.89
Irrecoverable VAT	As the supplies being made by the Care Homes are VAT exempt, there is no right to recover VAT on any of the costs incurred.	-	162,301.35	20.70	Uncertain	162,322.05
Bank charges	While we currently have free banking services, the Company's pre-Administration bankers Barclays levy charges per account for ongoing operation and transfer out of funds which are being received post-Administration and are being held to my order. These accounts are now closed.	1,800.00	-	0.30	-	0.30
Joint Administrators' disbursements	Disbursements are expenses paid by this firm in the first instance and subsequently re-charged to the estate when there are sufficient funds.	608.00	918.38	-	-	918.38
	A breakdown of expenses incurred in this manner include: • Postage - costs paid to third party provider, Postworks Limited for postage charges including circulars to creditors.		63.38			
	Specific bond - It is a legal requirement that we take out a specific bond in respect of the value of the assets. On the basis the assets likely to be recovered was estimated to total £2.5m immediately upon our appointment, the bond will be as stated.	608.00	608.00			
	Lester Aldridge LLP ("LA") have been instructed in order to provide guidance as to the steps that should be taken in response to what was at the time a likely Covid-19 outbreak in the UK.					
	This firm of solicitors was chosen as they are specialist solicitors in the healthcare sector.		119.00			
	Their fees have been agreed on a time cost basis. The fee of £119 was paid by my firm as a disbursement • Accommodation • Subsistence • Travel costs		98.00 8.00 22.00			
	These expenses have been incurred and fully paid.					
Total Category 1 Expenses		315,351.00	2,574,024.54	1,256.04	-	2,575,280.58
Category 2 Expenses						
These expenses require approval in the same manner as the office holder's remuneration.						
None incurred						
Total Category 2 Expenses		-	-	-	-	-

EXPENSES STATEMENT

Type of Expenditure	Requirement for Expenditure	Original Expense Estimate (£)	Incurred in previous period (£)	Incurred in current period (£)	Likely future expenses (£)	Revised Expenses estimate (£)
Mazars LLP Remuneration						
Joint Administrators' remuneration	Management of the Company's affairs in order to achieve the objective of the administration. Realising and distributing the Company's assets and performing those tasks required as dictated by statute, best practice and ethical requirements. Please see the report and further information is provided in the Appendices referred to.	131,500.00	145,500.00	-	-	145,500.00
Total Mazars LLP Remuneration		131,500.00	145,500.00	-	-	145,500.00
Total		446,851.00	2,719,524.54	1,256.04	-	2,720,780.58

Notes**Professional advisors**

The office holder's choice of the professional advisors listed above was based on their perception of the advisors' experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of the fee arrangement with them.

The office holders have reviewed the costs incurred to date and are satisfied that they are reasonable in the circumstances of the case.

2. Category 2 Expenses

The office holders have reviewed the expenses which have been or are likely to be incurred in this matter and do not consider that there are any instances where payments could reasonably be perceived as presenting a threat to the office holders' objectivity or independence by virtue of a professional or personal relationship, including to an associate, and which require approval as a Category 2 Expense, other than those listed above.

IRVINE CARE LIMITED (IN ADMINISTRATION)

ANALYSIS OF TIME COSTS AND COMPARISON TO FEES ESTIMATE

The following table provides details of the Joint Administrators actual time costs incurred in the current reporting period, compared to the estimated costs as per the Fees Estimate. The table also includes the cumulative period from 10 December 2019 to 9 December 2022, which provides details of the Joint Administrators' total time costs since appointment.

Further information on the work undertaken in the current reporting period, including an explanation as to why the various tasks were required and whether the work provides a financial benefit to creditors is provided within the narrative summary of work undertaken at Appendix D2.

Creditors will note that a blended hourly charge-out rate has been provided. This is calculated as the prospective average cost per hour based upon the estimated time to be expended by each grade of staff at their specific charge out rate. Details of the hourly rates of staff anticipated to work on this case can be found on the Rates and Disbursements policy attached to this report. Please note that where total costs do not equate to the total time at the blended hourly rate, this is due to rounding.

Description of Work	Fees Estimate			Actual time costs for the period 10 June 2022 to 9 December 2022			Actual time costs for the period 10 December 2019 to 9 December 2022		
	Total Time (hours)	Total Costs (£)	Blended Hourly Rate (£)	Time incurred (hours)	Total Costs (£)	Blended Hourly Rate (£)	Time incurred (hours)	Total Costs (£)	Blended Hourly Rate (£)
Admin & Planning	9.3	2,208.00	237.42	6.7	2,592.00	386.87	31.3	8,099.50	258.77
Taxation	42.4	10,584.00	249.62	1.8	350.50	194.72	35.9	9,737.50	271.24
Investigations	40.0	10,000.00	250.00				5.7	1,503.50	263.77
Realisation of Assets	100.0	25,000.00	250.00	1.7	498.00	292.94	129.3	39,047.50	301.99
Trading	236.0	58,680.00	248.64	2.6	702.00	270.00	224.6	54,075.00	240.76
Employees	6.0	1,500.00	250.00				9.1	2,426.50	266.65
Creditors	24.3	5,988.00	246.42	0.8	352.00	440.00	24.5	6,462.50	263.78
Reporting	66.1	16,520.00	250.08	10.1	3,784.00	374.65	96.2	28,537.50	296.65
Distributions	-	-	-	1.0	440.00	440.00	1.0	440.00	440.00
Cashiering	34.3	8,548.00	249.21	4.1	896.00	218.54	74.8	13,926.00	186.18
Statutory compliance	26.1	6,472.00	247.97	2.0	496.00	248.00	29.3	7,151.50	244.08
Totals	584.46	145,500.00	248.95	30.80	10,110.50	328.26	661.70	171,407.00	259.04

IRVINE CARE LIMITED (IN ADMINISTRATION)

NARRATIVE SUMMARY OF WORK UNDERTAKEN

Introduction

The summary provides a proportionate overview of the work carried out in light of the specific circumstances of the case and includes details of the work that has been done during the period, why it was done and whether the work provides a financial benefit to creditors.

This summary should be read together with the Time Costs Analysis at Appendix D1. The costs incurred in relation to each category are set out in the attached Time Cost Analysis.

Work carried out in the current period**Administration and planning**

The following work has been undertaken:

- Ongoing strategy meetings.
- Managing and maintaining the case on the Firm's client systems and our specialist insolvency software system.
- Completing case strategy notes.
- Planning for the requisite extension of the period of the administration

The majority of this work derived no financial benefit for creditors. However, appropriate case administration and planning ensures that the case is managed coherently and efficiently, with minimisation of costs and avoidance of duplication of work. A clear case strategy and strong internal processes aid to add value through the efficient management of the case. This work is also required in order to appropriately document and record how the case has been administered in accordance with regulatory requirements.

Taxation

The following activities were undertaken in order to ensure the Company is compliant with tax requirements:

- Review of potential Terminal Loss Relief.
- Assessment of tax position re. Potential chargeable gains on the disposal of assets.

The majority of this work derived no financial benefit for creditors, however, it is required in accordance with tax legislation.

Realisation of Assets

The work undertaken in respect of the realisation of the Company's assets is detailed in Section 3 and 4 of the report.

Surrender of certain interests in leasehold properties, as both the Landlord and Managers wished to enter into new agreements between themselves, rather than having existing leasehold interests assigned. Seeking advice from our solicitors with regard to this process, as appropriate.

Liaising with the Group with regard to the book debt position and seeking information to ascertain outstanding debts, so they can be pursued. Pursuing outstanding debtors after formulating a debt collection strategy, dealing with the physical receipt and banking of debts, decisions on further steps should be undertaken to pursue outstanding debtors.

Investigating prepayments / potential refunds and seeking repayments therein.

Liaison with HPH and HPI regarding closed homes and strategy, potential sales, remedial works and funding.

Liaising with insurers and agents Orbis concerning property issues and remedial works required.

The work undertaken has added value for the benefit of creditors by enabling the realisation of funds in the estate. The costs associated with the recovery are considered appropriate in the circumstances.

Trading

The Joint Administrators' strategy of allowing the Company's businesses to continue to operate and trade was pursued for the reasons set out in detail in the Joint Administrators' Proposals.

Work undertaken in respect of this category involves the payment of any residual trading debts

NARRATIVE SUMMARY OF WORK UNDERTAKEN

Continuing to trade enhanced the prospect of maximising asset realisations and lowered the potential quantum of creditor claims, for the benefit of creditors as a whole. The costs associated are considered appropriate in the circumstances.

The Joint Administrators also have the benefit of the funding deed from HPH and HPI should working capital shortfalls arise during the trading period and the Joint Administrators are only required to repay the loan funding once all other Administration Expenses incurred by the Joint Administrators have been discharged

Creditors

There are approximately 33 unsecured creditors. In order to ensure that creditors are dealt with appropriately, the following work has been undertaken:

- Dealing with queries received from creditors, by telephone and in correspondence.
- Logging claims on case management systems.

The majority of work in this category is required for statutory purposes and so does not provide a direct financial benefit to creditors.

Reporting

Reporting requirements during the period as prescribed by statute have included the following:

- Drafting witness statement for extension application to court and dealing with post extension matters.
- Drafting and issuing of the six-monthly progress reports.

The majority of this work derived no financial benefit for creditors. However, it is required in order to ensure that the case has been administered in line with regulatory requirements.

Cashiering

Cashiering work undertaken includes:

Bank account maintenance, including periodic reconciliations.

Issuing payments and banking receipts and preparing the appropriate paperwork for such transactions.

Bank account maintenance, including periodic reconciliations.

Issuing payments and banking receipts, and preparing the appropriate paperwork for such transactions.

The majority of this work derived no financial benefit for creditors. However, it is required in order to ensure that the estate bank account is operated in accordance with guidance issued by my regulatory body.

Statutory and Compliance

The work undertaken as required by statute and our internal procedures involves:

Case monitoring and statutory compliance, including internal case reviews.

The majority of this work derived no financial benefit for creditors. However, this work is required in order to ensure that the case has been administered in accordance with regulatory requirements.