# **FOOTHOLD**

## YOUTH ENTERPRISE AGENCY

**COMPANY NO: 02633128** 

# FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1997

# <u>CHARLES & CO</u> <u>CHARTERED CERTIFIED ACCOUNTANTS</u>



# AUDITORS' REPORT TO THE SHAREHOLDERS OF FOOTHOLD YOUTH ENTERPRISE AGENCY

We have audited the financial accounts on pages 2 to 6 which have been prepared under the historical cost convention and the accounting policies set out on page 4.

## RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 2 the company's directors are responsible for the preparation of financial accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

#### **BASIS OF OPINION**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial accounts, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial accounts.

#### **OPINION**

In our opinion the financial accounts give a true and fair view of the state of the Company's affairs as at 31st March 1997 and of its profit for the Year then ended and have been properly prepared in accordance with the Companies Act 1985.

CHARLES & CO.

**Registered Auditors** 

**Chartered Certified Accountants** 

3, Murray Street,

Llanelli.

Carmarthenshire.

**SA15 1AQ** 

28th October 1997

### FOOTHOLD YOUTH ENTERPRISE AGENCY

# DIRECTORS' REPORT FOR THE YEAR ENDED 31ST MARCH 1997

The Directors present their annual report on the affairs of the Company for the above Year.

#### **RESULTS**

The excess of the Company for the Year was £10,204.

#### **REVIEW OF THE BUSINESS**

The Company continues in the capacity as Landlords, Training Agency and Counselling services for small businesses; Youth Counselling continues to maintain a major role.

## **COMPANY STATUS**

The Company is a company limited by guarantee and does not have a share capital.

#### **DIRECTORS**

The Directors of the Company are:-

Des Thomas, Susan Colfer, Wayne Williams, Alan Brown, D. T. James, Heidi Jenkins, Steven Jones, Mervyn Lloyd, Charles McMillan, Jenny O'Brian, Huw Roberts, Georgina Runnalls, Peter Roberts, Robert Strasdin, Eunydd Thomas, David Williams, Tom Williams.

#### **AUDITORS**

A resolution will be proposed at the Annual General Meeting to re-appoint the Auditors, Messrs. Charles & Co.

APPROVED:

**28TH OCTOBER 1997** 

# FOOTHOLD YOUTH ENTERPRISE AGENCY INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 1997

		<u>1997</u>		<u>1996</u>	
INCOME		£	£	£	£
Grants & Donations			123,594		79,080
Reimbursements			6,910		7,998
Rentals		_	11,192	_	8,427
			141,696		95,505
Bank Deposit Interest (Gross)		_	1,855	_	572
			143,551		96,077
LESS EXPENDITURE					
	<u>Note</u>				
Aministration Expenses	1	73,228		58,219	
Property Costs	2	23,076		20,189	
Staff Training		3,758		563	
Consultancy Fee		8,225		0	
Publicity & Promotions		3,210		374	
Audit Fee	_	1,763	_	705	
		-	113,260	_	80,050
Excess (Deficit) on Ordinary Activities			30,291		16,027
Excess (Deficit) from Stepping Stones			0		-14,286
Transfer to Springboard			-19,812		0
			10,479		1,741
Corporation Tax			275		0
Excess Deficit on Ordinary Activities after Tax			10,204		1,741
Reserves Brought Forward			140,460		125,021
Leasehold Property Written Off			-90,775		0
Adjustment Re: Stepping Stones			0		13,698
Reserves Carried Forward			59,889	<u>-</u>	140,460

## **FOOTHOLD** YOUTH ENTERPRISE AGENCY **BALANCE SHEET** AS AT 31ST MARCH 1997

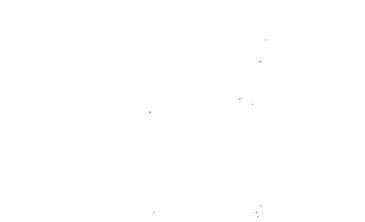
	<u> 1997</u>		<u>1996</u>	
	£	£	£	£
FIXED ASSETS		22,734		116,002
CURRENT ASSETS				
Foothold Loan - Cafe	102		102	
Business Premium Account	33,148		28,092	
Natwest Bank Account	19,662		0	
Lloyds Bank Account	34,394		0	
Bank Account	0		500	
Cash in Hand	45		10	
Loan	1,950	_	0	
	89,301	_	28,704	
CURRENT LIABILITIES				•
Bank Account	1,310		0	
Sundry Creditors & Accurals	34,226		3,658	
Stepping Stones	588		588	
Advance Grants	15,000	_	0	
	51,124	_	4,246	
NET CURRENT ASSETS	_	38,177		24,458
	_	60,911		140,460
REPRESENTED BY:				
CAPITAL & RESERVES				
Prior Year Adjustment		1,022		0
Reserves	-	59,889		140,460
	_	60,911		140,460

These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on Behalf of the Board of Directors

DIRECTOR

28th October 1997



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# FOOTHOLD YOUTH ENTERPRISE AGENCY

# SCHEDULE OF MOVEMENTS OF FIXED ASSETS FOR THE YEAR ENDED 31ST MARCH 1997

		<b>FIXTURES</b>			
	<b>MOTOR</b>	PLANT &	AND		
	<b>VEHICLES</b>	<b>EQUIPMENT</b>	<b>FITTINGS</b>	<b>TOTAL</b>	
COST	£	£	£	£	
At 1st April 1996	10,288	7,683	7,256	25,227	
Additions in Year	0	3,933	0	3,933	
	10,288	11,616	7,256	29,160	
<u>DEPRECIATION</u>	•			***************************************	
Charge for Year	-2,572	-2,403	-1,451	-6,426	
	-2,572	-2,403	-1,451	-6,426	
NET BOOK VALUE					
As at 31st March 1997	7,716	9,213	5,805	22,734	
As at 31st March 1996	10,288	7,683	7,256	25,227	
NON DEPRECIATING ASSETS			<u>1997</u> £	<u>1996</u> €	
Leasehold Property			0	24,286	
Property Improvements			0	66,489	
		_	0	90,775	

# FOOTHOLD YOUTH ENTERPRISE AGENCY

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1997

	<u>1997</u>	<u>1996</u>
NOTE 1	£	£
ADMINISTRATION EXPENSES		
Salaries & Wages	61.066	£0.051
· ·	61,966	50,051
Postage	297	199
Telephone Installation	0	1,130
Telephone Charges	2,072	1,017
Staff Travel & Subsistence	1,698	905
Printing & Stationery	2,999	1,569
Cleaning Expenses	469	132
Sundry Expenses	3,504	2,827
Bank Charges	223	389
	73,228	58,219
NOTE 2		
PROPERTY EXPENSES		
Repairs & Maintenance	7,660	5,841
Heating & Lighting	6,077	4,555
Insurances	2,413	2,038
Water Rates	500	592
Depreciation	6,426	7,163
	23,076	20,189