# REGISTRAR OF COMPANIES COPY

#### THE UNDERSTANDING INDUSTRY TRUST

(A COMPANY LIMITED BY GUARANTEE)
REGISTERED CHARITY NO.: 1004426

FINANCIAL STATEMENTS

31ST AUGUST 1996

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McCabe Ford Williams CHARTERED ACCOUNTANTS 41-43 WILLIAM STREET HERNE BAY KENT CT6 5NT

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#### COMPANY INFORMATION

#### TRUSTEES:

CHAIRMAN: S.A. Woodward

Sir Jeffery Bowman R.B. Horton Sir Christopher Lewinton J. Leigh Pemberton A.C. Everett P. Gummer Dr. W. Proudlock The Viscount Chandos W.M. Muirhead

(resigned 23.01.1996) (resigned 23.01.1996) (resigned 23.01.1996) (appointed 18.07.1996) (appointed 18.07.1996) (appointed 18.07.1996) C.M.H. Shale

#### OTHER OFFICERS:

Chief Executive: Company Secretary: Stuart Bishell J.W.C. Wren

2647030

CT6 5NT

PRINCIPAL ADDRESS AND REGISTERED OFFICE:

ENTERPRISE HOUSE 59-65 UPPER GROUND LONDON SE1 9P0

1004426 REGISTERED CHARITY NO .:

AUDITORS:

REGISTERED IN ENGLAND NO .:

McCABE FORD WILLIAMS CHARTERED ACCOUNTANTS 41-43 WILLIAM STREET HERNE BAY KENT

#### TRUSTEES' REPORT

The Trustees present their report and the audited financial statements for the year ended 31st August 1996.

#### COMPANY'S ACTIVITY

The company's sole activity is the advancement of education and training in its relation to industry.

Understanding Industry Trust was established on 29th July 1986 as a registered educational trust (number 327241). On the 19th September 1991 the Trust transferred all of its activities, assets and liabilities to The Understanding Industry Trust, a company limited by quarantee and not having a share capital.

#### REVIEW OF THE BUSINESS

The results for the year are set out on page 5. The retained surplus for the year amounts to £17298 (1995: £49372) leaving the amount on Accumulated Fund at £103616 (1995: £86318).

TRUSTEES (DIRECTORS) AND THEIR INTERESTS
All the Trustees are directors and members of the company. All members are liable to contribute to the assets of the company in a winding up to a maximum of £1 each.

The Trustees throughout the year were: - Sir Jeffery Bowman, R.B. Horton, Sir Christopher Lewinton, J. Leigh Pemberton and S.A. Woodward.

A.C. Everett, P. Gummer and Dr. W. Proudlock resigned on 23rd January 1996. The Viscount Chandos, W.M. Muirhead and C.M.H. Shale were appointed on 18th July 1996.

STATEMENT OF TRUSTEES' RESPONSIBILITIES
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the result of the company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TRUSTEES' REPORT (CONTINUED)

AUDITORS

A resolution to re-appoint McCabe Ford Williams, Chartered Accountants as auditors will be proposed at the forthcoming Annual General Meeting.

SPECIAL EXEMPTIONS

In preparing this report, the trustees have taken advantage of special exemptions applicable to small companies provided by Part II of Schedule 8 to the Companies Act 1985.

Signed on behalf of the Trustees

SECRETARY

Approved by the Trustees on 16th October 1996

#### AUDITORS' REPORT

#### TO THE TRUSTEES OF

#### THE UNDERSTANDING INDUSTRY TRUST

We have audited the financial statements on pages 5 to 9 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS As described on page 2 the trustees are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### OPINION

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st August 1996 and of its surplus for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

McCabe Ford Williams Chartered Accountants Registered Auditor 41-43 William Street Herne Bay Kent

17th October 1996

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST AUGUST 1996

	NOTES	1996 	1995 
INCOME	2	1132150	940582
Administration and operating expenses		1124935	896360
OPERATING SURPLUS	3	7215	 44222
Bank interest received	I	10083	5150
SURPLUS FOR THE FINANC	CIAL YEAR	17298	49372
Accumulated unrestrict brought forward	ed fund	86318	36946
ACCUMULATED UNRESTRICT	en Filnn		
CARRIED FORWARD	LD FOND	£103616	£86318
		======	======

None of the company's activities were acquired or discontinued during the above two financial years.

A statement of the movement on reserves appears as note 9 to the financial statements.

The company had no recognised gains or losses other than the surplus for the above two financial years.

The notes on pages 7 to 9 form part of these financial statements.

#### BALANCE SHEET AS AT 31ST AUGUST 1996

	NOTES		1996 		1995
FIXED ASSETS Tangible assets	6		12273		13543
CURRENT ASSETS Stock Debtors Cash at bank and in hand	7	2000 172840 217692  392532		4500 104686 187559  296745	
CREDITORS: Amounts falling due within one year	8	301189		223970 	
NET CURRENT ASSETS			91343		72775
			£103616		£86318
CAPITAL AND RESERVES Accumulated unrestricted fund	9		£103616		£86318

In preparing these financial statements, the trustees have taken advantage of special exemptions applicable to small companies conferred by Part I of Schedule 8 to the Companies Act 1985. The trustees have done so on the grounds that, in their opinion, the company is entitled to the benefit of those exemptions because it meets the qualifying conditions for small companies as stated in Section 247 of the Companies Act 1985.

Signed on behalf of the Trustees

IKOSIEE

Approved by the Trustees on 16th October 1996

The notes on pages 7 to 9 form part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 1996

#### 1. STATUS

The company is limited by guarantee and has no share capital. The liability of members in the event of winding-up is limited to £1 per member.

#### ACCOUNTING POLICIES 2.

#### BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention.

#### TANGIBLE FIXED ASSETS

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost less estimated residual value over their expected useful lives. The basis and rate used in the calculation for the provision for depreciation is:-

Office and computer equipment 15% to 20% Straight Line Basis

#### STOCKS

Stock is valued at the lower of cost and net realisable value.

#### INCOME

Income is entirely attributable to the sole activity of the company and represents the amounts invoiced in respect of goods and services supplied excluding value added tax.

#### OPERATING LEASES

Rentals on operating leases are charged in the income and expenditure account in the period in which they are incurred.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31ST AUGUST 1996

		======	======
	Rentals under other operating leases	5724	477
	Auditors' remuneration	3500	3500
	Depreciation of tangible fixed assets	6027	4979
	This is stated after charging:		
3.	OPERATING SURPLOS		
^	OPERATING SURPLUS		
		1996	1995

#### 4. TAXATION

The trust is registered as a charity and is not liable to corporation tax on any of its income.

#### 5. TRUSTEES' EMOLUMENTS

None of the trustees received any emoluments during the year.

6.	TANGIBLE FIXED ASSETS	Office & Computer Equipment
	COST At 1st September 1995 Additions Disposals	26148 4757 (1123)
	At 31st August 1996	£29782 ======
	DEPRECIATION At 1st September 1995 Charge for year Disposals	12605 6027 (1123)
	At 31st August 1996	£17509 ======
	NET BOOK VALUES At 31st August 1996	£12273 ======
	At 31st August 1995	£13543 ======

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31ST AUGUST 1996

		1996	1995
_	DUDENCE CONTRACTOR OF THE PROPERTY OF THE PROP		<del>-</del>
7.	DEBTORS		
	Trade debtors Other debtors	168507 2643	
	Prepayments	1690	954
		£172840	£104686
		======	======
8.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	Trade creditors Other taxation and social security Deferred income Sundry creditors and accruals	56675 25725 195192 23597  £301189	_

#### 9. STATEMENT OF MOVEMENT ON RESERVES

. . . .

Accumulated Unrestricted Fund -

	Income & Expenditure Account
At 1st September 1995 Surplus for the financial year	86318 17298
At 31st August 1996	£103616

#### 10. OPERATING LEASE COMMITMENTS

At 31st August 1996 the company was committed to making the following payments during the next year in respect of other operating leases.

Leases which expire:
In the second to fifth years

£5724